

**MINUTES
CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES, RECREATION, AND INFRASTRUCTURE COMMISSION**

**WEDNESDAY, DECEMBER 11, 2024
6:30 P.M.**

**CITY HALL COMMUNITY MEETING ROOM, 1ST FLOOR
8300 SANTA MONICA BOULEVARD
WEST HOLLYWOOD, CA 90069**

LAND ACKNOWLEDGEMENT

The Public Facilities, Recreation, and Infrastructure Commission acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh Peoples. (pronounced “Keech”)

1. CALL TO ORDER – Chair Karliss called the meeting to order at 6:30 p.m.
 - A. LAND ACKNOWLEDGEMENT – Read by Chair Karliss.
 - B. ROLL CALL

PRESENT: Commissioner Rogers (she/her);
Commissioner Ragno (he/him);
Commissioner Mason (he/him);
Commissioner Jackson (she/her);
Commissioner Krishna (she/her);
Vice Chair Payton (she/her)-Arrived at 6:32pm;
and Chair Karliss (he/him).

ABSENT: None.

ALSO PRESENT: Helen Collins, Facilities and Field Services
Division Manager (she/her); Erin Hamant,
Senior Administrative Analyst (she/her);
Debbie Gonzalez, Administrative Coordinator
(she/her); Stephanie Martinez, Recreation
Services Manager (she/her); Bob Cheung,
Senior Transportation Planner (he/him); Phillip
Ticun, Principal Civil Engineer (he/him); and
Ric Abramson, Urban Design and Architecture
Studio Manager (he/him).

2. PLEDGE OF ALLEGIANCE – Led by Commissioner Ragno.
3. APPROVAL OF THE AGENDA

ACTION: Approved the December 11, 2024, Agenda. **Motion by Commissioner Mason, seconded by Commissioner Krishna, and approved unanimously.**

Roll Call Vote:

Commissioner Rogers – Y
Commissioner Ragno – Y
Commissioner Mason – Y
Commissioner Krishna - Y
Commissioner Jackson – Y
Chair Karliss – Y

4. APPROVAL OF THE MINUTES

ACTION: Approved the minutes of the prior Public Facilities, Recreation, and Infrastructure Commission meeting dated November 13, 2024. **Motion by Commissioner Mason, seconded by Commissioner Ragno, and approved unanimously.**

Roll Call Vote:

Commissioner Rogers – Y
Commissioner Ragno – Y
Commissioner Mason – Y
Commissioner Krishna - Y
Commissioner Jackson – Y
Vice Chair Payton – Y
Chair Karliss – Y

5. PUBLIC COMMENTS

Eileen O'Meara, WEST HOLLYWOOD, submitted an e-comment expressing concern with the City's Aquatic and Recreation Center swimming lane allocation policy.

Karina Dominquez Gonzalez, WEST HOLLYWOOD, submitted an e-comment praising the Tiny Tot program and the efforts of staff member Dyanna Wilson.

6. CONSENT CALENDAR – None.

7. PUBLIC HEARINGS – None.

8. NEW BUSINESS

A. COMMISSION PURVIEW REGARDING CAPITAL IMPROVEMENT PROJECTS OVERSEEN BY THE LONG RANGE PLANNING DIVISION AND ENGINEERING SERVICES DIVISION

SUBJECT: The Commission will receive a presentation on specific capital improvement projects and on how its purview aligns with work led by the

Long Range Planning Division and Engineering Division.

Staff provided an overview of the Commission purview related to specific capital improvement projects overseen by the Long Range Planning Division and Engineering Services Division.

Chair Karliss asked for clarification on the Commission purview on housing projects the Long Range Planning Division oversees. Staff provided clarification.

Vice Chair Payton asked what type of sustainability projects the Long Range Planning Division oversees that could potentially fall under the Commission's purview. Staff responded to the inquiry and explained how some elements of a sustainability project could fall under the Commission purview if they are in the public right of way or related to parks.

ACTION: Receive and provide feedback.

B. ANNUAL CALENDAR

SUBJECT: The Commission will review its schedule of regular meetings, special meetings, and special events in the Annual Calendar and consider various date recommendations by staff.

ACTION: Select Saturday, April 19, 2025, for the Annual Tree Planting Event; Select Saturday, September 13, 2025, for the Annual Tour of City Facilities as a Special Meeting; and Select Wednesday, October 8, 2025, for the Annual Televised Meeting. **Motion by Commissioner Jackson, seconded by Commissioner Mason, and approved unanimously.**

Roll Call Vote:

Commissioner Rogers – Y

Commissioner Ragno – Y

Commissioner Mason – Y

Commissioner Krishna - Y

Commissioner Jackson – Y

Vice Chair Payton – Y

Chair Karliss – Y

C. LIGHTING AT THE PLUMMER PARK COMMUNITY CENTER

SUBJECT: The Commission will receive an update on the lighting at the Plummer Park Community Center and consider staff's recommendation to upgrade the exterior lighting as part of the upcoming Community Center Upgrade Project.

Staff introduced the item and provided background information outlined in

the staff report.

Vice Chair Payton asked if lights will be installed before the restroom renovation. Staff confirmed that interim lighting will be installed before the renovation.

Chair Karliss inquired about lighting in the landscape area on the south end of the community center. Staff will look at that area.

Commissioner Ragno commented on the tree canopy covering the lighting in the parking lot.

Chair Karliss thanked staff for looking into the exterior lighting for Plummer Park restrooms.

ACTION: Approve staff's recommendation to upgrade the lighting at the entrance to the Plummer Park Community Center over the exterior restrooms as part of the upcoming Community Center Upgrade Project.
Motion by Chair Karliss, seconded by Commissioner Jackson, and approved unanimously.

Roll Call Vote:

Commissioner Rogers – Y

Commissioner Ragno – Y

Commissioner Mason – Y

Commissioner Krishna - Y

Commissioner Jackson – Y

Vice Chair Payton – Y

Chair Karliss – Y

9. UNFINISHED BUSINESS – None.

10. EXCLUDED CONSENT CALENDAR – None.

11. ITEMS FROM STAFF

Stephanie Martinez provided an update on the Toy and Food Drive and invited everyone to visit www.weho.org/holidaydrive. She provided an update on the upcoming Winter Wonderland and the upcoming Ice Rink that was recently approved at the December 2nd City Council meeting. An update on the Plummer Park Community Garden was also provided.

Helen Collins advised that the Budget Subcommittee and the Suicide Memorial Subcommittee should meet soon.

12. PUBLIC COMMENTS – None.

13. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS
LOOK AHEAD CALENDAR FOR AGENDA PREP & COMMISSION ITEMS
TRACKER

The Commission wished everyone happy holidays.

Commissioner Krishna thanked staff for their efficiency while tree trimming.

Chair Karliss thanked staff for installing the frost windows at the Café adjacent to Council Chambers.

14. ADJOURNMENT

The Public Facilities, Recreation, and Infrastructure Commission meeting adjourned at 7:21 p.m. to its next regular meeting on Wednesday, January 8, 2025, at 6:30 p.m. at City Hall Community Meeting Room, 1st Floor, 8300 Santa Monica Boulevard, West Hollywood, CA 90069.

DocuSigned by:

Debbie Gonzalez

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Debbie Gonzalez, Recording Secretary

Signed by:

Richard Karliss

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Richard Karliss, Chair