

**TRANSPORTATION AND MOBILITY COMMISSION
CITY OF WEST HOLLYWOOD
ACTION MINUTES
March 19, 2025
6:30 P.M.**

THE CITY OF WEST HOLLYWOOD HAS ADOPTED SUMMARY AND ACTION MEETING MINUTES, WHICH PROVIDE A BRIEF SUMMARY OF THE ACTIONS TAKEN AND POINTS OF DISCUSSION ONLY. ADDITIONAL COMMENTS OR INDIVIDUAL DISCUSSIONS REGARDING ANY ITEM SUMMARIZED IN THESE MINUTES MAY BE OBTAINED BY ACCESSING THE ARCHIVED RECORDINGS OF THE TRANSPORTATION AND MOBILITY COMMISSION MEETINGS AT www.weho.org/city-government/city-clerk AND SELECTING ACCESS CITY RECORDS.

Land Acknowledgment: “The West Hollywood Transportation and Mobility Commission acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh peoples.”

1. **CALL TO ORDER** – Vice Chair Harris called the meeting to order at 6:30pm.
2. **LAND ACKNOWLEDGMENT**
3. **ROLL CALL**
Present: Adam Darvish, Steven B. Greene, David Mason Eichman, Adam Kroll, Dan Wentzel, Vice Chair Harris

Absent: Chair Winick

Also Present:
Paige Portwood, Long Range Planning Associate Planner / Interim Staff Liaison
David Fenn, Long Range Planning Senior Planner / Interim Staff Liaison
Gabriele Gonzales, Transportation and Mobility Commission Secretary
Francisco J. Contreras, Long Range Planning Manager
4. **PLEDGE OF ALLEGIANCE** – Commissioner Greene led the Pledge of Allegiance.
5. **APPROVAL OF THE AGENDA**
SUBJECT: The Transportation and Mobility Commission is requested to approve the Agenda.

ACTION: Motion by Commissioner Darvish to approve the March 19, 2025 Agenda, seconded by Commissioner Greene and approved.
All Aye. Motion passes.

6. APPROVAL OF MINUTES

SUBJECT: The Transportation and Mobility Commission is requested to approve the minutes of prior Transportation and Mobility Commission meeting.

ACTION: Motion by Commissioner Eichman to approve the February 19, 2025 minutes as amended, seconded by Commissioner Kroll, and approved. All Aye. Motion passes.

7. PUBLIC COMMENT: None.

8. CONSENT CALENDAR: None.

9. NEW BUSINESS:

A. RECORDING AND PUBLISHING COMMISSION MEETINGS ON CITY'S WEBSITE:

The City Clerk, Melissa Crowder, provided an update on recording and publishing Commission meetings beginning in April 2025 and reviewed the Ralph M. Brown Act, Rosenberg's Rules of Order, and overall meeting management strategies.

Melissa Crowder, made a verbal presentation, as presented in the staff report and opened the item for discussion.

The Commission inquired about televised and recorded meetings, accessibility and archiving of meeting recordings, and where to find a copy of Rosenberg's Rules on the City's website.

NO PUBLIC COMMENT

The Commission inquired about the process for the newly appointed commissioners.

ITEM 9.A. is closed.

10. UNFINISHED BUSINESS:

A. PERSONAL DELIVERY DEVICE PILOT PROGRAM UPDATE AND PROPOSED PROGRAM OPERATING AGREEMENT:

Paige Portwood provided an update on the Personal Delivery Devices (PDD) Pilot Program, as presented in the staff report, took comments, and then opened the floor for the Commission to discuss.

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Commission and Staff discussed the Commission's inquiries and request for clarification regarding: the opt out options for consumer and merchant, fleet cap, advertising, sharing sidewalk concerns, sanitation, geofencing, mileage limits, ability to report concerns/complaints on a PDD, ADA compliance, speed limits, and operation hours.

The Commission also suggested including data on carbon emissions and traffic impact estimates.

The Commission recommended to staff to go to the Disability Advisory Board and Older Adults Advisory Board.

PUBLIC COMMENT:

CARL HANSEN, COCO, addressed the items the Commission had inquired from staff, offering additional clarification and outlining the company's concerns.

ARJAN TIMMERMANS, WEST HOLLYWOOD, spoke in support of the program.

Public Comment Closed

The Commission and Staff discussed advertising, program fees, enhanced reflective design to be more visible in the evening, the dimension size of the robot and data reports in traffic/tailpipe permission reductions from the program.

11. ITEMS FROM STAFF:

Hernan Molina, Governmental Affairs Liaison, informed the Commission that he will be attending the May meeting with a legislative update.

David Fenn, Senior Planner/TMC Interim Liaison, informed the Commission that staff would be taking the Beverly Boulevard Protected Bike Lane Agreement for Services to City Council for review and approval on April 7th, announced that April is Earth month and let the Commission know to look out for the series of events throughout the month, provided an update that Metro intends to make a determination on the preferred route for the K-Line Extension in May or June.

12. ITEMS FROM COMMISSIONERS | SUBCOMMITTEE REPORTS
Commissioner Kroll

- Reported on pending state bills to be aware of which include legislation on automatic speed limiters, streamlined permit approvals for transit projects, bill to align camera red light program. The bills include:

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SB 961

SB 445

SB 720

- Provided final remarks as this was his last meeting serving as a Commissioner.

Commissioner Wentzel

- Spoke on Metro West Side meeting.
- Announced updates are coming on North Hollywood to Pasadena Bus Transit Project on May 27.
- Announced that there would be an April 6, 2025 CicLAvia from Hollywood to Koreatown event open to the public.
- Metro Micro Transit Service
- Traffic on Fairfax and Santa Monica blocking intersection
- Provided final remarks as this may be his last meeting serving as a Commissioner.
- Inquired with David Fenn for an update on the item that was brought to the Commission regarding the Southern California Association of Governments (SCAG) northbound BRT project route decision.

Commissioner Darvish

- Thanked Commissioner Kroll for his service
- Expressed concerns on crosswalk light out on Doheny and Elevado

Commissioner Greene

- Inquired about data for utilization on parking lot on Crescent Heights and Santa Monica.
- Parking Program presentation for updates on permits by plate and hanging permits.

Commissioner Eichman

- Inquired about a plan intends to do with lot and timeline.
- Inquired about update on Chevron project.
- Inquired about Dialog Café and parking in the red zone with food delivery vehicles.
- Thanked Commissioner Kroll for his service
- Thanked Vice Chair Harris for leading the meeting

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Vice Chair Harris

- Provided final remarks as this may be her last meeting serving as a Commissioner.

13. PUBLIC COMMENT: No public comment.

14. ADJOURNMENT: The Transportation and Mobility Commission adjourned in honor of Commissioners Kroll, Wentzel and Harris and their service on the Transportation and Mobility Commission at 8:00 PM to a regularly scheduled meeting on Wednesday, April 16, 2025, beginning at 6:30 PM at the Community Conference Room, 8300 Santa Monica Blvd., West Hollywood 90069.

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PASSED, APPROVED AND ADOPTED by the Transportation and Mobility Commission of the City of West Hollywood at a regular meeting held this 21ST day of May 2025 by the following vote:

AYES: Commissioner: Eichman, Darvish, Greene, Wentzel

NOES: Commissioner:

ABSENT: Commissioner:

ABSTAIN: Commissioner: David, Krieger, Korinke

Signed by:

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DAVID EICHMAN , ACTING CHAIRPERSON

ATTEST:

DocuSigned by:

265C2688BB654B8...

PAIGE PORTWOOD, INTERIM COMMISSION LIAISON