



**CITY OF WEST HOLLYWOOD**  
**DRAFTED MINUTES & SYNOPSIS**  
**OLDER ADULTS ADVISORY BOARD**

**WEDNESDAY, APRIL 23, 2025**  
**2:00 PM – REGULAR MEETING**

**WEST HOLLYWOOD CITY HALL**  
**COMMUNITY CONFERENCE ROOM**  
**8300 SANTA MONICA BLVD.**  
**WEST HOLLYWOOD, CA 90069**

1. **CALL TO ORDER:** Chair Allendorfer called the meeting to order at 2:01 pm. and read the Land Acknowledgement.

2. **ROLL CALL:**

PRESENT: Board Member Carrel  
Board Member Hollingsworth  
Board Member Leroy  
Board Member Schemanski  
Board Member Sutton  
Vice Chair Holguin  
Chair Allendorfer

Absent: Board Member Dixon  
Board Member Walkup

ALSO Becca Lubin, Strategic Initiatives Program Administrator  
PRESENT: Maribel Ulloa, Social Services Program Administrator  
Amy Valdepeña, Recording Secretary, Human Services Specialist

3. **PLEDGE OF ALLEGIANCE:** Boardmember Carrel led the Pledge of Allegiance.

4. **APPROVAL OF AGENDA:**

The Older Adults Advisory Board is requested to approve the agenda for the meeting on April 23, 2025.

**ACTION:** Approved the Agenda of Wednesday, April 23, 2025, as amended. **Motion by Board Member Hollingsworth, seconded by Board Member Leroy and approved by roll call vote, noting the absence of** Board Member Dixon, Board Member Sutton, and Board Member Walkup.

5. **PUBLIC COMMENT:**

**John Mones**, spoke about services available to older adults on the west side of the City and advocated for expanding activities tailored to their needs.

**Karen Eyres**, spoke about the Human Services Request for Proposals (RFP) process and encouraged everyone to attend the upcoming meeting and voice their priorities for the community.

**6. CONSENT CALENDAR:**

**6.A. POSTING OF AGENDA:**

The agenda for the meeting of Wednesday, April 23, 2025, was posted at City Hall, Plummer Park, the Sheriff's Station, and at the West Hollywood Library on Thursday, April 16, 2025.

**ACTION:** Received and approved. **Motioned by Boardmember Hollingsworth and seconded by Vice-Chair Holguin and approved by a roll call vote noting the absence of Board Member Dixon, Board Member Sutton, and Board Member Walkup.**

**6.B. APPROVAL OF MINUTES:**

The Older Adults Advisory Board is requested to approve the minutes of the March 26, 2025, Older Adult Advisory Board meeting.

**ACTION:** Approved the minutes of March 26, 2025. **Motioned by Boardmember Hollingsworth and seconded by Vice-Chair Holguin and approved by a roll call vote noting the absence of Board Member Dixon, Board Member Sutton, and Board Member Walkup.**

**7. PUBLIC HEARINGS:**

**8. NEW BUSINESS:**

***\*ITEM 8.A TABLED\****

**8.A. JFS COMPREHENSIVE SERVICE CENTER ACTIVITIES UPDATE**

Jewish Family Service Staff will provide information about recent and upcoming programs sponsored by the West Hollywood Comprehensive Services Center.

**ACTION:** ITEM 8.A tabled to a future meeting.

**8.B. ZONING IMPROVEMENT PROGRAM PRESENTATION**

The Older Adult Advisory Board received an update from City staff on the Zoning Improvement Program. Michelle Montenegro gave a presentation outlining the program and followed up with a question to the Board regarding their housing-related priorities.

The Board provided feedback on key considerations, including the importance of considering construction impacts on current residents, access to public transit and neighborhood amenities, support for active transportation, and options for shared housing.

**ACTION:** Received the presentation and provided feedback.

*\*Boardmember Sutton arrived at 2:31 pm\**

**8.C. ON THE MOVE RIDERS PROGRAM PRESENTATION**

The Older Adults Advisory Board received a presentation from Los Angeles Metro staff on the *On the Move Riders Program*. Lily Ortiz delivered the presentation, highlighting several key initiatives, including the Older Adult Transportation Pop-Up, the Subsidized Fare Program, and the 9th Annual Older Adult Transportation Expo. The Expo is set to take place on Thursday, May 9th, from 9:00 AM to 2:30 PM at the Pasadena Convention Center. The event is free and open to the public.

**ACTION:** Presentation received.

**9. UNFINISHED BUSINESS:**

**9.A. OLDER ADULT ADVISORY BOARD SUB-COMMITTEE UPDATE**

The Older Adult Advisory Board received an update from the Board's Committee on Older Adults Month. Advisory Boardmembers discussed plans for the upcoming Health Fair and the televised meeting in May. One suggestion was to include a suggestion box at the Health Fair to gather community feedback.

The Board reached a consensus to meet at 11:00 AM for a group photo. Members also agreed to prepare individual scripts for the televised meeting, where each person will share a bit about themselves, including how they came to live in West Hollywood, what aging in place means to them, and what it means to be an older adult in the city.

**ACTION:** Report received.

**10. EXCLUDED CONSENT CALENDAR: Items removed from the Consent Calendar for separate discussion are considered at this time.**

**11. ITEMS FROM STAFF:**

Staff reminded Advisory Boardmembers about the upcoming AB 1234 Ethics Training on April 30th. They also provided a reminder that the final appointments to the Advisory Board will take place at the May 5th City Council meeting.

**12. PUBLIC COMMENT:**

**Rick Watts** shared that the Disability Advisory Board (DAB) will receive a presentation from the Los Angeles County Department of Military and Veteran Affairs and the City's Long Range Planning Division on the Zoning Improvement Program for Housing.

**13. ITEMS FROM BOARD AND LIAISON REPORTS:**

**Boardmember Sutton** spoke about One Generation and emphasized the importance of collaboration.

**Boardmember Carrel** shared details about the upcoming LA Festival of Books, which will take place on April 26–27 at the USC campus. Admission is free.

**Boardmember Leroy** requested a future presentation from Public Safety due to an increase in pedestrian safety concerns. He also reflected on Pope Francis's legacy and passing.

**Boardmember Hollingsworth** expressed gratitude to all.

**Boardmember Shemanski** shared enthusiasm for the upcoming 20th Older Adult Health Fair.

**Vice Chair Holguin** spoke on the legacy and passing of Pope Francis.

**Chair Allendorfer** shared an update from the Human Services Commission meeting and advocated for expanding services for the older adult community, particularly on the West Side of the City, including the ARC. He adjourned the meeting in memory of Pope Francis.

**14. ADJOURNMENT:** The Older Adults Advisory Board adjourned the meeting in memory of Pope Francis at **3:25 pm**, to its special meeting which will be held at 2:00 pm on Wednesday, May 14, 2025, at City Council Chambers, 625 N San Vicente Blvd., West Hollywood, CA 90069.

APPROVED BY A MOTION OF THE OLDER ADULTS ADVISORY BOARD ON THIS 14<sup>th</sup> DAY OF MAY, 2025.

Signed by:  
  
\_\_\_\_\_  
JOHN ALLENDORFER  
CHAIRPERSON

ATTEST:   
\_\_\_\_\_  
STAFF LIAISON

**A copy of the audio recording of this meeting can be obtained from the City Clerk's office upon request.**

***(Disclaimer: Staff records the meetings for the sole purpose of composing the official meeting minutes; therefore, the recordings are not of commercial quality.)***