

**REGULAR MEETING AGENDA  
HUMAN SERVICES COMMISSION  
CITY OF WEST HOLLYWOOD**

**TUESDAY, MARCH 11, 2025**

**6:00 PM**

**PLUMMER PARK - ROOMS 5 & 6  
7377 SANTA MONICA BOULEVARD**

*LAND ACKNOWLEDGEMENT:*

*“The West Hollywood Human Services Commission acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh peoples.”*

In compliance with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check-out at this meeting. If you require special assistance to participate in this meeting (e.g., a signer for the hearing-impaired), you must submit your request in writing or call the Department of Human Services and Rent Stabilization at (323) 848-6510 at least 48 hours prior to the meeting. The City TTD line for the hearing-impaired is (323) 848-6496.

Special meeting-related accommodations (e.g., transportation) may be provided upon written request to the Department of Human Services and Rent Stabilization at least 48 hours prior to the meeting. For information on public transportation, call 323-GO-METRO (323-466-3876) or go to [www.metro.net](http://www.metro.net).

If special assistance to participate in this meeting is required, (e.g., an American Sign Language interpreter for people who are Deaf or hard of hearing), you must call or submit your request in writing to the Office of the Social Services at (323) 848-6510 at least 48 hours prior to the meeting. The City TTY line is (323) 848-6496.

*RULES OF DECORUM*

Members of the audience shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening, or abusive language, whistling, stamping of feet or other acts which disturb, disrupt, impede, or otherwise render the orderly conduct of the Commission meeting infeasible. A member of the audience repeatedly or continuously engaging in any such conduct shall, at the discretion of the Presiding Officer or a majority of the Commission, be subject to ejection from that meeting.

Any person wishing to speak in connection with any item of business on the agenda shall first complete a speaker request slip and submit the slip to the Secretary.

No person shall address the Commission without first being recognized by the Presiding Officer.

Each person addressing the Commission shall do so in an orderly manner and shall not make repetitious, slanderous or irrelevant remarks, or engage in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of the Commission meetings. Any person who so disrupts the meeting may, at the discretion of the Presiding Officer or a majority of the Commission, be subject to ejection from that meeting.

To Participate by Listening to the Meeting Audio and Providing Public Comment by Telephone:

1. You may dial-in ten (10) minutes prior to the start of the meeting. The meeting begins at 6:00 p.m. You will be placed ON HOLD in the Virtual Meeting Room until the meeting commences. When you enter the meeting, please mute your telephone.
2. Members of the public who wish to comment by telephone are required to register to speak via Zoom by sending an email to [HSCPpublicComment@weho.org](mailto:HSCPpublicComment@weho.org) no later than 12:00 p.m. to be added to the remote public speaker list. Please include your name, phone number (for staff to identify your caller location on Zoom), and the item number(s) you would like to speak on.

**1. CALL TO ORDER:**

**A. ROLL CALL**

**B. PLEDGE OF ALLEGIANCE**

**C. APPROVAL OF AGENDA**

The Human Services Commission is requested to approve the meeting agenda for March 11, 2025.

**D. APPROVAL OF MINUTES**

The Human Services Commission is requested to approve the minutes of the February 11, 2024, Human Services Commission meeting.

**E. PUBLIC COMMENT**

The Human Services Commission values your comments; however, pursuant to the Brown Act, the Human Services Commission cannot take action on items not listed on the posted agenda. Members of the public have three minutes to speak. This public comment period is to address the Human Services Commission on agenda items or items of general interest within the jurisdiction of the Human Services Commission. An additional public comment period is offered at the end of the meeting.

**2. CONSENT CALENDAR:**

**A. HUMAN SERVICES COMMISSION MEETING DATES 2025**

The Human Services Commission will receive the schedule of meeting dates, times, and locations for 2025.

Recommendation: Receive and file.

**3. UNFINISHED BUSINESS: None.**

**4. NEW BUSINESS**

**A. PRESENTATION FROM CEDARS-SINAI ON STROKE PREVENTION**

The Human Services Commission will receive a presentation on stroke prevention from staff at Cedars-Sinai Medical Center.

Recommendation: Receive and discuss.

**B. UPDATE FROM THE CITY CLERK REGARDING VIDEO RECORDING COMMISSION MEETINGS AND DISCUSSION OF THE RALPH M. BROWN ACT, ROSENBERG'S RULES OF ORDER, AND OVERALL MEETING MANAGEMENT STRATEGIES**

The City Clerk will provide an update on the recording and publishing of Commission meetings beginning in April 2025 as well as review the Ralph M. Brown Act, Rosenberg's Rules of Order, and overall meeting management strategies.

Recommendation: Receive the presentation from the City Clerk's Office.

**C. 2025-2028 SOCIAL SERVICES CONTRACT CYCLE REQUEST FOR PROPOSALS DOCUMENT**

The Human Services Commission will review the Request for Proposals (RFP) document and recommend its release on April 25, 2025.

Recommendation: Receive, discuss, and recommend the RFP release on April 25, 2025.

**D. MICRO GRANTS PROGRAM**

The Human Services Commission will discuss the Micro Grants Program.

Recommendation: Receive and discuss.

**5. ITEMS FROM STAFF**

## **6. PUBLIC COMMENT**

This time is set aside for the public to address the Human Services Commission on any item of interest within the subject matter jurisdiction of the Human Services Commission that could not be heard under Item 1.E. at the beginning of the meeting.

## **7. ITEMS FROM COMMISSIONERS**

During this time, in accordance with Section 4.7 of the Human Services Commission bylaws, any member of the Commission may request that an item of business within the Commission's subject matter jurisdiction be added to a future agenda. Such requests are subject to the approval of the Commission.

## **8. ADJOURNMENT**

The Human Services Commission will adjourn to its next Regular Meeting on Tuesday, April 8, 2025, at 5:30 pm at the Council Chambers.

Notice: Written materials distributed to the Human Services Commission within 72 hours of this meeting are available for public inspection immediately upon distribution at the Department of Human Services and Rent Stabilization, 8300 Santa Monica Boulevard, West Hollywood, California, 90069, during normal business hours. They will also be available for inspection at the staff liaison's table during the Commission meeting.

### AFFIDAVIT OF POSTING

State of California )  
County of Los Angeles )  
City of West Hollywood )

I declare under penalty of perjury that I am employed  
by the City of West Hollywood in the Office of the  
City Clerk, and that this document was posted on:

Date: March 6, 2025  
Signature: \\Alyssa T. Poblador\  
Office of the City Clerk