

**MINUTES  
CITY OF WEST HOLLYWOOD  
PUBLIC FACILITIES, RECREATION, AND INFRASTRUCTURE COMMISSION**

**WEDNESDAY, OCTOBER 8, 2025  
6:30 P.M.**

**WEST HOLLYWOOD CITY COUNCIL CHAMBERS  
625 N. SAN VICENTE BLVD.  
WEST HOLLYWOOD, CA 90069**

**LAND ACKNOWLEDGEMENT**

The Public Facilities, Recreation, and Infrastructure Commission acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh Peoples. (pronounced “Keech”)

1. **CALL TO ORDER** – Chair Payton called the meeting to order at 6:32 p.m.

A. **LAND ACKNOWLEDGEMENT** – Read by Chair Payton.

B. **ROLL CALL**

**PRESENT:** Commissioner Karliss (he/him);  
Commissioner Krishna (she/her);  
Commissioner Ragno (he/him) arrived at  
6:37p.m.;  
Commissioner Rogers (she/her);  
Commissioner Cottrell (he/him);  
Vice Chair Jackson (she/her); and  
Chair Payton (she/her).

**ABSENT:** None.

**ALSO PRESENT:** Helen Collins, Director of Public Works (she/her);  
Phillip Ticun, Facilities & Field Services Manager  
(he/him); Kevin Trudeau, Facilities & Landscape  
Maintenance Superintendent; Sam Estrada,  
Urban Forest & Landscape Maintenance  
Supervisor (he/him); Clavon Jubrey, Senior  
Recreation Supervisor (he/him); Erin Hamant,  
Senior Administrative Analyst (she/her); and  
Debbie Gonzalez, Commission Secretary  
(she/her).

2. **PLEDGE OF ALLEGIANCE** – Led by Vice Chair Jackson.

3. **APPROVAL OF THE AGENDA**

**ACTION:** Approved the agenda for October 8, 2025. **Motion by Vice Chair Jackson, seconded by Commissioner Cottrell, and approved unanimously.**

**Roll Call Vote:**

**Commissioner Cottrell – Y**  
**Commissioner Karliss – Y**  
**Commissioner Krishna – Y**  
**Commissioner Rogers – Y**  
**Vice Chair Jackson - Y**  
**Chair Payton – Y**

4. APPROVAL OF THE MINUTES

**ACTION:** Approved the minutes of the prior Public Facilities, Recreation, and Infrastructure Commission meeting dated September 13, 2025. **Motion by Commissioner Cottrell, seconded by Commissioner Rogers, and approved unanimously.**

**Roll Call Vote:**

**Commissioner Cottrell – Y**  
**Commissioner Karliss – Y**  
**Commissioner Krishna – Y**  
**Commissioner Rogers – Y**  
**Vice Chair Jackson - Y**  
**Chair Payton – Y**

5. PUBLIC COMMENTS – None.

6. CONSENT CALENDAR – None.

7. PUBLIC HEARINGS – None.

8. NEW BUSINESS

A. PLUMMER PARK COMMUNITY CENTER ROOF REPLACEMENT

SUBJECT: The Commission will consider staff's recommendation to replace the existing roof at the Plummer Park Community Center with a Sarnafil Décor PVC Roof System.

Staff recommend replacing the existing roof at the Plummer Park Community Center with Sarnafil Décor PVC Roof System for its energy efficiency, aesthetic match with existing roof, ease of maintenance, and for its comparable cost and warranty to alternatives.

There was discussion about the timing of the roof replacement in relation to the Plummer Park Visioning Project and whether to wait to replace the roof. Staff advise replacement is necessary now to avoid further deterioration and structural damage.

The Commission inquired about durability, energy performance, and environmental impacts. Staff confirmed all three roof options had equal lifespan (20 years) and efficiency standards.

**ACTION:** Accept staff's recommendation to replace the existing roof at the Plummer Park Community Center with Option 1: Sarnafil Décor PVC Roof System.  
**Motion by Commissioner Karliss, seconded by Commissioner Ragno, and approved unanimously.**

**Roll Call Vote:**

**Commissioner Cottrell – Y**  
**Commissioner Karliss – Y**  
**Commissioner Krishna – Y**  
**Commissioner Ragno – Y**  
**Commissioner Rogers – Y**  
**Vice Chair Jackson - Y**  
**Chair Payton – Y**

**B. UPDATE THE COMMISSION'S SUBCOMMITTEE ROSTER**

**SUBJECT:** The Commission will review and make adjustments and appointments to its subcommittee roster, as required, and set a prioritization schedule related to upcoming subcommittee meetings.

The following changes were made to the Commission's Subcommittee Roster:

- Budget Subcommittee: Commissioner Karliss stepping down. Add Commissioner Cottrell.
- Greening Subcommittee: Commissioner Krishna stepping down. Add Commissioner Karliss.
- Fountain Avenue Streetscape Steering Subcommittee: Switching roles—Vice Chair Jackson as Primary, Chair Payton as Alternate.

**ACTION:** Accept the changes made to the Commission's Subcommittee Roster. Motion by Commissioner Ragno, seconded Commissioner Krishna, and approved unanimously.

**Roll Call Vote:**

**Commissioner Cottrell – Y**  
**Commissioner Karliss – Y**  
**Commissioner Krishna – Y**  
**Commissioner Ragno – Y**  
**Commissioner Rogers – Y**  
**Vice Chair Jackson - Y**  
**Chair Payton – Y**

**9. UNFINISHED BUSINESS**

**A. FINAL STANDARD PLANTING PALETTES FOR TRAFFIC CIRCLES & OTHER TRAFFIC CALMING MEASURES**

**SUBJECT:** The Commission will receive two standardized planting palettes for consideration, with a primary focus on pollinator-friendly species and the strategic inclusion of native milkweed and nectar species to support

declining monarch butterfly populations.

Staff recommended adopting two standardized planting palettes for use in traffic circles and other traffic-calming landscaped areas, with a primary focus on pollinator-friendly species and the strategic inclusion of native milkweed and nectar species to support declining monarch butterfly populations.

- Palette 1: 6 plant species.
- Palette 2: 6 plant species.
- Companion Plants: 12 plant species.

There was discussion about visibility and pet toxicity, watering, color variety, and cost.

Commissioner Ragno asked if there would be trees planted in the roundabouts. Trees will not be planted in small roundabouts due to visibility issues.

Commissioner Karliss recommended considering the large Rosewood Circle roundabout for plant improvements. Karliss suggested maintaining a mix of species to prevent overgrowth of single plants like *Salvia leucantha*. He prefers low ground covering.

Commissioner Cottrell asked how the palette choices will be presented to the community. The community will be provided with the palette options and be advised that staff have the discretion to replace the plants as needed.

Chair Payton commented on the mix of palette choices and the balance between palettes across neighborhoods for variety. She supports community engagement.

**ACTION:** Adopt two standardized planting palettes for traffic circles and other traffic calming measures that include landscaping throughout the city.  
**Motion by Commissioner Karliss, seconded by Commissioners Rogers, and approved unanimously.**

**Roll Call Vote:**

**Commissioner Cottrell – Y**  
**Commissioner Karliss – Y**  
**Commissioner Krishna – Y**  
**Commissioner Ragno – Y**  
**Commissioner Rogers – Y**  
**Vice Chair Jackson - Y**  
**Chair Payton – Y**

10. EXCLUDED CONSENT CALENDAR – None.

11. ITEMS FROM STAFF

- Staff provided an update on upcoming Recreation programs and shared that an update to the Recreation reservation system, ActiveNet, is underway.
- Staff provided an update on the Library repainting; AIDS Monument Ribbon Cutting on Nov. 16; Tree trimming program; and Halloween Carnival street closures.

12. PUBLIC COMMENTS

Max Oswald, WEST HOLLYWOOD, representative of Tennacity, reported on parking issues at Plummer Park on Mondays due to the farmer market and requested an update on the LED lighting replacement at the tennis courts.

13. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS  
LOOK AHEAD CALENDAR FOR AGENDA PREP & COMMISSION ITEMS TRACKER

Commissioner Karliss and Vice Chair Jackson provided an update on the Kings Road Park Visioning Ad Hoc Subcommittee meeting on September 18.

Commissioner Karliss thanked staff for repainting the library. He followed up on a resident's concerns regarding sidewalk obstructions and the need for improvements on Sunset Boulevard. Staff addressed the residents' concerns with the trash containers on sidewalks.

Commissioner Ragno enjoyed attending the Facilities tour and the Holloway House opening.

Commissioner Rogers and Vice Chair Jackson echoed concerns about Plummer Park parking on Mondays.

Chair Payton commended visibility of the AIDS Monument from the library.

The Commission welcomed new Facilities & Field Services Manager, Phillip Ticun.

14. ADJOURNMENT

The Public Facilities, Recreation, and Infrastructure Commission meeting adjourned at 7:49 p.m. to its next regular meeting on Wednesday, November 12, 2025, at 6:30 p.m. in the City Hall Community Meeting Room, 1st Floor, 8300 Santa Monica Boulevard, West Hollywood, CA 90069.

DocuSigned by:

*Debbie Gonzalez*

Debbie Gonzalez, Secretary

DocuSigned by:

*Nicole Payton*

Nicole Payton, Chair