

**BUSINESS LICENSE COMMISSION
CITY OF WEST HOLLYWOOD
MINUTES**

**TUESDAY, OCTOBER 4, 2022
WEST HOLLYWOOD PUBLIC MEETING ROOM - COUNCIL CHAMBERS
625 N. SAN VICENTE BOULEVARD**

6:00 PM – REGULAR MEETING

1. CALL TO ORDER

Chair Vulin called the meeting to order at 6:01 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Vulin led the Pledge of Allegiance.

3. ROLL CALL

PRESENT: Commissioner Eisenberg
Commissioner Eng
Commissioner Hang
Commissioner Lo
Commissioner Saltzman
Commissioner Yusupov
Chair Vulin

ABSENT: None

ALSO PRESENT: Director of Community Safety, Danny Rivas
Director of Economic Development, John Leonard
Code Enforcement Supervisor, Yessica Benitez
Deputy City Attorney, David King

4. APPROVAL OF AGENDA

Approve the Business License Commission agenda of Tuesday, October 4, 2022.

ACTION: Motion by Commissioner Saltzman, seconded by Commissioner Eisenberg, and approved.

5. APPROVAL OF MINUTES

Approve the Minutes of the previous Business License Commission Meeting of Tuesday, September 13, 2022.

ACTION: Motion by Commissioner Saltzman, seconded by Commissioner Eisenberg, and approved.

6. PUBLIC COMMENT

None.

7. PUBLIC HEARING

None.

8. UNFINISHED BUSINESS

A. UPDATE ON THE LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH AND CITY EXECUTIVE ORDERS AND ITEMS RELATED TO BUSINESSES.

SUBJECT: The West Hollywood Business License Commission will receive an update regarding the Los Angeles County Department of Public Health and City Executive Orders and items related to businesses.

Code Enforcement Supervisor, Yessica Benitez, reported on the monthly Health Officer Order updates and provided background information as reflected on the staff report dated October 4, 2022.

ACTION: Receive and provide direction, as needed.

9. NEW BUSINESS

A. ELECTION OF VICE CHAIR

SUBJECT: The West Hollywood Business License Commission will elect a Vice Chair.

Director of Community Safety, Danny Rivas, opened the nomination for Vice Chair.

Commissioner Hang nominated Commissioner Eisenberg as Vice Chair of the Business License Commission and no other nominations were brought forward.

ACTION: Commissioner Eisenberg, being the only nominated candidate, was elected as Vice Chair of the Business License Commission.

Commissioner Lo joined the meeting at 6:09 p.m.

B. DUE DILIGENCE FOR CANNABIS APPLICATIONS

SUBJECT: The West Hollywood Business License Commission will discuss the due diligence performed by City staff when reviewing and processing cannabis business license applications.

Director of Community Safety, Danny Rivas, provided an overview of the due diligence process as reflected on the staff report dated October 4, 2022.

Commissioner Hang inquired about the County entity overseeing cannabis license applicants. Director of Community Safety, Danny Rivas, responded.

Commissioner Eng requested to know the Cannabis revenue tax that has been generated. Director of Economic Development, John Leonard, responded.

ACTION: Receive and file.

10. ITEMS FROM STAFF

Director of Community Safety, Danny Rivas, congratulated Vice Chair Eisenberg on her new appointment. He then informed the Commission that a public hearing, as it relates to Cannabis, will be held before the end of the year in addition to an appeal for a Massage Parlor Business License applicant. He then requested direction from the Commission regarding the timeframe of when the Health Officer Orders should be provided. He concluded by reminding the Commission of upcoming Community Safety trainings and extended the invitation to the Commission and encouraged them to invite the community to participate.

Commissioner Saltzman requested that the Health Officer Order updates be provided, but on a quarterly basis instead of every month. Commissioner Eng agreed.

Commissioner Yusupov suggested that the Health Officer Order updates be provided on a quarterly or bi-monthly basis. Vice Chair Eisenberg agreed.

Director of Community Safety, Danny Rivas, informed the Commission that moving forward the Health Officer Orders will be provided on a bi-monthly basis as directed by the Commission.

11. PUBLIC COMMENT

None.

12. ITEMS FROM COMMISSIONERS

Commissioner Eng announced that November is “Small Business Saturday” and requested to know if the West Hollywood City Council or West Hollywood Chamber of Commerce has proposed any events in support of small businesses. She then informed the Commission that the Social Service Task Force will be releasing their findings and a report would be presented during the next City Council meeting scheduled for Monday, October 17, 2022.

Commissioner Yusupov informed the Commission that he has been approached by business owners who have requested clarity regarding the guidelines and standards as it relates to store front signs. He then requested to know what the guidelines are and if it fell within the purview of the Business License Commission. Director of Community Safety, Danny Rivas, responded.

Commissioner Hang inquired about the signage located at Rocco’s, a business located at 8900 Santa Monica Boulevard. Director of Community Safety, Danny Rivas, responded.

13. ADJOURNMENT

The West Hollywood Business License Commission adjourned at 6:40 P.M. to its next regular meeting scheduled for Tuesday, November 1, 2022, at 6:00 P.M. at West Hollywood Public Meeting Room – Council Chambers, 625 N. San Vicente Boulevard, West Hollywood, CA 90069.

PASSED, APPROVED, AND ADOPTED by the Business License Commission of the City of West Hollywood at a meeting held this 6th day of December 2022.

DocuSigned by:



ANTHONY VULIN, CHAIR

ATTEST:



FALYN KINGI, COMMISSION SECRETARY