



WEHO ARTS GRANT PROGRAM

CALL FOR PEER REVIEW PANELISTS

City of West Hollywood Arts Grants Program

Application deadline – Wednesday, April 30, 2025 at 3 p.m.

The City of West Hollywood’s Arts Division seeks individuals who are experienced in the arts, through administration, education, patron, or practice, or have a record of participating in, and/or presenting arts activities, to review and score grant applications based on a grant program’s published criteria.

Eligibility

Applicants must reside in Los Angeles County, be able to report scores and comments digitally and be able to participate in an **in-person** review meeting on Wednesday, August 20, 2025 OR Wednesday, August 27, 2025, between 10am-4pm at the West Hollywood Aquatic and Recreation Center. The City of West Hollywood welcomes panel diversity in all forms: age, race, gender, abilities, sexual orientation, and artistic discipline. Applicants must complete the online Arts Grant Peer Review Panel application at <https://www.weho.org/community/arts-and-culture/artist-opportunities> by **Wednesday, April 30, 2025 at 3 p.m.**

What's Involved?

Applying to become a panelist for the WeHo Arts Grant Program does not necessarily mean you’ll be selected to serve on a panel. Panelists who are approved by the Arts and Cultural Affairs Commission will remain a part of the Peer Review Panelist Pool for three (3) years. At the end of the three-year period, panelists will be notified when they are being removed from the pool so they can reapply if they desire.

Groups of approximately 5-7 panelists will be invited to participate in the two 2025 Arts Grant Panels: Arts Project, Community Arts, and Transgender, Gender diverse, and Intersex TGI+) Grant Panel; and, Weho Artist and Filmmakers Grant Panel. They will be required to:

- Become familiar with the guidelines for the grant program to provide you with a greater understanding of the purpose and goals of various grants.
- Thoroughly read all applications, view all attachments, supporting materials, and websites and social media pages.
- Assign a preliminary score and provide comments using the review criteria on the score sheet provided.

Panelists will receive approximately 30-40 applications and will review them using specific criteria provided by the City. Panelists can expect to spend approximately 20 minutes on each application.

Please note: Applicants planning to apply for one of the five grant opportunities (Arts Project, Community Arts, Filmmakers, TGI+, and WeHo Artist) are not eligible to serve on the panel.

Compensation: Panelists will receive an honorarium of \$300.

Selection Process and Timeline

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| March 3, 2025 | Peer Review Panelists application available to the public |
| April 30, 2025 | Peer Review Panelists application deadline |
| May 2025 | Arts and Cultural Affairs Commission review and approval of Peer Review Panelist Pool |
| June 2025 | Peer Review Panelists notified of selection to serve on 2025 Arts Grant Panel |
| April – July | Arts Grant applications available to public |
| July 2, 2025 | Arts Grant applications sent to selected Arts Grant Peer Review Panelists |
| August 7, 2025 | Deadline for Arts Grant Peer Review Panelists to submit scores to Arts Staff |
| August 20, 2025 | Arts Grant Panel in-person meeting 10am-4pm at Aquatic & Recreation Center 10am-4pm |
| August 27, 2025 | WeHo Artist and Filmmakers Grant Panel in-person meeting 10am-4pm at Aquatic & Recreation Center 10am-4pm |

Additional information - Please contact Grants Coordinator Eva Angeloff at eangeloff@weho.org or phone 323-848-6354.