

**MINUTES  
CITY OF WEST HOLLYWOOD  
PUBLIC FACILITIES, RECREATION, AND INFRASTRUCTURE COMMISSION**

**SATURDAY, SEPTEMBER 13, 2025  
9:00 A.M.**

**CITY HALL COMMUNITY MEETING ROOM, 1ST FLOOR  
8300 SANTA MONICA BOULEVARD  
WEST HOLLYWOOD, CA 90069**

LAND ACKNOWLEDGEMENT

The Public Facilities, Recreation, and Infrastructure Commission acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh Peoples. (pronounced “Keech”)

1. CALL TO ORDER – Chair Payton called the meeting to order at 9:00 a.m.
  - A. LAND ACKNOWLEDGEMENT – Read by Chair Payton.
  - B. ROLL CALL
    - PRESENT: Commissioner Karliss (he/him);  
Commissioner Krishna (she/her);  
Commissioner Ragno (he/him);  
Commissioner Rogers (she/her);  
Commissioner Cottrell (he/him);  
Vice Chair Jackson (she/her); and  
Chair Payton (she/her).
    - ABSENT: None.
    - ALSO PRESENT: Helen Collins, Director of Public Works (she/her);  
Erin Hamant, Senior Administrative Analyst (she/her);  
Stephanie Martinez, Recreation Services Manager (she/her); and  
Debbie Gonzalez (Commission Secretary).
2. PLEDGE OF ALLEGIANCE – Led by Commissioner Krishna.
3. APPROVAL OF THE AGENDA  
**ACTION:** Approved the agenda for September 13, 2025. **Motion by Commissioner Karliss, seconded by Commissioner Krishna, and approved unanimously.**

**Roll Call Vote:**  
**Commissioner Cottrell – Y**  
**Commissioner Karliss – Y**  
**Commissioner Krishna – Y**  
**Commissioner Ragno – Y**  
**Commissioner Rogers – Y**

**Vice Chair Jackson - Y**  
**Chair Payton – Y**

4. APPROVAL OF THE MINUTES

**ACTION:** Approved the minutes of the prior Public Facilities, Recreation, and Infrastructure Commission meeting dated August 26, 2025 with a revision to include Commissioner Karliss' closing comments for item 8B. **Motion by Commissioner Karliss, seconded by Commissioner Ragno, and approved with one abstention noted below.**

**Roll Call Vote:**

**Commissioner Cottrell – Y**  
**Commissioner Karliss – Y**  
**Commissioner Krishna – Y**  
**Commissioner Ragno – Y**  
**Commissioner Rogers – Y**  
**Vice Chair Jackson - ABSTAIN**  
**Chair Payton – Y**

5. PUBLIC COMMENTS – None.

6. CONSENT CALENDAR – None.

7. PUBLIC HEARINGS – None.

8. NEW BUSINESS

A. ANNUAL TOUR OF PUBLIC FACILITIES

The tour began at approximately 9:15 a.m. to the following locations:

- Romaine Maintenance Yard, 7317 Romaine Street
- Formosa Pocket Park, 1140 N. Formosa Avenue
- Plummer Park, 7377 Santa Monica Boulevard
- Havenhurst Pocket Park, 1351 N. Havenhurst Drive
- West Hollywood Park AIDS Monument, 625 N. San Vicente Boulevard
- Aquatic and Recreation Center Pool, 8750 El Tovar Place
- Return to City Hall Automated Parking Structure

B. ANNUAL TOUR OF PUBLIC FACILITIES DISCUSSION

SUBJECT: Commission will reflect and share their comments from the Annual Tour of Public Facilities held on September 13, 2025.

Vice Chair Jackson is excited to see the progress of the flex space located under the staircase at the Aquatic Recreation Center (ARC). She enjoyed touring the pocket parks and would like to see more in future tours.

Commissioner Rogers is excited about the flex space at the ARC. She also

enjoyed touring the pocket parks and would like to see the Commission more involved in the discussion of the development of new pocket parks and the development of fee schedules.

Commissioner Karliss commented on the greenspace on top of the ARC. Staff shared that the plant pallet is being changed.

Chair Payton expressed interest for the Commission to be notified if an item about new pocket parks will go to the Planning Commission. She is excited about the flex space at the ARC.

Commissioner Cottrell raised concern about recurring issues with water systems and leaks when parking is built beneath areas like parks, noting that it can create ongoing operational and maintenance challenges. Staff acknowledged the concern. Decisions must balance potential maintenance issues with the functional and community benefits of the facility.

ACTION: Receive and discuss.

9. UNFINISHED BUSINESS – None.

10. EXCLUDED CONSENT CALENDAR – None.

11. ITEMS FROM STAFF

Staff shared the news about the new Facilities and Field Services Manager, Phillip Ticun joining the team.

12. PUBLIC COMMENTS

Joe Green, WEST HOLLYWOOD, member of the Disabilities Advisory Board (DAB), shared about the upcoming Health Fair on October 9<sup>th</sup> and the Televised DAB meeting on October 22<sup>nd</sup>. They thanked the Commission and Staff for a wonderful tour and for the work that they all do.

13. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS  
LOOK AHEAD CALENDAR FOR AGENDA PREP & COMMISSION ITEMS  
TRACKER

The following item was added to the look ahead calendar by consensus: History and process of Quimby and park development fee schedules.

Commissioner Karliss commented on the Weavers Walk progress. Staff provided an update on the tree planting and utility adjustments.

Commissioner Krishna requested to revisit the item on the look ahead calendar regarding the replacement of the Plummer Park exercise equipment.

14. ADJOURNMENT

The Public Facilities, Recreation, and Infrastructure Commission meeting adjourned at 12:00 p.m. to its next meeting, a televised special meeting on Wednesday, October 8, 2025, at 6:30 p.m. at West Hollywood City Council Chambers, 625 N. San Vicente Blvd., West Hollywood, CA 90069.

DocuSigned by:

*Debbie Gonzalez*

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Debbie Gonzalez, Secretary

DocuSigned by:

*Nicole Payton*

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Nicole Payton, Chair