

**MINUTES
CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES, RECREATION, AND INFRASTRUCTURE COMMISSION**

**WEDNESDAY, NOVEMBER 12, 2025
6:30 P.M.**

**CITY HALL COMMUNITY MEETING ROOM, 1ST FLOOR
8300 SANTA MONICA BOULEVARD
WEST HOLLYWOOD, CA 90069**

LAND ACKNOWLEDGEMENT

The Public Facilities, Recreation, and Infrastructure Commission acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh Peoples. (pronounced “Keech”)

1. CALL TO ORDER – Chair Payton called the meeting to order at 6:30 p.m.

A. LAND ACKNOWLEDGEMENT – Read by Chair Payton.

B. ROLL CALL

PRESENT:

Commissioner Karliss (he/him);
Commissioner Krishna (she/her);
Commissioner Ragno (he/him);
Commissioner Rogers (she/her);
Vice Chair Jackson (she/her); and
Chair Payton (she/her).

ABSENT:

Commissioner Cottrell (he/him).

ALSO PRESENT:

Helen Collins, Director of Public Works (she/her);
Phillip Ticun, Facilities & Field Services Manager
(he/him); Erin Hamant, Senior Administrative
Analyst (she/her); Yvonne Quarker, Director of
Community Services Department (she/her);
Stephanie Martinez, Recreation Services
Manager (she/her); Clavon Jubrey, Sr. Recreation
Supervisor (he/him); Cortez Jordan, Aquatics
Supervisor (he/him); Kim Hubbard, Aquatics
Coordinator (she/her); Michael Gasca, Recreation
Supervisor (he/him); Andrea Yanez, Recreation
Supervisor (she/her); Susy Salazar, Recreation
Coordinator (she/her); Dana AlHaddad,
Recreation Coordinator (she/her); Destiny
Hernandez, Recreation Coordinator (she/her);
Eduardo Herrera, Recreation Coordinator
(he/him); and Debbie Gonzalez, Commission
Secretary (she/her).

2. PLEDGE OF ALLEGIANCE – Led by Commissioner Karliss.

3. APPROVAL OF THE AGENDA

ACTION: Approved the agenda for November 12, 2025. **Motion by Commissioner Karliss, seconded by Commissioner Krishna, and approved unanimously.**

Roll Call Vote:

Commissioner Karliss – Y
Commissioner Krishna – Y
Commissioner Rogers – Y
Commissioner Ragno - Y
Vice Chair Jackson - Y
Chair Payton – Y

4. APPROVAL OF THE MINUTES

ACTION: Approved the minutes of the prior Public Facilities, Recreation, and Infrastructure Commission meeting dated October 8, 2025, with a revision to include additional comments to item 8A, Plummer Park Community Center Roof Replacement. **Motion by Commissioner Ragno, seconded by Commissioner Karliss, and approved unanimously.**

Roll Call Vote:

Commissioner Karliss – Y
Commissioner Krishna – Y
Commissioner Rogers – Y
Commissioner Ragno - Y
Vice Chair Jackson - Y
Chair Payton – Y

5. PUBLIC COMMENTS

Alastair Shearman, WEST HOLLYWOOD, commented on extending access to the Kings Road Park community room noting the value of the space for community activities.

Kevin Burton, WEST HOLLYWOOD, spoke about the lack of reporting on traffic collisions and encouraged memorial signage commemorating traffic fatalities.

6. CONSENT CALENDAR – None.

7. PUBLIC HEARINGS – None.

8. NEW BUSINESS

A. RECREATION SERVICES DIVISION SEMIANNUAL UPDATE

SUBJECT: The Commission received a semiannual update from the Recreation Services Division highlighting programs and services offered during Spring and Summer 2025. Staff provided an overview of current and upcoming programming,

special events, community partnerships, and facility usage that continue to support the City's commitment to quality recreation opportunities for all residents and visitors.

The Commission applauded staff for their hard work and commitment to the community. They had clarifying questions regarding their staffing constraints, the Recreation Management System, and revenue totals.

Commissioner Rogers commented on the high demand for programming and need for space and inquired about the team's involvement with the Plummer Park Visioning Project. Staff acknowledged the comment and confirmed that they are involved in the Plummer Park Visioning process and share their data with that team.

Commissioner Krishna asked if the results from the Recreation Facilities and Operational Study are being considered as the division continues to grow. Once the results are ready, staff will use them as a guide to assist with staffing and programming changes, including budget requests. Krishna offered her condolences for the recent loss of a staff member in the Recreation division.

Commissioner Karliss asked for more information on the Community Garden in the north parking lot and how it can be made more user friendly. Staff commented on the challenges being faced that prevent them from filling up the plots which include the aesthetics of the plot location, noise, and rising heat from the pavement. Staff continue to look for ways to improve the space and will be sharing information and data with the City Council to assess whether the north lot should remain a garden area or revert to a parking lot.

Vice Chair Jackson commented on the high demand for pickleball courts and asked if residents get priority when reserving. Residents do get priority but due to low fees, non-resident participation continues to grow. Jackson inquired about the Senior Dance cutoff number. Staff needs to ensure there is enough room for them to move around safely.

Chair Payton asked if staff have partnerships with local elementary schools to promote events. Staff is cautious about promoting programs that are already near capacity. Payton expressed desire to for Thanksgiving week camps and expanded winter and spring break camps. Staff described calendar limitations due to holidays, pride closures, and staffing availability.

ACTION: Receive and provide input.

B. PLAQUE REQUEST

SUBJECT: The Commission will review a plaque request, in accordance with the City's Plaque Policy Guidelines, and will reach a final determination on whether the City should move forward. The Commission will also consider conducting a comprehensive review of the City's Commemorations, Tribute Trees, and Plaques Policy Guidelines.

Staff presented a memorial plaque request and reviewed the plaque options and location options with the Commission.

Howard Shore, WEST HOLLYWOOD, the applicant for the plaque request, submitted a letter explaining the desire for a memorial plate honoring their deceased parents, they also called in and expressed their preferred location for the plaque.

There was discussion about the preferred location and preferred plaque style.

ACTION: Approve a single plaque with both names to be installed below the park bench at Formosa Park. **Motion by Commissioner Rogers, seconded by Commissioner Ragno, and approved unanimously.**

Roll Call Vote:

Commissioner Karliss – Y
Commissioner Krishna – Y
Commissioner Ragno – Y
Commissioner Rogers – Y
Vice Chair Jackson - Y
Chair Payton – Y

ACTION: Add to the Commission’s December meeting agenda: Conduct a comprehensive review of the City’s Commemorations, Tribute Trees, and Plaques Policy Guidelines. **Motion by Commissioner Krishna, seconded by Commissioner Karliss, and approved unanimously.**

Roll Call Vote:

Commissioner Karliss – Y
Commissioner Krishna – Y
Commissioner Ragno – Y
Commissioner Rogers – Y
Vice Chair Jackson - Y
Chair Payton – Y

C. 2026 SACRAMENTO LEGISLATIVE ACTION DAY FOR APPOINTED OFFICIALS

SUBJECT: The Commission will appoint a member to represent the Public Facilities, Recreation, and Infrastructure Commission during the Legislative Action Day in Sacramento, which is set to take place on Thursday, February 5, 2026 (Year 2 of the 2025-2026 Legislative Session).

Staff opened up the floor for discussion and nominations.

ACTION: Appoint Chair Payton as delegate, and Vice Chair Jackson as alternate, to represent the Commission during the Legislative Action Day, which is set to take place in Sacramento on Thursday, February 5, 2026.

Motion by Vice Chair Jackson, seconded by Commissioner Rogers, and approved unanimously.

Roll Call Vote:

Commissioner Karliss – Y
Commissioner Krishna – Y
Commissioner Ragno – Y
Commissioner Rogers – Y
Vice Chair Jackson - Y
Chair Payton – Y

9. UNFINISHED BUSINESS – None.

10. EXCLUDED CONSENT CALENDAR – None.

11. ITEMS FROM STAFF

- Staff provided an update on the Plummer Park project and shared about the upcoming AIDS Monument grand opening event on Sunday, November 16.
- Staff provided an update on upcoming winter event programming, the Toy & Food Drive event, and their partnership with Farm Habit organization.

12. PUBLIC COMMENTS – None.

13. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS
LOOK AHEAD CALENDAR FOR AGENDA PREP & COMMISSION ITEMS
TRACKER

An item to discuss the Kings Road Park Community Room usage was added to the Lookahead Calendar by consensus.

The Commission thanked staff for their efforts during major community events.

Commissioner Karliss likes the new turf installed at the West Hollywood Dog Park and is also pleased with the outcome of the Weavers Walk project. He asked about the property across the street from City Hall. Staff provided an update on the project.

Commissioner Ragno asked for a status on the lighting at Plummer Park and informed staff that the other side is now out. Staff made note of it.

Vice Chair Jackson commented on the speedy cleanup after the Halloween Carnaval and thanked staff.

14. ADJOURNMENT

The Public Facilities, Recreation, and Infrastructure Commission meeting adjourned at 8:32 p.m. to its next regular meeting on Wednesday, December 10, 2025, at 6:30 p.m. in the City Hall Community Meeting Room, 1st Floor, 8300 Santa Monica Boulevard, West Hollywood, CA 90069.

DocuSigned by:

Debbie Gonzalez

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Debbie Gonzalez, Secretary

DocuSigned by:

Nicole Payton

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Nicole Payton, Chair