

**SPECIAL MEETING OF THE
PUBLIC FACILITIES, RECREATION, AND INFRASTRUCTURE COMMISSION**

**PLUMMER PARK COMMUNITY CENTER ROOMS 5 & 6
7377 SANTA MONICA BOULEVARD
WEST HOLLYWOOD, CA 90069**

**TUESDAY, AUGUST 26, 2025
6:30 PM**

I, Nicole Payton, Chair of the Public Facilities, Recreation, and Infrastructure Commission, hereby call a Special Meeting of the Public Facilities, Recreation, and Infrastructure Commission at the time and place noted above to discuss the matters listed in the attached agenda.

SPECIAL MEETING AGENDA

- 1. Special Meeting of the Public Facilities, Recreation, and Infrastructure Commission**
(See attached agenda)
- 2. Adjournment**

Debbie Gonzalez
Debbie Gonzalez, Commission Secretary

**AGENDA
CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES, RECREATION, AND INFRASTRUCTURE COMMISSION**

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6:30 P.M.**

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7377 SANTA MONICA BOULEVARD
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LAND ACKNOWLEDGEMENT

The Public Facilities, Recreation, and Infrastructure Commission acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh Peoples (pronounced “Keech”).

Meeting materials submitted to the Public Facilities, Recreation, and Infrastructure Commission (Commission) shall be distributed within 72 hours of the meeting and are available for public inspection online at www.weho.org/pfc and at the staff table during the Commission meeting.

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) are available for check out at the meeting. For people who are Deaf or hard of hearing, please dial 711 or 1-800-735-2929 (TTY) or 1-800-735-2922 (voice) for California Relay Service (CRS) assistance. If you require accommodations to participate in the meeting (e.g., an American Sign Language interpreter), please contact the City Clerk’s Office at (323) 848-6800 at least 72 hours before the meeting date.

If meeting-related transportation special accommodation is required, please submit your request to the Office of the City Clerk at (323) 848-6800 at least 48 hours prior to the meeting. For public transportation information, please call (323) GO-COMMUTE or (323) 466-3876 or visit www.metro.net.

RULES OF DECORUM

Audience members shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening, or abusive language, whistling, stamping of feet or other acts which disturb, disrupt, impede, or otherwise render the orderly conduct of the Commission meeting infeasible. An audience member who repeatedly or continuously engages in any such conduct shall, at the discretion of the Presiding Officer or a majority of the Commission, be subject to ejection from the meeting.

Each person addressing the Commission shall do so in an orderly manner and shall not make repetitious, slanderous, or irrelevant remarks, or engage in any other disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Commission meetings. Any person who so disrupts the meeting may, at the discretion of the Presiding Officer or a majority of the Commission, be subject to ejection from the meeting.

PROVIDING PUBLIC COMMENT

Any person wishing to speak on any item of business on the agenda before the Commission shall first complete a speaker request form and submit the form to the Secretary.

1. A speaker request form must be completed before the meeting begins. Please include your name and the item number(s) you would like to speak.
2. No person shall address the Commission without first being recognized by the Presiding Officer.
3. Public comment is limited to three (3) minutes per speaker.

TO PARTICIPATE BY PROVIDING WRITTEN CORRESPONDENCE OR AN E-COMMENT

Staff strongly encourage the public to submit an email pfcpubliccomment@weho.org no later than 12:00 p.m. (noon) on the meeting day. All comments received by 12:00 p.m. will be forwarded to the Commission and posted on the City's website.

TO PARTICIPATE BY LISTENING TO THE MEETING AUDIO & PROVIDING PUBLIC COMMENT BY TELEPHONE

Any person wishing to speak by telephone on any item of business on the agenda before the Commission shall be required to submit a speaker request to pfcpubliccomment@weho.org no later than 12:00 p.m. (noon) on the meeting day in order to be added to the remote public speaker list.

1. A speaker request must be completed before the submission timeline noted above. Please include your name, phone number (for staff to identify your caller location on Zoom), and the item number(s) you would like to speak.
2. Staff will confirm your pre-registration by providing the call-in phone number and meeting ID number.
3. You may dial-in ten (10) minutes prior to the start of the meeting. The meeting begins at 6:30 p.m. You will be placed ON HOLD in the Virtual Meeting Room until the meeting commences. When you enter the meeting, please mute your telephone.
4. Public comment is limited to three (3) minutes per speaker.

Note 1: Public comment will become part of the official public record. If you do not want your personal information included in the official record, please do not include your address and/or phone number.

Note 2: Staff are unable to respond to emails during the meeting. All requests to speak by telephone must be confirmed in advance and requests to speak on additional agenda items cannot be accommodated during the meeting.

1. CALL TO ORDER – 6:30 P.M.
 - A. LAND ACKNOWLEDGEMENT
 - B. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF THE AGENDA
MEETING OF AUGUST 26, 2025

4. APPROVAL OF THE MINUTES
MEETING OF JULY 9, 2025

5. PUBLIC COMMENTS

This public comment period is to address the Commission on Consent Calendar items, other agenda items (including if the member of the public cannot be present at the time the item is considered), or items of general interest within the jurisdiction of the Commission. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public hearing testimony will only be taken at the time of the hearing.

6. CONSENT CALENDAR

- A. ANNUAL OVERVIEW OF PUBLIC FACILITIES

SUBJECT: The Commission will receive an overview of public facilities.

RECOMMENDATION: Receive and file.

- B. PLUMMER PARK COMPREHENSIVE IMPROVEMENT PLAN COMMUNITY VISIONING UPDATE

SUBJECT: Commission will receive a progress update on the Phase 1- Stage 1 of the Plummer Park Comprehensive Improvement Project and provide thoughts and comments related to the community outreach and programming efforts overseen by the City Council Plummer Park Ad-Hoc Subcommittee.

RECOMMENDATION: Receive and file.

7. PUBLIC HEARINGS – None

8. NEW BUSINESS

A. RECREATION FACILITIES & OPERATIONS STUDY

SUBJECT: The Commission will receive a presentation from John Jones of Catalyst Consulting who will provide an update on the ongoing Recreation Services Division's Facilities and Operations Study. Catalyst Consulting is contracted by the City to review facility usage, programming structure, and operational strategies to ensure recreation services continue to meet the needs of the community.

RECOMMENDATION: Receive the presentation, participate in a SWOT Analysis, and provide feedback to help guide the development of the final report.

B. FOUNTAIN AVENUE STREETScape PROJECT - PHASE I

SUBJECT: The Commission will receive a presentation on the 30% Plans for Phase 1 of the Fountain Avenue Streetscape Project (Project) including a summary of input by the Fountain Avenue Streetscape Steering Committee and provide feedback to staff which will be summarized in an upcoming staff report to the City Council.

RECOMMENDATIONS:

- 1) Receive and file a presentation by staff on the Project.
- 2) Provide input on proposed fixed streetscape project elements.

Correspondence 8-03-2025

C. LOCATIONS FOR THE ANNUAL TOUR OF PUBLIC FACILITIES

SUBJECT: Commission will review the proposed locations to visit on their Annual Tour of Public Facilities which will take place on September 13, 2025.

RECOMMENDATION: Approve the tour locations for 2025.

D. UPDATE THE COMMISSION'S SUBCOMMITTEE ROSTER

SUBJECT: The Commission will review and make adjustments and appointments to its subcommittee roster, as required, and set a prioritization schedule related to upcoming subcommittee meetings.

RECOMMENDATION: Approve updates to the Commission's subcommittee roster.

9. UNFINISHED BUSINESS – None

10. EXCLUDED CONSENT CALENDAR – None

11. ITEMS FROM STAFF

12. PUBLIC COMMENTS

This time is set aside for the public to address the Commission on any item of interest within the subject matter jurisdiction of the Commission that could not be heard under the Public Comments item at the beginning of the meeting.

13. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS

LOOK AHEAD CALENDAR FOR THE AGENDA PREP & COMMISSION ITEMS TRACKER

FOUNTAIN AVENUE STREETScape STEERING COMMITTEE MEETING ON 7/10/25 (MEMBERS ARE CHAIR PAYTON AS PRIMARY AND VICE CHAIR JACKSON AS ALTERNATE)

KINGS ROAD PARK VISIONING AD HOC SUBCOMMITTEE MEETING ON 8/12/15 (MEMBERS ARE CHAIR PAYTON, VICE CHAIR JACKSON, AND COMMISSIONER KARLISS)

14. ADJOURNMENT

The Public Facilities, Recreation, and Infrastructure Commission is adjourned to a special meeting, which will be the Annual Tour of Public Facilities on Saturday, September 13, 2025, departing at 9:15 a.m. from the City Hall Automated Parking Structure, 1085 N. Sweetzer Ave., West Hollywood, CA 90069.

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed
by the City of West Hollywood in the Office of the
City Clerk, and that this document was posted on:

Date: August 22, 2025
Signature: \\Alyssa T. Poblador\
Office of the City Clerk