

**CITY OF WEST HOLLYWOOD
RENT STABILIZATION COMMISSION MEETING
THURSDAY, JULY 14, 2022 - 7:00 PM**

MINUTES

1. **CALL TO ORDER:** Chair Martz called the meeting to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** The Commission said the Pledge of Allegiance.
3. **ROLL CALL:** Rent Stabilization Commission Secretary Diane Garcia took roll call.

PRESENT: Commissioner Karen Eyres, Commissioner Richard Maggio, Commissioner Estevan Montemayor, Commissioner Agassi Topchian, Commissioner Zekiah Wright and Chair Kellan Martz

ALSO PRESENT: Rent Stabilization Manager Jonathan Holub, Legal Counsel to the Commission John Natalizio, City Clerk Melissa Crowder, Rent Stabilization Commission Secretary Diane Garcia and Senior Administrative Specialist Roger Vinalon Jr.

ABSENT: Commissioner Josh Kurpies

4. APPROVAL OF AGENDA

ACTION: Approve the agenda of July 14, 2022. **Motion by Commissioner Topchian to approve the July 14, 2022 agenda, seconded by Commissioner Montemayor and approved.**

5. APPROVAL OF MINUTES

ACTION: Approve the minutes of June 23, 2022. **Motion by Commissioner Montemayor, seconded by Commissioner Eyres and approved.**

6. PUBLIC COMMENT: None.

7. **MANAGER REPORT:** Rent Stabilization Manager Jonathan Holub reviewed the look ahead calendar. He welcomed Commissioner Wright to the Commission and thanked former Commissioner Kimberly Copeland for her service. He also reported 13 new open cases with Bet Zedek's tenant defense program and stated the county's tenant protections resolution is still applicable to West Hollywood tenants through December 31, 2022. He mentioned the Disabilities Advisory Board has opened nominations for Annual Disabilities Service Awards.

Commissioner Maggio inquired about staff reports made to other Commissions and Advisory Boards.

*Rent Stabilization Commission
Meeting Minutes – July 14, 2022*

Mr. Holub responded he presented reports regarding the Rent Stabilization Ordinance and Regulations, West Hollywood's Housing is Key expenditures, Ellis Act information and rights for individuals with disabilities to the Human Services Commission, Senior Advisory Board and Disabilities Advisory Board over the last few months.

Commissioner Maggio asked if the election of Chair and Vice Chair could be postponed due to the absence of Commissioner Kurpies.

City Clerk Melissa Crowder stated the Commissioners could entertain a motion to postpone the election of Chair and Vice Chair.

ACTION: A motion was made to postpone the election of Chair and Vice Chair to the July 28, 2022 meeting by **Commissioner Maggio, seconded by Commissioner Eyres and unanimously approved**

- 8. COMMISSION COMMENTS:** Commissioner Eyres addressed a Council Chambers lighting issue.

Commissioner Agassi Topchian welcomed Commissioner Wright to the Commission

- 9. APPEAL:** None.

10. NEW BUSINESS

A. ELECTION OF CHAIR AND VICE-CHAIR

1) ELECTION OF CHAIR

Nominations will be opened for Chairperson. Nominations are then closed and the vote is taken.

2) ELECTION OF VICE-CHAIR

New Chairperson will open nominations for Vice-Chairperson. Nominations are then closed and the vote is taken.

ACTION: Per Item 7, the election of Chair and Vice Chair was postponed to the July 28, 2022 meeting.

B. COMMISSION LIAISON APPOINTMENTS TO OTHER COMMISSIONS AND ADVISORY BOARDS

SUBJECT: Rent Stabilization Commission Chair will appoint Commission liaison(s) to other City Commissions and Advisory Boards.

The Commissioners identified the other commissions and advisory boards they were interested in to serve as a liaison.

Commissioner Maggio was appointed as liaison to Public Safety Commission, Transportation Commission, Human Services Commission and LGBTQ+ Advisory Board.

*Rent Stabilization Commission
Meeting Minutes – July 14, 2022*

Commissioner Eyres was appointed as liaison to Senior Advisory Board, Women’s Advisory Board and Transgender Advisory Board.

Commissioner Wright was appointed as liaison to Public Facilities Commission and Planning Commission.

Chair Martz appointed himself as the liaison to the Historic Preservation Commission.

Commissioner Topchian will work with Commissioner Maggio to attend Public Safety Commission in his absence.

Commissioner Maggio requested for the City Commission’s and Advisory Board’s meeting dates and times to be included in the July 28, 2022 agenda packet.

Chair Martz proposed to table the remaining vacant liaison appointments to the July 28, 2022 meeting.

11. ITEMS FROM STAFF: None.

12. PUBLIC COMMENT: None.

13. ITEMS FROM COMMISSIONERS:

Commissioner Maggio, Topchian and Wright requested to pick up a printed agenda packet for every meeting containing an appeal.

14. ADJOURNMENT: The meeting was adjourned at 7:23 p.m. The next meeting of the Rent Stabilization Commission will be held on Thursday, July 28, 2022, at 7:00 PM in the West Hollywood Park Public Meeting Room – Council Chambers.

These minutes were submitted by Diane Garcia, Commission Secretary, and approved by a motion of the Rent Stabilization Commission on this 28th day of July 2022.

A copy of the audio recording of this meeting can be obtained from the City Clerk’s office upon request. You may also view a video of this meeting at <http://www.weho.org/weho-tv/other-city-meetings>.

ATTEST:

DocuSigned by:

17EC4900E53B49B...
Agassi Topchian, Chair


Diane Garcia, Commission Secretary

Certificate Of Completion

Envelope Id: 51C825024FFE47A4A37D3DCFB1751CFF	Status: Completed
Subject: Please DocuSign: 7.14.22 RSC minutes.pdf	
Source Envelope:	
Document Pages: 3	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	RSD Administration
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	RSDAdministration@weho.org
	IP Address: 155.190.3.8

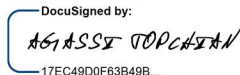
Record Tracking

Status: Original	Holder: RSD Administration	Location: DocuSign
7/28/2022 10:36:52 PM	RSDAdministration@weho.org	

Signer Events

AGASSI TOPCHIAN
 usagassi@yahoo.com
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 17EC49D0F63B49B...
 Signature Adoption: Pre-selected Style
 Using IP Address: 23.243.217.130

Timestamp

Sent: 7/28/2022 10:37:59 PM
 Viewed: 7/29/2022 10:01:31 AM
 Signed: 7/29/2022 10:02:22 AM

Electronic Record and Signature Disclosure:

Accepted: 7/13/2020 8:08:51 AM
 ID: d63c3a85-31e9-47f7-9336-52f1b10fffd8

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/28/2022 10:37:59 PM
Certified Delivered	Security Checked	7/29/2022 10:01:31 AM
Signing Complete	Security Checked	7/29/2022 10:02:22 AM
Completed	Security Checked	7/29/2022 10:02:22 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		