

**MINUTES
CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES, RECREATION, AND INFRASTRUCTURE COMMISSION**

**WEDNESDAY, DECEMBER 10, 2025
6:30 P.M.**

**CITY HALL COMMUNITY MEETING ROOM, 1ST FLOOR
8300 SANTA MONICA BOULEVARD
WEST HOLLYWOOD, CA 90069**

LAND ACKNOWLEDGEMENT

The Public Facilities, Recreation, and Infrastructure Commission acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh Peoples. (pronounced “Keech”)

1. CALL TO ORDER – Chair Payton called the meeting to order at 6:31 p.m.

A. LAND ACKNOWLEDGEMENT – Read by Chair Payton.

B. ROLL CALL

PRESENT: Commissioner Cottrell (he/him);
Commissioner Karliss (he/him);
Commissioner Krishna (she/her);
Commissioner Ragno (he/him);
Commissioner Rogers (she/her);
Vice Chair Jackson (she/her); and
Chair Payton (she/her).

ABSENT:

ALSO PRESENT: Helen Collins, Director of Public Works (she/her);
Phillip Ticun, Facilities & Field Services Manager
(he/him); Samuel Estrada, Urban Forest &
Landscape Maintenance Supervisor (he/him);
Clavon Jubrey, Sr. Recreation Supervisor
(he/him); and Erin Hamant, Acting Secretary
(she/her).

2. PLEDGE OF ALLEGIANCE – Led by Commissioner Karliss.

3. APPROVAL OF THE AGENDA

ACTION: Approved the agenda for December 10, 2025. **Motion by Commissioner Ragno, seconded by Commissioner Rogers, and approved unanimously.**

Roll Call Vote:

Commissioner Cottrell – Y

Commissioner Karliss – Y

Commissioner Krishna – Y

Commissioner Rogers – Y
Commissioner Ragno – Y
Vice Chair Jackson – Y
Chair Payton – Y

4. APPROVAL OF THE MINUTES

ACTION: Approved the minutes of the prior Public Facilities, Recreation, and Infrastructure Commission meeting dated November 12, 2025. **Motion by Commissioner Karliss, seconded by Commissioner Krishna, and approved with noted abstention by Commissioner Cottrell.**

Roll Call Vote:

Commissioner Cottrell – Abstained
Commissioner Karliss – Y
Commissioner Krishna – Y
Commissioner Rogers – Y
Commissioner Ragno – Y
Vice Chair Jackson – Y
Chair Payton – Y

5. PUBLIC COMMENTS – None.

6. CONSENT CALENDAR – None.

7. PUBLIC HEARINGS – None.

8. NEW BUSINESS

A. TIPU TREE REPLACEMENT PLANTING PROJECT UPDATE (PHASE 3)

SUBJECT: The Commission will review the phase 3 planting site data for the Tipu Tree Replacement Planting Project, as outlined and identified in the City's Urban Forest Management Plan.

Staff provided an overview of the Tipu Tree Replacement Planting Project. Phase 3 is the project's final phase for the removal and replacement of diseased Tipu trees in the city (132 Tipu trees in total). Staff will continue to conduct ongoing monitoring of tree health within the city's urban forest.

Commissioner Karliss asked why three sites were categorized as nonviable and asked if residents requested Jacaranda trees, since their flowers are sticky when they fall to the ground. Staff explained that insufficient space is the primary limitation, and confirmed that some residents did request Jacaranda trees as their preferred replacement tree species.

Commissioner Krishna asked if the City is able to install plants in the parkways, in addition to the new trees, and if staff have received feedback about the project from community members. Staff explained that the City maintains the trees in parkways, and residents are responsible for planting and maintaining other plants. Staff reported receiving about five calls, which is far less than at the beginning of

the project. The City's practice is to post a tree removal notice for thirty days prior to removing a public tree.

Commissioner Ragno asked if any of the proposed tree species have destructive roots. Staff explained that it depends on the size of the parkway. Smaller parkways experience greater disturbance from tree roots.

Chair Payton asked how big the new tree plantings will be. Staff explained that the City will plant 24" boxes which are trees about eight years old.

Commissioner Cottrell asked why residents do not prefer the Afghan pine tree species. Staff explained that this change was made based on resident feedback against the tree during phase 2 plantings.

ACTION: Approved the phase 3 planting site data for the Tipu Tree Replacement Planting Project. **Motion by Commissioner Karliss, seconded by Commissioner Krishna, and approved unanimously.**

Roll Call Vote:

- Commissioner Cottrell – Y**
- Commissioner Karliss – Y**
- Commissioner Krishna – Y**
- Commissioner Rogers – Y**
- Commissioner Ragno – Y**
- Vice Chair Jackson – Y**
- Chair Payton – Y**

B. STANDARD PLANTING PALETTE FOR CITY-MAINTAINED PARKWAYS

SUBJECT: The Commission will consider a recommendation by the Greening Standing Subcommittee to adopt a standard planting palette for City-maintained parkway locations throughout the city, with a primary focus on enhancing vehicular and pedestrian visibility and using pollinator-friendly landscaping. The City has identified a new parkway installation near 8700 Dorrington Avenue.

Staff provided background information about a new parkway near 8700 Dorrington Avenue that has no building owner to maintain it. The Greening Subcommittee met on November 25, 2025, and approved a recommendation by staff to create a standard planting palette for City-maintained parkway locations throughout the city. Priorities in selecting plant species included vehicular visibility and promoting biodiversity. This recommendation was presented to the Commission for consideration.

- City-Maintained Parkway Palette: 8 plant species.
- Companion Plants: 12 plant species.

Commissioner Ragno expressed appreciation for continuity between the City's standardized planting palettes, and shared his joy for apricot mallow.

ACTION: Adopted a standard planting palette for City-maintained parkway locations throughout the city. **Motion by Vice Chair Jackson, seconded by Commissioner Cottrell, and approved unanimously.**

Roll Call Vote:

Commissioner Cottrell – Y
Commissioner Karliss – Recused
Commissioner Krishna – Y
Commissioner Rogers – Y
Commissioner Ragno – Y
Vice Chair Jackson – Y
Chair Payton – Y

C. ANNUAL CALENDAR

SUBJECT: The Commission will review its schedule of regular meetings, special meetings, and special events in the Annual Calendar and consider various date recommendations by staff.

Staff provided a review of the Commission's Annual Calendar including three of its regular meeting dates in 2026 that conflict with City holidays and nonworking Jewish holidays, in April, September, and November.

Upon review, staff recommended tabling the proposed November special meeting date because it would conflict with the regular meeting of the Transportation and Mobility Commission, which meets at the same location as the Public Facilities, Recreation, and Infrastructure Commission.

Chair Payton asked if the Commission is able to meet at a different location. Staff explained that this is seldom preferred since the Commission's By-laws sets their meeting location. Also, selecting special meeting dates is difficult because of probable conflict with other City Commissions and Advisory Boards regularly scheduled meetings.

The Commission approved the recommended calendar changes, except for November, and asked staff to return with a new special meeting date recommendation for consideration.

ACTION: Approved the following changes to the Annual Calendar: 1) Selected Saturday, April 18, 2026, for the Annual Tree Planting Event, 2) Selected Wednesday, April 22, 2026, as a Special Meeting, 3) Selected Saturday, September 19, 2026, for the Annual Tour of City Facilities as a Special Meeting, 4) Selected Wednesday, October 14, 2026, for the Annual Televised Meeting as a Special Meeting, and 5) Asked staff to return with a new November special meeting date recommendation. **Motion by Vice Chair Jackson, seconded by Commissioner Karliss, and approved unanimously.**

Roll Call Vote:

Commissioner Cottrell – Y
Commissioner Karliss – Y
Commissioner Krishna – Y
Commissioner Rogers – Y
Commissioner Ragno – Y
Vice Chair Jackson – Y
Chair Payton – Y

9. UNFINISHED BUSINESS – None.

10. EXCLUDED CONSENT CALENDAR – None.

11. ITEMS FROM STAFF

Staff provided information about upcoming winter recreation programs, including the WeHo Winter Ice Rink at West Hollywood Park, and informed the Commission that the Aquatic and Recreation Center will be closed early from 12/8 to 12/19 for staff to conduct pool cleaning and building maintenance activities.

Staff reviewed with the Commission how to submit a service request to report issues using the City's website or the City's official app. Commissioners should not wait for their meeting to report out issues they see or hear about in the city.

Staff shared information about an important Metro meeting in February 2026, providing an opportunity to express their support for light rail expansion in the community. The Commission asked staff if they are able to formalize their support with a future agenda item. Staff confirmed they will check with the City Clerk.

12. PUBLIC COMMENTS – None.

13. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS
LOOK AHEAD CALENDAR FOR AGENDA PREP & COMMISSION ITEMS
TRACKER – No changes.

Commissioner Ragno thanked staff for completing the court lighting project at Plummer Park and asked staff about the timeline for restriping the courts at Plummer Park.

Commissioner Rogers notified staff about an increase of rats at West Hollywood Park, issues with the sandbox at the West Hollywood Park playground, and reported a paper towel jam in the restrooms at West Hollywood Park.

Commissioner Krishna thanked staff for replacing the court nets at Plummer Park, reported a dead squirrel location, and shared appreciation to the City for their coordination during a recent electricity blackout.

Commissioner Karliss asked about the status of the Plummer Park Community

Center following a car crash and asked staff to notify the Commission about events impacting park closures (for example, notice about the rainbow district winter market).

Commissioner Cottrell wished everyone happy holidays.

Vice Chair Jackson attended West Hollywood Day and shared appreciation for the holiday lights along Santa Monica Blvd.

Chair Payton enjoyed the winter ice rink with her family, attended the rainbow district market, elaborated on the issues with the sandbox at the West Hollywood Park playground, and asked staff for an update on the Kings Road Park Playground Replacement Project.

14. ADJOURNMENT

The Public Facilities, Recreation, and Infrastructure Commission meeting adjourned at 7:43 p.m. to its next regular meeting on Wednesday, January 14, 2026, at 6:30 p.m. in the City Hall Community Meeting Room, 1st Floor, 8300 Santa Monica Boulevard, West Hollywood, CA 90069.

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Erin Hamant

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Erin Hamant, Acting Secretary

DocuSigned by:

Nicole Payton

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Nicole Payton, Chair