

**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
CLOSED SESSION AGENDA**

**MONDAY, DECEMBER 2, 2024**

**5:30 P.M.**

**COUNCIL CHAMBERS  
CLOSED SESSION ROOM  
625 N. SAN VICENTE BLVD.  
WEST HOLLYWOOD, CA 90069**

- 1. CONVENE IN OPEN SESSION**
- 2. PUBLIC COMMENT ON THE CLOSED SESSION AGENDA**
- 3. RECESS TO CLOSED SESSION**
- 4. LITIGATION**

The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matters will prejudice the position of the City in existing and anticipated litigation:

**CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION G.C.  
§ 54956.9(d)(2) and e(3): 1 matter**

Threat of litigation and claim from Attorney Jerry Neuman in a letter dated June 24, 2024, related to the streetscape and gathering space improvements on Melrose between Norwich and Huntley.



# CITY OF WEST HOLLYWOOD CITY COUNCIL AGENDA

**MONDAY, DECEMBER 2, 2024**

**6:00 PM – REGULAR MEETING**

**5:30 P.M. – CLOSED SESSION: See attached Closed Session Agenda**

**WEST HOLLYWOOD PARK PUBLIC MEETING ROOM  
COUNCIL CHAMBERS – 625 N. SAN VICENTE BOULEVARD**

**Council Chambers opens at 5:15 p.m. when there is a Closed Session Scheduled;  
Otherwise, Council Chambers opens at 5:30 p.m.**

## **LAND ACKNOWLEDGEMENT:**

“The West Hollywood City Council acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh peoples.”

## **PUBLIC COMMENT AND RULES OF DECORUM:**

The City Council values your comments and acknowledges the right of the public to address issues that are within the City’s jurisdiction and invites the public to do so during the City Council meeting. However, this public participation must be balanced with the need of the City Council to conduct the public’s business in a fair and efficient manner, free from disruption or disturbance. The City offers multiples ways for the public to participate during the meeting.

During the first Public Comment section of the agenda, any member of the public may address the City Council on items appearing on the Consent Calendar. Comments concerning other items on the agenda will be heard at the time the item is considered during the meeting; however, they may be offered at this time if a member of the public cannot be in attendance later in the evening. Members of the public may also comment upon any other item of interest that is within the subject matter jurisdiction of the City Council at this time, or later in the meeting under the second Public Comment period. Please see Agenda Item No. 1 below for more information.

The City expects that everyone who participates in the meeting will do so with respect and dignity. Please refrain from using abusive, derogatory, and slanderous language, or behaving in a way that disrupts the meeting.

Speakers should not bring to the podium any items other than a prepared written statement and/or writing materials.

Speakers and any other members of the public may not approach the dais at any time during the meeting without prior consent from the Mayor.

Speakers may only speak once on any agenda item. Donating public comment time to others is prohibited.

Members of the audience shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening, or abusive language, whistling, stamping of feet or other acts which disturb, disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible.

Persons in the audience should refrain from creating, provoking, or participating in any type of unwelcome physical contact.

Please see the Rules of Conduct for City Council meetings for additional rules and expectations for conducting the City Council meetings.

If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6800.



**TO PARTICIPATE BY PROVIDING WRITTEN CORRESPONDENCE OR AN E-COMMENT:**

Members of the public who wish to comment on matters before the City Council are strongly encouraged to submit written correspondence to [publiccomment@weho.org](mailto:publiccomment@weho.org) or submit an E-Comment by visiting [www.weho.org/wehotv](http://www.weho.org/wehotv) no later than 12:00 p.m. on Council meeting day. *Note: Written Correspondence and E-Comments will not be read into the record during the City Council meeting; however, correspondence received by 12:00 p.m. will be forwarded to the City Council and posted on the City's website as part of the official meeting record. Your comments and information will become part of the official public record. If you do not want your personal information included in the official record, please do not include your address and/or phone number.*

**TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:**

(Please note: This option is to provide public comment via phone ONLY. To view the meeting, please see information on how to view the meeting provided above.)

1. You are required to register to speak via Zoom by emailing [publiccomment@weho.org](mailto:publiccomment@weho.org) no later than 12:00 p.m. on the City Council meeting day, to be added to the Zoom Public Speaker List for the meeting. Please include your name, the phone number from which you will be calling, and which item(s) you would like to speak on.
2. Dial-in 10 minutes prior to the start of the meeting (the meeting begins at 6:00 p.m.). During Approval of the Agenda items may be moved to the Consent Calendar; therefore, members of the public who have signed up to speak on any item with the City Clerk's Office should be in the queue by 5:50 p.m. **\*\*Please**

note that City Clerk staff cannot respond to emails during the meeting. This means that email and text message requests made to speak by phone on additional agenda items during the meeting cannot be accommodated during the meeting.

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. For people who are Deaf or hard of hearing dial 711 or 1-800-735-2929 (TTY) or 1-800-735-2922 (voice) for California Relay Service (CRS) assistance. If you require accommodations to participate in the meeting, please contact the City Clerk's Office at (323) 848-6800 at least 72 hours before the meeting date.

Special meeting related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, call 323-GO-METRO (323/466-3876) or go to [www.metro.net](http://www.metro.net).

If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6800.

***Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).***

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**REPORT OF CLOSED SESSION AGENDA:**

**APPROVAL OF AGENDA:**

**LEVINE ACT DISCLOSURES:** This time has been set aside for any Councilmember to provide their disclosures subject to the Levine Act for any item(s) on the posted agenda.

**ADJOURNMENT MOTIONS:**

**PRESENTATIONS:**

- A. PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, the Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if

the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

**1. PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

**2. PUBLIC COMMENTS, GENERAL INTEREST:**

**CITY MANAGER'S REPORT:** This time has been set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

**FISCAL IMPACT ON CONSENT CALENDAR:**

**B. CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

**B.1. POSTING OF AGENDA [J. JIMENEZ, M. CROWDER, L. MORALES]:**

*SUBJECT: The agenda for the meeting of Monday, December 2, 2024 was posted at City Hall, Plummer Park, the Sheriff's Station, the West Hollywood Library, and the Aquatics & Recreation Center (ARC) on Wednesday, November 27, 2024.*

RECOMMENDATION: Receive and file.

**B.2. APPROVAL OF MINUTES [J. JIMENEZ, M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council is requested to approve the minutes of the prior City Council meeting.*

RECOMMENDATION: Approve the meeting minutes of November 18, 2024.

**B.3. APPROVAL OF DEMAND REGISTER NO. 960 [L. QUIJANO, C. CORRALES, Y. MARTINEZ]:**

*SUBJECT: The City Council shall receive the Demand Register for period ending November 22, 2024 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.*

RECOMMENDATION: Approve Demand Register No. 960 and Adopt Resolution No. 24-106, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ALLOWING AND APPROVING THE PAYMENT OF DEMANDS ON DEMAND REGISTER NO. 960".

- B.4. CLAIMS ADMINISTRATION [J. JIMENEZ, M. CROWDER, Y. ZHOSAN]:**  
*SUBJECT: The City Council is receiving notification that the City's third-party administrator Carl Warren & Co. has denied one (1) Claim for Damages from Gary Matthew.*  
RECOMMENDATION: Receive and file.
- B.5. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [J. JIMENEZ, M. CROWDER, L. MORALES]:**  
*SUBJECT: The City Council will receive Synopses from the Arts and Cultural Affairs Commission and the Rent Stabilization Commission regarding actions taken at their recent meetings.*  
RECOMMENDATION: Receive and file.
- B.6. AMENDMENT NO. 3 TO THE AGREEMENT FOR SERVICES WITH Q PRESS FOR SEASONAL CITY RECREATION PROGRAMS BROCHURE DESIGN, PRINTING, AND MAILING [Y. QUARKER, S. MARTINEZ, M. GASCA, D. ALHADDAD]:**  
*SUBJECT: The City Council will consider Amendment 3 to the Agreement for Services with Q Press for the design, printing, and mailing of the Rec Reader to increase the not-to-exceed amount and extend the term of the Agreement.*  
RECOMMENDATIONS: 1) Approve Amendment No. 3 to the Agreement for Services with Q Press to increase the amount of the agreement by \$120,000.00, for a new total not-to- exceed amount of \$448,866.64; and extend the term of the agreement by eighteen (18) months from January 1, 2025 to June 30, 2026; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.
- B.7. ACCEPT AN EASEMENT AND RIGHT OF WAY FOR PUBLIC STREET AND SIDEWALK PURPOSES ALONG THE OGDEN DRIVE FRONTAGE OF THE GROVEWOOD OGDEN LLC DEVELOPMENT PROJECT AT 1032 OGDEN DRIVE [H. COLLINS, J. GILMOUR]:**  
*SUBJECT: The City Council will consider accepting an easement and right of way for street and sidewalk purposes along the Ogden Drive frontage of the Grovewood Ogden LLC development project located at 1032 Ogden Drive.*  
RECOMMENDATIONS: 1) Adopt Resolution No. 24-\_\_\_\_\_: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ACCEPTING GRANT OF EASEMENT FOR PUBLIC SIDEWALK AND PARKWAY PURPOSES AT 1032 OGDEN DRIVE IN THE CITY OF WEST HOLLYWOOD"; and 2) Direct the City Clerk to submit a certified copy of the Resolution as well as the Easement in Exhibit A of Attachment A for recordation by the office of the Recorder of the County of Los Angeles.
- B.8. NOTICE OF COMPLETION FOR CIP 2401, CONCRETE REPAIR PROGRAM PHASE XIII – CDBG PROJECT NO. 602618-23 [H. COLLINS, J. GILMOUR]:**  
*SUBJECT: The City Council will consider approving the Notice of Completion for CIP 2401, Concrete Repair Program Phase XIII – CDBG Project No. 602618-23 by Gentry General Engineering, Inc.*

RECOMMENDATIONS: Accept the work and authorize the following: 1) File the Notice of Completion by the City Clerk with the Los Angeles Recorder's Office; 2) Issue the final payment to the contractor at the end of the 35-day lien period; 3) Release of the Performance Bond on the date of recordation of the Notice of Completion; and 4) Release of the Payment Bond 35 days after the date of recordation of the Notice of Completion, pending no receipt of Stop Notices from material suppliers or subcontractors.

**B.9. RECOMMENDATION TO JOIN THE LOS ANGELES COUNTY HOMELESS INITIATIVE GOOD NEIGHBOR PLEDGE FOR COORDINATED REGIONAL SOLUTIONS TO HOMELESSNESS [C. SCHROEDER, W. BARRENO, F. GOMEZ]:**

*SUBJECT: The City Council will consider joining the Los Angeles County Homeless Initiative Good Neighbor Pledge for coordinated regional solutions to homelessness.*

RECOMMENDATIONS: 1) Approve joining the Los Angeles County Homeless Initiative Good Neighbor Pledge for coordinated regional solutions to homelessness; 2) Authorize the Mayor to execute the Los Angeles County Homeless Initiative Good Neighbor Pledge on behalf of the City of West Hollywood; and 3) Direct staff in the City to align with the principles outlined in the Los Angeles County Homeless Initiative Good Neighbor Pledge when developing and implementing partnerships and solutions to addressing homelessness.

**B.10. CITY CONTRIBUTION FOR RENOVATIONS RELATED TO THE REAL-TIME WATCH CENTER BEING CONSTRUCTED AT THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT WEST HOLLYWOOD STATION [D. RIVAS, A. SHANDI]:**

*SUBJECT: The City Council will consider approving a contribution of \$9,500 to the Los Angeles County Sheriff's Department for renovations related to the real-time watch center being constructed within the West Hollywood Sheriff's Station.*

RECOMMENDATION: Approve a contribution of \$9,500 to the Los Angeles County Sheriff's Department for construction renovations related to the real-time watch center at the West Hollywood Sheriff's Station.

**B.11. REQUEST TO DESIGNATE THE PROPERTY AT 1033 CAROL DRIVE AS A LOCAL CULTURAL RESOURCE [N. MARICICH, J. ALKIRE, D. VU, K. CONLEY]:**

*SUBJECT: The City Council will consider the Historic Preservation Commission's recommendation to designate the property located at 1033 Carol Drive as a local cultural resource. A cultural resource designation is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15331 (Historic Resource Restoration/Rehabilitation) of CEQA Guidelines, which exempts projects that preserve historical resources in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties.*

RECOMMENDATION: Staff recommends that the City Council uphold the Historic Preservation Commission's recommendation and adopt Resolution No. 24-\_\_\_\_\_: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY WEST HOLLYWOOD DESIGNATING THE PROPERTY LOCATED AT 1033 CAROL

DRIVE, WEST HOLLYWOOD, CALIFORNIA AS A LOCAL CULTURAL RESOURCE.”

**B.12. RESOLUTION APPROVING AND ADOPTING AN AMENDED CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974 [J. JIMENEZ, M. CROWDER, L. MORALES]:**

*SUBJECT: Pursuant to the Political Reform Act (the “Act”), the City Council directed staff to: (1) conduct a review of the City’s Conflict of Interest Code (“Code”) to determine if a change in the Code was necessary; (2) file a biennial notice regarding the results of the review no later than required deadline; and (3) amend the City’s Code pursuant to the act, if necessary. During the review process, Staff found that updates and amendments to the City’s Conflict of Interest Code are necessary.*

RECOMMENDATION: Adopt Resolution No. 24-\_\_\_\_\_: “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA ADOPTING AN AMENDED CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974.”

**C. PUBLIC HEARINGS:**

**C.1. MUNICIPAL CODE AMENDMENTS TO ENHANCE AND CLARIFY THE SPECIAL EVENTS PROCESS, AND MAKING CODE ENFORCEMENT UPDATES TO THE ADMINISTRATIVE CITATION FEE SCHEDULE [D. RIVAS, V. ADOMAITIS, Y. BENITEZ, A. TORRES, N. MARICICH, J. ALKIRE, F. CONTRERAS, T. FARRIS, Y. QUAKER, C. SMITH, M. REATH]:**

*SUBJECT: The City Council will consider an ordinance amending the West Hollywood Municipal Code to add violations subject to administrative penalty procedures in Chapter 1.08 (General Penalty Provisions) of Title 1 (General Provisions), establishing a new Chapter 5.106 (Special Events) in Title 5 (Business Licenses, Regulations and Permits) and repealing Chapter 19.55 (Special Event Permits) in Title 19 (Zoning Ordinance) to enhance and clarify the special event process. A revision to the Master Fee Resolution will also be considered that sets a fee for violations of the newly established special events chapter within the administrative citation fee schedule. The proposed ZTA to move and update the City’s special event regulations is Categorically Exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines.*

RECOMMENDATIONS: 1) Introduce on first reading, Ordinance No. 24-\_\_\_\_\_: “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING CHAPTER 1.08 (GENERAL PENALTY PROVISIONS) TO MAKE VIOLATIONS SUBJECT TO ADMINISTRATIVE PENALTY PROVISIONS OF THE WEST HOLLYWOOD MUNICIPAL CODE, ESTABLISHING A NEW SPECIAL EVENTS CHAPTER 5.106 (SPECIAL EVENTS) WITHIN TITLE 5 (BUSINESS LICENSES, REGULATIONS AND PERMITS), REPEALING CHAPTER 19.55 (SPECIAL EVENT PERMITS) WITHIN TITLE 19 (ZONING ORDINANCE), AND FINDING THE ACTION EXEMPT FROM CEQA;” and 2) Adopt Resolution 24-\_\_\_\_\_: “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING

THE MASTER FEE RESOLUTION FOR FISCAL YEAR 2024-25 TO INCLUDE VIOLATIONS OF CHAPTER 5.106 (SPECIAL EVENTS) TO SCHEDULE E OF THE ADMINISTRATIVE CITATION FEE SCHEDULE.”

**D. LEGISLATIVE:**

**D.1. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, AMENDING WEST HOLLYWOOD MUNICIPAL CODE SECTION 1.16.010 “PUBLIC PLACES FOR POSTING NOTICES” [J. JIMENEZ, M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will consider an Ordinance to update the public places for posting in the West Hollywood Municipal Code. The law requires that the City post agendas for Brown Act meetings, notices of public hearings, notices inviting bids, and other documents and requires that these locations are codified in our municipal code.*

RECOMMENDATION: Introduce on First Reading Ordinance No. 24-\_\_\_\_\_: “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, AMENDING WEST HOLLYWOOD MUNICIPAL CODE SECTION 1.16.010 “PUBLIC PLACES FOR POSTING NOTICES.”

**E. UNFINISHED BUSINESS:**

**E.1. 2024 ECONOMIC STUDY UPDATE [J. ROCCO, L. BIERY, L. D’AMBROSIA]:**

*SUBJECT: The City Council will receive a presentation and consider adopting the 2024 Economic Study. The Economic Study is a data analysis and five-year plan with a detailed set of short-, medium-, and long-term actions, based on a series of three (3) goals and nine (9) strategies.*

RECOMMENDATIONS: 1) Receive a presentation and adopt the 2024 Economic Study; and 2) Provide direction regarding the establishment of a non-Brown Act body Business Task Force consisting of nine individuals from the community who represent business owners in a variety of industries, including but not limited to: restaurants and bars, hotel and tourism industry, retail businesses, design industry, artists/arts organizations, and personal care industry with an effort on recruiting representatives from both large and small businesses and LGBTQ+-, BIPOC-, women-, and city resident-owned businesses.

**E.2. AMENDMENT TO AGREEMENT FOR MARKETING SUPPORT WITH WEST HOLLYWOOD TOURISM MARKETING FUND, DBA EMERALD VILLAGE WEST HOLLYWOOD, FOR CANNABIS MARKETING AND EDUCATION SERVICES [L. BIERY, L. D’AMBROSIA]:**

*SUBJECT: The City Council will consider amending the Agreement for Marketing Support with West Hollywood Tourism Fund, DBA Emerald Village West Hollywood, for cannabis marketing and education services to expand the proposed scope of work, increase the not-to-exceed amount by \$190,146 for a new total not-to-exceed amount of \$240,146 and extend the term of the agreement by six additional months to June 30, 2025.*

RECOMMENDATIONS: 1) Approve Amendment No. 1 to the Marketing Support Agreement with West Hollywood Tourism Marketing Fund, DBA Emerald Village

West Hollywood, to expand the proposed scope of work, increase the not-to-exceed amount by \$190,146, for a new total not-to-exceed amount of \$240,146 and extend the term of the agreement by six additional months to June 30, 2025; and 2) Authorize the Director of Finance & Technology Services to allocate \$170,146 from unallocated reserves in the General Fund. An additional \$20,000 is available in the FY25 Budget.

**E.3. AWARD OF AN AGREEMENT FOR PROFESSIONAL DESIGN AND ENGINEERING SERVICES WITH PSOMAS FOR INTERSECTION IMPROVEMENTS AT SUNSET AND LA CIENEGA BOULEVARD [H. COLLINS, J. GILMOUR, S. CAMPBELL, R. ABRAMSON]:**

*SUBJECT: The City Council will consider approval of an Agreement for Services with Psomas for design and engineering services for intersection improvements at Sunset Boulevard and La Cienega Boulevard.*

*RECOMMENDATIONS: 1) Authorize staff to move forward with the proposed improvements to the Sunset Boulevard and La Cienega Boulevard intersection; 2) Approve an Agreement for Services with Psomas in the amount of \$469,432 for design and engineering services; 3) Authorize the Director of Finance & Technology Services to allocate \$469,432 from unallocated reserves in Debt Funded Capital Projects Fund for engineering services with Psomas; and 4) Authorize the City Manager or designee to execute documents incident to the Agreement.*

**E.4. WOMEN'S FREEDOM FESTIVAL 2025 [Y. QUARKER, C. SMITH, M. REATH, K. MCCORMACK]:**

*SUBJECT: The City Council will consider approving a Co-Sponsorship Agreement with the L-Project for the production of the 2025 Women's Freedom Festival and the Dyke March. The City Council will consider making a commitment to co-sponsor the Women's Freedom Festival in years 2026, 2027 and 2028.*

*RECOMMENDATIONS: 1) Approve a Co-Sponsorship Agreement for the 2025 Women's Freedom Festival and Dyke March for an amount not to exceed \$100,000; 2) Authorize the Director of Finance & Technology Services to allocate \$20,000 from unallocated reserves in the General Fund for the co-sponsorship of the Women's Freedom Festival; and 3) Approve a three-year co-sponsorship of the Women's Freedom Festival; event dates, location, and budget to be negotiated annually.*

**F. NEW BUSINESS:**

**F.1. CONSTRUCTION AGREEMENT WITH C.S. LEGACY CONSTRUCTION TO CONSTRUCT CIP 2501, MELROSE AVE AND NORWICH DR WEAVER'S WALK; AMENDMENT NO. 4 TO THE AGREEMENT FOR SERVICES WITH BERG & ASSOCIATES; AMENDMENT NO. 9 TO THE AGREEMENT FOR SERVICES WITH KABBARA ENGINEERING [H. COLLINS, J. GILMOUR]:**

*SUBJECT: The City Council will consider approval of a Construction Agreement with C.S. Legacy Construction to construct CIP 2501, Melrose Avenue and Norwich Drive, Weaver's Walk, and approval of Amendment No. 4 with Berg &*

*Associates and Amendment No. 9 with Kabbara Engineering to provide construction inspection services and construction engineering services respectively.*

RECOMMENDATIONS: 1) Approve a Construction Agreement with C.S. Legacy Construction, in the amount of \$1,411,615.78, for the construction of CIP 2501 Melrose Avenue and Norwich Drive Weaver's Walk; 2) Authorize the City Engineer to approve change orders to the Construction Agreement in an amount not to exceed 20% (\$282,323.16) of the total Agreement amount; 3) Approve Amendment No. 4 to the Agreement for Services with Berg & Associates, to increase the amount of the agreement by \$717,564.77 for a total not-to-exceed amount of \$5,054,702.03; 4) Approve Amendment No. 9 to the Agreement for Services with Kabbara Engineering, to increase the amount of the agreement by \$50,000 for a total not-to-exceed amount of \$2,886,352; 5) Authorize the City Manager or designee to execute documents incident to the Agreements; 6) Authorize the Director of Finance & Technology Services to allocate \$1,724,692 from unallocated reserves in the Debt Funded Capital Projects Fund for construction of CIP 2501 Melrose Avenue and Norwich Drive Weaver's Walk; and 7) Adopt Resolution No. 24-\_\_\_\_\_ : "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING THE DESIGN AND PLANS FOR THE CONSTRUCTION OF CIP 2501, MELROSE AVENUE AND NORWICH DRIVE WEAVER'S WALK, PURSUANT TO GOVERNMENT CODE SECTION 830.6."

**F.2. OUTDOOR ICE SKATING RINK PRODUCTION AND MANAGEMENT [Y. QUARKER, S. MARTINEZ, C. JUBREY]:**

*SUBJECT: The City Council will consider approving a one-year Agreement for Production and Management of an Outdoor Ice-Skating Rink for two weeks in January 2025.*

RECOMMENDATIONS: 1) Accept the proposal from JJLA for Event Production and Management Services for an Outdoor Ice Skating Rink and approve a one-year agreement for \$570,524, with two one-year renewal options; 2) Authorize the Director of Finance & Technology Services to allocate \$570,524.00 from unallocated reserves in the General Fund for event production and management services for an Outdoor Ice-Skating Rink; and 3) Authorize the City Manager or designee to execute all documents incident to the Agreement.

**F.3. CO-SPONSORSHIP AGREEMENT WITH LARCHMONT CHARTER SCHOOL FOR ITS WORLD FAIR EVENT [Y. QUARKER, A. LOVANO, J. DEL TORO]:**

*SUBJECT: The City Council will consider approval of a Co-Sponsorship Agreement with Larchmont Charter School for its World Fair event, taking place on Saturday, December 14, 2024 at the Fairfax campus located in West Hollywood.*

RECOMMENDATIONS: 1) Approve a Co-Sponsorship Agreement with Larchmont Charter School for its World Fair event, taking place on Saturday, December 14, 2024 at the Fairfax campus located in West Hollywood; 2) Authorize the City Manager or his designee to execute documents incident to the Co-Sponsorship Agreement between the City and Larchmont Schools; 3) Authorize the Director of Finance & Technology Services to approve the use of

\$5,000 from budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with this event; 4) Waive any Special Event Permit Fees and Encroachment Permit Fees for event participants (estimated \$900); 5) Authorize the use of the City name and logo on invitations, programs, and other collateral materials for this event; and 6) Direct the Communications Department to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website, a press release, and social media tools.

**F.4. CO-SPONSORSHIP AGREEMENT WITH THE INSTITUTE FOR PUBLIC STRATEGIES' FOR THE SLAY THE NIGHT: HARM FREE HOLIDAY DRAG BINGO EVENT [C. BYERS, Y. QUARKER, A. LOVANO, J. DEL TORO]:**

*SUBJECT: The City Council will consider approving a Co-Sponsorship Agreement with the Institute for Public Strategies' Slay the Night: Harm Free Holiday Drag Bingo event, taking place on December 6, 2024 at Plummer Park's Fiesta Hall.*

**RECOMMENDATIONS:** 1) Approve a Co-Sponsorship Agreement with the Institute for Public Strategies' Slay the Night: Harm Free Holiday Drag Bingo event, taking place on December 6, 2024 in Plummer Park's Fiesta Hall; 2) Authorize the City Manager or his designee to execute documents incident to the Co-Sponsorship Agreement between the City and the Institute for Public Strategies; 3) Authorize the Director of Finance & Technology Services to approve the use of \$5,000 from budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with this event; 4) Waive any Facility Use Fees, Special Event Permit Fees, Encroachment Permit Fees, and the 3-hour parking limit at the Plummer Park parking lot for event participants (estimated \$1,674); 5) Authorize the use of the City name and logo on invitations, programs, and other collateral materials for this event; and 6) Direct the Communications Department to utilize all appropriate communication tools to promote the events including, but not limited to, the City's website, a press release, and social media tools.

**F.5. AMENDMENT TO CO-SPONSORSHIP AGREEMENT OF C.I.T.Y. X1 YOUTH GROUP'S HOLIDAY EVENTS [C. BYERS, Y. QUARKER, A. LOVANO, J. DEL TORO, J. DUCKWORTH]:**

*SUBJECT: The City Council will consider a request to amend the Co-Sponsorship Agreement with the C.I.T.Y. x1 Youth Group's "Tamale Wars" holiday dinner event on Sunday, December 8, 2024, at Plummer Park's Rooms 5 and 6 to allocate an additional \$5,000.*

**RECOMMENDATIONS:** 1) Authorize an Amendment to the Co-sponsorship Agreement between the City and C.I.T.Y. x1 to increase the amount of the Co-Sponsorship Agreement by \$5,000, for a new not-to-exceed amount of \$7,000; 2) Authorize the Director of Finance and Technology Services to allocate \$5,000 from Fiscal Year 2024-25 funds in the Special Council Programs account number 100-1-01-00-531001 for additional costs associated with the holiday dinner on December 8, 2024; and 3) Authorize the City Manager or his designee to execute documents incident to the Amendment to the Co-Sponsorship Agreement between the City and the C.I.T.Y. x1 Youth Group.

**F.6. MENOPAUSE AWARENESS & RESOURCES [J. ERICKSON, S. SHYNE, Y. QUARKER, A. LOVANO, J. DEL TORO]:**

*SUBJECT: The City Council will consider directing staff to research ways to increase menopause awareness and resources, including hosting an event in partnership with the Women’s Advisory Board.*

**RECOMMENDATIONS:** 1) Direct staff to research ways to increase menopause awareness and availability of resources to the community; 2) Direct staff to work with the Women’s Advisory Board to host an event focused on menopause education and sharing resources; 3) Authorize the use of the City name and logo on invitations, programs, and other collateral materials for the event; 4) Direct the Communications Department to utilize all appropriate communication tools to promote the event including, but not limited to, the City’s website, a news release, and social media; and 5) Direct staff to return to Council with recommendations for additional programming on this topic based on staff’s analysis and the Women’s Advisory Board’s feedback.

**F.7. AMEND CITY COUNCIL AGENDA TO REINSTATE FIRST COUNCILMEMBER COMMENTS PERIOD [J. ERICKSON, S. SHYNE, Y. QUARKER, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to return to Council with a resolution to amend the order of City Council agendas to reinstate two “Councilmember Comments” sections: one at the beginning and one at the end of future meeting agendas.*

**RECOMMENDATION:** Direct the City Clerk’s office to return to City Council with a resolution to update the order of the City Council agendas to reinstate two “Councilmember Comments” sections at the beginning and end of future meetings agendas.

**F.8. APPOINTMENT OF A REPRESENTATIVE TO THE LOS ANGELES COUNTY WEST VECTOR ABATEMENT CONTROL DISTRICT [J. JIMENEZ, M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will consider making an appointment to the Los Angeles County West Vector Abatement Control District Board of Trustees.*

**RECOMMENDATIONS:** 1) Re-appoint Chad Blouin to the Los Angeles West Vector Abatement Control District for a two-year term; OR 2) Appoint a City Councilmember as the representative to the Los Angeles County West Vector Abatement Control District for a two-year term; OR 3) Direct the City Clerk to accept applications from residents and return to Council with an Item to appoint a new West Hollywood resident to the Los Angeles West Vector Abatement Control District for a two-year term.

**F.9. APPOINTMENT TO THE WOMEN’S ADVISORY BOARD [J. JIMENEZ, M. CROWDER, L. MORALES]:**

*SUBJECT: Mayor Erickson will make his direct appointment to the Women’s Advisory Board.*

**RECOMMENDATION:** Mayor Erickson to make his direct appointment to the Women’s Advisory Board for a term ending February 28, 2025.

**EXCLUDED CONSENT CALENDAR:**

**PUBLIC COMMENT:**

**COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:** This portion of the meeting is set aside for general comments, announcements, requests of staff, subcommittee meeting reports, and/or other issues of concern from members of the City Council.

**ADJOURNMENT:** The City Council will adjourn to its next regular meeting, which will be on Monday, December 16, 2024 6:00 PM at West Hollywood Park Public Meeting Room - Council Chambers.

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