

**MINUTES  
CITY OF WEST HOLLYWOOD  
PUBLIC FACILITIES, RECREATION, AND INFRASTRUCTURE COMMISSION**

**WEDNESDAY, NOVEMBER 13, 2024  
6:30 P.M.**

**CITY HALL COMMUNITY MEETING ROOM, 1ST FLOOR  
8300 SANTA MONICA BOULEVARD  
WEST HOLLYWOOD, CA 90069**

LAND ACKNOWLEDGEMENT

The Public Facilities, Recreation, and Infrastructure Commission acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh Peoples. (pronounced “Keech”)

1. CALL TO ORDER – Chair Karliss called the meeting to order at 6:31 p.m.
  - A. LAND ACKNOWLEDGEMENT – Read by Chair Karliss.
  - B. ROLL CALL

PRESENT: Commissioner Rogers (she/her);  
Commissioner Ragno (he/him);  
Commissioner Mason (he/him);  
Commissioner Jackson (she/her);  
Commissioner Krishna (she/her);  
Vice Chair Payton (she/her); and  
Chair Karliss (he/him).

ABSENT: None.

ALSO PRESENT: Helen Collins, Facilities and Field Services  
Division Manager (she/her); Erin Hamant,  
Senior Administrative Analyst (she/her);  
Debbie Gonzalez, Administrative Coordinator  
(she/her); Rebecca Ehemann, Arts Manager  
(she/her); Yvonne Quarker, Director of  
Community Services (she/her); Stephanie  
Martinez, Recreation Services Manager  
(she/her); Cortez Jordan, Aquatics Supervisor  
(he/him); Clavon Jubrey, Recreation  
Supervisor (he/him); Michael Gasca,  
Recreation Supervisor (he/him); Kim Hubbard,  
Aquatics Coordinator (she/her); Susy Salazar,  
Recreation Coordinator (she/her); Destiny

Nieto, Recreation Coordinator (she/her);  
Eduardo Herrera, Acting Recreation  
Coordinator (he/him); Jennifer Baram,  
Administrative Specialist III (she/her); Ric.  
Abramson, FAIA, Manager (he/him); and  
Michael Barker, Project Architect (he/him).

2. PLEDGE OF ALLEGIANCE – Led by Commissioner Krishna.

3. APPROVAL OF THE AGENDA

**ACTION:** Approved the November 13, 2024, Agenda with the following change, move Item 8C after Item 13. **Motion by Commissioner Ragno, seconded by Commissioner Mason, and approved unanimously.**

**Roll Call Vote:**

**Commissioner Rogers – Y**

**Commissioner Ragno – Y**

**Commissioner Mason – Y**

**Commissioner Krishna - Y**

**Commissioner Jackson – Y**

**Vice Chair Payton – Y**

**Chair Karliss – Y**

4. APPROVAL OF THE MINUTES

**ACTION:** Approved the minutes of the prior Public Facilities, Recreation, and Infrastructure Commission meeting dated October 9, 2024. **Motion by Vice Chair Payton, seconded by Commissioner Rogers, and approved with one abstention.**

**Roll Call Vote:**

**Commissioner Rogers – Y**

**Commissioner Ragno – Y**

**Commissioner Mason – Y**

**Commissioner Krishna - ABSTAINED**

**Commissioner Jackson – Y**

**Vice Chair Payton – Y**

**Chair Karliss – Y**

5. PUBLIC COMMENTS

Jesi Harris, WEST HOLLYWOOD, introduced themselves to the Commission as the Vice Chair of the Transportation & Mobility Commission and spoke of the overlap of projects between the two commissions.

6. CONSENT CALENDAR

A. DRAFT ART PLAN FOR THE AQUATIC AND RECREATION CENTER

SUBJECT: The Commission will receive a presentation from the Arts Division and consider a draft Art Plan for the West Hollywood Aquatic and Recreation Center (ARC) at West Hollywood Park as recommended by the Arts and Cultural Affairs Commission.

**ACTION:** Approve the draft Art Plan for the West Hollywood Aquatic and Recreation Center (ARC) at West Hollywood Park. **This item was approved as part of the Approval of the Agenda.**

7. PUBLIC HEARINGS – None.

8. NEW BUSINESS

A. RECREATION SERVICES DIVISION SEMIANNUAL UPDATE

SUBJECT: The Commission will receive a semiannual update from the Recreation Services Division for Spring and Summer 2024 focusing on the exciting programs and services offered. Staff will provide a comprehensive overview of programs, services, upcoming events, and facility reservations, showcasing the Division's commitment to enhancing recreation programs for community members.

Staff introduced the item and shared a presentation highlighting the recreation programs and services offered during Spring and Summer 2024.

Commissioner Mason thanked staff and applauded them for cultivating safe spaces for the community.

Commissioner Ragno thanked staff and appreciates the creative events they put together for the community.

Commissioner Rogers thanked staff and is excited to see sports programs for young children. She commented on the online registration portal highlighting that the search function is not user friendly.

Commissioner Krishna thanked staff. She would like to see customer feedback and community participation trends in future presentations.

Commissioner Jackson thanked staff for the hard work they are doing in coordinating the recreation programming and their efforts in getting the community engaged.

Vice Chair Payton thanked staff for their hard work. She agreed with the comments regarding the registration process not being user friendly. She asked for an update on the Plummer Park community garden. Staff provided an update on the open plots and their efforts in getting them filled.

Chair Karliss acknowledged staff for their great work and for the positive impact that they have on the community. He agreed with the comments regarding the registration search function being difficult to navigate. He would also like to see attendance and revenue trends at future presentations.

**ACTION:** Receive the semiannual update for Spring and Summer 2024 and an update on future programs and dates of interest for Fall and Winter 2024-2025.

**B. COMMISSION PURVIEW REGARDING CITY PROJECTS OVERSEEN BY THE URBAN DESIGN & ARCHITECTURE STUDIO**

**SUBJECT:** The Commission will receive a presentation on City projects and on how its purview aligns with work by the Urban Design & Architecture Studio. The Commission will discuss its various roles in reviewing and providing input on City projects.

Staff introduced the item, provided a presentation outlining the City projects overseen by the Urban Design & Architecture Studio (UDAS), and discussed the Commission's involvement in the projects.

The Commission found the presentation helpful and thanked staff for their work.

Commissioner Jackson inquired about the light levels projecting from the digital billboards. Staff shared that each project gets evaluated for light levels and obstructions.

Chair Karliss asked if the intention is for more green spaces in the public benefit areas on Sunset Blvd. Staff stated that it depends on the location and shared about the proposed projects. Karliss noticed new renderings for the Hart Park project and asked if the Commission will receive a presentation to review them. Staff shared that based on new feedback from the community, the City Council had a new direction on the design and that staff will bring the new renderings to the Commission. Karliss asked for clarification on the water symposium. Staff shared that the symposium included various speakers on water-related topics. Karliss asked what the status of the water sanctuary project is. Staff will meet with the City Council Subcommittee to review the project further.

**ACTION:** Receive and provide feedback on interfacing with City projects.

**C. KINGS ROAD PARK VISIONING DISCUSSION**

**This item was moved after item 13 during the Approval of the Agenda.**

**Commissioner Mason and Commissioner Rogers recused themselves from**

**the discussion because they own property within 500 feet of Kings Road Park.**

SUBJECT: The Commission will hold an initial discussion to share its vision for Kings Road Park and consider forming an Ad Hoc Subcommittee to assist staff in creating a conceptual plan for park landscaping and use that will be reviewed and discussed by the full Commission.

Staff introduced the item and provided background information on Kings Road Park.

The Commission discussed how the public is currently using Kings Road Park and provided feedback on the long-term vision for the park.

**ACTION:** Replace the Kings Road Park Playground Ad Hoc Subcommittee with the Kings Road Park Visioning Ad Hoc Subcommittee and retain the same members, Chair Karliss, Vice Chair Payton, and Commissioner Jackson. **Motion by Chair Karliss, seconded by Vice Chair Payton, and approved unanimously.**

**Roll Call Vote:**

**Commissioner Ragno – Y**

**Commissioner Krishna – Y**

**Commissioner Jackson – Y**

**Vice Chair Payton – Y**

**Chair Karliss – Y**

9. UNFINISHED BUSINESS

A. **FEEDBACK ON TENNIS & PICKLEBALL OPERATIONS**

SUBJECT: The Commission has a standing agenda item to receive feedback from the public on the City's tennis and pickleball operations.

**ACTION:** No public comments were received by the Commission.

10. EXCLUDED CONSENT CALENDAR – None.

11. ITEMS FROM STAFF – None.

12. PUBLIC COMMENTS – None.

13. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS

LOOK AHEAD CALENDAR FOR AGENDA PREP & COMMISSION ITEMS TRACKER

Commissioner Jackson thanked the Facilities staff for the outstanding work in cleaning up after the Halloween Carnival.

Commissioner Mason applauded the Recreation staff for their amazing work. He congratulated Commissioner Jackson for running for City Council.

Chair Karliss attended the Sal Guarriello Veterans' Memorial and liked the installed plaque. He inquired about a tree removal in front of the library. Staff provided information on the tree removal. Karliss shared that the Plummer Park Dog Park Request for Proposal (RFP) was posted last week. He asked the status of the temporary light towers at West Hollywood Park. Staff provided an update.

14. ADJOURNMENT

The Public Facilities, Recreation, and Infrastructure Commission meeting adjourned at 8:21 p.m. to its next regular meeting on Wednesday, December 11, 2024, at 6:30 p.m. at City Hall Community Meeting Room, 1st Floor, 8300 Santa Monica Boulevard, West Hollywood, CA 90069.

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*Debbie Gonzalez*

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Debbie Gonzalez, Recording Secretary

Signed by:

*Richard Karliss*

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Richard Karliss, Chair