

MINUTES

APRIL 17, 1986

CITY COUNCIL MEETING

WEST HOLLYWOOD PARK  
7:00 P.M.

**CALL TO ORDER:** The meeting was called to order by Mayor Heilman at 7:21 p.m..

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Mayor Heilman.

**ROLL CALL:**

Present:	Albert, Viterbi, Schulte, Mayor Heilman
Absent:	Terrigno
Also Present:	City Manager - Brotzman City Attorney - Jenkins

**APPROVAL OF AGENDA:** Pull item 2a, 2b, 2e, 2g, and 2h, for separate discussion.

**TREASURER'S REPORT:** The following is the Treasurer's Report for the month ending March 31, 1986 given by Jonathan Ahearn:

Balance as of February 28, 1986	\$6,731,824
Receipts for March 1986	\$1,941,223
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Total Before Expenditures	\$8,673,047
Total Expenditures for March, 1986	\$1,385,177
Balances as of March 31, 1986	\$7,287,870
Less Certificates of Deposit	\$5,300,00
Balance of Operating Checking and Treasurer's Investment Accounts as of March 31, 1986	\$1,987,870

1. **CITY MANAGER'S REPORT:** This time has been set aside for the City Manager to present any and all pertinent issues to City Council.

2. **CONSENT CALENDAR: ACTION:** The following is a list of routine matters that were acted upon by one motion to approve with the majority consent of the City Council: 2b, 2c, 2f, 2i, 2j, 2k, 2l. Motion Schulte second Albert.

AYES: Albert, Viterbi,  
Schulte,  
Mayor Heilman

NOES: None  
Motion carried.

a) **Additional Staffing for Administrative Services:**  
RECOMMENDED ACTION: That Council approve the following positions:

1. Purchasing Agent (\$2102-\$2555 monthly)
2. General Office Worker - Purchasing (\$1409-\$1713 monthly)
3. Risk Manager (\$2102-\$2555 monthly)
4. Analyst I - Personnel & Administrative (\$1902-\$2317 monthly).

ACTION: To approve staff recommendation with the understanding that #2 is actually the transfer of the General Office Worker position from the City Manager's office to Administrative Services. Motion Albert second Mayor Heilman.

AYES: Albert, Viterbi,  
Schulte,  
Mayor Heilman

NOES: None  
Motion carried.

b) **Budget Correction for Existing Staff:** ACTION: That Council approve the following:

1. Transfer \$21,980 from the Unobligated Reserve to the City Manager's office to fund an existing unbudgeted General Office Worker, and add this position to the Table of Organization.

2. Transfer the budgeted Secretary I position (currently handling Council clerical support) from the City Manager's office to the Department of Administrative Services, creating a Council Support Division.

3. Transfer \$21,980 from the Unobligated Reserve to the Administrative Services Department, Council Support Division, to fund an existing unbudgeted General Office Worker who provides Council clerical support, and add this position to the Table of Organization.

4. Transfer \$10,000 from the Unobligated Reserve to the Finance Division to fund the existing unbudgeted General Office Worker, and add this position to the Table of Organization.

Approved as part of Consent Calendar.

c) **Amendment to Contract with Envicom - Seismic Safety:**  
ACTION: That the Council amend the Envicom contract to expand the seismic safety work for a cost of \$18.420.

Approved as part of Consent Calendar.

d) **West Hollywood Photography Project:** ACTION: That Council approve the following:

1. Approve the formation of the Project's Organizing Team.
2. Approve the staff's plan to obtain underwriting for the project in the form of film and film processing.
3. Approve staff's plan to retain photographs for the archives of the Department of Community Development and as a community leading source.
4. Approve staff's plan to seek donations of 24-hour hotel accommodations.
5. Approve staff's plan to retain all negatives of amateur photographers as City property.
6. Approve staff's plan to negotiate with the professional photographers and/or their agents or representatives as to the details of the contracts for the day's shoot.
7. Approve staff's plan to investigate the option of exhibiting "Day in the Life" photos on tour outside the City of West Hollywood, (e.g., on college campuses).

ACTION: To approve staff recommendation. Motion Albert second Viterbi.

AYES: Albert, Viterbi,  
Schulte,

NOES: Mayor Heilman  
Motion carried.

e) **Executive Benefits: Car Allowance, Deferred Compensation:** ACTION: To approve the following:

1. Approve a car allowance of \$250 per month for department directors and \$275 per month for the Assistant City Manager, retroactive to their 6 month anniversary date.

2. Approve the contribution of \$75 per month into a deferred compensation plan for the Department Directors and Assistant City Manager.

Motion Schulte second Mayor Heilman.

AYES: Albert, Viterbi,  
Schulte,  
Mayor Heilman

NOES: None  
Motion carried.

f) **Aids Legislative Advocate:** ACTION: That the City Council discontinue the City's agreement with the City's current AIDS Legislative Advocate and approve the agreement with Helyne Meshar to serve as the City's AIDS Legislative Advocate through June of 1986.

Approved as part of Consent Calendar.

g) **Copy Machine - Awarding of Bid for New Copy Machine:** ACTION: That the bid be awarded to the vendor Image IV, who has the lowest cost bid in terms of initial price and service maintenance and offers the Royal 5003zmr. Motion Viterbi second Albert.

AYES: Albert, Viterbi,  
Schulte,  
Mayor Heilman

NOES: None  
Motion carried.

h) **Senior Code Enforcement Officer Proposal - to create position:** ACTION: That Council authorize the creation of the Senior Code Enforcement Officer to be a new permanent employee of the Planning Division. The position would be funded by the 1986-1987 budget. Motion Schulte second Albert.

City Council took public testimony from the following person on this item:

Jeanne Dobrin, 9000 Cynthia, W. H.: She expressed her concern with the looks of West Hollywood.

AYES: Albert, Viterbi,  
Schulte,  
Mayor Heilman

NOES: None  
Motion carried.

i) **Demands and Warrants:** ACTION: To approve the Demands and Warants No. 35 and adopt Resolution No. 183.

Approved as part of Consent Calendar.

j) **Claim of Dorothy Randell:** ACTION: To deny without comment and refer to City's insurance adjuster.

Approved as part of Consent Calendar.

k) **Claim of Charles B. Hickman:** ACTION: To deny without comment and refer to City's insurance adjuster.

Approved as part of Consent Calendar.

l) **Claim of Lillian Newcomb:** ACTION: To deny without comment and refer to City's insurance adjuster.

Approved as part of Consent Calendar.

**PUBLIC HEARING:**

**3. Zone Change Case No. 86-01 (1026-1028 1/2 No. Hilldale Ave.):**

The following people addressed the Council during the public hearing in favor of the Zone Change:

Lester Hirsch, 1020 Hilldale Ave., W. H.

Nancy Kocher, 1018 N. Hilldale Ave., W.H.

Margaret Sward, 1124 N. Clark St., W.H.

Jeanne Dobrin, 9000 Cynthia, W.H.

**RECOMMENDED ACTION:** That City Council affirm the decision of the Planning Commission and approve Zone Change 86-01, and adopt an EIR Negative Declaration in conjunction with this request. (Staff will prepare the appropriate resolutions following Council's determination in this matter.)

**ACTION:** To approve the Zone Change and adopt the Negative Declaration. Motion Viterbi second Schulte.

**AYES:** Albert, Viterbi,  
Schulte,  
Mayor Heilman

**NOES:** None  
Motion carried.

**4. Establishment of New Land Development Fees:** **RECOMMENDED ACTION:** That Council adopt the new land development fees along with an EIR Negative Declaration and also recommends waiving these fees for non-profit organizations. (Staff will prepare the appropriate resolution(s) following Council's determination on this matter.)

The following person addressed the Council on this item:

Jeanne Dobrin, 9000 Cynthia, W.H.: Approved of the new development fees however felt that there were still inequities in the fee structure.

**ACTION:** To approve staff recommendation. Motion Schulte second Albert.

**AYES:** Albert, Viterbi,  
Schulte,  
Mayor Hielman

**NOES:** None  
Motion carried.

**5. Demolition Standards in the Interim Zoning Ordinance:** **RECOMMENDED ACTION:** Amend Sections 9255, 9551 and 9554 of Article IX of the West Hollywood Municipal Code. In addition, delete 9555 and add 9557 to Article IX. And finally, repeal demolition of single family homes and amend the unit mix for inclusionary units adopted October 20, 1986.

The following people spoke in favor of the Ordinance:

Budd Kops, 969 N. Larrabee St., W.H.

Jeanne Dobrin, 9000 Cynthia, W.H.

The following people had questions regarding the Ordinance:

Ron Shipton, 8718 Rosewood, W.H.

Lorraine Howell, 202 N. Canon Dr., W.H.

ACTION: To approve as amended Ordinance No. 104, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING THE THE INTERIM ZONING REQUIREMENTS AND DEMOLITION AND AMENDING THE WEST HOLLYWOOD MUNICIPAL CODE". (Revisions to sections A, B, D, and 9225.) Motion Albert second Schulte.

AYES: Albert, Viterbi,  
Schulte,  
Mayor Heilman

NOES: None  
Motion carried.

6. Resolution Adopting Guidelines and Requirements for Affordable Housing in Interim Zoning Ordinance (continued from 4/3/86): ACTION: Adopt Resolution No. 184, "A RESOLUTION OF THE CITY COUNCIL OF WEST HOLLYWOOD ADOPTING ELIGIBILITY REQUIREMENTS, RENT LEVELS, INCOME GUIDELINES, IN-LIEU FEES, UNIT MIX, AND RESALE CONTROLS FOR THE INCLUSIONARY ZONING PROGRAM."

AYES: Albert, Viterbi,  
Schulte,  
Mayor Heilman

NOES: None  
Motion carried.

7. Amendment to Rent Stabilization Ordinance: RECOMMENDED ACTION: That Council adopt option 2 of Ordinance No. 105 and that this Ordinance be adopted on an urgency basis. Further, that Council direct the City Attorney to return to the next regularly scheduled Council meeting with language that modifies Ordinance No. 90 to make that Ordinance's language consistent with the language adopted here.

ACTION: To change the length of time a Rent Stabilization Commission member serves from four years to one year in Ordinance No. 105 and to reschedule this item to the first week of May. Motion Schulte second Mayor Heilman. By the consensus of the Council so ordered.

**NEW BUSINESS:**

8. Staffing Proposal (Rent Stabilization Dept.): RECOMMENDED ACTION: That the City Council approve in concept the proposed staffing levels and direct staff to return to the next regularly scheduled meeting with the fiscal impact of this proposal.

ACTION: To hold item with direction to staff to prepare the financial figures and bring back to Council.

Council recessed at 9:25 p.m for a ten minute break.

The Council reconvened the meeting at 9:40 p.m.

**9. California Municipal Insurance Authority: RECOMMENDED**

**ACTION:** That Council approve the following:

1. Approve the Resolution No. 204 "A RESOLUTION OF THE CITY COUNCIL OF WEST HOLLYWOOD AGREEING TO BECOME A MEMBER OF THE CALIFORNIA MUNICIPAL INSURANCE AUTHORITY AND PARTICIPATE IN ITS LIABILITY PROGRAM" and the joint powers authority agreement with California Municipal Insurance Authority.

2. Authorize the expenditure of \$141,111.29 from the Insurance Reserve Account for the 1986-87 Program Year Estimated Deposit Premium.

**ACTION:** To approve staff recommendation with the proviso that Council can withdraw before the 9th of May, with direction to staff to come back the first meeting in May with other options. (Motion includes the authorization of the expenditure of funds.) Motion Viterbi second Albert.

AYES: Albert, Viterbi,  
Mayor Heilman

NOES: Schulte  
Motion carried.

**10. Sales Tax Analysis: RECOMMENDED ACTION:** That the City Council authorize approval of the contracts with Robert Hinderliter and Associates for the development of a sales tax data base, this approval subject to contract modifications suggested by the City Attorney.

The following person addressed the Council on this item:

Ron Shipton: Had questions concerning the fiscal impact and wondered why the report did not come out of the Finance Department.

**ACTION:** To approve staff recommendation and with direction to delete the additional service, phase 2. In addition to approve Resolution No. 197, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AUTHORIZING CERTAIN CITY OFFICIALS AND A CITY CONTRACTOR ACCESS TO SALES AND USE TAX RECORDS PURSUANT TO GOVERNMENT CODE SECTION 7056."

Motion Mayor Heilman second Schulte.

AYES: Albert, Viterbi,  
Schulte,  
Mayor Heilman

NOES: None  
Motion carried.

**11. Continuation of St. Barnabus Taxi Coupon Program:**

**ACTION:** To approve staff recommendation that Council fund Saint Barnabas \$31,375 a month for the three months remaining in this fiscal year.

This recommendation includes putting a limit of no more than 1920 books sold per month.

(The money for this recommendation could come from the unallocated Prop A funds.)

Motion Schulte second Albert.

**AYES:** Albert, Viterbi,  
Schulte, Mayor  
Heilman

**NOES:** None  
Motion carried

**LEGISLATIVE:**

**12. June 1986 Ballot Propositions:** **ACTION:** To table. Motion Viterbi second Mayor Heilman.

**AYES:** Albert, Viterbi,  
Schulte,  
Mayor Heilman

**NOES:** None  
Motion carried

**WRITTEN AND ORAL COMMUNICATION:**

a) Council: Mayor Heilman directed staff to do some preliminary research on the Prop A Funding Grant.

b) Public: Tomito Kakos, 1101 Ocean Front Walk., Venice, CA: Had a question concerning the installment of a flagpole at City Hall.

The City Manager asked if there was any council member interested in attending the annual Contract Cities Conference in June.

Council recessed to a Closed Session to discuss personnel matters and potential litigation at 10:30 p.m.

Council reconvened the meeting at 10:53 p.m.

**ADJOURNMENT:** The meeting was adjourned at 10:53 p.m. to a regular Council meeting May 1, 1986 at West Hollywood Park at 7:00 p.m.