



**CITY OF WEST HOLLYWOOD  
COMMUNITY DEVELOPMENT DEPARTMENT  
DIRECTOR'S HEARING  
MEETING AGENDA**

**(REVISED 10/2/24)**

**TUESDAY, OCTOBER 8, 2024 -- MEETING TIME 5:00 PM**

West Hollywood City Hall, Community Conference Room  
8300 Santa Monica Boulevard West Hollywood, CA 90069

---

---

**LAND ACKNOWLEDGMENT:** "The City of West Hollywood acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh peoples".

**TO PARTICIPATE BY PROVIDING WRITTEN CORRESPONDENCE OR AN E-COMMENT:**

To better facilitate the meeting, members of the public who wish to comment on matters before the Community Development Director are strongly encouraged to submit an email to [planning@weho.org](mailto:planning@weho.org) no later than 2:00 pm on the Director's Hearing meeting day.

*Note: E-Comments received by 2:00 p.m. will be forwarded to the Community Development Director and posted on the City's website as part of the official meeting record. Your comments and information will become part of the official public record. If you do not want your personal information included in the official record, please do not include your address and/or phone number.*

**TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:**

*This option is to provide public comment via phone ONLY.*

1. You must sign up to speak no later than 2:00 p.m. on the day of the Community Development Director's Hearing to be added to the Zoom Public Speaker List.
2. Send your name, the phone number you will be calling from, and which item you wish to speak on to: [planning@weho.org](mailto:planning@weho.org) and the meeting information will be emailed back to you.
3. Dial-in 10 minutes prior to the start of the meeting (the meeting begins at 5:00 p.m.)  
*Dial in Code: \*6 = unmute*  
*Dial in Code: \*9 = lets the host know you want to speak on the current item*

This agenda was posted at: City Hall, West Hollywood Library on San Vicente Boulevard, Plummer Park, and the West Hollywood Sheriff's Station.

**To comply with the American with Disabilities Act of 1990**, if special assistance to participate in this meeting is required (e.g., an American Sign Language interpreter for people who are Deaf or hard of hearing), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6800 at least 48 hours prior to the meeting. The City TTY line is (323) 848-6417.

**For additional information** on any item on the posted agenda, please contact Jennifer Alkire, AICP, Current and Historic Preservation Planning Manager ([jalkire@weho.org](mailto:jalkire@weho.org)) (323) 848-6487.

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF AGENDA**

**4. APPROVAL OF MINUTES**

Approve the minutes of prior Community Development Director Hearings:

**A. [May 7, 2024](#)**

**5. CONSENT CALENDAR. None.**

**6. PUBLIC HEARINGS**

**A. 639 LA PEER DRIVE:**

The applicant requests to expand a previously approved 1,393-square-foot outdoor dining area to 6,313 square feet and to include the sales, service, and consumption of a full range of alcoholic beverages incidental to food service within the expanded area at a new restaurant located on the third floor at 639 La Peer Drive, Suite 400, West Hollywood (Administrative Permit Amendment (APA24-0017)).

**Applicant:** Jake Stevens

**Staff:** Roger Rath, Associate Planner

**RECOMMENDATION:** Staff recommends that the Director of the Community Development Department hold the public hearing, consider all pertinent testimony, and conditionally approve the application request by adopting the following:

1) Draft Resolution No. CD 24-280: "A RESOLUTION OF THE COMMUNITY DEVELOPMENT DEPARTMENT DIRECTOR OF THE CITY OF WEST HOLLYWOOD CONDITIONALLY APPROVING AN ADMINISTRATIVE PERMIT AMENDMENT TO ALLOW THE EXPANSION OF A PREVIOUSLY APPROVED OUTDOOR DINING AREA AND ON-SITE SALES, SERVICE, AND CONSUMPTION OF FULL ALCOHOL INCIDENTAL TO FOOD SERVICE TO THE EXPANDED OUTDOOR DINING AREA FOR A NEW RESTAURANT LOCATED ON THE THIRD FLOOR AT 639 LA PEER DRIVE, SUITE 400, WEST HOLLYWOOD, CALIFORNIA AND FINDING THAT THIS ACTION IS EXEMPT FROM CEQA UNDER SECTION 15303 OF THE CEQA GUIDELINES." (EXHIBIT A)

**7. EXCLUDED CONSENT CALENDAR. None**

**8. PUBLIC COMMENT:**

9. **ADJOURNMENT:** *The Community Development Director will adjourn to a regularly scheduled meeting on **Tuesday, November 12, 2024 at 5:00 PM** at West Hollywood City Hall, Community Conference Room – 1<sup>st</sup> Floor, 8300 Santa Monica Boulevard, West Hollywood, California.*

### APPEAL PROCEDURES

Any final determination by the Community Development Director may be appealed with just cause and such appeal must be filed within ten (10) calendar days after the Community Development Director's Hearing action. This appeal shall be made in written form to the City Clerk's Office stating the reason for the appeal and accompanied by an appeal fee or required number of signatures.

The City Clerk, upon filing of said appeal, will set petition for public hearing before the Planning Commission at the earliest date.

If you challenge any City of West Hollywood decision in court, you may be limited to raising only those issues you or someone else raised at the public hearing described on this agenda, or in a written correspondence delivered to the Community Development Director at, or prior to, the public hearing.

#### AFFIDAVIT OF POSTING

State of California )  
County of Los Angeles )  
City of West Hollywood )

I declare under penalty of perjury that I am employed  
by the City of West Hollywood in the Office of the  
City Clerk, and that this document was posted on:

Date: October 2, 2024  
Signature: \\Alyssa T. Poblador\  
Office of the City Clerk