

**HUMAN SERVICES COMMISSION
CITY OF WEST HOLLYWOOD
MINUTES**

**TUESDAY, NOVEMBER 18, 2025
6:00 PM**

**PLUMMER PARK - ROOMS 5 & 6
7377 SANTA MONICA BOULEVARD**

1. **CALL TO ORDER:** Vice Chair Williams called the meeting to order at 6:00 pm and read the Land Acknowledgement.

A. ROLL CALL:

PRESENT: Commissioner Borelli
Commissioner Eyres
Commissioner Palmieri
Commissioner Steele
Commissioner Wyville
Vice-Chair Williams

ABSENT: Chair Adolphson

ALSO Christine Safriet, Director of Human Services

PRESENT: Teree Carter, Human Services Manager
Derek Murray, Commission Secretary, Social Services Supervisor
Isaac Arredondo, Social Services Program Administrator
Michelle Liberman, Social Services Program Administrator
Katherine Fierro, Social Services Specialist
Amy Valdepeña, Commission Secretary, Human Services Specialist

- B. PLEDGE OF ALLEGIANCE:** Vice Chair Williams led the Pledge of Allegiance.

- C. APPROVAL OF AGENDA:**
The Human Services Commission is requested to approve the meeting agenda for November 18, 2025.

ACTION: Approved the Agenda on November 18, 2025, as amended, motion by Commissioner Eyres, seconded by Commissioner Borelli, and approved by roll call vote.

D. APPROVAL OF MINUTES

The Human Services Commission is requested to approve the minutes of the October 14, 2025, Human Services Commission meeting.

ACTION: Approved the minutes of October 14, 2025, motion by Commissioner Steele, seconded by Commissioner Borelli, and approved by roll call vote with two abstentions by Commissioner Palmieri and Commissioner Wyville.

E. PUBLIC COMMENT:

YOLA DORE, WEST HOLLYWOOD- Thanked the Commission for their outstanding commitment to residents with disabilities.

WENDY GOLDMEN, WEST HOLLYWOOD- Reflected on the council's recent discussion about addressing the unhoused community. She urged the commission to help better educate council members on mental health and long-term, compassionate engagement.

2. CONSENT CALENDAR:

Although the agenda was approved, Commissioner Borelli requested that we pull this item and discuss. Item is listed under EXCLUDED CONSENT

A. HUMAN SERVICES COMMISSION MEETING DATES 2026

The Human Services Commission will receive the schedule of meeting dates, times, and locations for 2026.

RECOMMENDATION: Receive and file.

3. PUBLIC HEARING: None

4. UNFINISHED BUSINESS:

A. PAUL ANDREW STARKE WARRIOR AWARDS

The Human Services Commission received an update on the Paul Andrew Starke Warrior Awards. Derek Murray presented the run of show and the list of honorees, after which commissioners selected the individuals they wished to recognize.

- **COMMISSIONER STEELE** – Alexandra Magallon, TransLatin@ Coalition
- **COMMISSIONER PALMIERI** – Maricor Lopez, APLA Health; Rob Lester, Men's Health Foundation
- **COMMISSIONER BORELLI** – Russell Ybarra (posthumous), Capitol Drugs; Miguel Arevalo, AIDS Healthcare Foundation
- **COMMISSIONER WYVILLE** – Andrew Ramos, C.I.T.Y x1 Youth

Group

- **COMMISSIONER EYRES** – Jim Scott, Being Alive
- **VICE CHAIR WILLIAMS** – Chloe Oplao, LA LGBT Center, who also volunteered to deliver opening remarks
- **CHAIR ADOLPHSON**– Jack Crozier Inman Jr., Life Group LA

ACTION: Discussed and filed.

5. NEW BUSINESS:

TABLED TO THE NEXT MEETING IN DECEMBER **

A. ELECTION OF CHAIR AND VICE CHAIR

The Human Services Commission will nominate and elect a new Chair and Vice Chair.

Recommendation: Conduct the annual election of the Chair and Vice Chair.

B. AGENCY DEVELOPMENT GRANT RECIPIENT REPORT

The Human Services Commission will receive a report from the recipients of the 2024-25 Agency Development Grant.

Steven Trapasso provided an update on Seeds of Hope, highlighting the agency grant they received. He shared the results of their surveys and site assessments, which were conducted to identify service gaps. Steven also discussed their current partners and collaborative efforts.

David Kruskall reported on behalf of DCRC, outlining their key priorities, including partnerships, relocation plans, and fundraising efforts. He also shared their project timeline.

Nancy Nguyen spoke on behalf of HIA and reviewed the services they provide to the community, the areas they serve, and the members of their team. She discussed efforts to secure funding for street medicine and noted several challenges the organization is currently facing.

Commissioners thanked all presenters and praised them for all the great work and commitment. They followed up with a few questions, such as outreach methods and whether they have the capacity.

ACTION: Received presentation and discussed.

6. EXCLUDED CONSENT:

A. HUMAN SERVICES COMMISSION MEETING DATES 2026

The Human Services Commission received the schedule of meeting dates, times, and locations for 2026.

Commissioner Borelli inquired about having televised Human Services Commission meetings.

Commissioners requested improved visibility and easier access to meeting recordings, noting that they have been unable to view past recordings via Zoom. They also mentioned that some links to agendas and packets have not been functioning properly. A suggestion was made to consider adding these materials directly to the Human Services Commission webpage as a centralized and reliable location.

Staff shared that one televised meeting per year will occur and noted that this item can be further discussed at the December meeting during the Workplan 2026 item.

ACTION: Received and discussed.

7. ITEMS FROM STAFF:

Teree Carter thanked Commissioners who attended the open house and noted its success in connecting providers and community members. She introduced the new social services brochure and referral cards.

She shared highlights from the City Council update on the Homeless Initiative and Coordinated Response Framework. Council reaffirmed the CareFirst approach, approved next steps, and requested monthly data reports for this Commission.

Staff will bring forward the rebranded “Community Health Hubs” vending machines next month for Commission input. Teree also welcomed Katherine Fierro as the new Social Services Specialist and upcoming Human Services Commission Secretary.

An additional update included the unveiling of the Stories AIDS Monument on Sunday, November 16th, and the City’s upcoming 41st anniversary State of the Community event on Monday, November 24th at the ARC from 6:00 pm – 8:30 pm.

COMMISSIONER STEELE - Praised the new “Health Hub” branding and asked whether the Commission would have an opportunity to give input before decisions are finalized, specifically on vending machine items and locations. She also commended the Open House & Volunteer event, noting its overall success.

COMMISSIONER PALMIERI - Mentioned he is interested in receiving the unhoused data reports discussed at Council. Also shared that the recent sober Halloween event, Boo at the Log Cabin, was highly successful and emphasized the value of safe, sober community events.

COMMISSIONER BORELLI - Complimented the referral cards and requested a larger postcard version. Encouraged commissioners to watch the Council discussion on the Homeless Initiative update to stay informed.

COMMISSIONER EYRES - Praised the brochure and ongoing improvements. She highlighted the Plummer Park Comprehensive Improvement Plan meetings and encouraged commissioners to provide input on incorporating social services into future park planning. She also shared the upcoming World AIDS Day event at the new AIDS Monument on Monday, December 1st.

COMMISSIONER WYVILLE - Praised the AIDS Monument grand opening. Reminded everyone that the holidays can be difficult for many community members and encouraged compassion and support.

VICE CHAIR WILLIAMS - Praised the Open House & Volunteer Fair and noted it was a well-run and highly productive event, and congratulated the team on successful recent events.

8. PUBLIC COMMENT:

JOE GREEN, WEST HOLLYWOOD - Thanked the Commission for recognizing Russell Ibarra and noted upcoming Transgender Advisory Board and City of Los Angeles events. He reported on the HIV Commission's recent conference and upcoming Thursday, December 11th meeting at Burton Chace Park in Marina del Rey.

MARLENE ESQUIREL, SOCIAL JUSTICE ADVISORY BOARD LIAISON – Highlighted the Board's work, noting the success of this year's Juneteenth event and ongoing planning for next year. She announced that the Board is considering citywide listening sessions on social justice issues and welcomed collaboration given the overlap with this Commission's work. She closed by thanking the Commission and commending its plan.

9. ITEMS FROM COMMISSIONERS:

COMMISSIONER STEELE- Reiterated enthusiasm for the upcoming discussion on the Health Hubs and encouraged earlier Commission involvement in related decision-making. Commissioner Steele also emphasized the need for consistent use of inclusive language and stronger cultural competency across providers, urging alignment with the Social Justice Advisory Board's established framework.

VICE CHAIR WILLIAMS - Asked how commissioners can be better empowered to assist residents directly when they encounter individuals in need of services, rather than relying solely on staff. She requested a future Commission discussion on establishing clearer procedures and tools to support this role. She shared recent successful referrals and emphasized the value of streamlining how commissioners can help community members from first contact through resolution.

10. ADJOURNMENT:

The Human Services Commission adjourned at 7:58 pm to its next Regular Meeting on Tuesday, December 9, 2025, at 6:00 pm at Plummer Park Community Center, Rooms 5&6.

DECEMBER 2025.

Signed by:


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SARAH ADOLPHSON,
CHAIRPERSON

ATTEST:
Signed by:


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STAFF LIAISON

A copy of the audio recording of this meeting can be obtained from the City Clerk's office upon request.

(Disclaimer: Staff records the meetings for the sole purpose of composing the official meeting minutes; therefore, the recordings are not of commercial quality.)