

**MINUTES
MEETING AGENDA
WOMEN'S ADVISORY BOARD
CITY OF WEST HOLLYWOOD**

**THURSDAY, SEPTEMBER 28, 2023
7:00 P.M.**

**West Hollywood City Hall
1st floor Community Conference Room
8300 Santa Monica Boulevard
West Hollywood, California 90069**

1. **CALL TO ORDER:** The Women's Advisory Board Meeting was called to order by Chair Lazarus at 7:18pm.
2. **LAND ACKNOWLEDGMENT:** Read by Chair Lazarus.
3. **PLEDGE OF ALLEGIANCE:** Lead by Chair Lazarus.
4. **ADMINISTEER OATH OF OFFICE TO NEW BOARDMEMBER:**
Staff liaison Larissa administered the Oath of Office to Boardmember Goode.
5. **ROLL CALL:**

PRESENT: Boardmember Lane, Boardmember Wilbourne, Boardmember Elman, Chair Lazarus, Boardmember de Silva, Vice Chair Lockwood, Boardmember Torok, Boardmember Goode

ABSENT: Boardmember Shari

ALSO PRESENT: Staff Liaison, Larissa Fooks
Recording Secretary, Amy Valdepeña
6. **APPROVAL OF THE AGENDA:**
Approved the Meeting agenda for September 28, 2023. Motion by Chair Lazarus, seconded by Boardmember Torok and approved.
7. **APPROVAL OF THE MINUTES:**
Approval of Meeting minutes for August 24, 2023. Motion by Boardmember de Silva, seconded by Boardmember Elman and approved, noting abstention of Boardmember Goode.

8. PUBLIC COMMENT:

Renee Sotile & MJ Godges thanked the Board as five years ago they had the support of WAB and Council to have a song and musical. They also thanked Staff Laision Larissa for honoring Amy Harwick as a silent witness last April.

Karen Eyres, former member of WAB and is currently the Vice Chair of Human Services Commission. On October 17, 2023, the Disability Advisory Board, and the Older Adults Advisory Board will be having a city sponsored a community health and wellness event. On October 18, 2023, the Disability Advisory Board will conduct its annual services award in the evening at Council Chambers.

9. NEW BUSINESS:

A. PRESENTATION FROM WEHO LIFE

The Board received a presentation from one of the City's social services agency partners, the Los Angeles LGBT Center WeHo Life program, which provides health education and harm reduction information and materials to West Hollywood community members and businesses. Chris, who manages the WeHo Life Program, and his two colleagues, Paul and Daryl gave a presentation and visuals to the Board on products and revamping of items. WeHo Life's outreach efforts include distributing drink-spiking test strips. The Harm Reduction kit contains testing stripes, fentanyl testing stripes, condoms, lubricants, and a drink cover that can be used five times in one use. Currently working with 71 bars that distribute test stripes for the public, refills upon request via QR code.

ACTION: Reviewed and discussed.

B. NATIONAL WOMEN'S HISTORY MONTH

The Board began the planning process for the City's annual celebration of National Women's History Month held during the month of March. Staff Liaison Larissa mentioned that in the past they have displayed two banners each month for National Women's History Month, she also encouraged the board to start thinking of themes and partnerships. Boardmember Wilbourn inquired which events are the most popular in demand. Women in Leadership Awards and International Women's Day.

ACTION: Chair Lazarus made a motion to form a subcommittee for National Women's History Month, seconded by Boardmember De Silva. The subcommittee will be Boardmember Torok, Chair Lazarus, and Boardmember Elman. In the event a Boardmember needs to step down Boardmember de Silva will fill in the spot.

C. 30TH ANNIVERSARY OF THE WAB

The Board discussed ideas for the commemoration of the 30th Anniversary of the Women's Advisory Board (WAB).
December 7th, 2022, was the 30th Anniversary of the WAB.
Boardmember Wilbourne inquired about the Auto Court.
Boardmember de Silva recommended street banners (7)
Boardmember Elman agreed and recommended inviting past Boardmembers.
Vice Chair Lockwood recommended a holiday party and inviting past Boardmembers and possibly present them with an award.

ACTION: Reviewed and discussed.

D. THE 8TH ANNUAL SOUTHERN CALIFORNIA COMMISSION FOR WOMEN ANNUAL CONFERENCE

The Board discusses participation ideas in the upcoming convening of the 8th Annual Southern California Commission for Women Annual Conference convened by the Los Angeles County Commission for Women on October 2, 2023. The Board will share what is currently happening with the WAB.

ACTION: Reviewed and discussed.

10. UNFINISHED BUSINESS:

A. SEXUAL ASSAULT RESPONSE TEAMS

The Board received a brief update from Boardmember de Silva on SARTS and recommendations to consider.

ACTION: Boardmember de Silva made a motion to gather items from The Rape Treatment Center, and gain support from Council and connect with the Communications teams in hopes of distribution to local bars, seconded by Chair Lazarus.

Boardmember de Silva made a motion to move forward on contacting with Commissioner Eric Matoes, and gain support on funding for SARTS, seconded by Boardmember Elman.

***Item 10.B was tabled*

B. WOMEN'S EQUALITY DAY

The Board will conduct a debriefing regarding the City's annual commemoration of Women's Equality Day.

1. Women's Equality Day WEHO Take Over – August 26th
2. ERA Feminist Art Show - August 27 - 24

ACTION: Vice Chair Lockwood made a motion to table Item 10.B, seconded by Boardmember Elman.

***Item 10.C was tabled*

C. HOW TO HACK BIRTH CONTROL SCREENING

The Board will conduct a debriefing regarding the recent screening event featuring the award-winning digital series by director Sassy Mohen, *How To Hack Birth Control*.

ACTION: Vice Chair Lockwood made a motion to table Item 10.C, seconded by Boardmember Elman.

***Item 10.D was tabled*

D. WORKPLAN REVIEW AND UPDATES

The Board will review their current workplan, discuss updates and implementation, and *look ahead* schedule of upcoming actions. Discussion regarding upcoming Board meeting dates.

ACTION: Vice Chair Lockwood made a motion to table Item 10.D, seconded by Boardmember Elman.

11. SUBCOMMITTEE AND LIAISON REPORTS:

The Board discussed briefly designating liaisons to other City Advisory Boards and Commissions.

ACTION: Reviewed and discussed.

12. PUBLIC COMMENT:

None

13. ITEMS FROM THE BOARD:

All WAB members welcomed new Boardmember Goode.

Boardmember Wilbourne wants to concentrate on events and ensuring great attendance. Asked the board to further discuss how can we gain the audience and how can we guarantee success above and beyond.

Boardmember Good thanked the board.

14. ITEMS FROM STAFF:

Staff report surrounding Domestic Violence will be on the next City Council meeting agenda. It references campaigns and the silhouette project. The silhouettes will be spread around the City. A soft launch was conducted in February 2022.

15. ADJOURNMENT:

The Women's Advisory Board adjourned at 9:09 pm to its next regular meeting, which will be on October 26, 2023, at 7:00 pm at West Hollywood City Hall, 1st Floor Community Conference Room at 8300 Santa Monica Blvd., West Hollywood, CA 90069.

APPROVED BY A MOTION OF THE WOMEN'S ADVISORY BOARD ON THIS 26TH DAY OF OCTOBER 2023.

DocuSigned by:

Sajji Lazarus

SAJJI LAZARUS, CHAIR

ATTEST:

DocuSigned by:

AMY VALDEPEÑA

AMY VALDEPEÑA, RECORDING SECRETARY