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**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
AGENDA**

**MONDAY, DECEMBER 15, 2025**

**WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS  
625 N. SAN VICENTE BOULEVARD**

**6:00 P.M. – REGULAR MEETING**

*Council Chambers opens at 5:30 p.m.*

**LAND ACKNOWLEDGEMENT:**

“The West Hollywood City Council acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh peoples.”

**STATEMENT OF SHARED RESPONSIBILITY FOR RESPECT:**

During public meetings, community gatherings, interactions with the public, and with one another, the City endeavors for all participants and attendees to conduct City business and treat others with respect, a core value of the City. This includes being polite, professional, and thoughtful when interacting with others. Our collective commitment to West Hollywood requires intention, cooperation, courtesy, consideration, tolerance, forgiveness, acceptance, inclusiveness, kindness, compassion, and patience. Our respect is expressed not only in the words we choose, but also in our tone, our demeanor, and our actions toward one another.

**TO VIEW THE CITY COUNCIL MEETING:**

\*\*\*Please note that City's website ([www.weho.org/wehotv](http://www.weho.org/wehotv)) is the only official viewing platform for the City of West Hollywood's public meetings. To afford the public with a multitude of viewing options and in order to expand access to our public meetings, broadcasts are also available as a courtesy on local cable television and multiple

streaming platforms. However, because they are a third party and operate independently from the City of West Hollywood, their reliability cannot be guaranteed. Broadcasts of public meetings can be found on Spectrum Cable Television's Channel 10 within West Hollywood's borders. Digital streaming platform viewers can easily find programming by searching for "WeHoTV" within the search functions of the following services. Android TV, Apple TV, Fire TV, Roku and YouTube.

If your video or audio device has buffering or streaming issues while accessing our LIVE feed, please access the meeting at the City's website [www.weho.org/wehotv](http://www.weho.org/wehotv) for updated information and troubleshooting tips for your device and visit [www.weho.org/councilagendas](http://www.weho.org/councilagendas) for information on how to participate by phone. If you are having difficulties connecting to the meeting you can also call (323) 848-3151.

### **PUBLIC COMMENT AND RULES OF DECORUM:**

The City Council values your comments and acknowledges the right of the public to address issues that are within the City's jurisdiction and invites the public to do so during the City Council meeting. However, this public participation must be balanced with the need of the City Council to conduct the public's business in a fair and efficient manner, free from disruption or disturbance. The City offers multiples ways for the public to participate during the meeting.

During the first Public Comment section of the agenda, any member of the public may address the City Council on items appearing on the Consent Calendar. Comments concerning other items on the agenda will be heard at the time the item is considered during the course of the meeting; however, they may be offered at this time if the member of the public cannot be in attendance later in the evening. Members of the public may also comment upon any other item of interest that is within the subject matter jurisdiction of the City Council at this time, or later in the meeting under the second Public Comment period. Please see Agenda Item No. 1 below for more information.

The City expects that everyone who participates in the meeting will do so with respect and dignity. Please refrain from using abusive, derogatory, and slanderous language, or behaving in a way that disrupts the meeting.

Speakers should not bring to the podium any items other than a prepared written statement and/or writing materials.

Speakers and any other members of the public may not approach the dais at any time during the meeting without prior consent from the Mayor. Speakers may only speak once on any agenda item. Donating public comment time to others is prohibited.

Members of the audience shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening, or abusive language, whistling, stamping of feet or

other acts which disturb, disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible.

Persons in the audience should refrain from creating, provoking, or participating in any type of unwelcome physical contact.

Please see the Rules of Conduct for City Council meetings for additional rules and expectations for conducting the City Council meetings.



**TO PARTICIPATE BY PROVIDING WRITTEN CORRESPONDENCE OR AN E-COMMENT:**

Members of the public who wish to comment on matters before the City Council are strongly encouraged to submit written correspondence to [publiccomment@weho.org](mailto:publiccomment@weho.org) or submit an E-Comment by visiting [www.weho.org/wehotv](http://www.weho.org/wehotv) no later than 12:00 p.m. on Council meeting day. *Note: Written Correspondence and E-Comments will not be read into the record during the City Council meeting; however, correspondence received by 12:00 p.m. will be forwarded to the City Council and posted on the City's website as part of the official meeting record. Your comments and information will become part of the official public record. If you do not want your personal information included in the official record, please do not include your address and/or phone number.*

**TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:**

(Please note: This option is to provide public comment via phone ONLY. To view the meeting, please see information on how to view the meeting provided above.)

1. You are required to register to speak via Zoom by emailing [publiccomment@weho.org](mailto:publiccomment@weho.org) no later than 12:00 p.m. on the City Council meeting day, to be added to the Zoom Public Speaker List for the meeting. Please include your name, the phone number from which you will be calling, and which item(s) you would like to speak on.
2. Dial-in 10 minutes prior to the start of the meeting (the meeting begins at 6:00 p.m.). During Approval of the Agenda items may be moved to the Consent Calendar; therefore, members of the public who have signed up to speak on any item with the City Clerk's Office should be in the queue by 5:50 p.m. **\*\*Please note that City Clerk staff cannot respond to emails during the meeting. This means that email and text message requests made to speak by phone on**

additional agenda items during the meeting cannot be accommodated during the meeting.

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If special assistance to participate in this meeting is required, (e.g., an American Sign Language interpreter for people who are Deaf or hard of hearing), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6800 at least 48 hours prior to the meeting. The City TTY line is (323) 848-6496.

Special meeting related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, call 323-GO-METRO (323/466-3876) or go to [www.metro.net](http://www.metro.net).

If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6800.

***Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).***

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF AGENDA:**

**LEVINE ACT DISCLOSURES:** This time has been set aside for any Councilmember to provide their disclosures subject to the Levine Act for any item(s) on the posted agenda.

**ADJOURNMENT MOTIONS:**

**PRESENTATIONS:**

**A. PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, the Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be

**heard at this time. Public Hearing testimony will only be taken at the time of the hearing.**

**A.1. PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

**A.2. PUBLIC COMMENTS, GENERAL INTEREST:**

**CITY MANAGER'S REPORT:** This time has been set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

- Update from the Community Safety Department

**FISCAL IMPACT ON CONSENT CALENDAR:**

**B. CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

**B.1. POSTING OF AGENDA:**

*SUBJECT: The agenda for the meeting of Monday, December 15, 2025, was posted at City Hall, Plummer Park, and the Aquatics & Recreation Center (ARC) on Wednesday, December 10, 2025.*

RECOMMENDATION: Receive and file.

**B.2. APPROVAL OF MINUTES:**

*SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.*

RECOMMENDATION: Approve the minutes of December 1, 2025.

**B.3. APPROVAL OF DEMAND REGISTER NO. 982 [O. JONES, K. BARENG, Y. MARTINEZ]:**

*SUBJECT: The City Council shall receive the Demand Register for period ending December 5, 2025 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.*

RECOMMENDATION: Approve Demand Register No. 982 and Adopt Resolution No. 25-079: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ALLOWING AND APPROVING THE PAYMENT OF DEMANDS ON DEMAND REGISTER NO. 982".

- B.4. CLAIMS ADMINISTRATION [J. JIMENEZ, M. CROWDER, Y. ZHOSAN]:**  
*SUBJECT: The City Council is receiving notification that the City's third-party administrator Carl Warren & Co. has denied one (1) Claim for Damages from Brooke Washington.*  
**RECOMMENDATION:** Receive and file.
- B.5. ADOPT ORDINANCE NO. 25-27 (2ND READING) "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 19, ZONING ORDINANCE OF THE WEST HOLLYWOOD MUNICIPAL CODE AMENDING REGULATIONS FOR HOUSING TYPOLOGIES FOR UNHOUSED PERSONS AND PERSONS WITH SPECIAL NEEDS IN ACCORDANCE WITH STATE LAW AND FINDING SUCH ACTION DOES NOT QUALIFY AS A PROJECT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) AND IS OTHERWISE EXEMPT UNDER STATE CEQA GUIDELINES SECTIONS 15378(B)(5) AND 15061(B)(3)" [J. JIMENEZ, M. CROWDER, L. MORALES]:**  
*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 25-27, amending Title 19, Zoning Ordinance of the West Hollywood Municipal Code amending regulations for housing typologies for unhoused persons and persons with special needs in accordance with State Law and finding such action does not qualify as a project subject to the California Environmental Quality Act (CEQA) and is otherwise exempt under State CEQA guidelines Sections 15378(b)(5) and 15061(b)(3).*  
**RECOMMENDATION:** Waive further reading and adopt Ordinance No. 25-27: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 19, ZONING ORDINANCE OF THE WEST HOLLYWOOD MUNICIPAL CODE AMENDING REGULATIONS FOR HOUSING TYPOLOGIES FOR UNHOUSED PERSONS AND PERSONS WITH SPECIAL NEEDS IN ACCORDANCE WITH STATE LAW AND FINDING SUCH ACTION DOES NOT QUALIFY AS A PROJECT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) AND IS OTHERWISE EXEMPT UNDER STATE CEQA GUIDELINES SECTIONS 15378(B)(5) AND 15061(B)(3)."
- B.6. ADOPT ORDINANCE NO. 25-28 (2ND READING) "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD ADOPTING AN AMENDMENT TO TITLE 19 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO ENCOURAGE AND FACILITATE THE CONVERSION OF EXISTING COMMERCIAL DEVELOPMENTS TO RESIDENTIAL USES THROUGH A MINISTERIAL APPROVAL PROCESS, EXCLUDING HOTELS AND MOTELS FROM MINISTERIAL ELIGIBILITY, AND FINDING THE ACTION EXEMPT FROM CEQA" [J. JIMENEZ, M. CROWDER, L. MORALES]:**  
*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 25-28, adopting an amendment to Title 19 of the West*

*Hollywood Municipal Code to encourage and facilitate the conversion of existing commercial developments to residential uses through a ministerial approval process, excluding hotels and motels from ministerial eligibility, and finding the action exempt from CEQA.*

RECOMMENDATION: Waive further reading and adopt Ordinance No. 25-28: "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD ADOPTING AN AMENDMENT TO TITLE 19 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO ENCOURAGE AND FACILITATE THE CONVERSION OF EXISTING COMMERCIAL DEVELOPMENTS TO RESIDENTIAL USES THROUGH A MINISTERIAL APPROVAL PROCESS, EXCLUDING HOTELS AND MOTELS FROM MINISTERIAL ELIGIBILITY, AND FINDING THE ACTION EXEMPT FROM CEQA."

- B.7. ADOPT ORDINANCE NO. 25-29 (2ND READING) "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ADDING CHAPTER 11.50 AUTONOMOUS AND SEMI-AUTONOMOUS PERSONAL DELIVERY DEVICES TO THE WEST HOLLYWOOD MUNICIPAL CODE AND FINDING THAT SUCH ACTION DOES NOT QUALIFY AS A PROJECT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT UNDER STATE CEQA GUIDELINES SECTION 15378 AND IS OTHERWISE EXEMPT FROM CEQA UNDER STATE CEQA GUIDELINES SECTION 15061(B)(3)" [J. JIMENEZ, M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 25-29, adding Chapter 11.50 autonomous and semi-autonomous personal delivery devices to the West Hollywood Municipal Code and finding that such action does not qualify as a project subject to the California Environmental Quality Act under State CEQA guidelines Section 15378 and is otherwise exempt from CEQA under State CEQA guidelines Section 15061 (b)(3).*

RECOMMENDATION: Waive further reading and adopt Ordinance No. 25-29: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ADDING CHAPTER 11.50 AUTONOMOUS AND SEMI-AUTONOMOUS PERSONAL DELIVERY DEVICES TO THE WEST HOLLYWOOD MUNICIPAL CODE AND FINDING THAT SUCH ACTION DOES NOT QUALIFY AS A PROJECT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT UNDER STATE CEQA GUIDELINES SECTION 15378 AND IS OTHERWISE EXEMPT FROM CEQA UNDER STATE CEQA GUIDELINES SECTION 15061(B)(3).

- B.8. TREASURER'S REPORT FOR OCTOBER 2025 [O. JONES, K. BARENG, S. PELOSO, S. STEPHENS]:**

*SUBJECT: The City Council will receive the Treasurer's Reports for the month ended October 2025 pursuant to Section 53646 of the Government Code of the State of California.*

RECOMMENDATION: Receive and file the October 2025 Treasurer's Report.

- B.9. WEST HOLLYWOOD TOURISM IMPROVEMENT DISTRICT 2026 ANNUAL REPORT [L. BIERY, P. KESPRADIT, L. D'AMBROSIA]:**  
*SUBJECT: In accordance with the Property and Business Improvement District Law of 1994, California Streets and Highways Code Section 36650, the West Hollywood Marketing Corporation (d.b.a. West Hollywood Travel & Tourism Board) has submitted the West Hollywood Tourism Improvement District 2026 Annual Report for approval by the City Council.*  
**RECOMMENDATION:** Review and approve the West Hollywood Tourism Improvement District 2025 Annual Report.
- B.10. 2026 CALENDAR OF SPECIAL LIGHTING REQUESTS FOR CITY HALL AND SANTA MONICA BOULEVARD LANTERNS [A. LOVANO, J. DEL TORO]:**  
*SUBJECT: The City Council will consider adopting a calendar of special lighting requests for City Hall and Santa Monica Boulevard lanterns for calendar year 2026.*  
**RECOMMENDATION:** Approve the proposed 2026 calendar of special lighting requests for City Hall and Santa Monica Boulevard lanterns.
- B.11. 2025 RAINBOW KEY, MELISSA ETHERIDGE, AND AUDRE LORDE AWARDEES SELECTION [D. WILSON, A. LOVANO, J. DEL TORO, M. MARQUEZ]:**  
*SUBJECT: The City Council will consider approving the LGBTQ+ Commission's recommended recipients for the 2025 Rainbow Key Awards, Melissa Etheridge Award, and Audre Lorde Community Activist Award.*  
**RECOMMENDATIONS:** 1) Approve the LGBTQ+ Commission's recommended recipients for the 2025 Rainbow Key Awards: Cake and Art, Fan Girl Cafe, Abdullah Hall, Tristan Schukraft, and Trudging Buddies; 2) Approve the LGBTQ+ Commission's recommended recipient for the 2025 Melissa Etheridge Award: Angela Brinskele; and 3) Approve the LGBTQ+ Commission's recommended recipient for the 2025 Audre Lorde Community Activist Award: Jaymes Black.
- B.12. AUTHORIZATION TO ESTABLISH NEW AGREEMENTS FOR ON-CALL PLAN CHECK AND SUPPLEMENTAL BUILDING AND SAFETY SERVICES [N. MARICICH, J. ALKIRE, B. GALAN, C. ZABALA]:**  
*SUBJECT: The City Council will consider approval of an authorized pool of qualified consultants who will be issued Agreements for Professional Services to provide plan check and supplemental Building and Safety services on an as-needed basis based on a recently conducted Request for Qualifications (RFQ) submission and review process.*  
**RECOMMENDATIONS:** 1) Authorize Staff to maintain an active pool of qualified consultants to provide plan check, inspection, and supplemental Building and Safety services for a period of three (3) years beginning January 1, 2026 with a combined not-to-exceed spending amount of

\$5,250,000 over the contract period; 2) Approve Agreements for Service with the following consultants to provide as-needed plan check, inspection, and supplemental services: a) TRB Plus Associates, b) True North Compliance Services, c) 4 Leaf Inc, d) JAS Pacific, e) Degenkolb Engineers. F) WSP USA Buildings Inc; and 3) Authorize the City Manager to negotiate and execute the Agreements.

**B.13. AMENDMENT NO. 1 TO THE AGREEMENT FOR SERVICES WITH KANA SUBSURFACE ENGINEERING FOR DIG ALERT SERVICES FOR CITY-OWNED UTILITY SYSTEMS [H. COLLINS, J. GILMOUR, R. GARLAND]:**

*SUBJECT: The City Council will consider approval of Amendment No. 1 to Agreement for Services with Kana Subsurface Engineering for dig alert services for City-owned utility systems, to increase the not-to-exceed amount of the Agreement and extend the Agreement.*

*RECOMMENDATIONS: 1) Approve Amendment No. 1 to the Agreement for Services with Kana Subsurface Engineering to increase the amount of the Agreement by \$51,645, for a total not-to-exceed amount of \$451,645, and extend the Agreement to June 30, 2027; and 2) Authorize the City Manager or designee to execute documents incident to the Agreement.*

**B.14. AMENDMENT NO. 1 TO THE AGREEMENT FOR JANITORIAL AND BUILDING MAINTENANCE SERVICES WITH DMS FACILITY SERVICES, INC. [H. COLLINS, P. TICUN, E. HAMANT]:**

*SUBJECT: The City Council will consider approving Amendment No. 1 to the Agreement for Maintenance Services with DMS Facility Services, Inc. to increase the not-to-exceed amount of the Agreement to provide janitorial and building maintenance services.*

*RECOMMENDATIONS: 1) Approve Amendment No. 1 to the Agreement for Maintenance Services with DMS Facility Services, Inc. to provide janitorial and building maintenance services for an increased amount of \$11,502,598.18 and a new total not-to-exceed amount of \$21,207,164.12; and 2) Authorize the City Manager or designee to execute documents incident to the amendment to the Agreements.*

**C. PUBLIC HEARINGS:**

**C.1. URGENCY ORDINANCE AND FIRST READING OF AN ORDINANCE ADOPTING BY REFERENCE TITLES 26, 27, 28, 29 30, 31, AND 33 OF THE LOS ANGELES COUNTY MUNICIPAL CODE INCORPORATING THE CALIFORNIA STATE BUILDING STANDARDS CODE [N. MARICICH, J. ALKIRE, B. GALAN]:**

*SUBJECT: The City Council will consider approving an Ordinance amending Chapters 13.04 (Building Code), 13.08 (Electrical Code), 13.12 (Plumbing Code), and 13.16 (Mechanical Code), 13.20 (Residential Code), 13.24 (Green Building Standards Code), Chapter 13.26 (Existing Building Code), Chapter 13.44 (Historical Building Code) of Title 13*

*(Buildings and Construction), of the West Hollywood Municipal Code to adopt by reference specified titles of the County of Los Angeles Municipal Code incorporating the 2025 edition of the California Building Standards Code and other uniform codes. The proposed Ordinance is not subject to the California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) of the State CEQA Guidelines, which provides that a project is exempt from CEQA if the activity is covered by the commonsense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment.*

RECOMMENDATIONS: 1) Adopt Urgency Ordinance No. 25-25-U, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD ADOPTING BY REFERENCE TITLE 26 OF THE LOS ANGELES COUNTY CODE, INCORPORATING THE CALIFORNIA BUILDING CODE, 2025 EDITION; TITLE 27 OF THE LOS ANGELES COUNTY CODE, INCORPORATING THE CALIFORNIA ELECTRICAL CODE, 2025 EDITION; TITLE 28 OF THE LOS ANGELES COUNTY CODE, INCORPORATING THE CALIFORNIA PLUMBING CODE, 2025 EDITION; TITLE 29 OF THE LOS ANGELES COUNTY CODE, INCORPORATING THE CALIFORNIA MECHANICAL CODE, 2025 EDITION; TITLE 30 OF THE LOS ANGELES COUNTY CODE, INCORPORATING THE CALIFORNIA RESIDENTIAL CODE, 2025 EDITION; TITLE 31 OF THE LOS ANGELES COUNTY CODE, INCORPORATING THE CALIFORNIA GREEN BUILDING STANDARDS CODE, 2025 EDITION; TITLE 33 OF THE LOS ANGELES COUNTY CODE, INCORPORATING THE CALIFORNIA EXISTING BUILDING CODE, EDITION 2025; ADD THE CALIFORNIA HISTORICAL BUILDING CODE, 2025 EDITION; MAKING LOCAL AMENDMENTS TO SAID CODES; AMENDING CHAPTERS 13.04, 13.08, 13.12, 13.16, 13.20, 13.24, 13.26 AND 13.44 OF TITLE 13 OF THE WEST HOLLYWOOD MUNICIPAL CODE; FINDING THE ACTION EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT; AND DECLARING THE URGENCY THEREOF"; 2) Introduction on first reading, Ordinance No. 25-26, adopting by reference the building standards adopted by Urgency Ordinance No. 25-25U; and 3) Set a public hearing for February 2, 2026, regarding Ordinance No. 25-26.

**C.2. URGENCY ORDINANCE AND FIRST READING OF AN ORDINANCE TO UPDATE REGULATIONS FOR ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS IN COMPLIANCE WITH STATE LAW [N. MARICICH, F. CONTRERAS, M. MONTENEGRO, A. STAUBER]:**

*SUBJECT: The City Council will consider adopting an Urgency Ordinance and will introduce on first reading an Ordinance amending the City's local regulations governing accessory dwelling units ("ADUs") and junior accessory dwelling units ("JADUs") to comply with recent changes to state law. Except as otherwise noted, these new laws take effect on January 1, 2026. The proposed ordinances are statutorily exempt from review under*

*the California Environmental Quality Act (“CEQA”) under Public Resources Code Section § 21080.17.*

RECOMMENDATIONS: 1) Find that the adoption of the proposed Urgency Ordinance is statutorily exempt from review under the California Environmental Quality Act (“CEQA”) under Public Resources Code Section § 21080.17; 2) Waive full reading and adopt by title only Urgency Ordinance No. 25–30: “AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING SECTION 19.36.310 OF CHAPTER 19.36 OF THE CITY OF WEST HOLLYWOOD MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS TO COMPLY WITH RECENT CHANGES IN STATE LAW AND FINDING THE ACTION TO BE STATUTORILY EXEMPT FROM CEQA UNDER PUBLIC RESOURCES CODE §21080.17”; and 3) Introduce on first reading Ordinance No. 25–31: “AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING SECTION 19.36.310 OF CHAPTER 19.36, SECTION 19.42.020 and SECTION 19.42.040 OF CHAPTER 19.42, AND ADDING CHAPTER 19.43 (ADU PERMIT) TO TITLE 19 OF THE CITY OF WEST HOLLYWOOD MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND, JUNIOR ACCESSORY DWELLING UNITS AND FINDING THE ACTION TO BE STATUTORILY EXEMPT FROM CEQA UNDER PUBLIC RESOURCES CODE §21080.17.”

**D. LEGISLATIVE:** None.

**E. UNFINISHED BUSINESS:**

**E.1. ECONOMIC IMPACT ANALYSIS OF MAJOR SPECIAL EVENTS IN THE CITY OF WEST HOLLYWOOD [L. BIERY, P. KESPRADIT, L. D’AMBROSIA]:**

*SUBJECT: The City Council will receive the Economic Impact Analysis of Major Special Events report, prepared by CVL Economics.*

RECOMMENDATION: Receive an update on the Economic Impact Analysis of Major Events report.

**F. NEW BUSINESS:**

**F.1. APPOINTMENT OF CITY MANAGER, ADOPTION OF RESOLUTION APPROVING EMPLOYMENT AGREEMENT, AND AMENDMENT TO SALARY SCHEDULE [L. LANGER, J. JIMENEZ, R. NAPPER]:**

*SUBJECT: The City Council will consider adopting a Resolution appointing Assistant City Manager Jacqueline Rocco as the new City Manager, effective January 8, 2026, approving an employment agreement with Ms. Rocco and amending the salary schedule.*

RECOMMENDATIONS: 1) Adopt Resolution No. 25-\_\_\_\_\_: “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST

HOLLYWOOD APPOINTING JACQUELINE ROCCO AS CITY MANAGER AND APPROVING A CITY MANAGER EMPLOYMENT AGREEMENT”; and 2) Approve the Fiscal Year 2025-26 Citywide Salary Schedule reflecting all City positions and associated salaries to meet the California Public Employees’ Retirement System requirements of Government Code § 20636(b)(1) and California Code of Regulations § 570.5.

**F.2. CONSTRUCTION AGREEMENT WITH SELECT ELECTRIC, INC. TO CONSTRUCT CIP 2504, BATTERY BACK-UP SYSTEM IMPROVEMENTS PHASE II PROJECT AND AMENDMENT NO. 1 TO THE AGREEMENT FOR SERVICES WITH TRANSTECH ENGINEERS, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES AND CONSIDERATION OF RESOLUTION 25-\_\_\_\_\_ : “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING THE DESIGN AND PLANS FOR THE CONSTRUCTION OF CIP 2504, BATTERY BACK-UP SYSTEM IMPROVEMENTS PHASE 2 PROJECT, PURSUANT TO GOVERNMENT CODE SECTION 830.6” [H. COLLINS, J. GILMOUR, R. GARLAND]:**

*SUBJECT: The City Council will consider approving a Construction Agreement with Select Electric, Inc. to construct CIP 2504, Battery Back-up System Improvements Phase II Project and Amendment No. 1 to the Agreement for Services with Transtech Engineers, Inc. for construction management and inspection services to increase the not-to-exceed amount of the Agreement. The City Council will also consider adopting of a Resolution approving the project’s design and plans.*

**RECOMMENDATIONS:** 1) Approve a Construction Agreement with Select Electric, Inc. in the amount of \$785,725.00 for the construction of CIP 2504, Battery Back-up System Improvements Phase II Project, and authorize the City Manager or designee to execute documents incident to the Agreement; 2) Authorize the City Engineer to approve change orders to the Construction Agreement in an amount not to exceed 25% (\$196,431.25) of the Agreement amount; 3) Approve Amendment No. 1 to the Agreement for Services with Transtech Engineers, Inc. to increase the amount of the Agreement by \$1,000,000 for a total not-to-exceed amount of \$1,500,000; 4) Authorize the Director of Finance & Technology Services to allocate \$122,000 from unallocated reserves in the City Lighting Fund to account number 211-4-08-84-704011 for construction of CIP 2504, Battery Back-up System Improvements Phase II Project and related costs; and 5) Adopt Resolution No. 25-\_\_\_\_\_ : “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING THE DESIGN AND PLANS FOR THE CONSTRUCTION OF CIP 2504, BATTERY BACK-UP SYSTEM IMPROVEMENTS PHASE 2 PROJECT, PURSUANT TO GOVERNMENT CODE SECTION 830.6.”

**F.3. CONSIDER REVISIONS TO THE CITY'S POLICY FOR RECOGNITIONS AND MEMORIALS [D. WILSON, J. ROCCO, A. LOVANO, J. DEL TORO]:**

*SUBJECT: The City Council will discuss revising the City's Policy for Recognitions and Memorials to better define the procedures for the issuance of recognition items, such as Proclamations, Certificates, and Keys to the City.*

**RECOMMENDATION:** Approve revisions to the City Policy for Recognitions and Memorials to further define the procedures for the issuance of recognition items, such as Proclamations, Certificates, and Keys to the City.

**F.4. ELECTION OF MAYOR AND VICE MAYOR [J. JIMENEZ, M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will consider electing the new Mayor and Vice Mayor.*

**RECOMMENDATION:** Call for nominations and election of the Mayor and Vice Mayor to be installed on January 12, 2025.

**EXCLUDED CONSENT CALENDAR:** Items removed from the Consent Calendar for separate discussion are considered at this time.

**PUBLIC COMMENT:** This time has been set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

**COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:** This portion of the meeting is set aside for general comments, announcements, requests of staff, subcommittee meeting reports, and/or other issues of concern from members of the City Council.

**ADJOURNMENT:** The City Council will adjourn to its next Reorganization meeting, which will be on Monday, January 12, 2026 at 6:00 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

**City Council Agendas and Staff Reports  
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