

**MINUTES
CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES, RECREATION, AND INFRASTRUCTURE COMMISSION**

**WEDNESDAY, MARCH 12, 2025
6:30 P.M.**

**CITY HALL COMMUNITY MEETING ROOM, 1ST FLOOR
8300 SANTA MONICA BOULEVARD
WEST HOLLYWOOD, CA 90069**

LAND ACKNOWLEDGEMENT

The Public Facilities, Recreation, and Infrastructure Commission acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh Peoples. (pronounced “Keech”)

1. CALL TO ORDER – Chair Karliss called the meeting to order at 6:30 p.m.
 - A. LAND ACKNOWLEDGEMENT – Read by Chair Karliss.
 - B. ROLL CALL

PRESENT: Commissioner Rogers (she/her);
Commissioner Jackson (she/her);
Commissioner Krishna (she/her);
Vice Chair Payton (she/her); and
Chair Karliss (he/him).

ABSENT: Commissioner Ragno (he/him).

ALSO PRESENT: Helen Collins, Facilities and Field Services
Division Manager (she/her); Erin Hamant,
Senior Administrative Analyst (she/her);
Debbie Gonzalez, Administrative Coordinator
(she/her); Janet Jimenez, Director of
Administrative Services (she/her); Melissa
Crowder, City Clerk (she/her); Stephanie
Martinez, Recreation Services Manager
(she/her); Ric. Abramson, Urban Design and
Architecture Studio Manager (he/him); and
Marcus Mitchell, Public Art Administrator
(he/him).

2. PLEDGE OF ALLEGIANCE – Led by Commissioner Rogers.

3. APPROVAL OF THE AGENDA

ACTION: Approved the March 12, 2025, Agenda. **Motion by Vice Chair Payton, seconded by Commissioner Rogers, and approved unanimously.**

Roll Call Vote:

Commissioner Rogers – Y

Commissioner Krishna - Y

Commissioner Jackson – Y

Vice Chair Payton – Y

Chair Karliss – Y

4. APPROVAL OF THE MINUTES

ACTION: Approved the minutes of the prior Public Facilities, Recreation, and Infrastructure Commission meeting dated February 12, 2025. **Motion by Commissioner Krishna, seconded by Commissioner Jackson, and approved unanimously.**

Roll Call Vote:

Commissioner Rogers – Y

Commissioner Krishna - Y

Commissioner Jackson – Y

Vice Chair Payton – Y

Chair Karliss – Y

5. PUBLIC COMMENTS – None.

6. CONSENT CALENDAR

TEMPORARY PUBLIC ART INSTALLATION BY BRANDON VICKERD

SUBJECT: The Commission will consider approving two locations for a temporary public art exhibition titled *Alouette* by Brandon Vickerd at two City-owned parking lots located at Plummer Park North Parking Lot (1200 N Vista St.) from May to October 2025 and Sunset Spectacular Parking Lot (8775 Sunset Blvd.) from October 2025 to May 2026.

ACTION: Approve the exhibition of *Alouette* by Brandon Vickerd to be displayed at Plummer Park North Lot from May to October 2025 and Sunset Spectacular Parking Lot from October 2025 to May 2026. **This item was approved as a part of item 3, Approval of the Agenda.**

7. PUBLIC HEARINGS – None.

8. NEW BUSINESS

A. UPDATE FROM THE CITY CLERK REGARDING VIDEO RECORDING COMMISSION MEETINGS AND DISCUSSION OF THE RALPH M.

BROWN ACT, ROSENBERG'S RULES OF ORDER, AND OVERALL MEETING MANAGEMENT STRATEGIES

SUBJECT: The City Clerk will provide an update on the recording and publishing of Commission meeting videos beginning in April 2025 and review the Ralph M. Brown Act, Rosenberg's Rules of Order, and overall meeting management strategies.

Staff went over procedural updates and discussed the implementation of the new video recording and online posting of meetings. Staff went over compliance with the Brown Act and Rosenberg's Rules of Order as well as Guidelines on handling public records requests related to communications during meetings.

The Commissioners thanked staff and asked clarifying questions about serial meetings and public records requests.

ACTION: Receive the presentation from the City Clerk.

B. FY25-26 BUDGET RECOMMENDATIONS

SUBJECT: The Commission will receive the FY25-26 budget recommendations (year 2 of the biennial budget) from the Budget Subcommittee for Capital Improvement Projects.

Staff went over the budget recommendations as they appear in the staff report.

Commissioner Krishna commented on the two budget items that were added, Kings Road Park Visioning Project and Plummer Park Alternative Restrooms.

Commissioner Jackson inquired about the cost for the Plummer Park Alternative Restrooms.

Vice Chair Payton asked if any of the budget item requests have to be increased due to inflation. Staff stated that additional money can be requested if necessary.

ACTION: Approve the FY25-26 budget recommendations (year 2 of the biennial budget) from the Budget Subcommittee as part of the budget submissions for the Facilities and Field Services Division and Recreation Services Division and approve the Commission's budget recommendation letter to be presented to the City Council Finance & Budget Subcommittee. **Motion by Commissioner Krishna, seconded by Commissioner Rogers, and approved unanimously.**

Roll Call Vote:
Commissioner Rogers – Y

Commissioner Krishna - Y
Commissioner Jackson – Y
Vice Chair Payton – Y
Chair Karliss – Y

9. UNFINISHED BUSINESS – None.

ANNUAL TREE PLANTING EVENT

SUBJECT: The Commission will review the proposed program for the 2025 annual tree planting event.

ACTION: Approve the program for the 2025 annual tree planting event.
Motion by Chair Karliss, seconded by Commissioner Jackson, and approved unanimously.

Roll Call Vote:

Commissioner Rogers – Y
Commissioner Krishna - Y
Commissioner Jackson – Y
Vice Chair Payton – Y
Chair Karliss – Y

10. EXCLUDED CONSENT CALENDAR – None.

11. ITEMS FROM STAFF

Staff shared an update on past and upcoming Recreation programs. Staff provided an update on the Holloway Project; an update on Weavers Walk; and shared about the Day of Service event that the Landscaping Team did with the Center for Early Childhood Education.

12. PUBLIC COMMENTS – None.

13. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS

LOOK AHEAD CALENDAR FOR AGENDA PREP & COMMISSION ITEMS TRACKER – No changes.

LGBTQ+ SUICIDE MEMORIAL AD HOC SUBCOMMITTEE (JACKSON, RAGNO, MASON) – Members provided an update on their 02/13/25 meeting.

Commissioner Krishna asked about the vandalized trees on Santa Monica Blvd. Staff shared that the trees have rebounded and are doing good.

Chair Karliss inquired about the fencing at the West Hollywood Library and asked about the temporary art installation that was pulled out. Staff shared that the auto court elevator is out of service due to renovations. Staff is working with the

contractor to remedy the damage caused to the art installation.

14. ADJOURNMENT

The Public Facilities, Recreation, and Infrastructure Commission meeting adjourned at 7:39 p.m. to its next regular meeting on Wednesday, April 9, 2025, at 6:30 p.m. at City Hall Community Meeting Room, 1st Floor, 8300 Santa Monica Boulevard, West Hollywood, CA 90069.

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Debbie Gonzalez

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Debbie Gonzalez, Recording Secretary

Signed by:

Richard Karliss

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Richard Karliss, Chair