

**MINUTES
CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES, RECREATION, AND INFRASTRUCTURE COMMISSION**

**WEDNESDAY, AUGUST 9, 2023
CITY HALL COMMUNITY MEETING ROOM, 1ST FLOOR
8300 SANTA MONICA BOULEVARD
WEST HOLLYWOOD, CA 90069**

6:30 P.M. – REGULAR MEETING

LAND ACKNOWLEDGEMENT

THE PUBLIC FACILITIES, RECREATION, AND INFRASTRUCTURE COMMISSION ACKNOWLEDGES THAT THE LAND ON WHICH WE GATHER AND THAT IS CURRENTLY KNOWN AS THE CITY OF WEST HOLLYWOOD IS THE OCCUPIED, UNCEDED, SEIZED TERRITORY OF THE GABRIELEÑO TONGVA AND GABRIELEÑO KIZH PEOPLES. (PRONOUNCED “KEECH”)

1. CALL TO ORDER – Chair Solomon called the meeting to order at 6:31 p.m.

A. LAND ACKNOWLEDGEMENT – Read by Chair Solomon.

B. ROLL CALL

**PRESENT: Commissioner Jackson (she/her);
Commissioner Krishna (she/her);
Commissioner Mason (he/him);
Commissioner Payton (she/her);
Vice Chair Karliss (he/him); and
Chair Solomon (he/him).**

ABSENT: Commissioner Ragno (he/him).

**ALSO PRESENT: Helen Collins (she/her), Facilities and Field
Services Division Manager; Erin Hamant
(she/her), Senior Administrative Analyst;
Stephanie Martinez (she/her), Recreation
Services Manager; Michael Gasca (he/him),
Recreation Supervisor; and Ric. Abramson
(Ric.), City Architect.**

2. PLEDGE OF ALLEGIANCE – Led by Commissioner Jackson.

3. APPROVAL OF THE AGENDA

ACTION: Approve the August 9, 2023, Agenda.

Motion by Mason, seconded by Jackson, and approved unanimously.

Roll Call Vote:

Commissioner Jackson – Y

Commissioner Krishna – Y
Commissioner Mason – Y
Commissioner Payton – Y
Vice Chair Karliss – Y
Chair Solomon – Y

4. APPROVAL OF THE MINUTES

ACTION: Approve the minutes of the prior Public Facilities, Recreation, and Infrastructure Commission meeting dated July 12, 2023.

Motion by Solomon, seconded by Karliss, and approved. Commissioner Mason abstained.

Commissioner Jackson – Y
Commissioner Krishna – Y
Commissioner Mason – A
Commissioner Payton – Y
Vice Chair Karliss – Y
Chair Solomon – Y

5. PUBLIC COMMENTS

Linda Pianigiani, WEST HOLLYWOOD, spoke about the physical and mental health benefits from playing pickleball in West Hollywood since 2020. They shared their disappointment with Tennacity, and suggested the play fees should be waived for West Hollywood residents.

Antonio Whiteley, WEST HOLLYWOOD, spoke about the amazing pickleball community in West Hollywood and shared their disappointment with Tennacity. They cautioned if league play begins, the community's ability to book private play will become even harder and could disappear altogether since there is not currently enough court space.

6. CONSENT CALENDAR – None.

7. PUBLIC HEARINGS – None.

8. NEW BUSINESS

A. FY23-24 WORK PLAN

SUBJECT: The Commission will consider adopting their proposed FY23-24 Work Plan.

Staff reviewed each item presented in the Commission's proposed FY23-24 Work Plan as well as outlined modifications made to capture their new, expanded purview such as their review of public right-of-way items and new capital projects within their purview led by other City Departments/Divisions.

Commissioner Payton asked about work plan goals related to recreation programs and use of recreation facilities which is part of their new purview.

Commissioner Krishna asked for clarification about how their annual review of public facilities and their annual tour are related and the timing of these items on future agendas. Staff provided examples on how previous Commission members preferred to sequence these items and responsibilities, and encouraged the current Commission members that they can re-sequence these items based on their preferences and ongoing familiarization with their new purview.

Commissioner Mason agreed with the proposed work plan and thanked staff for encouraging room for the Commission to grow into its new purview.

Commissioner Jackson agreed that the work plan is a work in progress.

Chair Solomon asked for presentations by City Departments/Divisions to familiarize the Commission on its new, expanded purview. Three areas of interest to him include: the streetlight program, City Wi-Fi, and parking structures. The Commission agreed that it is important to receive these presentations and added these presentations to their work plan.

Chair Solomon also brought up recreation items of interest to the Commission such as the recreation fee schedule. The Commission discussed using its look ahead calendar to track items of interest related to recreation and agreed adding “as outlined in the look ahead calendar” into the work plan.

Chair Solomon asked staff to provide another overview of public facilities for the new Commissioners and if there is any interest to make this an annual presentation. Staff concurred it can be an annual presentation.

ACTION: Adopt the Commission’s FY23-24 Work Plan.

Motion by Payton, seconded by Karliss, and approved unanimously.

Roll Call Vote:

Commissioner Jackson – Y

Commissioner Krishna – Y

Commissioner Mason – Y

Commissioner Payton – Y

Vice Chair Karliss – Y

Chair Solomon – Y

B. UPDATE THE COMMISSION'S SUBCOMMITTEE ROSTER

SUBJECT: The Commission will review its subcommittee roster and make adjustments and appointments as required.

Staff provided background information about the Commission's standing and active ad hoc committees and outlined the new process on how to create a new subcommittee which requires advance approval by the City Attorney and the City Clerk. Various terms such as working group and advisory group were used in the past, but the preferred term now is an ad hoc subcommittee.

Commissioners reviewed and made adjustments to their subcommittee roster including reactivating its commitments to be standing liaisons to other City Commissions. The Commission did not identify a need to create a new ad hoc subcommittee.

ACTION: Make adjustments and appointments to the Commission's subcommittee roster as required.

Motion by Mason, seconded by Krishna, and approved unanimously.

Roll Call Vote:

Commissioner Jackson – Y

Commissioner Krishna – Y

Commissioner Mason – Y

Commissioner Payton – Y

Vice Chair Karliss – Y

Chair Solomon – Y

C. COMMISSION MEETING LOGISTICS

SUBJECT: The Commission will discuss its meeting logistics.

Staff shared information from the Communications Department about the City's lack of capacity and technological capabilities to live broadcast and/or stream all City Advisory Board and Commission public meetings. Additionally, only a few bodies like City Council and the Planning Commission are approved by the City Clerk to live broadcast/stream their public meetings.

The Commission discussed their meeting location, which is identified in their bylaws as the City Hall Community Meeting Room, 1st Floor. Staff shared information about the technology costs associated with using the City Council Chambers at the West Hollywood Library as well as being cognizant that the location of their reoccurring meetings does impact the public's ability

to make reservations and use public meeting rooms.

The Commission discussed and agreed to increase their use of the consent calendar, as appropriate.

ACTION: The Commission prefers to continue meeting at their designated location in the City Hall Community Meeting Room, 1st Floor, and when live broadcast/streaming technology becomes available, the Commission prefers to activate these video capabilities for their public meetings.

Motion by Mason, seconded by Solomon, and approved unanimously.

Roll Call Vote:

Commissioner Jackson – Y
Commissioner Krishna – Y
Commissioner Mason – Y
Commissioner Payton – Y
Vice Chair Karliss – Y
Chair Solomon – Y

- 9. **UNFINISHED BUSINESS** – None.
- 10. **EXCLUDED CONSENT CALENDAR** – None.
- 11. **ITEMS FROM STAFF**

Staff shared that the City (not Tennacity) oversees the recreation fee schedule, allocation of courts, and dates/times for scheduled programs on the courts. Tennacity, the City’s contracted vendor, has an active contract which is set to expire in June 2024. The City has not confirmed league play at this time but is currently evaluating community interest.

Staff shared information about the upcoming Annual Congress event for City Advisory Boards and Commissions at the Library Auto Court and the WeHo Rec Expo event at the Aquatic and Recreation Center. Updates were provided about the elevator closure at the 5-Story Parking Structure and a tree failure occurred in the Fiesta Hall courtyard. Staff shared information that the Planning Commission will hear private tree canopy standards at an upcoming meeting and the City Council Plummer Park Ad Hoc Subcommittee scheduled their next meeting. Finally, staff reminded the Commissioners to RSVP to an upcoming virtual training for City Officials about racialized spaces in architecture.

Recreation staff shared the Fall Rec Reader featuring the upcoming schedule for recreational programs. Corrections are being made to the recreation pool’s heater. Recreation staff issued notices to the public about a pool heater issue in the recreational pool and are issuing refunds

to pool users opting to cancel their reservations.

12. PUBLIC COMMENTS

Santo Ragno, WEST HOLLYWOOD, notified staff there is a broken bench at Plummer Park.

13. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS

LOOK AHEAD CALENDAR FOR AGENDA PREP & COMMISSION ITEMS TRACKER

Staff added Annual Overview of Public Facilities to the Commission's look ahead calendar based on the Work Plan discussion.

Commissioner Jackson asked how the City's communications were shared for National Night Out. She unfortunately missed the community event.

Commissioner Krishna attended the National Night Out event for the first time. She liked seeing community block parties around town and had a great time.

Commissioner Mason shared his appreciation for the various City produced events throughout the year like Pride, Halloween, and National Night Out.

Chair Solomon shared that he and staff liaison Helen Collins met with the principal of West Hollywood Elementary and an LAUSD board member and discussed the possibility to develop a shared use agreement for the public to use the grounds after-hours when the school is closed.

Vice Chair Karliss commented on the vacant space at the West Hollywood Library which appears to be a storage room and eyesore. He asked if the City is pursuing possible tenants to lease the space since the Aquatic and Recreation Center is open now and more people are populating the park. Staff confirmed the City will be seeking a tenant to lease the space below the grand staircase in the park but were unsure about the vacant tenant space at the Library. Previous tenants noted this space is hard to operate within, but staff will share this comment with the Economic Development Division.

Commissioner Payton enjoyed National Night Out and recommended holding the event across multiple nights because it is hard to make it to all of the event locations. She shared that the crosswalk at Harper and Fountain is malfunctioning with the lights not turning off. She asked for an update on the community garden. Staff shared the item will go before City Council at their meeting in September. Commissioner Payton asked

recreation staff to explain what the online notifications are for the public when making a pool reservation. Staff explained that the pools remain open and can be reserved but also a refund can be issued if any users are unhappy with the cooler than usual water temperatures. She asked when the Aquatic and Recreation Center's respite deck can be reserved by the public. Staff shared that currently only City events and City co-sponsored events are approved to reserve the space and reservations will open up to the public at some point in the future.

Commissioner Mason asked recreation staff how they evaluate reservations and available public parking at nearby locations because frequently the public parking lots and structures are full. Staff explained that City events and City co-sponsored events take priority for making reservations and a parking analysis is conducted for each reservation. These City events are blocked out and/or held and then any remaining, available dates/times for reservations are made available to the public. He thanked staff for being proactive to consider public parking needs with the reservations process.

14. ADJOURNMENT

The Public Facilities, Recreation, and Infrastructure Commission meeting adjourned at 8:52 p.m. to its next meeting, a televised special meeting on Wednesday, September 13, 2023, at 6:30 p.m. at West Hollywood City Council Chambers, 625 N. San Vicente Blvd., West Hollywood, CA 90069.

DocuSigned by:



Erin Hamant, Acting Recording Secretary

DocuSigned by:



Andrew Solomon, Chair