



NOTICE TO CITY OF INTENT TO WITHDRAW RENTAL UNITS FROM THE MARKET

Parcel Identification Number: _____ - _____ - _____

Property Address: _____
 (Street Number) (Street Name)

Legal Description: _____

Not less than 120 days from the date when the rental units listed below are to be withdrawn from the rental market you must file this form with the City of West Hollywood Rent Stabilization Division at the address listed above. (You do not need to file this form with the Los Angeles County Recorder's Office.)

I (we) hereby notify the City of West Hollywood of my (our) intention to withdraw from the rental market _____(number of units) rental units which are located on the property described above.

The rental units which are being withdrawn and the name of each tenant(s) who resides in each unit are listed as follows:

(If you need additional space continue on the reverse side of this form.)

Unit #	Name of Tenant(s) Residing in Unit	Maximum Allowable Rent (MAR)	Disabled	Senior
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

Attached to this notice, please find:

- a) Certified copies of the recorded "Notice of Intent to Withdraw Rental Units from the Market" and proof of recording. (Notice **must** include correct MARs to be accepted as complete);
- b) Copies of the 120-day termination notices served to the tenants. (If relocation fees have been paid, a copy of the check or receipt **must** also be included);
- c) Completed tenant "Relocation Counseling Assistance" form.

Declaration

I (we), owner(s) of the above described property, declare under penalty of perjury under the laws of the State of California that the foregoing and all attached pages, including attached documentation, are true, correct and complete.

Signature: _____

Date: _____

Print Name: _____

