

**AGENDA  
HUMAN SERVICES COMMISSION  
CITY OF WEST HOLLYWOOD  
REGULAR MEETING**

**TUESDAY, NOVEMBER 18, 2025**

**6:00 PM**

**PLUMMER PARK - ROOMS 5 & 6  
7377 SANTA MONICA BOULEVARD**

**LAND ACKNOWLEDGEMENT:**

*“The West Hollywood Human Services Commission acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh peoples.”*

**STATEMENT OF SHARED RESPONSIBILITY FOR RESPECT:**

During public meetings, community gatherings, interactions with the public, and with one another, the City endeavors for all participants and attendees to conduct City business and treat others with respect, a core value of the City. This includes being polite, professional, and thoughtful when interacting with others. Our collective commitment to West Hollywood requires intention, cooperation, courtesy, consideration, tolerance, forgiveness, acceptance, inclusiveness, kindness, compassion, and patience. Our respect is expressed not only in the words we choose, but also in our tone, our demeanor, and our actions toward one another.

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting; If you require special assistance to participate in this meeting, (e.g. an American Sign Language interpreter for people who are Deaf or hard of hearing), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

Special meeting related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, call 323.GO.METRO (323/466-3876) or go to [www.metro.net](http://www.metro.net).

**RULES OF DECORUM**

Members of the audience shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening, or abusive language, whistling, stamping of feet or other acts which disturb, disrupt, impede, or otherwise render the orderly conduct of the Commission meeting infeasible. A member of the audience repeatedly or continuously engaging in any such conduct shall, at the discretion of the Presiding Officer or a majority of the Commission, be subject to ejection from that meeting.

Any person wishing to speak in connection with any item of business on the agenda shall first complete a speaker request slip and submit the slip to the Secretary.

No person shall address the Commission without first being recognized by the Presiding Officer.

Each person addressing the Commission shall do so in an orderly manner and shall not make repetitious, slanderous or irrelevant remarks, or engage in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of the Commission meetings. Any

person who so disrupts the meeting may, at the discretion of the Presiding Officer or a majority of the Commission, be subject to ejection from that meeting.

**TO PARTICIPATE BY LISTENING TO THE MEETING AUDIO AND PROVIDING PUBLIC COMMENT BY TELEPHONE:**

1. You may dial-in ten (10) minutes prior to the start of the meeting. The meeting begins at 6:00 p.m. You will be placed ON HOLD in the Virtual Meeting Room until the meeting commences. When you enter the meeting, please mute your telephone. Dial in Code: \*6 = unmute. Dial in Code: \*9 = lets the host know you want to speak on the current item
2. Members of the public who wish to comment by telephone are required to register to speak via Zoom by sending an email to [HSCPpublicComment@weho.org](mailto:HSCPpublicComment@weho.org) no later than 12:00 p.m. to be added to the remote public speaker list. Please include your name, phone number (for staff to identify your caller location on Zoom), and the item number(s) you would like to speak on.

**1. CALL TO ORDER:**

**A. ROLL CALL:**

**B. PLEDGE OF ALLEGIANCE:**

**C. APPROVAL OF AGENDA:**

The Human Services Commission is requested to approve the meeting agenda for November 18, 2025.

**D. APPROVAL OF MINUTES**

The Human Services Commission is requested to approve the minutes of the October 14, 2025, Human Services Commission meeting.

**E. PUBLIC COMMENT:**

The Human Services Commission values your comments; however, pursuant to the Brown Act, the Human Services Commission cannot take action on items not listed on the posted agenda. Members of the public have three minutes to speak. This public comment period is to address the Human Services Commission on agenda items or items of general interest within the jurisdiction of the Human Services Commission. An additional public comment period is offered at the end of the meeting.

**2. CONSENT CALENDAR:**

**A. HUMAN SERVICES COMMISSION MEETING DATES 2026**

The Human Services Commission will receive the schedule of meeting dates, times, and locations for 2026.

Recommendation: Receive and file.

**3. PUBLIC HEARING: None**

**4. UNFINISHED BUSINESS:**

**A. PAUL ANDREW STARKE WARRIOR AWARDS**

The Human Services Commission will receive an update on the Paul Andrew Starke Warrior Awards.

Recommendation: Receive and discuss.

**5. NEW BUSINESS:**

**A. ELECTION OF CHAIR AND VICE CHAIR**

The Human Services Commission will nominate and elect a new Chair and Vice Chair.

Recommendation: Conduct the annual election of the Chair and Vice Chair.

**B. AGENCY DEVELOPMENT GRANT RECIPIENT REPORT**

The Human Services Commission will receive a report from the recipients of the 2024-25 Agency Development Grant.

Recommendation: Receive and discuss.

**6. EXCLUDED CONSENT:**

**7. ITEMS FROM STAFF:**

**8. PUBLIC COMMENT:**

This time is set aside for the public to address the Human Services Commission on any item of interest within the subject matter jurisdiction of the Human Services Commission that could not be heard under Item 1.F. at the beginning of the meeting.

**9. ITEMS FROM COMMISSIONERS:**

During this time, in accordance with Section 4.7 of the Human Services Commission bylaws, any member of the Commission may request that an item of business within the Commission's subject matter jurisdiction be added to a future agenda. Such requests are subject to the approval of the Commission.

**10. ADJOURNMENT:**

The Human Services Commission will adjourn to its next Regular Meeting on Tuesday, December 9, 2025, at 6:00 pm at Plummer Park Community Center, Rooms 5&6.

*Notice: Written materials distributed to the Human Services Commission within 72 hours of this meeting are available for public inspection immediately upon distribution at the Department of Human Services and Rent Stabilization, 8300 Santa Monica Boulevard, West Hollywood, California, 90069, during normal business hours. They will also be available for inspection at the staff liaison's table during the Commission meeting.*

AFFIDAVIT OF POSTING

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County of Los Angeles )  
City of West Hollywood )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk, and that this document was posted on:

Date: November 14, 2025

Signature: \\Alyssa T. Poblador\  
Office of the City Clerk

**HUMAN SERVICES COMMISSION  
CITY OF WEST HOLLYWOOD**

**DRAFTED MINUTES**

**TUESDAY, OCTOBER 14, 2025**

**PLUMMER PARK - ROOMS 5 & 6**

**7377 SANTA MONICA BOULEVARD**

**6:00 PM**

1. **CALL TO ORDER:** Chair Adolphson called the meeting to order at 6:00 pm and read the Land Acknowledgement.

**ROLL CALL**

**A. ROLL CALL**

PRESENT: Commissioner Borelli  
Commissioner Eyres  
Commissioner Palmieri\*  
Commissioner Steele  
Vice-Chair Williams  
Chair Adolphson

ABSENT: Commissioner Wyville

ALSO Teree Carter, Human Services Manager

PRESENT: Francisco Gomez, Acting Strategic Initiatives Supervisor  
Derek Murray, Commission Secretary, Social Services Supervisor

*\*Commissioner Palmieri announced that he had not received a large-print agenda in advance. He informed Commissioners and staff that he could not participate in the meeting without reasonable accommodation and subsequently left the meeting.*

- A. PLEDGE OF ALLEGIANCE:** Chair Adolphson led the Pledge of Allegiance.

**B. APPROVAL OF AGENDA**

The Human Services Commission is requested to approve the meeting agenda for October 14, 2025.

**ACTION:** Approved the Agenda on October 14, 2025, motion by Commissioner Borelli, seconded by Commissioner Eyres, and approved by roll call vote.

**C. APPROVAL OF MINUTES**

The Human Services Commission is requested to approve the minutes of the July 22, 2025, Human Services Commission meeting.

**ACTION:** Approved the minutes of September 9, 2025, motion by Commissioner Eyres, seconded by Vice Chair Williams, and approved by roll call vote with one abstention by Commissioner Palmieri.

**D. PUBLIC COMMENT**

**YOLA DORE (WEST HOLLYWOOD, DISABILITIES ADVISORY BOARD)**  
Announced the upcoming Disability Service Awards and thanked City staff for their work on the Disabilities Health Fair.

**2. CONSENT CALENDAR: None.**

**3. PUBLIC HEARING: None.**

**4. UNFINISHED BUSINESS:**

**A. WEST HOLLYWOOD CARE TEAM PROGRAM UPDATE**

The Human Services Commission received an update and presentation on the West Hollywood Care Team from Giovanni Godoy, Director of the West Hollywood Care Team, and Francisco Gomez, Acting Strategic Initiatives Supervisor. Mr. Godoy provided an overview of the 24/7 behavioral health program, shared demographic data, and highlighted recent success stories. Commissioners expressed strong support for the program, inquired about collaboration with Healthcare in Action, and asked about the process when a community member refuses service.

Commissioners recommended revising the program description on outreach materials, noting that the term “behavioral support” may cause community members to think the service is only for unhoused individuals. They also suggested creating simpler materials, like those used by the Community Safety Division for the Security Ambassador Program.

**ACTION:** Received and discussed.

**5. NEW BUSINESS:**

**A. SACRAMENTO LEGISLATIVE ACTION DAY FOR APPOINTED OFFICIALS**

The Human Services Commission appointed one delegate and one alternate to represent the Commission during the Legislative Action Day in Sacramento to take place on February 5, 2026.

**ACTION:** The Commission appointed Karen Eyers to be the delegate and Nick Wyville to be the alternate.

**B. 2024-2025 AGENCY DEVELOPMENT REQUEST FOR PROPOSAL**

The Human Services Commission received a report on the Agency Development Request for Proposal. Derek Murray, Social Services Supervisor, provided an overview of the program's history and purpose, emphasizing its role in supporting capacity-building efforts among contracted social services agencies. He also outlined the application and evaluation process. Commissioners expressed support for this funding opportunity for contracted social services partners.

**ACTION:** Received and discussed.

**C. PAUL ANDREW STARKE WARRIOR AWARDS**

The Human Services Commission received a report on the annual Paul Andrew Starke Warrior Awards, scheduled for December 10, 2025, at 6:00 p.m. in the City Council Chambers. Derek Murray, Social Services Supervisor, discussed the awards program, including the event schedule and the respective roles of City staff and Human Services Commissioners. Commissioners expressed support for their participation in the event and made suggestions regarding the program.

**ACTION:** Received and discussed.

**6. EXCLUDED CONSENT**

**7. ITEMS FROM STAFF**

Staff provided an update on the recent City Council Subcommittee meeting, which included discussion of the Coordinated Response Framework and Council concerns regarding enforcement, visibility, and policies related to waking individuals experiencing homelessness. Staff reported that an updated Social Services brochure is currently in development, along with a monthly campaign planned for 2026 to highlight available social services. Staff also reported that the Holloway Interim Housing Program welcomed new residents and reviewed the upcoming agenda items outlined in the Commission's work plan for the November and December meetings.

**8. PUBLIC COMMENT**

None.

**9. ITEMS FROM COMMISSIONERS**

**COMMISSIONER BORELLI** - Noted his concern regarding accommodation for Commissioner Palmieri and thanked staff for organizing a successful Disabilities Health Fair.

**COMMISSIONER EYRES** – Noted her concerns and suggestions regarding accommodations for Commissioners. She thanked the City for hosting the Disabilities Health Fair, the Holloway Interim Housing Community Open House, and for co-sponsoring the AIDS Walk. She announced several upcoming events.

**COMMISSIONER STEELE** – Noted her concerns and suggestions regarding accommodations for Commissioners.

**VICE-CHAIR WILLIAMS** – None.

**CHAIR ADOLPHSON** – Spoke about the mutual care and respect shared among the Commissioners. She provided attendance reports and highlighted a discussion on narrative change around HIV related to stigma and public awareness. She is working with the West Hollywood Chamber of Commerce to distribute information about the harm reduction services offered by the City to increase awareness among businesses along Sunset Boulevard.

**10. ADJOURNMENT**

The Human Services Commission adjourned in memory of Russel Ybarra and Andre Jones at 7:39 pm to its next Regular Meeting on Tuesday, November 18, 2025, at 6:00 pm at Plummer Park Community Center Rooms 5 & 6.

Notice: Written materials distributed to the Human Services Commission within 72 hours of this meeting are available for public inspection immediately upon distribution at the Department of Human Services and Rent Stabilization, 8300 Santa Monica Boulevard, West Hollywood, California, 90069, during normal business hours. They will also be available for inspection at the staff liaison's table during the Commission meeting.

**SUBJECT: HUMAN SERVICES COMMISSION MEETING DATES 2026**

**PREPARED BY: HUMAN SERVICES & RENT STABILIZATION DEPARTMENT**  
(Teree Carter, Human Services Manager)  
(Derek Murray, Social Services Supervisor)  
(Amy Valdepeña, Human Services Specialist)

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**STATEMENT ON THE SUBJECT:**

The Human Services Commission will receive the schedule of meeting dates, times, and locations for 2026.

**RECOMMENDATION:**

Receive and file.

**BACKGROUND / ANALYSIS:**

The Human Services Commission typically holds one monthly meeting, though additional meetings may be scheduled as needed. Below (on page 2) are the confirmed 2026 meeting dates, including times, locations, and televised meetings. The Commission meets on the second Tuesday of the month unless rescheduled due to closures.

<b>Date:</b>	<b>Time:</b>	<b>Description:</b>	<b>Location:</b>
January 13, 2026	6 pm-8 pm	Human Services Commission Meeting	Plummer Park Rooms 5&6
February 10, 2026	6 pm-8 pm	Human Services Commission Meeting	Plummer Park Rooms 5&6
March 10, 2026	6 pm-8 pm	Human Services Commission Meeting	Plummer Park Rooms 5&6
April 14, 2026	6 pm-8 pm	Human Services Commission Meeting	Plummer Park Rooms 5&6
May 12, 2026	6 pm-8 pm	Human Services Commission Meeting	Plummer Park Rooms 5&6
June 9, 2026	6 pm-8 pm	Human Services Commission Meeting	Plummer Park Rooms 5&6
July 14, 2026	6 pm-8 pm	Human Services Commission Meeting	Plummer Park Rooms 5&6
August 11, 2026	6 pm-8 pm	Human Services Commission Meeting	Plummer Park Rooms 5&6
September 8, 2026	6 pm-8 pm	Human Services Commission Meeting	Plummer Park Rooms 5&6
October 13, 2026	6 pm-8 pm	Human Services Commission Meeting	Plummer Park Rooms 5&6
November 10, 2026	6 pm-8 pm	Human Services Commission Meeting	Plummer Park Rooms 5&6
December 8, 2026	6 pm-8 pm	Human Services Commission Meeting	Plummer Park Rooms 5&6

**OFFICE OF PRIMARY RESPONSIBILITY:**

HUMAN SERVICES & RENT STABILIZATION DEPARTMENT / HUMAN SERVICES DIVISION

**ATTACHMENT:**

NONE

**SUBJECT: PAUL ANDREW STARKE WARRIOR AWARDS**

**PREPARED BY: HUMAN SERVICES & RENT STABILIZATION DEPARTMENT**  
(Teree Carter, Human Services Manager)  
(Derek Murray, Social Services Supervisor)

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**STATEMENT ON THE SUBJECT:**

The Human Services Commission will receive an update on the Paul Andrew Starke Warrior Awards.

**RECOMMENDATION:**

Receive and discuss.

**BACKGROUND / ANALYSIS:**

The Paul Andrew Starke Warrior Awards honor individuals whose work exemplifies compassion, dedication, and courage in serving people living with or at risk of acquiring HIV. The awards are named in honor of Paul Starke, a longtime activist, community leader, and staff member at Being Alive who passed away in 2001. This year marks the 25th anniversary of the Warrior Awards and reaffirms the City's ongoing commitment to recognizing the people whose everyday efforts sustain hope, dignity, and health in the community.

The Warrior Awards will be hosted by the City's Human Services Commission on Wednesday, December 10, 2025, in the City Council Chambers. The reception will begin at 5:30 p.m., followed by a plaque presentation at 6 p.m. Nominations for the Paul Andrew Starke Warrior Awards were opened in September for contracted and collaborative agency partners participating in the City's HIV/Substance Use Prevention Providers Collaborative. Each participating agency selected one honoree from their organization.

The following individuals will be honored:

- Alexandra Magallon, TransLatin@ Coalition
- Andrew Ramos, C.I.T.Y x1 Youth Group
- Chloe Oplao, LA LGBT Center
- Jack Crozier Inman Jr., Life Group LA
- Jim Scott, Being Alive
- Maricor Lopez, APLA Health
- Miguel Arevalo, AIDS Healthcare Foundation
- Rob Lester, Men's Health Foundation
- Russell Ybarra (posthumous), Capitol Drugs

In addition to the awards ceremony, Steven Reigns, West Hollywood City Poet Laureate Emeritus, will read selected poems from his new publication, *Outliving Michael*, a collection of vignettes and reflections about his friend Michael, who died of AIDS in 2000. The event will also feature a special performance by drag king performer and comedian, Spacee Kadett.

The Paul Andrew Starke Warrior Awards remain an intimate celebration of the people whose dedication reflects the resilience and community spirit that define West Hollywood's enduring commitment to ending the HIV epidemic.

**OFFICE OF PRIMARY RESPONSIBILITY:**

HUMAN SERVICES & RENT STABILIZATION DEPT / HUMAN SERVICES DIVISION

**ATTACHMENTS:**

Attachment A: 2025 Warrior Award Recipients

Attachment B: Warrior Awards Flyer

## Nominee Information

**Nominations may only be submitted by organizations that actively participate in the City's HIV and Substance Use Prevention Providers Collaborative. Each organization is limited to one submission.**

1. Agency/Organization Name \*

The TransLatin@ coalition

2. Nominee's Full Name \*

Alexandra Magallon

3. Position/Role within Agency or Community \*

Director of Programs and Services

4. Category (Multiple choice – pick one): \*

Staff Member

Volunteer

Board Member

Other

5. What term best describes your nominee? \*

- Community Advocate
- Emerging Leader
- Healthcare Hero
- Legacy Builder
- Educator
- Policy Champion
- Creative Visionary
- Research Pioneer

## Reason for Nominating

6. Impact: *How has the nominee made a measurable difference in the lives of clients, colleagues, or the community?* \*

Alexandra Magallon has made a significant and measurable difference in the lives of clients, colleagues, and the community. Her impact is most evident through her leadership and direct management of numerous large-scale, grant-funded programs and her hands-on work with individual clients.

7. Commitment: *How has the nominee shown dedication to the fight against HIV/AIDS, equity, or community health?* \*

Magallon's dedication to the fight against HIV/AIDS is evident in her direct involvement with multiple related programs and her hands-on work with clients. As a Case Manager at the Los Angeles LGBT Center's Trans Wellness Center, she case-managed 150 clients per fiscal year to help them access critical care, including PrEP (Pre-Exposure Prophylaxis) and PEP (Post-Exposure Prophylaxis), which are key components of HIV prevention. She was also a certified PrEP Navigator and Linkage worker and a CDPH ADAP Enrollment Worker, directly connecting individuals to essential medication and services.

Furthermore, she managed a \$245,000 yearly contract from the County of Los Angeles Department of Public Health for HIV and STD programs, specifically for vulnerable populations. This highlights her role in overseeing significant financial resources dedicated to HIV/AIDS prevention and care.

8. Innovation/Leadership: *What creative approaches or leadership qualities has the nominee demonstrated?* \*

**Secured and Managed Major Funding:** She has been a key figure in managing millions of dollars in grant funding from sources like the California Department of Public Health, Board of State and Community Corrections, and the City of West Hollywood. These funds, totaling over \$9.6 million, have been used to create and sustain programs for vulnerable populations, including those focused on health equity, reentry services, and anti-violence initiatives.

**Direct Client Support:** While at the Los Angeles LGBT Center, she case-managed 200 patients into housing, health care, and recovery services. As a Case Manager, she also guided 150 clients per fiscal year into medical insurance, housing, and other critical care. She also assisted clients with legal name and gender marker changes, workforce development, and financial literacy, which are essential for empowerment and stability.

**Advocacy and Education:** Her role as a Core Member Facilitator at Mirror Memoirs involved facilitating healing sessions and conducting diversity and inclusion trainings for shelters. She also co-authored a medical journal article on assault transcription and guidance for emergency rooms, as well as an article on being intersex for a public online publication. These efforts expand knowledge and improve how institutions and the public interact with and support trans and gender-diverse individuals.

9. Story/Example: *Share one story, moment, or achievement that captures why this nominee deserves recognition.* \*

Alexandra Magallon's dedication is her work in securing and managing the "Transforming Resources and Unveiling Excellence" contract with the City of West Hollywood.

This significant contract is more than just a line item on her resume; it represents a direct commitment to the community that is now considering her for this award. This program, managed under her supervision, provides vital services directly to residents of West Hollywood, showing that her work has a local, tangible impact.

This particular achievement stands out because it brings her incredible national and statewide grant management experience back home to the very city that is now considering her for this recognition. After dedicating her career to large-scale initiatives for the TransLatin@ Coalition and other organizations, this specific contract shows a deep, personal commitment to improving the well-being of the West Hollywood community.

It demonstrates that her leadership is not just about managing large-scale projects, but about strategically directing resources to where they are needed most. By leading this project, she has directly contributed to the health and equity of the community that she now has an opportunity to be honored by, making her recognition for the Paul Andrew Starke Warrior Award a beautiful full-circle moment. This award would not only recognize her amazing past contributions but also her continued commitment to the people of West Hollywood.

**2025 PAUL ANDREW STARKE  
WARRIOR AWARD  
Nomination Form**

**AGENCY:** The C.I.T.Y. x1 Youth Group

**NOMINEE**

Full Name: Andrew Ramos

Position or Role within Agency: Volunteer, HIV Prevention Specialist

**REASON FOR NOMINATION:**

A new but impactful young person at C.I.T.Y. x1 Youth Group is Andrew Ramos. A Youth Advocate who has quickly won the admiration and respect of his young peers.

We first met Drew while he was conducting community outreach for the Men's Health Foundation...we knew then that we had an exceptional leader in front of us!

At MHF, he began his career in public health through HIV prevention and he also served as part of the Southern California Men's Club, a community program that has partnered with C.I.T.Y. x1 Youth Group on several occasions and focuses on empowerment, education, and connection among queer men. His involvement with LGBTQIA+ youth organizations provided him with both the knowledge and experience of working clients in the prevention field, skills that would eventually prepare him for the next chapter of his activism.

That next chapter would land him at Cliffside Malibu, where Drew helps guide gay men to affirming community resources and supportive networks, ensuring that they all have access to culturally informed care and a sense of belonging. He also works within Substance Use Disorder Services, where he engages directly with individuals facing the ongoing challenges of addiction, recovery, and stigma.

His approach is grounded in harm reduction, compassion, and the belief that every person deserves dignity and the opportunity to heal. He is passionate about advancing services for all who need it, while being a great role model for the youth he has served in the past. And it is with great honor that The C.I.T.Y. x1 Youth Group nominates Andrew Ramos for The 2025 Paul Andrew Starke WARRIOR Award.

View results

Respondent

5

Anonymous

06:34

Time to complete

## Nominee Information

**Nominations may only be submitted by organizations that actively participate in the City's HIV and Substance Use Prevention Providers Collaborative. Each organization is limited to one submission.**

1. Agency/Organization Name \*

LA LGBT Center

2. Nominee's Full Name \*

Chloe Oplao

3. Position/Role within Agency or Community \*

Supervisor for Community-Engaged Research - Health Services

4. Category (Multiple choice – pick one): \*

Staff Member

Volunteer

Board Member

Other

5. What term best describes your nominee? \*

- Community Advocate
- Emerging Leader
- Healthcare Hero
- Legacy Builder
- Educator
- Policy Champion
- Creative Visionary
- Research Pioneer

## Reason for Nominating

6. Impact: *How has the nominee made a measurable difference in the lives of clients, colleagues, or the community?* \*

Chloe Opalo has made a measurable difference in HIV prevention and care, especially for Trans and gender nonbinary communities. Through her leadership in the PrEP Well program, she helped educate more than a hundred primarily low-resourced clients, connected dozens directly to providers, and ensured the majority who started PrEP maintained protective adherence at 90 days. Her research and advocacy consistently center those most marginalized, turning community voices into program design and systems change. Whether she's publishing on PrEP persistence for Black and Latinx Trans women or advocating one-on-one, Chloe closes gaps in access and outcomes that have persisted for too long.

7. Commitment: *How has the nominee shown dedication to the fight against HIV/AIDS, equity, or community health?* \*

Chloe has spent nearly a decade dedicated to advancing health equity, justice, and HIV prevention for LGBTQ+ people. She shows up not just in academic spaces but on the ground, advocating for clients even when they may not realize they have someone in their corner. Her work reflects a deep commitment to "by us, for us" approaches that resist tokenism and instead place Trans and nonbinary people at the center of care. Whether it is through research, presentations, or daily client engagement, Chloe models what unwavering commitment to equity and community health looks like.

8. Innovation/Leadership: *What creative approaches or leadership qualities has the nominee demonstrated?* \*

Chloe demonstrates innovation by designing integrated care models that combine HIV prevention with gender-affirming care, mental health, and social supports—so clients aren't forced to navigate fractured systems. She brings lived experience and rigorous implementation science together, translating stories into programmatic change. Her leadership is rooted in representation: ensuring Trans and nonbinary people are not only served but are decision-makers in shaping services. This blend of creativity, rigor, and community grounding makes her a standout leader.

9. Story/Example: *Share one story, moment, or achievement that captures why this nominee deserves recognition.* \*

At the CHRP conference this year, Chloe and I presented together. While most of the room was focused on the slides, Chloe's attention was on the people—especially those who felt uncertain or overlooked. She sat with one client on the margins, listened without judgment, and helped them connect with care in a way that felt safe and affirming. That's who Chloe is: she spends time with each client, making sure they are seen, heard, and valued. She models what it looks like to be Trans in community, carrying herself with a grounded presence that others can lean on. When we were putting together the Trans Wealth Study, Chloe made sure that the well-being of participants was centered at every step. Whether it's in research, in advocacy, or in one-on-one conversations, she ensures that community care is never an afterthought—it is the priority.

## Nominator Information

View results

Respondent

10 Anonymous

61:06

Time to complete

## Nominee Information

**Nominations may only be submitted by organizations that actively participate in the City's HIV and Substance Use Prevention Providers Collaborative. Each organization is limited to one submission.**

1. Agency/Organization Name \*

The Life Group LA

2. Nominee's Full Name \*

Jack Crozier Inman Jr.

3. Position/Role within Agency or Community \*

Volunteer

4. Category (Multiple choice – pick one): \*

- Staff Member
- Volunteer
- Board Member
- Community Advisory Board

5. What term best describes your nominee? \*

- Community Advocate
- Emerging Leader
- Healthcare Hero
- Legacy Builder
- Educator
- Policy Champion
- Creative Visionary
- Research Pioneer

## Reason for Nominating

6. Impact: *How has the nominee made a measurable difference in the lives of clients, colleagues, or the community?* \*

It is an honor & a privilege to nominate someone whose life is a living example of service, compassion, & quiet leadership. When I first told Jack he was being nominated for this award, his response was exactly what you might expect from someone whose life has been built around helping others. He smiled modestly & said, "Our program is based on the idea that we get to keep what we have by giving it away — we don't do it for recognition." And that right there tells you everything about the kind of person Jack is. He doesn't seek the spotlight; he shines it on others. He has inspired 100's and 100's of individuals within the HIV+ and HIV- community, the recovery community, LGBTQIA community, and those who travel via Metro. Simply, anyone who crosses his path, finds a kind, supportive and genuine person.

7. Commitment: *How has the nominee shown dedication to the fight against HIV/AIDS, equity, or community health?* \*

Service to the HIV Community

For The Life Group LA, Jack has participated as an emotional support group facilitator at more than 40, 2 day (24 hour) seminars, working with over 320 individual support group members providing a compassionate & safe space for participants to learn, grow & heal.

As part of the Training Team, he has helped to train more than 80 volunteers in the art of Compassionate Presence, Active Listening, Giving & Receiving Constructive Feedback, Acknowledging & Embracing Diversity, Cultural Sensitivity, Crisis Management, Identifying hidden agendas, Recognizing Substance Abuse, Establishing Rapport, Non-verbal Communication, Setting appropriate boundaries, & much more!

Service to the LGBTQ+ Community

For over twelve years, Jack has lent his voice, quite literally, to the mission of the Gay Men's Chorus of Los Angeles, using the power of music to change hearts & minds.

Through GMCLA, Jack has sung on some of the most iconic stages in Los Angeles, The Hollywood Bowl, Walt Disney Concert Hall, The Great Western Forum, the Staples Center, Dodger Stadium, & the Dorothy Chandler Pavilion for the annual LA County Holiday Show.

But more meaningful than those grand stages are the smaller ones — the free community concerts for seniors at Triangle Square, the performances at hospices & hospitals during the holidays, & the visits to local schools through GMCLA's Alive Music Project.

That program, which Jack has proudly supported, brings hope to LGBTQ+ youth, reminding them that it gets better & that they are seen, valued, & loved. Every time Jack stands in front of a group of students & shares his story, he gives courage to a young person who might be struggling to believe they can have a future. During the COVID pandemic, when the world shut down, Jack didn't. He organized & ran GMCLA CARES, a committee that delivered groceries & medication to anyone in need ensuring that no one in our community was left behind. He also served the maximum number of terms allowed on the organization's Executive Leadership Committee leading with integrity, kindness, & humor.

Service to the Recovery Community

And finally, Jack's service to the Recovery Community is nothing short of remarkable.

Having personally faced addiction & homelessness, not once, but twice, Jack knows firsthand the transformative power of recovery. As an alumnus of the Van Ness Recovery House, he has spent decades helping others find their way to sobriety, one person, one conversation, & one act of kindness at a time.

He has served both as a humble member & as a leader within recovery organizations, always guided by the principle of service before self. He sponsors others, mentors new members, & has helped shape programs that have literally saved lives including early efforts in West Hollywood's groundbreaking methamphetamine recovery movement, which has since become a global model.

Due to the profound spiritual impact that recovery had on his own personal journey, Jack became one of the first certified 11th Step Yoga Instructors, blending the principles of recovery with the practice of mindful movement & meditation. For over 17 years, he has offered volunteer yoga sessions for individuals in both the recovery & HIV communities, creating spaces of healing, balance, & connection.

A guiding belief of the 11th Step Yoga community one that Jack embodies fully is that Addicts & Alcoholics in Recovery are not broken, but broken open to their greatness.

His ability to model that truth through service, spirituality, & presence has touched countless lives. His impact continues to ripple far beyond what any award can measure.

8. Innovation/Leadership: *What creative approaches or leadership qualities has the nominee demonstrated?* \*

The Shanti Model of Compassionate Presence. He Listens, Speaks and Acts from His Heart in a truly unconditional and non-judgmental manner helping people find themselves and their answers.

9. Story/Example: *Share one story, moment, or achievement that captures why this nominee deserves recognition.* \*

This is almost an impossible task. Every interaction Jack has with others is memorable in every way. He has been a source of peace for many. Here are few comments from Support Group Participants and Fellow Support Group Facilitators from POZ Life Evaluations:

From Clients:

- Jack was kind and when he spoke, his words were thoughtful. He showed me how to dive deep into my soul and helped me find my truth. I can now move on in life, knowing how to access my truth on a day to day basis
- Loved how Jack was able to gently ask questions and draw a group member in when he felt something was up with them. When they spoke, it was an emotional experience for the entire group, we were all in tears and we were all able to support the group member, even after the session. We have all become friends and are going to meet up at least once a month for lunch or dinner.
- The Support Group with Jack and Carla was the best part of the entire weekend for me. We were able to talk about anything and knew we would be safe sharing.
- Group #3 was the best. Jack has shown complete compassion in every way, even during some difficult situations that came up in our group.
- Jack made me comfortable during our group. After our group time, Jack and I chatted outside during the break, and I disclosed my issues with drugs. He invited me to the 12 step meeting provided on Sunday. I was always apprehensive to go to AA not knowing anyone. I went into the 12 step meeting and was made to feel welcomed. My perception of what AA is was completely wrong and I left Sunday after the closing circle with a sponsor.
- Does Life Group have a bottled up version of Jack to sell? I want to take him home with me. My burdens and guilt feel lifted. What a blessing he is.
- Loved our small group and I am not a group person. The facilitators Jack and Mark really cared about how we felt. I'm not sure how they did it, but they helped me knock away my hard shell so I could open up to share my feelings in front of people in a way I never have before.

From Co-Facilitators

- Jack is always quick on his feet, with sensible and calm reactions in all the circumstances I've seen him faced. I feel the maximum confidence in saying that he is one of the most capable facilitators in handling any situation with thoughtfulness and maturity. I feel very supported co-facilitating groups with him.
- Jack has consistently demonstrated a strong work ethic and a dedication to assisting clients by earning their trust and helping them with their own personal growth
- Jack has a gentle, quiet confidence as a facilitator. I know for a fact that he's well-liked and respected by the group members, and I share those sentiments.
- Jack allows the members to follow their own leads. When he chooses to speak, the results are always very thoughtful and insightful, and always culturally aware and sensitive.
- "When co-facilitating a support group with Jack I felt completely supported by him. His intuition with the clients is remarkable and astounding"

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View results

Respondent

9

Anonymous

17:03

Time to complete

## Nominee Information

**Nominations may only be submitted by organizations that actively participate in the City's HIV and Substance Use Prevention Providers Collaborative. Each organization is limited to one submission.**

1. Agency/Organization Name \*

Being Alive

2. Nominee's Full Name \*

Jim Scott

3. Position/Role within Agency or Community \*

Ceramics Studio Facilitator

4. Category (Multiple choice – pick one): \*

Staff Member

Volunteer

Board Member

Other

5. What term best describes your nominee? \*

- Community Advocate
- Emerging Leader
- Healthcare Hero
- Legacy Builder
- Educator
- Policy Champion
- Creative Visionary
- Research Pioneer

## Reason for Nominating

6. Impact: *How has the nominee made a measurable difference in the lives of clients, colleagues, or the community?* \*

For over 15 years, Jim has volunteered his time for the Being Alive Ceramics Studio. He is at the studio at least three days a week ensuring that supplies and equipment are ready, the area is neatly landscaped, and the space is open and welcoming to clients.

7. Commitment: *How has the nominee shown dedication to the fight against HIV/AIDS, equity, or community health?* \*

Jim provides guidance, not only on how to create art through clay, but also how use the clay and hands to process some of the stress of living and aging with HIV. His gentle nature and encouragement helps clients heal through the process of throwing a pot, making a bowl, or painting an individual's own work.

8. Innovation/Leadership: *What creative approaches or leadership qualities has the nominee demonstrated?* \*

The dedication and amount of time that Jim spends to run the ceramics studio three days a week is extraordinary. He takes great care to ensure the studio is open and ready each and every weekend. His patience and expertise is freely shared with all who come to the studio.

9. Story/Example: *Share one story, moment, or achievement that captures why this nominee deserves recognition.* \*

Jim volunteers at least 16 hours a week at the studio. There is rarely a day when the studio is closed - usually only during bad weather. He makes sure the studio is open on holidays when people may be feeling alone or disconnected so they someplace to go. The space is open to all regardless of ability level, and Jim makes everyone feel welcomed and valued.

View results

Respondent

11 Anonymous

16:48

Time to complete

## Nominee Information

**Nominations may only be submitted by organizations that actively participate in the City's HIV and Substance Use Prevention Providers Collaborative. Each organization is limited to one submission.**

1. Agency/Organization Name \*

APLA Health & Wellness

2. Nominee's Full Name \*

Maricor Lopez

3. Position/Role within Agency or Community \*

Program Manager, Metro West

4. Category (Multiple choice – pick one): \*

Staff Member

Volunteer

Board Member

Other

5. What term best describes your nominee? \*

- Community Advocate
- Emerging Leader
- Healthcare Hero
- Legacy Builder
- Educator
- Policy Champion
- Creative Visionary
- Research Pioneer

## Reason for Nominating

6. Impact: *How has the nominee made a measurable difference in the lives of clients, colleagues, or the community?* \*

Maricor Lopez, as Metro West Program Manager, has made a measurable difference through her exceptional leadership and dedication. She has successfully developed and implemented client-centered housing plans that have resulted in increased housing stability and improved quality of life for the individuals served. Maricor consistently supports her colleagues, fosters a collaborative team environment, and promotes professional growth within her staff. Her commitment to the community is demonstrated by her ability to build effective partnerships with local organizations, ensuring critical resources and services are accessible to those in need. Maricor's impact is evident in meaningful client outcomes, enhanced team performance, and strengthened community connections. Maricor has assisted over 100 West Hollywood constituents access rental assistance programs for older adults with the Aging in Place program for the past three years.

7. Commitment: *How has the nominee shown dedication to the fight against HIV/AIDS, equity, or community health?* \*

Maricor Lopez has demonstrated unwavering commitment to fighting HIV/AIDS, advancing equity, and supporting community health through her leadership and dedicated advocacy. She is an active participant in the West Hollywood Pride event and regularly attends City of West Hollywood Disability Fair, ensuring diverse populations are engaged and supported. Maricor also attends AIDS Walk every year, showing her solidarity and helping to raise awareness and resources for HIV/AIDS initiatives. Her ongoing involvement in these community events reflects a deep dedication to creating healthier, more equitable communities and promoting the well-being of clients, colleagues, and community members.

8. Innovation/Leadership: *What creative approaches or leadership qualities has the nominee demonstrated?* \*

Maricor Lopez demonstrates innovation and leadership through her creative problem-solving and collaborative approach. She consistently introduces new strategies to enhance client services, such as streamlining housing plans and fostering inter-agency partnerships to improve resource access. Maricor leads by example, motivating her team with a positive, inclusive work culture and encouraging professional growth among staff. Her ability to adapt quickly to changing client and community needs has established her as a trusted leader, driving measurable improvements in both program outcomes and team morale.

9. Story/Example: *Share one story, moment, or achievement that captures why this nominee deserves recognition.* \*

One achievement that captures why Maricor Lopez deserves recognition occurred when she assisted an older adult West Hollywood constituent who was facing eviction and displacement. Maricor actively connected the client to legal services, advocated directly with the landlord, and secured rental assistance. Her quick response and compassionate support ensured the client could remain safely housed, exemplifying her dedication to client advocacy and meaningful impact within the community.

## Nominator Information

View results

Respondent

4 Anonymus

08:07

Time to complete

## Nominee Information

**Nominations may only be submitted by organizations that actively participate in the City's HIV and Substance Use Prevention Providers Collaborative. Each organization is limited to one submission.**

1. Agency/Organization Name \*

AIDS Healthcare Foundation

2. Nominee's Full Name \*

Miguel Arevalo

3. Position/Role within Agency or Community \*

Client Care Specialist

4. Category (Multiple choice – pick one): \*

Staff Member

Volunteer

Board Member

Other

5. What term best describes your nominee? \*

Community Advocate

Emerging Leader

Healthcare Hero

Legacy Builder

Educator

Policy Champion

Creative Visionary

Research Pioneer

## Reason for Nominating

6. Impact: *How has the nominee made a measurable difference in the lives of clients, colleagues, or the community?* \*

Since Miguel joined AHF's West Hollywood Pod team back in May, we have seen a dramatic increase in the level of care provided, program deliverables, and overall access to services. With his phlebotomy skills and dedication to our work, he has been able to expand PrEP and STI testing access at this site.

7. Commitment: *How has the nominee shown dedication to the fight against HIV/AIDS, equity, or community health? \**

Miguel has consistently served as a care provider in West Hollywood, working late nights and non-traditional hours for 40+ hours each week providing HIV and STI testing alongside PrEP services.

8. Innovation/Leadership: *What creative approaches or leadership qualities has the nominee demonstrated? \**

Miguel has become a leader for the team working the West Hollywood Pod, and taken countless opportunities to train his colleagues on our expanded STI services offerings.

9. Story/Example: *Share one story, moment, or achievement that captures why this nominee deserves recognition. \**

In less than 6 months, Miguel has initiated over 50 clients onto PrEP on the Weho Pod. For comparison, we had 2 clients initiated when he joined the program.

View results

Respondent

8 Anonymous

08:36

Time to complete

## Nominee Information

**Nominations may only be submitted by organizations that actively participate in the City's HIV and Substance Use Prevention Providers Collaborative. Each organization is limited to one submission.**

1. Agency/Organization Name \*

Men's Health Foundation

2. Nominee's Full Name \*

Rob Lester

3. Position/Role within Agency or Community \*

Senior Director of Public Programs

4. Category (Multiple choice – pick one): \*

Staff Member

Volunteer

Board Member

Other

5. What term best describes your nominee? \*

- Community Advocate
- Emerging Leader
- Healthcare Hero
- Legacy Builder
- Educator
- Policy Champion
- Creative Visionary
- Research Pioneer

## Reason for Nominating

6. Impact: *How has the nominee made a measurable difference in the lives of clients, colleagues, or the community?* \*

Rob Lester has dedicated his career to leading organizations who are serving West Hollywood's residents living with or at risk for HIV, serving Men's Health Foundation's mission since 2018, as Director of Public Programs from 2018-2020, Director of Care Services from 2020 to 2021, Director of Sexual Health from 2021 to 2023, and as Senior Director of Public Programs from 2023 to present day. Previously, he worked at JWCH Institute, Friends Community Center, and the LA LGBT Center, directing programs designed to bridge healthcare inequities for vulnerable and underserved communities.

7. Commitment: *How has the nominee shown dedication to the fight against HIV/AIDS, equity, or community health?* \*

Rob Lester has developed a lifelong pursuit of fighting the HIV epidemic through his leading role at various nonprofits around West Hollywood in a career spanning more than two decades. His deep knowledge of local and national issues impacting the fight against HIV/AIDS, and the selfless way in which he applies that knowledge with his skills in leading programs and people make him a prime candidate for the Rainbow Key Award.

8. Innovation/Leadership: *What creative approaches or leadership qualities has the nominee demonstrated?* \*

Rob Lester has activated many programs at Men's Health Foundation to serve West Hollywood's residents, with the expertise and knowledge of residents' needs and challenges in mind. Significantly, the Rapid Results testing clinic at 8280 Santa Monica Boulevard provides some of the fastest testing and treatment for HIV and STIs in West Hollywood with the lowest barriers to care, serving as a gateway to connect patients with primary care providers and access to PrEP, PEP, DoxyPEP or HIV treatment. The launch of SoCal Club West at 8284 Santa Monica Boulevard, across from WeHo City Hall, is designed to ensure a safe space for queer youth of color in West Hollywood and surrounding areas to learn life skills, dance, fitness, boxing, and professional development within an environment that is affirming, culturally competent, and led by peers within the community. The assistance programs Rob oversees at Men's Health Foundation ensures that candidates for HIV prevention and treatment medication maintain access to and continuity of care, with teams dedicated to developing friendly, consistent, and constructive relationships with each client, regardless of their needs which may include housing insecurity, food insecurity, behavioral health needs, and cultural barriers like English proficiency and HIV stigma. Rob's deep understanding of the specific needs of WeHo's community ensure that staffing and programs are catered to empowering each client

9. Story/Example: *Share one story, moment, or achievement that captures why this nominee deserves recognition.* \*

Rob's commitment to the West Hollywood community extends far beyond the walls of the clinic — he is a champion for health equity in every sense. In 2025, Rob spearheaded a partnership with Move LA, a nonprofit organization dedicated to creating a more sustainable, equitable, and accessible public transportation system across Los Angeles County. In celebration of SoCal Transit Month, Rob organized a special community ride originating from West Hollywood locations and bringing residents to MHF's Rapid Results HIV/STI Test & Treat clinic at 8280 Santa Monica Blvd. The initiative was more than symbolic — it underscored the direct connection between public transit and access to life-saving healthcare, turning transportation into a literal and powerful vehicle for health equity. This effort reflected Rob's deep understanding that true community care involves eliminating barriers of all kinds.

View results

Respondent

6

Anonymous

103:07

Time to complete

## Nominee Information

**Nominations may only be submitted by organizations that actively participate in the City's HIV and Substance Use Prevention Providers Collaborative. Each organization is limited to one submission.**

1. Agency/Organization Name \*

Capitol Drugs

2. Nominee's Full Name \*

Russell Ybarra

3. Position/Role within Agency or Community \*

Patient Advocate

4. Category (Multiple choice – pick one): \*

Staff Member

Volunteer

Board Member

Other

5. What term best describes your nominee? \*

- Community Advocate
- Emerging Leader
- Healthcare Hero
- Legacy Builder
- Educator
- Policy Champion
- Creative Visionary
- Research Pioneer

## Reason for Nominating

6. Impact: *How has the nominee made a measurable difference in the lives of clients, colleagues, or the community?* \*

He has made sure to have patients compliant on medications

7. Commitment: *How has the nominee shown dedication to the fight against HIV/AIDS, equity, or community health?* \*

He helped patients with HIV get affordable housing

8. Innovation/Leadership: *What creative approaches or leadership qualities has the nominee demonstrated?* \*

Always leading by example

9. Story/Example: *Share one story, moment, or achievement that captures why this nominee deserves recognition.* \*

Until his last breath his concern has always been to take care of patients and their access to medications



THE CITY OF WEST HOLLYWOOD AND THE  
HUMAN SERVICES COMMISSION PRESENT

# 25th Annual Paul Andrew Starke Warrior Awards

Celebrating the Warriors in our community  
who advance health, dignity, and equity  
for people living with or at risk of  
acquiring HIV/AIDS.

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**Wednesday, December 10, 2025**

**WEST HOLLYWOOD CITY COUNCIL CHAMBERS  
625 N. SAN VICENTE BLVD., WEST HOLLYWOOD**

**RECEPTION 5:30PM | AWARDS CEREMONY 6PM**

**FOR MORE INFORMATION, CONTACT  
(323) 848-6510 OR HUMANSERVICES@WEHO.ORG.**

NEW BUSINESS

SUBJECT: **ELECTION OF CHAIR AND VICE CHAIR**

INITIATED BY: **CITY CLERK'S DIVISION**  
Melissa Crowder, City Clerk

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**STATEMENT ON THE SUBJECT:**

The Human Services Commission will nominate and elect a new Chair and Vice Chair.

**RECOMMENDATION:**

Conduct the annual election of the Chair and Vice Chair.

**BACKGROUND / ANALYSIS:**

The Human Services Commission Bylaws state that at its November meeting, the Human Services Commission shall elect a Chair and Vice Chair from its members. All election(s) of the Chair and Vice Chair shall be conducted by the City Clerk or their designee in accordance with the process developed by the City Clerk's Office.

The term of the Chair and Vice Chair shall be one year, and no Human Services Commissioner shall serve more than one consecutive term as Chair. In order to be nominated, the Human Services Commissioner must have served on the Human Services Commission for at least six (6) months prior to the election. Additionally, the current Chair shall not be eligible for nomination as Vice Chair.

This information can be found beginning with Section 3 of the Bylaws, as well as information regarding the role of the Chair and Vice Chair. For your convenience it is outlined below:

- 3.1 Officers.** The Human Services Commission shall elect from its membership a Chair, who shall preside over Human Services Commission meetings. The Human Services Commission shall also elect a Vice-Chair, who shall preside in the absence of the Chair. The Chair and Vice-Chair are sometimes referred to herein as the "presiding officer." The Chair shall have the following powers:

**3.1.1** To call to order the Human Services Commission meeting and to conduct the order of business as set forth in the agenda.

**3.1.2** To adjust the agenda, if needed, at the time of the meeting with the approval of the Human Services Commission;

**3.1.3** To move, second, debate and vote;

**3.1.4** To rule motions in or out of order;

**3.1.5** To determine whether a speaker from the audience has exceeded his or her time or is otherwise out of order;

**3.1.6** To rule on questions of parliamentary procedure based generally on Rosenberg's Rules of Order;

**3.1.7** To sign all resolutions and other documents necessitating his or her signature;

**3.1.8** To call a brief recess during a meeting;

**3.1.9** To appoint commissioners to subcommittees with the approval of the Commission; and

**3.1.10** The presiding officer shall maintain decorum by completing the business of the body as described on the agenda within a reasonable time; conduct business in a professional, businesslike and respectful manner that allows for meaningful deliberation and focuses on issues; incorporate public participation in a way that satisfies the requirements of the Brown Act and provides the public a meaningful, yet managed, role in the meeting; and use parliamentary procedure as a tool for organizing actions of the body and not an obstacle to getting business accomplished.

The presiding officer's determination as to any of the above matters may be overruled by a majority of the Human Services Commissioners present.

**3.2 Organizational Meeting.** At its meeting in November, the members of the Human Services Commission shall elect a Chair and Vice-Chair from among its members.

All election(s) of the Chair and Vice-Chair shall be conducted by the City Clerk or their designee, in accordance with the process developed by the City Clerk's Office.

**3.3 Term of the Chair and Vice-Chair.** The term of office of the Chair and Vice-Chair shall be one year. A Human Services Commissioner shall not serve more than one consecutive term as Chair. Nothing shall prevent the Human Services Commission from removing and replacing the Chair or Vice-Chair at any time during their respective terms, provided that the item is properly on the agenda of the meeting. If, due to extenuating circumstances, a Chair or Vice-Chair serves less than 9 months, they shall be eligible to be nominated and re-elected to serve a consecutive term of one year at the annual election in November.

**3.4 Eligibility Requirements of the Chair and Vice-Chair.** A Human Services Commissioner shall not serve as Chair unless they have served on the Commission for at least six (6) months prior to the election, except in the event that no qualifying members are able to serve. In that case, nominations will be open to any member of the body for consideration. The current Chair of the Commission/Board is not eligible for nomination as the Vice-Chair.

**ATTACHMENTS:**

Attachment A: Chair and Vice Chair Election Procedures

## **CHAIR AND VICE CHAIR ELECTION PROCEDURES**

1. The City Clerk (or designee) opens nominations for the election of the Chair.
2. The City Clerk (or designee) closes nominations.
3. The City Clerk (or designee) conducts a roll call vote.
4. If there is a tie, there is a run-off roll call vote on the top two nominees.
5. Steps 1-4 are repeated for the election of the Vice Chair.

**SUBJECT: AGENCY DEVELOPMENT GRANT RECIPIENT REPORT**

**INITIATED BY: DEPARTMENT OF HUMAN SERVICES & RENT STABILIZATION**  
(Teree Carter, Human Services Manager)  
(Derek Murray, Social Services Supervisor)

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**STATEMENT ON THE SUBJECT:**

The Human Services Commission will receive a report from the recipients of the 2024-25 Agency Development Grant.

**RECOMMENDATION:**

Receive and discuss.

**BACKGROUND / ANALYSIS:**

The City of West Hollywood’s Agency Development Grant provides targeted capacity-building support to contracted social service agencies. The goal is to strengthen each agency’s ability to deliver effective, sustainable programs that improve outcomes for West Hollywood community members. Since its inception, the program has helped agencies enhance their organizational infrastructure, planning, and fiscal sustainability — allowing them to better respond to emerging community needs and align with the City’s broader social services priorities.

In Program Year 2024–25, the City awarded Agency Development Grants to three social service agencies. Each award supported a specific project designed to improve internal capacity, sustainability, and service quality. The recipients were as follows:

- **Disability Community Resource Center (\$7,988)**  
Funding supported the engagement of a consultant to facilitate the development of a comprehensive five-year strategic plan focused on sustainable growth, diversification of funding sources, increased operational efficiency, and improved service delivery.
- **Healthcare In Action (\$7,012)**  
Funding supported the hiring of a grant-writing consultant to identify funding gaps and new opportunities for fiscal growth, with a goal of securing \$350,000 in

additional grant revenue by September 30, 2025.

- **Seeds of Hope/Episcopal Diocese of Los Angeles (\$10,000)**

Funding supported a social determinants of health consultant to expand the agency's capacity to address broader health and social needs through preventive health screenings, benefits enrollment assistance, and linkages to essential community resources such as rental assistance, transportation, and nutrition programs.

As part of the grant's reporting requirements, each recipient agency has been invited to present to the Human Services Commission on the progress and outcomes of their funded projects. Each presentation will include the following elements:

- A description of the project focus and key activities supported by the grant.
- The organizational challenges addressed through the project.
- Key outcomes and lessons learned from implementation.
- An explanation of how the City's investment enhanced the agency's capacity to deliver services to West Hollywood residents effectively and efficiently.

The City of West Hollywood remains committed to investing in capacity-building initiatives to strengthen organizational infrastructure and foster long-term, sustainable solutions to service delivery challenges. The Human Services Division released the 2025-26 Agency Development Grant application on November 4, 2025, and proposals will be due on December 9, 2025.

**OFFICE OF PRIMARY RESPONSIBILITY:**

DEPT OF HUMAN SERVICES & RENT STABILIZATION / HUMAN SERVICES  
DIVISION

**ATTACHMENT:**

None.