

**MINUTES
CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES, RECREATION, AND INFRASTRUCTURE COMMISSION**

**WEDNESDAY, APRIL 9, 2025
6:30 P.M.**

**CITY HALL COMMUNITY MEETING ROOM, 1ST FLOOR
8300 SANTA MONICA BOULEVARD
WEST HOLLYWOOD, CA 90069**

LAND ACKNOWLEDGEMENT

The Public Facilities, Recreation, and Infrastructure Commission acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh Peoples. (pronounced “Keech”)

1. CALL TO ORDER – Chair Karliss called the meeting to order at 6:30 p.m.
 - A. LAND ACKNOWLEDGEMENT – Read by Chair Karliss.
 - B. ROLL CALL

PRESENT: Commissioner Rogers (she/her);
Commissioner Jackson (she/her);
Commissioner Krishna (she/her);
Commissioner Ragno (he/him);
Vice Chair Payton (she/her); and
Chair Karliss (he/him).

ABSENT: None.

ALSO PRESENT: Helen Collins, Facilities and Field Services
Division Manager (she/her); Erin Hamant,
Senior Administrative Analyst (she/her);
Yvonne Quarker, Director of Community
Services Department (she/her); Stephanie
Martinez, Recreation Services Manager
(she/her); Cortez Jordan, Aquatics Supervisor
(he/him); Kim Hubbard, Aquatics Coordinator
(she/her); Clavon Jubrey, Recreation
Supervisor (he/him); Michael Gasca,
Recreation Supervisor (he/him); Susy Salazar,
Recreation Coordinator (she/her); Destiny
Nieto, Recreation Coordinator (she/her);
Andrea Lujan, Acting Recreation Coordinator

(she/her); and Debbie Gonzalez, Commission Secretary (she/her).

2. PLEDGE OF ALLEGIANCE – Led by Cortez Jordan.

3. APPROVAL OF THE AGENDA

ACTION: Approved the April 9, 2025, Agenda. **Motion by Commissioner Krishna, seconded by Commissioner Ragno, and approved unanimously.**

Roll Call Vote:

Commissioner Ragno - Y

Commissioner Rogers – Y

Commissioner Krishna - Y

Commissioner Jackson – Y

Vice Chair Payton – Y

Chair Karliss – Y

4. APPROVAL OF THE MINUTES

ACTION: Approved the minutes of the prior Public Facilities, Recreation, and Infrastructure Commission meeting dated March 12, 2025. **Motion by Vice Chair Payton, seconded by Commissioner Rogers, and approved unanimously.**

Roll Call Vote:

Commissioner Ragno - Y

Commissioner Rogers – Y

Commissioner Krishna - Y

Commissioner Jackson – Y

Vice Chair Payton – Y

Chair Karliss – Y

5. PUBLIC COMMENTS – None.

6. CONSENT CALENDAR – None.

7. PUBLIC HEARINGS – None.

8. NEW BUSINESS

A. RECREATION SERVICES DIVISION SEMIANNUAL UPDATE

SUBJECT: The Commission will receive a semiannual update from the Recreation Services Division for Fall 2024 and Winter 24-25 focusing on the exciting programs and services offered. Staff will provide a comprehensive overview of programs, services, upcoming events, and facility reservations, showcasing the Division’s commitment to enhancing recreation programs for community members.

Recreation staff provided an overview of recreation programs, aquatics programs and facility use from Fall 2024 – Winter 2025 including registration numbers, attendance, and revenue comparisons to previous year (2023–2024). Discussed user feedback and Activenet System Enhancements. An overview was provided of the upcoming Spring and Summer 2025 events. Additionally, they discussed their staffing and recruitment efforts.

The Commissioners applauded staff for their hard work and asked clarifying questions about programming costs, pickleball fees, the community garden waitlist, recruitment efforts, and the flex space at the Aquatics and Recreation Center (ARC).

Vice Chair Payton inquired about lawn recovery after events. Staff shared that the damage has been minimal.

Commissioner Jackson commented on the pickleball court users being mostly non-residents and asked if there are similar trends in neighboring cities. Staff do not have information on neighboring city trends at this time.

Commissioner Rogers commented on the street cleaning restrictions during the farmers market and the difficulty finding parking. She suggested having an outdoor tiny tot space. Rogers pointed out the demand for more younger children's programs. Staff are aware of the demand and additional programming has been added.

Chair Karliss asked for an update on providing dog training classes. Staff have encountered some difficulties in hiring a trainer but will continue to reach out to dog training contractors. Karliss inquired if they are receiving any feedback from the community gardeners. Staff are receiving feedback from the residents mostly about the aesthetics of the garden.

Commissioner Rogers thanked staff for the fast response time with the fallen tree incident at Kings Road Park.

Commissioner Jackson asked about a tree removal at Crescent Heights. When there is a posting for the removal of a tree it is likely necessary to remove it, but staff will replace it as soon as possible.

Staff shared that they have received complaints about the lack of parking at the ARC when multiple programs are running at the same time. Staff are looking into this.

ACTION: Received and provided feedback.

- 9. UNFINISHED BUSINESS – None.
- 10. EXCLUDED CONSENT CALENDAR – None.
- 11. ITEMS FROM STAFF – None.
- 12. PUBLIC COMMENTS – None.
- 13. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS
LOOK AHEAD CALENDAR FOR AGENDA PREP & COMMISSION ITEMS TRACKER – No changes.

Chair Karliss shared that City Council at its March 17th meeting, approved the update of the City’s Matthew Shepard Triangle and Crescent Heights Triangle. Inquired if staff can help with sending out an email blast to residents about the upcoming Low-Cost Pet Vaccine Clinic.

14. ADJOURNMENT

The Public Facilities, Recreation, and Infrastructure Commission meeting adjourned at 7:49 p.m. to its next regular meeting on Wednesday, May 14, 2025, at 6:30 p.m. at City Hall Community Meeting Room, 1st Floor, 8300 Santa Monica Boulevard, West Hollywood, CA 90069.

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Debbie Gonzalez, Recording Secretary

Signed by:

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Richard Karliss, Chair