

**MINUTES  
CITY OF WEST HOLLYWOOD  
PUBLIC FACILITIES, RECREATION, AND INFRASTRUCTURE COMMISSION**

**WEDNESDAY, MAY 14, 2025  
6:30 P.M.**

**CITY HALL COMMUNITY MEETING ROOM, 1ST FLOOR  
8300 SANTA MONICA BOULEVARD  
WEST HOLLYWOOD, CA 90069**

LAND ACKNOWLEDGEMENT

The Public Facilities, Recreation, and Infrastructure Commission acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh Peoples. (pronounced “Keech”)

1. CALL TO ORDER – Chair Karliss called the meeting to order at 6:35 p.m.
  - A. LAND ACKNOWLEDGEMENT – Read by Chair Karliss.
  - B. OATH OF OFFICE – The Oath of Office was administered by Councilmember Hang to the newly appointed Commissioner Jonathan Cottrell.
  - C. ROLL CALL

PRESENT: Commissioner Rogers (she/her);  
Commissioner Ragno (he/him);  
Commissioner Cottrell (he/him);  
Commissioner Krishna (she/her);  
Commissioner Jackson (she/her);and  
Chair Karliss (he/him).

ABSENT: Vice-Chair Payton (she/her).

ALSO PRESENT: Helen Collins, Director of Public Works  
(she/her); Scott Smith, Acting Facilities and  
Field Services Manager (he/him); Erin Hamant,  
Senior Administrative Analyst (she/her);  
Debbie Gonzalez, Commission Secretary  
(she/her).

2. PLEDGE OF ALLEGIANCE – Led by Commissioner Cottrell.
3. APPROVAL OF THE AGENDA  
**ACTION:** Approve the May 14, 2025, Agenda. **Motion by Commissioner**

**Ragno, seconded by Commissioner Jackson, and approved unanimously.**

**Roll Call Vote:**

**Commissioner Rogers – Y**  
**Commissioner Ragno – Y**  
**Commissioner Cottrell – Y**  
**Commissioner Krishna – Y**  
**Commissioner Jackson – Y**  
**Chair Karliss – Y**

4. APPROVAL OF THE MINUTES

**ACTION:** Approve the minutes of the prior Public Facilities, Recreation, and Infrastructure Commission meeting dated April 9, 2025. **Motion by Commissioner Krishna, seconded by Commissioner Rogers, and approved with one abstention.**

**Roll Call Vote:**

**Commissioner Rogers – Y**  
**Commissioner Ragno – Y**  
**Commissioner Cottrell – ABSTAINED**  
**Commissioner Krishna – Y**  
**Commissioner Jackson – Y**  
**Chair Karliss – Y**

5. PUBLIC COMMENTS

Councilmember Danny Hang, WEST HOLLYWOOD, congratulated newly appointed Commissioner Cottrell, and looks forward to the revitalization of Matthew Shepherd Square.

Asher Waxman, WEST HOLLYWOOD, spoke about the removal of the exercise equipment at Plummer Park and asked for it to be replaced.

Jack Mason, WEST HOLLYWOOD, congratulated Commissioner Cottrell on his appointment to the Commission.

6. CONSENT CALENDAR – None.

7. PUBLIC HEARINGS – None.

8. NEW BUSINESS

A. **WEHO PRIDE PREPARATIONS**

SUBJECT: The Commission will receive an overview of the Facilities and Field Services Divisions preparation and implementation of the maintenance-related activities at the City's annual WeHo Pride event.

Staff detailed operations and cleaning schedule for WeHo Pride. Staff discussed the preparations that begin 3 months in advance and discussed challenges.

**PUBLIC COMMENT:**

Edd Holman, WEST HOLLYWOOD, requested earlier neighborhood cleanup on the east side of the City after the parade.

Commissioners applauded staff for their hard work and for their efforts in fine-tuning the existing operations and clean-up process. They asked a few clarifying questions.

Staff will look at expanding the scope of work to ensure other parts of the City are being cleaned up in a timely manner.

**ACTION:** Received and provided input.

9. UNFINISHED BUSINESS

A. **DEVELOPMENT OF STANDARD PLANTING PALETTES FOR TRAFFIC CIRCLES**

**SUBJECT:** The Commission will receive an update on the development of two standardized planting palettes for traffic circles throughout the City.

Staff provided historical information on the item and opened it up for discussion.

The Commissioners asked a few clarifying questions.

Commissioner Rogers recommended exploring options that require low irrigation and low maintenance.

Commissioner Krishna expressed concern with butterfly habitat due to location and traffic flow. She expressed concern with toxicity risks to pets. and recommended signage to deter pets from the area.

Commissioner Jackson agrees to place signage regarding plant toxicity risks to pets.

Chair Karliss asked about the possibility of planting trees in the traffic circles. Staff do not recommend planting trees in the traffic circles.

**ACTIONS:**

- 1) Request staff to develop two standardized planting palettes for traffic circles throughout the City with a primary focus on pollinator-friendly species and including the strategic inclusion of native milkweed to support declining monarch butterfly populations.
- 2) Request staff to return to the Commission for its approval of the two

standardized planting palettes for traffic circles in 90 days.

**Motion by Chair Karliss, seconded by Commissioner Jackson, and approved unanimously.**

**Roll Call Vote:**

**Commissioner Rogers – Y**

**Commissioner Ragno – Y**

**Commissioner Cottrell – Y**

**Commissioner Krishna – Y**

**Commissioner Jackson – Y**

**Chair Karliss – Y**

**B. COMMISSION WORK PLAN CAPITAL PROJECTS UPDATE**

SUBJECT: The Commission will receive an update on the capital projects approved in its work plan on August 14, 2024.

Staff reviewed the Commission’s FY24-25 Work Plan as outlined in the staff report and provided project status updates.

Commissioner Ragno inquired about the status of the Holloway Project. Staff is waiting for Building and Safety inspections and working on punch list items.

Commissioner Rogers asked if the playground shade at Plummer Park would be complete by the summer. The project is in plan check and there is not yet a projected timeline for completion.

**ACTION:** Received and provided input.

10. EXCLUDED CONSENT CALENDAR – None.

11. ITEMS FROM STAFF

Staff confirmed that the Plummer Park fitness equipment was removed due to safety and structural issues. It is anticipated that new equipment will be part of the Visioning discussion.

12. PUBLIC COMMENTS

Councilmember Danny Hang, WEST HOLLYWOOD, thanked the Commission and staff for their efforts in keeping the City looking beautiful.

13. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS

LOOK AHEAD CALENDAR FOR AGENDA PREP & COMMISSION ITEMS TRACKER

Updated were provided on the LGBTQ+ Suicide Memorial Ad Hoc Subcommittee meetings held on May 10 and May 14.

The Commission approved by consensus to agendize a discussion on temporary exercise equipment at Plummer Park.

Commissioner Jackson congratulated Helen Collins on her promotion to Director of Public Works.

Chair Karliss shared that Saturday, May 17<sup>th</sup> is World Dog Day at West Hollywood Park.

14. ADJOURNMENT

The Public Facilities, Recreation, and Infrastructure Commission meeting adjourned at 7:59 p.m. to its next regular meeting on Wednesday, June 11, 2025, at 6:30 p.m. at City Hall Community Meeting Room, 1st Floor, 8300 Santa Monica Boulevard, West Hollywood, CA 90069.

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*Debbie Gonzalez*

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Debbie Gonzalez, Recording Secretary

Signed by:

*Richard Karliss*

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Richard Karliss, Chair