



**AGENDA  
CITY OF WEST HOLLYWOOD  
PLANNING & DEVELOPMENT SERVICES DEPARTMENT  
DIRECTOR'S HEARING**

**TUESDAY, APRIL 11, 2023 -- MEETING TIME 5:00 PM**

West Hollywood City Hall, Community Conference Room  
8300 Santa Monica Boulevard West Hollywood, CA 90069

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*The West Hollywood acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh peoples.*

**1. CALL TO ORDER**

**A. Approval of Agenda**

**B. Report on Posting of Agenda**

*(This agenda was posted at: City Hall, Plummer Park, the West Hollywood Sheriff's Station, and on-line at [www.weho.org](http://www.weho.org) )*

**2. APPROVAL OF MINUTES**

Approve the minutes of prior Planning & Development Services Department Director's Hearing.

**A.** February 14, 2022

**3. CONSENT CALENDAR.**

No item.

**4. PUBLIC HEARING**

**A.** Request to Allow the Sales, Service, and Consumption of Alcoholic Beverages

Within the Interior and the Outdoor Dining Area Past 11:00 P.M. Incidental to Food Service at a NewThird Floor Restaurant with Adjacent Outdoor Dining Located at

639 La Peer Drive, Suite 400     **Applicant:**     *Spencer Kallick*

**Location:**     *639 La Peer*

**Planner:**     *Roger Rath, Associate Planner*

**RECOMMENDATION**

Staff recommends that the Director of Planning and Development Services hold the public hearing, consider all pertinent testimony, and conditionally approve the application request by adopting the following:

Draft Resolution No. CD 23-277: **“A RESOLUTION OF THE PLANNING AND DEVELOPMENT SERVICES DIRECTOR OF THE CITY OF WEST HOLLYWOOD CONDITIONALLY APPROVING AN ADMINISTRATIVE PERMIT TO ALLOW ON-SITE SALES, SERVICE, AND CONSUMPTION OF FULL ALCOHOL INCIDENTAL TO FOOD SERVICE WITHIN THE INTERIOR AND THE OUTDOOR DINING AREA WITH LATE NIGHT HOURS (AFTER 11:00 P.M.) FOR A NEW**

**RESTAURANT LOCATED ON THE THIRD FLOOR AT 639 LA PEER DRIVE, SUITE 400, WEST HOLLYWOOD, CALIFORNIA.” (EXHIBIT A)**

5. **EXCLUDED CONSENT CALENDAR.** None
6. **ADJOURNMENT:** *The Planning & Development Services Department Director will adjourn to a regular meeting on **Tuesday, May 9, 2023 at 5:00 PM** at West Hollywood City Hall, Community Conference Room – 1<sup>st</sup> Floor, 8300 Santa Monica Boulevard, West Hollywood, California.*

**AGENDA POLICIES**

The Planning & Development Services Department Director considers a range of requests for development permits, appeals, and planning policy matters, and conducts public hearings on many of its agenda items. Due to the number, complexity and public interest associated with many agenda items, meetings of the Planning & Development Services Director are generally lengthy. The Planning & Development Services Department Director makes every effort to proceed as expeditiously as possible; your patience and understanding is appreciated.

**REQUEST TO SPEAK** on an item must be submitted on a Speakers Request Form and submitted to the meeting Secretary. All requests to address the Planning & Development Services Department Director on Public Hearings items must be submitted prior to the Director's consideration of the item.

**CONSENT CALENDAR** items will be acted upon by the Planning & Development Services Department Director at one time without discussion, unless the Director pulls a specific item for discussion.

**PUBLIC HEARINGS PROCEDURES** on each Public Hearing item include presentation of a staff report; Director questions of staff; a ten (10) minute presentation by the project applicant or applicant's representative or team, if any; Director questions of the applicant; three (3) minutes (in order to facilitate the meeting, the Director may lengthen or shorten the three (3) minute period for all speakers on a particular agenda item based on the number of persons in attendance wishing to speak or the complexity of the matter under consideration) for each member of the public wishing to speak to the item; five (5) minutes for the project applicant to respond to the public or clarify issues raised by the public; presiding Director decisions.

**PRESENTATIONS BY MEMBERS OF THE PUBLIC** should begin with the speaker stating his or her name and city of residence, followed by a statement regarding the item under consideration. Please speak to the presiding Director.

**PROFESSIONALS APPEARING BEFORE THE PLANNING & DEVELOPMENT SERVICES DEPARTMENT DIRECTOR** should clearly identify their status, such as "attorney", "paralegal", "architect", "designer", or "landscape architect". Instances of misrepresentation of professional status may be referred to the City Attorney for possible prosecution.

**LETTERS OR WRITTEN MATERIALS** regarding agenda items may be submitted to the City Planning Division staff prior to or at the Director Hearing; written materials submitted at least eight (8) days in advance of the meeting will be included in the Director Hearing packet. Materials submitted after the deadline may be difficult for the presiding Director to adequately review.

**\*\*Your comments and information will become part of the official public record. If you do not want your personal information included in the official record, please do not include your address and/or phone number.**

**ASSIGNING OF TIME** is not permitted.

**ACTIONS OF THE PRESIDING DIRECTOR** are legally binding.

The current Planning & Development Services Department Director's Hearing Agenda and Staff Reports are available on-line at [www.weho.org](http://www.weho.org)

#### APPEAL PROCEDURES

Any final determination by the Director of the Planning & Development Services Department may be appealed with just cause and such appeal must be filed within ten (10) calendar days after the Planning & Development Services Department Director's Hearing action. This appeal shall be made in written form to the City Clerk's Office stating the reason for the appeal and accompanied by an appeal fee or required number of signatures.

The City Clerk, upon filing of said appeal, will set petition for public hearing before the Planning Commission at the earliest date.

If you challenge any City of West Hollywood decision in court, you may be limited to raising only those issues you or someone else raised at the public hearing described on this agenda, or in a written correspondence delivered to the Director of the Planning & Development Services Department at, or prior to, the public hearing.

#### AFFIDAVIT OF POSTING

State of California )  
County of Los Angeles )  
City of West Hollywood )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk, and that this document was posted on:

Date: April 5, 2023  
Signature: \\Alyssa T. Poblador\  
Office of the City Clerk