

CITY OF WEST HOLLYWOOD – HUMAN SERVICES
PY 2025-26 Agency Development Grant Proposal Evaluation Form

EVALUATOR: _____

DATE: _____

SCORE: 1=Poor, 2=Fair, 3=Good, 4=Very Good, 5=Excellent

		AGENCY:												
		AMOUNT REQUESTED:												Total \$0
		SUMMARY OF REQUEST:												
		PREVIOUS AWARDS:												
		Meets Threshold												
A	SUMMARY AND DESIGN													
1	Proposal included: (1) Completed Application Cover Page; (2) Narrative; and (3) Budget.													
2	Proposal articulates the challenges that capacity building aims to address.													
3	Proposal includes proposed activities that will strengthen key areas within the organization.													
4	Proposal describes realistic methods to achieve the objective(s).													

5	Proposal describes how funding will create long-term and sustainable solutions.														
	AVERAGE SCORE (Max. 25 pt)	0	0	0	0	0	0	0	0	0	0	0	0	0	0

B	COMMUNITY AND SERVICE DELIVERY IMPACT														
1	Proposal describes how the grant will enhanced & improve service delivery to benefit WeHo Clients and are central to the narrative.														
2	The method(s) to create efficiencies and improve service delivery are clear to the reader and are not tangential.														
	AVERAGE SCORE (Max. 10 pt)	0	0	0	0	0	0	0	0	0	0	0	0	0	0

C	TIMELINE AND BUDGET														
1	The costs are described in detail and are clearly defined and the math is correct.														
2	The costs are appropriate, reasonable and ask is not over the \$10,000 limit.														
3	The timeline to complete the objective is realistic, reasonable and meets the goal 9/2024.														

	AVERAGE SCORE (Max. 15 pt)	0	0	0	0	0	0	0	0	0	0	0	0	0
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	TOTAL SCORE (Max. 50 pt)	0	0	0	0	0	0	0	0	0	0	0	0	0
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COMMENTS:

RECOMMENDATIONS: