

**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
CLOSED SESSION AGENDA**

**MONDAY, AUGUST 21, 2023**

**5:30 P.M.**

**COUNCIL CHAMBERS  
CLOSED SESSION ROOM  
625 N. SAN VICENTE BLVD.  
WEST HOLLYWOOD, CA 90069**

- 1. CONVENE IN OPEN SESSION**
- 2. PUBLIC COMMENT ON THE CLOSED SESSION AGENDA**
- 3. RECESS TO CLOSED SESSION**
- 4. LITIGATION**

The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matters will prejudice the position of the City in existing and anticipated litigation:

**a. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION G.C.  
54956.9(d)(1)**

- 1) Raymond Contreras vs City of West Hollywood, et al.  
Los Angeles Superior Court Case No. 19STCV06094

**COMPLETE AGENDA PACKETS ARE ON THE CITY'S WEBSITE**

at [www.weho.org](http://www.weho.org)

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**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
AGENDA**

**MONDAY, AUGUST 21, 2023**

**WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS  
625 N. SAN VICENTE BOULEVARD**

**5:30 P.M. – CLOSED SESSION: See attached Closed Session Agenda**

**6:00 P.M. – REGULAR MEETING**

*Land Acknowledgement:*

*“The West Hollywood City Council acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh peoples.”*

**PUBLIC COMMENT AND RULES OF DECORUM:**

The City Council values your comments and acknowledges the right of the public to address issues that are within the City's jurisdiction and invites the public to do so during the City Council meeting. However, this public participation must be balanced with the need of the City Council to conduct the public's business in a fair and efficient manner, free from disruption or disturbance. The City offers multiples ways for the public to participate during the meeting.

During the first Public Comment section of the agenda, any member of the public may address the City Council on items appearing on the Consent Calendar. Comments concerning other items on the agenda will be heard at the time the item is considered during the course of the meeting; however, they may be offered at this time if a member of the public cannot be in attendance later in the evening. Members of the public may also comment upon any other item of interest that is within the subject matter jurisdiction of the City Council at this time, or later in the meeting under the second Public Comment period. Please see Agenda Item No. 1 below for more information.

The City expects that everyone who participates in the meeting will do so with respect and dignity. Please refrain from using abusive, derogatory, and slanderous language, or behaving in a way that disrupts the meeting.

Speakers should not bring to the podium any items other than a prepared written statement and/or writing materials.

Speakers and any other members of the public may not approach the dais at any time during the meeting without prior consent from the Mayor.

Speakers may only speak once on any agenda item. Donating public comment time to others is prohibited.

Members of the audience shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening, or abusive language, whistling, stamping of feet or other acts which disturb, disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible.

Persons in the audience should refrain from creating, provoking, or participating in any type of unwelcome physical contact.

Please see the Rules of Conduct for City Council meetings for additional rules and expectations for conducting the City Council meetings.



**TO PARTICIPATE BY PROVIDING WRITTEN CORRESPONDENCE OR AN E-COMMENT:**

Members of the public who wish to comment on matters before the City Council are strongly encouraged to submit written correspondence to [publiccomment@weho.org](mailto:publiccomment@weho.org) or submit an E-Comment by visiting [www.weho.org/wehotv](http://www.weho.org/wehotv) no later than 12:00 p.m. on Council meeting day. *Note: Written Correspondence and E-Comments will not be read into the record during the City Council meeting; however, correspondence received by 12:00 p.m. will be forwarded to the City Council and posted on the City's website as part of the official meeting record. Your comments and information will become part of the official public record. If you do not want your personal information included in the official record, please do not include your address and/or phone number.*

**TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:**

(Please note: This option is to provide public comment via phone ONLY. To view the meeting, please see information on how to view the meeting provided above.)

1. You must sign-up to speak at [publiccomment@weho.org](mailto:publiccomment@weho.org) no later than 12:00 p.m. on the City Council meeting day, to be added to the Zoom Public Speaker List for the meeting. Please include your name, the phone number from which you will be calling, and which item(s) you would like to speak on.
2. Dial-in 10 minutes prior to the start of the meeting (the meeting begins at 6:00 p.m.). During Approval of the Agenda items may be moved to the Consent Calendar;

therefore, members of the public who have signed up to speak on any item with the City Clerk's Office should be in the queue by 5:50 p.m. \*\*Please note that City Clerk staff cannot respond to emails during the meeting. This means that email requests made to speak by phone on additional agenda items during the meeting cannot be accommodated during the meeting.

- Dial-in #: 669-900-6833
- Meeting I.D.: 852 9976 0813, then #

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If special assistance to participate in this meeting is required, (e.g., an American Sign Language interpreter for people who are Deaf or hard of hearing), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6800 at least 48 hours prior to the meeting. The City TTY line is (323) 848-6496.

Special meeting related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, call 323-GO-METRO (323/466-3876) or go to [www.metro.net](http://www.metro.net).

If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6800.

***Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).***

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**REPORT OF CLOSED SESSION AGENDA:**

**APPROVAL OF AGENDA:**

**ADJOURNMENT MOTIONS:**

**PRESENTATIONS:**

**1. PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, the Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the

**City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.**

**1.A. PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

**1.B. PUBLIC COMMENTS, GENERAL INTEREST:**

**CITY MANAGER’S REPORT:** This time has been set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

**FISCAL IMPACT ON CONSENT CALENDAR:**

**2. CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

**2.A. POSTING OF AGENDA:**

*SUBJECT: The Agenda for the meeting of Monday, August 21, 2023 was posted at City Hall, Plummer Park, the Sheriff’s Station, and at the West Hollywood Library on Wednesday, August 16, 2023.*

RECOMMENDATION: Receive and file.

**2.B. APPROVAL OF MINUTES:**

*SUBJECT: The City Council is requested to approve the Minutes of the prior Council meeting.*

RECOMMENDATION: Approve the Minutes of July 17, 2023.

**2.C. APPROVAL OF DEMAND REGISTER NO. 932 [L. QUIJANO, C. CORRALES, S. HERNANDEZ]:**

*SUBJECT: The City Council shall receive the Demand Register for period ending August 11, 2023 pursuant to Sections 37201 through 37210 of the Government Code of the State of California.*

RECOMMENDATION: Approve Demand Register No. 932 and adopt Resolution No. 23-070, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ALLOWING AND APPROVING THE PAYMENT OF DEMANDS ON DEMAND REGISTER NO. 932”.

- 2.D. ADOPT ORDINANCE NO. 23-21 (2ND READING) “AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING THE WEST HOLLYWOOD MUNICIPAL CODE TO MODIFY THE LIST OF OFFENCES IN CHAPTER 1.08 AND TO CORRECT A GRAMMATICAL ERROR IN SECTION 17.56.010” [M. CROWDER, L. MORALES]:**  
*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 23-21, modifying the list of offences in Chapter 1.08 and to correct a grammatical error in Section 17.56.010.*  
**RECOMMENDATION:** Waive further reading and adopt Ordinance No. 23-21, “AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING THE WEST HOLLYWOOD MUNICIPAL CODE TO MODIFY THE LIST OF OFFENCES IN CHAPTER 1.08 AND TO CORRECT A GRAMMATICAL ERROR IN SECTION 17.56.010”.
- 2.E. ADOPT ORDINANCE NO. 23-22 (2ND READING) “AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 19, ZONING ORDINANCE, CHAPTER 19.28 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO UPDATE OFF STREET PARKING AND LOADING STANDARDS AND FINDING THE ACTION CATEGORICALLY EXEMPT FROM CEQA” [M. CROWDER, L. MORALES]:**  
*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 23-22, amending Title 19, Zoning Ordinance, Chapter 19.28 of the West Hollywood Municipal Code to update off street parking and loading standards and finding the action categorically exempt from CEQA.*  
**RECOMMENDATION:** Waive further reading and adopt Ordinance No. 23-22, “AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 19, ZONING ORDINANCE, CHAPTER 19.28 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO UPDATE OFF STREET PARKING AND LOADING STANDARDS AND FINDING THE ACTION CATEGORICALLY EXEMPT FROM CEQA”.
- 2.F. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [M. CROWDER, L. MORALES]:**  
*SUBJECT: The City Council will receive Synopses from the Arts and Cultural Affairs Commission, Human Services Commission, LGBTQ+ Commission, Public Facilities Recreation & Infrastructure Commission, Rent Stabilization Commission, Transportation and Mobility Commission, Disabilities Advisory Board, Senior Advisory Board, Social Justice Advisory Board, and Transgender Advisory Board regarding actions taken at their recent meetings.*  
**RECOMMENDATION:** Receive and File.

- 2.G. TREASURER'S REPORT FOR JUNE 2023 [L. QUIJANO, C. CORRALES, K. BARENG]:**  
*SUBJECT: The City Council will receive the Treasurer's Reports for the month ending June 2023 pursuant to Section 53646 of the Government Code of the State of California.*  
RECOMMENDATION: Receive and file the June 2023 Treasurer's Report.
- 2.H. WEST HOLLYWOOD COMMUNITY HOUSING CORPORATION ADMINISTRATIVE CONTRACT SEMI-ANNUAL REPORT [C. SCHROEDER, J. HOLUB]:**  
*SUBJECT: The City Council will receive the semi-annual report of the West Hollywood Community Housing Corporation for the second half of Fiscal Year 2022-2023.*  
RECOMMENDATION: Receive and file.
- 2.I. ADMINISTRATIVE REGULATION FOR CITY COMMUNICATIONS MEDIA RELATIONS AND ADVERTISING STANDARDS [J. SCHARE, E. TAYLOR, S. LUNN]:**  
*SUBJECT: The City of West Hollywood has developed an Administrative Regulation to establish standards and basic procedures related to media relations and advertising functions of City communications. This regulation applies to all work completed and approved by persons employed by the City of West Hollywood.*  
RECOMMENDATION: Receive and file.
- 2.J. APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH THE WEST HOLLYWOOD MANAGEMENT ASSOCIATION FOR THE PERIOD OF JULY 1, 2023 THROUGH JUNE 30, 2026 [J. JIMENEZ, J. ROCCO]:**  
*SUBJECT: The City Council will consider approving the Memorandum of Understanding with the West Hollywood Management Association for the period of July 1, 2023 through June 30, 2026.*  
RECOMMENDATIONS: 1) Approve the Memorandum of Understanding with the West Hollywood Management Association, which incorporates the agreements contained in the attached Memorandum of Understanding; 2) Authorize the City Manager to execute the Memorandum of Understanding on behalf of the City; and 3) Approve the Fiscal Year 2023-24 Salary Schedule reflecting all City positions and associated salaries to meet the California Public Employees' Retirement System requirements of Government Code § 20636(b)(1).
- 2.K. AMENDMENT NO. 4 TO THE AGREEMENT FOR SERVICES WITH AESCO, INC. [S. CAMPBELL, J. GILMOUR]:**  
*SUBJECT: The City Council will consider amending the Agreement for services with AESCO, Inc. for on-call public works inspections services to increase the not-to-exceed amount of the Agreement.*

RECOMMENDATIONS: 1) Approve Amendment No. 4 to the Agreement for services with AESCO, Inc., to increase the amount of the Agreement by \$70,000 for a total not-to-exceed amount of \$270,000; and 2) Authorize the City Manager or designee to execute documents incident to the Agreement.

**2.L. AWARD OF AGREEMENT FOR CITYWIDE ELEVATOR MAINTENANCE SERVICES [S. CAMPBELL, H. COLLINS]:**

*SUBJECT: The City Council will consider the award of an Agreement for Maintenance Services to Thurston Elevator Concepts, Inc., to provide citywide elevator maintenance services.*

RECOMMENDATIONS: 1) Approve an Agreement for Maintenance Services with Thurston Elevator Concepts, Inc., to provide citywide elevator maintenance services for a total not-to-exceed amount of \$216,944; and 2) Authorize the City Manager, or designee, to execute all documents incident to the Agreement.

**2.M. REQUEST TO DESIGNATE THE PLUMMER PARK COMMUNITY CLUBHOUSE AT 1200 N VISTA STREET AND FIESTA HALL AT 1150 N. VISTA STREET AS LOCAL CULTURAL RESOURCES [F. CONTRERAS, J. ALKIRE, D. VU]:**

*SUBJECT: The City Council will consider the Historic Preservation Commission's recommendation to designate the Plummer Park Community Clubhouse (Great Hall/Long Hall) located at 1200 N. Vista Street, and Fiesta Hall located at 1150 N Vista Street, as local cultural resources. These designations of cultural resources are categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15331 (Historic Resource Restoration/Rehabilitation) of the CEQA Guidelines, which exempts projects that preserve historical resources in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties.*

RECOMMENDATIONS: Staff recommends that the City Council uphold the Historic Preservation Commission's recommendation, and adopt the following: 1) Resolution No. 23-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD DESIGNATING THE PLUMMER PARK COMMUNITY CLUBHOUSE (GREAT HALL/LONG HALL) AT 1200 N VISTA STREET, WEST HOLLYWOOD, CALIFORNIA AS A LOCAL CULTURAL RESOURCE (CRD22-0003);" and 2) Resolution No. 23-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD DESIGNATING FIESTA HALL AT 1150 N VISTA STREET, WEST HOLLYWOOD, CALIFORNIA AS A LOCAL CULTURAL RESOURCE (CRD23-0002)."

**2.N. FISCAL YEAR 2023-24 CULTURAL EVENTS AND WAIVER OF FACILITY USE FEES FOR EVENTS SUPPORTING THE RUSSIAN-SPEAKING COMMUNITY [Y. QUARKER, H. MOLINA, T. RODZINEK]:**

*SUBJECT: The City Council will consider approving the programming of cultural events, endorsed/co-sponsored by the Russian-Speaking Advisory Board.*

**RECOMMENDATIONS:** 1) Approve programming of cultural events to support the Russian-speaking community during FY 2023-24; 2) Allow nonprofit organizations to charge fees or accept donations to offset production costs for performances or related projects; 3) Authorize use of the City's name and logo on promotional and collateral materials and the promotion of the events through the City's website, calendar, and social media networks; 4) Make approvals contingent on the execution of appropriate permits and contractual agreements with the various producers and non-profit organizations; 5) Approve the waiver of facility use fees for organizations as listed in this report; 6) Authorize an additional hour of validated parking for event participants at the 5-story West Hollywood Park garage, up to a total of 3 hours; 7) Approve the waiver of the 3-hour parking restrictions at Plummer Park for events that exceed 2 hours; and 8) Authorize staff to waive other special events permit fees and other ancillary fees as deemed necessary.

**2.O. COMMUNITY SCREENING OF HOW TO HACK BIRTH CONTROL [Y. QUARKER, H. MOLINA, L. FOOKS]:**

*SUBJECT: The West Hollywood City Council will consider supporting a recommendation from the Women's Advisory Board (WAB) to host a community screening of "How to Hack Birth Control", a women's health series focused on reproductive and sexual health awareness.*

**RECOMMENDATIONS:** 1) Approve support for a community screening of "How to Hack Birth Control", a women's health series focused on reproductive and sexual health awareness, to be held on Saturday, September 23, 2023 in the City Council Chambers; 2) Authorize the use of the City name and logo on digital collateral materials; 3) Direct the Communications Department to utilize all appropriate communications tools to raise awareness about the event and the City's health resources; and 4) Waive parking fees at the 5-story parking structure for the event (estimated \$600).

**2.P. SUPPORT OF THE ADVOCACY TRAINING PROJECT OF THE NATIONAL COUNCIL OF JEWISH WOMEN/LOS ANGELES [Y. QUARKER, H. MOLINA, L. FOOKS]:**

*SUBJECT: The City Council will consider supporting the Advocacy Training Project (ATP) of the National Council of Jewish Women/Los Angeles (NCJW/LA).*

**RECOMMENDATIONS:** 1) Approve support of the ATP, a project of NCJW/LA; 2) Authorize payment of \$1,000 in financial support fee; 3) Authorize the use of the City's name and logo on invitations, programs, and other collateral materials; and 4) Authorize the City Manager to execute the financial support agreement and any other documents related to this event.

- 2.Q. CO-SPONSORSHIP OF THE EQUAL MEANS EQUAL ERA FEMINIST ART SHOW [Y. QUARKER, H. MOLINA, J. DEL TORO, L. FOOKS]:**  
*SUBJECT: The City Council will consider co-sponsoring the EQUAL MEANS EQUAL ERA Feminist Art Show to be held between August 27 – September 26, 2023 as part of the City’s annual commemoration of Women’s Equality Day and in recognition of this year’s National Voter Registration Day.*  
RECOMMENDATIONS: 1) Approve a Co-Sponsorship Agreement with the Heroica Foundation in support of the ERA Feminist Art Show to be held between August 27 – September 26, 2023 at Long Hall in Plummer Park not to exceed a total amount of \$5,000; 2) Direct staff to incorporate the EQUAL MEANS EQUAL ERA Feminist Art Show into this year’s annual commemoration of Women’s Equality Day programming and the City’s recognition of National Voter Registration Day; 3) Authorize the City Manager to execute documents incident to the Agreement; 4) Authorize the use of the City name and logo on invitations, programs, and other collateral materials; and 5) Direct the Communications Department to utilize all appropriate communications tools to promote the event such as the City’s website and social media tools.
- 2.R. LESBIAN SPEAKERS SERIES EVENTS [C. SCHROEDER, C. PLANCK, D. SAUNDERS]:**  
*SUBJECT: The City Council will consider approving the Human Services Division to host and create up to six Lesbian Speakers Series events during fiscal year 2024.*  
RECOMMENDATIONS: 1) Approve the use of the City Council Chambers and waive event permits and associated fees; 2) Waive parking fees at the 5-story parking garage for event attendees; 3) Authorize the use of the City name and logo on invitations and other collateral materials for the event; and 4) Direct the Communications Department to utilize all appropriate communications tools to promote the conversation, including, but not limited to, the City’s website and social media tools.
- 2.S. BI VISIBILITY WEEK 2023 [Y. QUARKER, H. MOLINA, J. DEL TORO, M. MÁRQUEZ]:**  
*SUBJECT: The City Council will consider recognizing Bi Visibility Week 2023, September 16-23, 2023.*  
RECOMMENDATIONS: 1) Proclaim September 16-23, 2023, as Bi Visibility Week 2023 in the City of West Hollywood; 2) Direct staff to continue working with community partners to develop additional programming relevant to Bi Visibility Week; and 3) Direct the Communications Department to utilize all appropriate communication tools to promote the activities associated with Bi Visibility Week including, but not limited to, the City’s website, a press release, and social media tools.

**2.T. AMENDMENTS TO THE PLANNING COMMISSION AND HUMAN SERVICES COMMISSION BY-LAWS AND CHANGING THE NAME OF THE SENIOR ADVISORY BOARD TO THE OLDER ADULTS ADVISORY BOARD [J. JIMENEZ, M. CROWDER, L. MORALES, L. LANGER, I. ROSEN]:**

*SUBJECT: The City Council will consider approving amendments to the By-Laws for the Planning Commission and Human Services Commission. The City Council will also consider adopting a Resolution changing the name of the Senior Advisory Board to the Older Adults Advisory Board.*

**RECOMMENDATIONS:** 1) Amend Section 4.4 of the Planning Commission By-Laws adding Item 6 – Director’s Report and amending Item 8 - Public Hearing(s) – One Public Hearing Section for Projects Subject to the Housing Accountability Act and One Public Hearing Section for all Other Items That Require a Public Hearing Under the Law; 2) Amend Section 7.3 of the Planning Commission By-Laws to add a Separate Public Hearing Section for Projects Subject to the Housing Accountability Act; 3) Amend Section 2.1 of the Human Services Commission By-Laws changing the meeting location to Plummer Park, Community Rooms 5 & 6; and 4) Adopt Resolution 23-\_\_\_\_\_: “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD CHANGING THE NAME OF THE SENIOR ADVISORY BOARD TO THE OLDER ADULTS ADVISORY BOARD”.

**2.U. RECOGNITION OF SEPTEMBER AS SUICIDE PREVENTION AWARENESS MONTH [C. BYERS, J. ERICKSON, Y. QUARKER, H. MOLINA, J. DEL TORO, M. WATSON]:**

*SUBJECT: The City Council will consider adopting a resolution recognizing the month of September 2023 as Suicide Prevention Awareness Month to honor the lives lost to suicide and raise awareness about the importance of self-harm reduction and prevention.*

**RECOMMENDATIONS:** 1) Adopt Resolution No. 23-\_\_\_\_\_, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN RECOGNITION OF SEPTEMBER AS SUICIDE PREVENTION AWARENESS MONTH”; 2) Direct the City’s Facilities & Field Services Division to light up City Hall and lanterns in teal on September 11-15, 2023, in recognition of Suicide Prevention Awareness Month; and 3) Direct the Communications Department to utilize all appropriate communication tools to promote Suicide Prevention Awareness Month including, but not limited to, the City’s website, a press release, and social media tools.

**2.V. RESOLUTION IN SUPPORT OF THE MEMBERS OF THE SCREEN ACTORS GUILD - AMERICAN FEDERATION OF TELEVISION AND RADIO ARTISTS (SAG-AFTRA) UNION AND ENCOURAGING THE RESUMPTION OF NEGOTIATIONS TO REACH A FAIR CONTRACT WITH THE ALLIANCE OF MOTION PICTURE AND TELEVISION PRODUCERS (AMPTP). DIRECTION TO LEGISLATIVE AFFAIRS**

**STAFF TO SUPPORT LEGISLATIVE EFFORTS AIMED AT SUPPORTING STRIKING WORKERS [C. BYERS, J. ERICKSON, Y. QUARKER, H. MOLINA, M. WATSON]:**

*SUBJECT: The City Council will consider adopting a resolution in support of the members of the Screen Actors Guild - American Federation of Television and Radio Artists (SAG-AFTRA) and encouraging the resumption of negotiations to reach a fair contract with the Alliance of Motion Picture and Television Producers (AMPTP). In addition, the City Council will consider directing Community & Legislative Affairs division (CLA) staff to support legislative efforts aimed at supporting striking workers.*

RECOMMENDATIONS: 1) Adopt Resolution No. 23-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN SUPPORT OF THE MEMBERS OF THE SCREEN ACTORS GUILD - AMERICAN FEDERATION OF TELEVISION AND RADIO ARTISTS (SAG-AFTRA) AND ENCOURAGING THE RESUMPTION OF NEGOTIATIONS TO REACH A FAIR CONTRACT WITH THE ALLIANCE OF MOTION PICTURE AND TELEVISION PRODUCERS (AMPTP)"; 2) Direct staff to send copies of the adopted resolution to SAG-AFTRA and AMPTP leadership, and other parties as deemed appropriate; and 3) Direct the Community & Legislative Affairs staff to work with the City's state lobbyist to support legislative efforts aimed at supporting striking workers.

**3. PUBLIC HEARINGS:**

**3.A. ZONE TEXT AMENDMENT TO UPDATE REPLACEMENT REQUIREMENTS OF ABOVE LOWER-INCOME PROTECTED UNITS IN NEW HOUSING PROJECTS [F. CONTRERAS, M. MONTENEGRO]:**

*SUBJECT: The City Council will consider a proposed Zone Text Amendment to amend Sections 19.22.030 and 19.22.050 of Title 19 of the West Hollywood Municipal Code (WHMC) to require the replacement of protected units occupied by households earning above lower-income (greater than the low affordable category as determined by HUD) as deed-restricted affordable units to account for up to 35 percent of the total units in a proposed housing development, with any remainder of the required replacement units subject to rent stabilization (Title 17 of the WHMC). The proposed Zone Text Amendment is not subject to the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the State CEQA Guidelines, provided that this activity is an election under state law that does not have the potential to result in an effect on the environment.*

RECOMMENDATION: Introduce on First Reading Ordinance No. 23-\_\_\_\_\_, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ADOPTING AMENDMENTS TO TITLE 19, ZONING ORDINANCE OF THE WEST HOLLYWOOD MUNICIPAL

CODE, TO UPDATE REPLACEMENT REQUIREMENTS OF ABOVE LOWER-INCOME PROTECTED UNITS IN NEW HOUSING PROJECTS.”

**4. LEGISLATIVE: None.**

**5. UNFINISHED BUSINESS:**

**5.A. UPDATE ON THE SANTA MONICA BOULEVARD BIKE LANES STUDY AND RELATED CONTRACT APPROVAL [F. CONTRERAS, B. CHEUNG]:**

*SUBJECT: The City Council will receive a project update and consider approving a contract with Gibson Transportation Consulting Inc. to provide transportation planning and design service for additional Council-requested studies implementing bike lanes on Santa Monica Boulevard. The project is exempt under CEQA under a Categorical Exemption 15301 (c), as it consists of improvements on existing highways and streets where there is negligible or no expansion of use and the addition of bicycle facilities, including bicycle lanes, enhanced sidewalks and crosswalks, street trees and other similar alterations that do not create additional automobile lanes. Further, the project qualifies for a statutory exemption under PRC Section 21080.25, as it includes the installation of pedestrian and bicycle facilities, which include bike lanes, either as separate bike lanes or shared bike lanes. The project also meets the additional criteria required to assert the exemption under PRC Section 21080.25, as it is located in an urbanized area, is situated in the existing public right-of-way, does not add physical infrastructure that increases automobile capacity, does not require demolition of affordable housing units, and will be carried out by a skilled and trained workforce.*

**RECOMMENDATIONS:** 1) Receive and file a project update; 2) Approve a contract with Gibson Transportation Consulting Inc. to provide transportation planning and design services for an amount of \$410,030; 3) Authorize the City Manager or designee to execute documents incident to the award of the contract; and 4) Authorized the Director of Finance & Technology Services to allocate \$410,030 from Prop A funds for the transportation planning and design services of bike lanes on Santa Monica Boulevard.

**5.B. UPDATE ON THE FOUNTAIN AVENUE PROTECTED BIKE LANES PROJECT IMPLEMENTATION AND RELATED CONTRACT APPROVAL [F. CONTRERAS, B. CHEUNG]:**

*SUBJECT: The City Council will receive a project update and consider approving a contract and Amendment No. 1 with Fehr and Peers to provide transportation planning and design services for the installation of protected bike lanes on Fountain Avenue. The project is exempt under CEQA under a Categorical Exemption 15301 (c), as it consists of improvements on existing highways and streets where there is negligible or no expansion of use and the addition of bicycle facilities, including*

*bicycle lanes, enhanced sidewalks and crosswalks, street trees and other similar alterations that do not create additional automobile lanes. Further, the project qualifies for a statutory exemption under PRC Section 21080.25, as it includes the installation of pedestrian and bicycle facilities, which include bike lanes, either as separate bike lanes or shared bike lanes. The project also meets the additional criteria required to assert the exemption under PRC Section 21080.25, as it is located in an urbanized area, is situated in the existing public right-of-way, does not add physical infrastructure that increases automobile capacity, does not require demolition of affordable housing units, and will be carried out by a skilled and trained workforce.*

RECOMMENDATIONS: 1) Receive and file a project update; 2) Approve Phases 1 and 2 of the Project; 3) Approve a contract with Fehr and Peers to provide transportation planning and design services for Phase 1 installation for a total not-to-exceed amount of \$493,502; 4) Authorize the City Manager or designee to execute documents incident to the Agreement as amended; and 5) Authorized the Director of Finance & Technology Services to allocate \$493,502 (Phase 1) from Prop A funds for the transportation planning and design services of protected bike lanes on Fountain Avenue.

**5.C. EXPLORATION OF ALTERNATIVE AND ADDITIONAL PUBLIC RESTROOMS [S. CAMPBELL, H. COLLINS, C. SCHROEDER, C. PLANCK]:**

*SUBJECT: The City Council will receive an analysis and recommendations, including potential sites, opportunities and challenges, and fiscal impacts for providing public restroom facilities.*

RECOMMENDATIONS: 1) Direct staff to develop a campaign to publicize the location and operational hours of the City's existing public restrooms; and 2) Direct staff to develop a proposed plan for the opening of select park restrooms at West Hollywood Park and Plummer Park, 24 hours a day 7 days a week and to include the fiscal impact of the plan as part of the mid-year budget process.

**5.D. PROGRAMMING UPDATE FOR HALLOWEEN 2023 [Y. QUARKER, C. SMITH, M. REATH, D. RIVAS, L. BIERY]:**

*SUBJECT: The City Council will receive a planning update regarding the City's 2023 Halloween Carnival, including authorizing the City Manager to negotiate a production services agreement related to the event with Authentic Agency, authorizing related street closures, approving the waiver of Special Event Permit fees for City businesses during Halloween, and directing staff to release a Request for Proposals for Event Production Services for future Halloween events.*

RECOMMENDATIONS: 1) Receive a planning update regarding the City's 2023 Halloween Carnival; 2) Authorize the City Manager to negotiate an Agreement for Event Production Services with Authentic Agency in an amount not to exceed \$500,000; the final Agreement will be substantially

similar in form to Attachment A of this report; 3) Authorize the City Manager to approve change orders to the Agreement with Authentic Agency in an amount not to exceed 15% (\$75,000); 4) Authorize staff to release a Request for Proposals for Event Production Services for the City's Halloween events beginning in 2024; 5) Approve street closures related to the event, as detailed in the Background/Analysis; 6) Lift residential permit parking Citywide between 11:00 AM on Tuesday, October 31 and 12:00 PM on Wednesday, November 1; 7) Approve the loss of revenue of approximately \$1,100 related to the exclusive use of the 5 - Story Parking structure for public safety vehicles and event production vehicles between 5:00 AM on Tuesday, October 31 and 7:00 AM on Wednesday, November 1; 8) Approve the waiver of Special Event Permit fees and Encroachment Permit fees in an amount estimated at \$14,000 for City businesses hosting Halloween events from October 27 through October 31, in celebration of Halloween; and 9) Authorize up to \$12,500 for basic Los Angeles County Fire Department site plan review fees on behalf of City businesses hosting Halloween events from October 27 through October 31, in celebration of Halloween.

**5.E. COMMISSION AND ADVISORY BOARD APPOINTMENTS AND RE-APPOINTMENTS [J. JIMENEZ, M. CROWDER, L. MORALES]:**

*SUBJECT: Mayor Shyne to make a direct appointment to the Senior Advisory Board. The City Council will consider making at-large appointments to City Commissions and Advisory Boards.*

*RECOMMENDATIONS: 1) Mayor Shyne to make a direct appointment to the Senior Advisory Board with a term ending February 28, 2025; 2) Call for nominations for the at-large appointments for the following Commissions and Advisory Boards: a. Business License Commission: 1 at-large appointment, b. Rent Stabilization Commission: 1 at-large appointment, b. Senior Advisory Board: 2 at-large appointments, c. Women's Advisory Board: 1 at-large appointment.*

**6. NEW BUSINESS:**

**6.A. TRANSPORTATION AND MOBILITY EXPO IN WEST HOLLYWOOD [C. BYERS, L. MEISTER, Y. QUARKER, H. MOLINA, J. DEL TORO]:**

*SUBJECT: The City Council will consider sponsoring a transportation and mobility expo to increase awareness on the array of multi-modal transportation resources available.*

*RECOMMENDATIONS: 1) Approve sponsorship of a transportation and mobility expo; 2) Direct the Communications Department to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website, a press release, and social media tools; 3) Authorize the Director of Finance and Technology Services to reserve \$10,000 from Fiscal Year 2023-24 funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with the event; and 4) Approve the use of Fiesta Hall and Great Lawn at Plummer Park,*

waive any Facility Use Fees, Special Event Permit Fees, Encroachment Permit Fees, and the 3-hour parking limit at the Plummer Park parking lot for attendees, and any other ancillary City permits that may be required for this event (estimated \$2,424).

**6.B. WEST HOLLYWOOD ARTISTS & ICONS SERIES EVENT FEATURING TIMOTHY SULLIVAN [J. ERICKSON, Y. QUARKER, H. MOLINA, J. DEL TORO, L. BIERY, R. EHEMANN, J. TRIBBLE]:**

*SUBJECT: The City Council will consider approval of a West Hollywood Artists & Icons series event featuring Timothy Sullivan. This series celebrates the lives and work of West Hollywood residents and artists who present their work in the City, and who have made significant contributions to local, national, or global culture.*

**RECOMMENDATIONS:** 1) Direct staff to organize an Artists and Icons event, which will include a special screening of the film Relighting Candles: The Timothy Sullivan Story, followed by a panel discussion and Q&A; 2) Authorize the use of the City name and logo on invitations, programs, and other collateral materials for the event; 3) Direct the Communications Department to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website, a press release, and social media tools; and 4) Authorize the Director of Finance and Technology Services to allocate \$2,000 from Fiscal Year (FY) 2023-24 budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with this event.

**6.C. CO-SPONSORSHIP OF ONE ARCHIVES FOUNDATION'S CIRCA: LGBTQ+ HISTORIES FESTIVAL [J. ERICKSON, Y. QUARKER, H. MOLINA, J. DEL TORO]:**

*SUBJECT: The West Hollywood City Council will consider a request to co-sponsor ONE Archives Foundation's month-long Circa: LGBTQ+ Histories Festival, taking place in October 2023 at various locations in West Hollywood and surrounding cities.*

**RECOMMENDATIONS:** 1) Approve the Co-sponsorship of ONE Archives Foundation's Circa: LGBTQ+ Histories Festival, taking place during the month of October 2023 and surrounding cities; 2) Authorize the City Manager or his designee to execute documents incident to the co-sponsorship Agreement; 3) Authorize the use of the City's name and logo on invitations, programs, and other collateral materials for the event; 4) Direct the Communications Department to utilize all appropriate communication tools to promote this event, including posting event-related information on the City's website and social media channels; and 5) Authorize the Director of Finance & Technology Services to allocate \$10,000 from budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with the events.

**6.D. CO-SPONSORSHIP OF THE RED DRESS PARTY DAY EVENT [J. ERICKSON, Y. QUARKER, H. MOLINA, J. DEL TORO]:**

*SUBJECT: The City Council will consider co-sponsoring this year's Red Dress Party Day event on September 24, 2023. This year's event is being organized by participating businesses in the City's Rainbow District and the Los Angeles Sisters of Perpetual Indulgence.*

RECOMMENDATIONS: 1) Approve co-sponsorship of the Red Dress Party Day event on September 24, 2023, taking place at participating businesses within the City's Rainbow District; 2) Authorize the City Manager or designee to execute documents incident to the Co-sponsorship and any other ancillary City permits that may be required for this event Agreement; 3) Authorize the use of the City's name and logo on invitations, programs, and other collateral materials; 4) Direct the Communications Department to utilize all appropriate communication tools to promote the event, including posting event-related information on the City's website and social media tools; and 5) Approve the waiver of Encroachment Permit Fees, Parking Fees, Special Event Permit Fees, and any other ancillary City permits that may be required for this event (estimated \$730.00).

**6.E. CO-SPONSORSHIP OF A SPIRIT ROYALE DRAG CHEERLEADING CHAMPIONSHIP EVENT [L. MEISTER, Y. QUARKER, H. MOLINA, J. DEL TORO]:**

*SUBJECT: The West Hollywood City Council will consider a request to co-sponsor the West Hollywood Cheerleaders and Life Group LA's Spirit Royale Drag Cheerleading Championship event, scheduled to take place in West Hollywood on Thursday, October 19, 2023.*

RECOMMENDATIONS: 1) Approve the co-sponsorship of the Spirit Royale Drag Cheerleading Championship event on Thursday, October 19, 2023 at The Abbey Food & Bar; 2) Authorize the City Manager or his designee to execute documents incident to the Co-sponsorship Agreement between the City and West Hollywood Cheerleaders; 3) Authorize the use of the City name and logo on invitations, programs, and other collateral materials for the event; 4) Direct the Communications Department to utilize all appropriate communication tools to promote this event, including posting event-related information on the City's website and social media channels; and 5) Authorize additional two hours of validated parking for up to 50 vehicles at the 5-story West Hollywood Park garage, for a total of three hours not to exceed \$400, as well as authorize the reservation of 15 parking spots on the first level of the garage for City Council, dignitaries, lead staff, and event organizers.

**6.F. SPONSORSHIP OF SCREENINGS OF SHORT FILMS AND PANEL DISCUSSION HIGHLIGHTING WOMEN LIFE FREEDOM MOVEMENT AS PART OF THE HUMAN RIGHTS SPEAKERS SERIES [S. SHYNE, Y. QUARKER, H. MOLINA, J. DEL TORO, J. DUCKWORTH, L. BIERY, R. EHEMANN, J. TRIBBLE]:**

*SUBJECT: The City Council will consider sponsoring screenings of short films and a panel discussion highlighting the 'Women, Life, Freedom' movement, as part of the Human Rights Speakers Series.*  
**RECOMMENDATIONS:** 1) Approve the sponsorship of screenings of short films and a panel discussion addressing the 'Women, Life, Freedom' movement as part of the Human Rights Speakers Series; 2) Authorize the use of the City name and logo on invitations, programs, and other collateral materials for the event; 3) Direct the Communications Department to utilize all appropriate communication tools to promote the events including, but not limited to, the City's website, a press release, and social media tools; and 4) Authorize the Director of Finance and Technology Services to allocate \$1,000 from Fiscal Year (FY) 2023-24 Special Council Programs Account number 100-3-10-12-531001 for costs associated with this event and approve the use of budgeted funds in the amount of \$1,000 from FY 2023-24 Human Rights Speaker Series Account number 100-1-10-12-531001 for this event.

**6.G. APPROVAL OF THE DATES FOR THE ELECTION AND INSTALLATION OF THE MAYOR AND MAYOR PRO TEMPORE AND DISCUSSION OF CITY COUNCIL MEETING SCHEDULE FOR CALENDAR YEAR 2024 [J. JIMENEZ, M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will consider approving the date for the election of the new Mayor and Mayor Pro Tempore as well as the date for the Installation of the new Mayor and Mayor Pro Tempore. The City Council will also consider approving the City Council Regular Meeting Schedule for Calendar Year 2024 including cancelling or rescheduling a few meetings throughout the year that conflict with holidays.*

**RECOMMENDATIONS:** 1) Conduct the election of the Mayor and Mayor Pro Tempore at the December 18, 2023 City Council meeting; 2) Cancel the meeting of January 1, 2024; 3) Reschedule the meeting of January 15, 2024 to January 16, 2024 (Installation/Reorganization Meeting); 4) Consider conducting a second meeting in January on January 22, 2024; 5) Reschedule the meeting of February 19, 2024 to February 20, 2024; 6) Consider cancelling the meeting of July 1, 2024; 7) Consider cancelling the meeting of September 2, 2024; 8) Approve the City Council Regular Meeting Schedule for Calendar Year 2024; and 9) Discuss other City Council meeting dates, as necessary.

**EXCLUDED CONSENT CALENDAR:** Items removed from the Consent Calendar for separate discussion are considered at this time.

**PUBLIC COMMENT:** This time has been set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

**COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:** This portion of the meeting is set aside for general comments, announcements,

requests of staff, subcommittee meeting reports, and/or other issues of concern from members of the City Council.

**ADJOURNMENT:** The City Council will adjourn to a Special Closed Session which will be on Monday, September 11, 2023 at 5:00 P.M. at City Hall (Community Meeting Room – 1<sup>st</sup> Floor).

<b>UPCOMING MEETING SCHEDULE</b>				
<b>Date</b>	<b>Day</b>	<b>Time</b>	<b>Meeting Type</b>	<b>Location</b>
September 18	Monday	6:00 PM	Regular Meeting	West Hollywood Park Council Chambers
October 2	Monday	6:00 PM	Regular Meeting	West Hollywood Park Council Chambers
October 16	Monday	6:00 PM	Regular Meeting	West Hollywood Park Council Chambers

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