

**CITY OF WEST HOLLYWOOD
Arts and Cultural Affairs Commission**



ARTS AND CULTURAL AFFAIRS COMMISSION

**MEETING AGENDA PACKET
THURSDAY, JULY 28, 2022 – 5:00 P.M.**

**LOCATION:
WEST HOLLYWOOD PLUMMER PARK COMMUNITY CENTER, ROOMS 5 & 6
7377 SANTA MONICA BLVD.**

**CITY OF WEST HOLLYWOOD
ARTS AND CULTURAL AFFAIRS COMMISSION**

**MEETING AGENDA
THURSDAY, JULY 28, 2022 – 5:00 P.M.
WEST HOLLYWOOD PLUMMER PARK COMMUNITY CENTER, ROOMS 5 & 6
7377 SANTA MONICA BLVD.**

The West Hollywood Arts and Cultural Affairs Commission acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh peoples.

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting; If you require special assistance to participate in this meeting, (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6800 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

Special meeting related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, 323.GO.COMMUTE (323/466-3876) or go to www.metro.net.

Written materials distributed to the Arts and Cultural Affairs Commission within 72 hours of the meeting are available for public inspection immediately upon distribution in the Arts Division at City Hall, 8300 Santa Monica Boulevard, West Hollywood, California, during normal business hours. They will also be available for inspection during the Performing Arts and Cultural Affairs Subcommittee meeting at the staff liaison's table. For a complete listing of arts and cultural programs, events and opportunities, please visit www.weho.org/arts, or follow @WeHoArts on social media.

1. CALL TO ORDER

- A.** Land Acknowledgement
- B.** Pledge of Allegiance
- C.** Roll Call
- D.** Approval of the Agenda
- E.** Approval of the June 23, 2022 Meeting Minutes
- F.** Public Comment

The public is given the opportunity to address the Commission on any item within its responsibility. At the discretion of the Commission, speakers may be limited to two minutes each. If you would like to present public comment at the meeting, please see the section titled "TO PARTICIPATE IN THIS PUBLIC MEETING" at the top of the first page of this Meeting Agenda.

2. **CONSENT CALENDAR**

The following routine matters can be acted upon by one motion. Individual items may be removed by the Commission for separate discussion. Items removed for separate discussion will be heard following New Business items.

A. **Posting of the Agenda**

The agenda was posted per proper noticing procedures at City Hall, Plummer Park, West Hollywood Library and West Hollywood Sheriff's Station.

RECOMMENDATION: Receive and file.

3. **UNFINISHED BUSINESS**

A. **Art on the Outside Subcommittee Report** (Page 9)

The Commission will receive a report from the Art on the Outside Subcommittee on its meeting held July 28, 2022, and consider ratifying recommendations proposed by the Subcommittee.

RECOMMENDATION:

Receive and file the Art on the Outside Subcommittee Report, and consider ratifying recommendations proposed by the Subcommittee.

4. **NEW BUSINESS**

A. **Election of Chair and Vice Chair FY22-23** (Page 10)

The Commission will elect a Chair and Vice-Chair to preside over the Arts and Cultural Affairs Commission (ACAC) in accordance with the ACAC Bylaws.

RECOMMENDATION:

1. Conduct the annual election of Chair and Vice-Chair.
2. Nominate and elect a Commissioner as Chair to the Arts and Cultural Affairs Commission in accordance with the ACAC Bylaws.
3. Nominate and elect a Commissioner as Vice-Chair to the Arts and Cultural Affairs Commission in accordance with the ACAC Bylaws.

B. **FY22 Accomplishments (July 1, 2021 – June 30, 2022) and Look Ahead Calendar (August – December 2022)** (Page 13)

The Commission will receive a presentation from staff about the Arts Division's accomplishments for FY22 and review the look ahead calendar for August – December 2022.

RECOMMENDATION: Receive and file.

C. **Arts and Cultural Affairs Commission and Subcommittee Re-Scheduling in November and December 2022**

The Commission will consider moving all Commission and Subcommittee meetings in November and December 2022, by one week early, to accommodate major holidays

in November and December. In November 2022, PACA will meet November 3; UAS will meet Thursday, November 10; and AOTO & ACAC will meet November 17. In December 2022, PACA will meet December 1; UAS will meet December 8; and AOTO & ACAC will meet December 15.

RECOMMENDATION:

Approve rescheduling the Arts and Cultural Affairs Commission by one week early in November and December 2022, to accommodate major holidays in November and December.

5. EXCLUDED CONSENT

6. PUBLIC COMMENT

The public is given the opportunity to address the Commission on any item within its responsibility. At the discretion of the Commission, speakers may be limited to two minutes each. If you would like to present public comment at the meeting, please see the section titled “TO PARTICIPATE IN THIS PUBLIC MEETING” at the top of the first page of this Meeting Agenda.

7. ITEMS FROM COMMISSIONERS

8. ITEMS FROM THE STAFF

9. DEVELOPMENT OF NEXT MEETING AGENDA

The Commission will advise staff on development of the agenda for the meeting on Thursday, August 25, 2022.

10. ADJOURNMENT

The Arts and Cultural Affairs Commission will adjourn to its **meeting on Thursday, August 25, 2022, at 5:00 p.m.** to be held at West Hollywood Plummer Park Community Center, Rooms 5 & 6, 7377 Santa Monica Boulevard.

**CITY OF WEST HOLLYWOOD
ARTS AND CULTURAL AFFAIRS COMMISSION
MEETING MINUTES
THURSDAY, June 23, 2022 – 5:00 P.M.
*Teleconference Meeting***

I. CALL TO ORDER

The Arts and Cultural Affairs Commission meeting was called to order by Commission Chair Gantman at 5:01 p.m.

A. Land Acknowledgement: Chair Gantman read the Land of Acknowledgement.

B. Pledge of Allegiance: Vice Chair Faltz led the Pledge of Allegiance.

C. Roll Call:

Present: Commissioner Mito Aviles
Commissioner Lindsey Deaton
Commissioner Dawn Moreno-Freedman
Commissioner Todd Williamson
Commission Vice Chair Dan Faltz
Commission Chair Martin Gantman

Absent: Commissioner Catherine Lee

Also Present: Arts Coordinator Michael Che
Administrative Specialist IV/Recording Secretary Dennice Oceguela
Grants Coordinator Eva Angeloff
Arts Technician Joy Tribble
Public Art Consultant Jessica Rich

D. Approval of the Agenda:

ACTION: Approval of the June 23, 2022 meeting agenda **motioned by Commissioner Deaton, seconded by Commissioner Aviles, and approved unanimously.**

E. Approval of the May 26, 2022 Meeting Minutes

ACTION: Approval of the May 26, 2022 meeting minutes was **motioned by Commissioner Williamson, seconded by Commissioner Aviles, and approved unanimously.**

F. Public Comment

None.

II. CONSENT CALENDAR

The following routine matter was acted upon by one motion.

Approval of the Consent Calendar was **motioned by Vice Chair Faltz, seconded by Commissioner Moreno-Freedman and approved unanimously.**

A. Posting of the Agenda

The agenda was posted per proper noticing procedures at City Hall, Plummer Park, West Hollywood Library and West Hollywood Sheriff's Station.

ACTION: Receive and file. **Approved as part of the Consent Calendar.**

III. UNFINISHED BUSINESS

A. Performing Arts and Cultural Affairs Subcommittee Report

The Commission received a report from the Performing Arts and Cultural Affairs Subcommittee on its meeting held June 9, 2022 and considered ratifying recommendations proposed by the Subcommittee.

Commissioner Aviles reported that the Subcommittee reviewed and discussed submissions received in response to the 2022 Winter/Holiday Artwork for Qualifications (RFQ) and selected (4) artists to create proposal artworks for the City's annual card and street pole banner display.

ACTION:

- 1) Received and filed the Performing Arts and Cultural Affairs Subcommittee Report.
- 2) Approved four (4) artists Andrew Terrano, Michelle Munoz, Sophie Morro, and Tiffany Dang to create proposal artworks for the City's annual holiday card and street pole banner display **Motioned by Commissioner Deaton, seconded by Commissioner Moreno-Freedman and approved unanimously.**

B. Art on the Outside Subcommittee Report

The Commission received a report from the Art on the Outside Subcommittee on its meeting held June 23, 2022 and considered ratifying recommendations proposed by the Subcommittee.

Commissioner Deaton stated that the Subcommittee received a presentation for the "Arts on Sunset 2022" program proposal, submitted by Orange Barrell media, for exhibition on the electronic billboards at 8775 Sunset Boulevard (Sunset Spectacular).

ACTION:

- 1) Received and filed the Art on the Outside Subcommittee Report.
- 2) Approved the Subcommittee's recommendation of the temporary art proposal art project proposal, *A Spectacle* and *Nothing Strange* by Eve Fowler, submitted by Orange Barrell Media, for exhibition on the electronic billboards at 8775 Sunset Boulevard from 6/27/22 – 10/31/22. **Motioned by Commissioner Deaton, seconded by Commissioner Faltz and approved unanimously.**
- 3) Approved the Subcommittee's recommendation of the temporary art proposal art project proposal, *Shikata ga nai* by Devon Tsuno, submitted by Orange Barrell

Media, for exhibition on the electronic billboards at 8775 Sunset Boulevard from 6/27/22 – 10/31/22. **Motioned by Commissioner Aviles, seconded by Commissioner Williamson and approved unanimously.**

IV. NEW BUSINESS

A. City Manager Playhouse Advisory Group

Urban Design and Architecture Studio Manager Ric Abramson presented a presentation providing information about the three design firms for the new City Playhouse facility at 8325 Santa Monica Boulevard. The Commission appointed Chair Gantman and Commissioner Deaton as the two (2) members to the City Manager Advisory Group.

ACTION: The Commission appointed Chair Gantman and Commissioner Deaton as the two (2) members to the City Manager Advisory Group. **Motioned by Commissioner Aviles, seconded by Vice Chair Faltz and approved unanimously.**

B. Library Cultural Planning Committee Report

The Commission received a report from Arts Coordinator Michael Che on the Library Cultural Planning Committee that was held on April 5, 2022.

ACTION: Receive and file. **Approved as part of the Consent Calendar.**

V. EXCLUDED CONSENT

None.

VI. PUBLIC COMMENT

None.

VII. ITEMS FROM COMMISSIONERS

Commissioner Moreno-Freedman shared that she went to an exhibit and spoke to the artist regarding a residency-artist program. She found some great ideas to starting thinking about how to implement it through the Arts and Cultural Affairs Commission.

Commissioner Aviles thanked everyone for a great meeting and is looking forward to more in-person events.

Vice Chair Faltz also thanked everyone for the great meeting and is looking forward to the new projects.

Commissioner Deaton thanked everyone for all their work and stated that everyone makes a difference because of it. Said she was grateful for the Pride Festival that the City put together.

Commissioner Williamson shared that he attended an exhibit called Role Models in Building Bridges Art Exchange, suggested for everyone to go see it.

Chair Gantman shared that he attended the first concert of Summer Sounds where funk/soul artist Cliff Beach performed. He thanked Joy, Jessica, and Dennice for being there in the Arts Division Booth.

VIII. ITEMS FROM THE STAFF

Grants Coordinator, Eva Angeloff, shared that the Arts Grant Program application deadline for all categories is July 1, 2022 and explained the review process after the applications close. She also shared that Q Con presented by Prism Comics and Gay Men's Chorus of Los Angeles' Tribute to QUEEN! Were successful events on June 18, 2022. Eva also shared that No Easy Props, Inc is presenting "Bboy Bgirl Summit" on July 16, 2022 from 11:00 a.m. to 8:00 p.m. in Fiesta Hall at Plummer Park. Eva also thanked Chair Gantman for assisting with the Arts and Economic Prosperity 6 (AEP6) survey distribution at Summer Sounds.

Arts Technician, Joy Tribble also thanked Chair Gantman, Jessica, and Dennice for their contribution in the AEP6 survey distribution at the first Summer Sounds concert. She shared that the next concert in the Summer Sounds concert series will be on July 3, 2022 at 5:00 p.m. at Plummer Park with a performance from Las Chikas.

Public Art Consultant Jessica Rich reminded everyone that *Flutter* by Carrie Chen is being displayed at 8743 Sunset – Digital Billboard until September 30, 2022.

Arts Coordinator, Michael Che encouraged the Commissioners to volunteer for upcoming events for constituents to take the Arts and Economic Prosperity 6 (AEP6) surveys. He also shared that the WeHo Pride LGBTQ Arts Festival website, www.pride.weho.org, has information on all the final events taking place through June 30, 2022. Michael reminded everyone that the deadline for the Temporary Art Project Proposals is June 30, 2022 at 5:00 p.m. The deadline for the Public Art Exhibition (RFP) is July 6, 2022 at 5:00 p.m. He concluded his report by introducing the new Arts Division Interns, Jesse Reid, and Amanda De La Paz-Rangel.

IX. DEVELOPMENT OF NEXT MEETING AGENDA

The Commission authorized staff to develop the agenda for the meeting on Thursday, July 28, 2022.

X. ADJOURNMENT

The Arts and Cultural Affairs Commission adjourned at 6:15 p.m. to its meeting scheduled on July 28, 2022, at 5:00 p.m. at West Hollywood Plummer Park Community Center, Rooms 5 & 6, 7377 Santa Monica Boulevard.

APPROVED BY A MOTION OF THE ARTS AND CULTURAL AFFAIRS COMMISSION ON THIS 23rd DAY OF JUNE 2022.

MARTIN GANTMAN
COMMISSION CHAIR

ATTEST:

DENNICE OCEGUERA,
RECORDING SECRETARY

The Arts and Cultural Affairs Commission may refer to the Art on the Outside Subcommittee Agenda to discuss [item 3.A.](#)

The **Art on the Outside Subcommittee Agenda** is available for viewing and download at this URL:

ARTS AND CULTURAL AFFAIRS COMMISSION
NEW BUSINESS

JULY 28, 2022

SUBJECT: **ELECTION OF CHAIR AND VICE CHAIR FY22-23**
INITIATED BY: **ADMINISTRATIVE SERVICES DEPARTMENT**
(Melissa Crowder, City Clerk)

STATEMENT ON THE SUBJECT:

The Commission will elect a Chair and Vice-Chair to preside over the Arts and Cultural Affairs Commission (ACAC) in accordance with the ACAC Bylaws.

RECOMMENDATIONS:

1. Conduct the annual election of Chair and Vice-Chair.
2. Nominate and elect a Commissioner as Chair to the Arts and Cultural Affairs Commission in accordance with the ACAC Bylaws.
3. Nominate and elect a Commissioner as Vice-Chair to the Arts and Cultural Affairs Commission in accordance with the ACAC Bylaws.

BACKGROUND / ANALYSIS:

In accordance with the Arts and Cultural Affairs Commission bylaws, the Commission shall elect from its membership a Chair, who shall preside over Commission meetings. The Commission shall also elect a Vice-Chair, who shall preside in the absence of the Chair.

The Chair shall have the following responsibilities:

- To call to order the Commission meeting and to conduct the order of business as set forth in the agenda.
- To adjust the agenda, if needed, at the time of the meeting with the approval of the Commission;
- To move, second, debate and vote;
- To rule motions in or out of order;
- To determine whether a speaker from the audience has exceeded his or her time or is otherwise out of order;
- To rule on questions of parliamentary procedure based generally on Robert's Rules of Order;
- To sign all resolutions and other documents necessitating their signature;
- To call a brief recess during a meeting;
- To appoint commissioners to subcommittees with the approval of the Commission;

and

- To maintain decorum.

The term of office of the Chair and Vice Chair shall be one year. A Commissioner shall not serve more than one consecutive term as Chair. Nothing shall prevent the Commission from removing and replacing the Chair or Vice-Chair at any time during their respective terms, provided that the item is properly on the agenda of the meeting. If, due to extenuating circumstances, a Chair or Vice-Chair serves less than 9 months, they shall be eligible to be nominated and re-elected to serve a consecutive term of one year at the annual election in July. The bylaws were amended last December to add additional requirements for the Chair and Vice-Chair elections. Those changes include that the current Chair may not be nominated as Vice-Chair, and that a Commissioner must have six-months experience on the Commission to qualify for nomination as Chair or Vice Chair.

The Arts and Cultural Affairs Commission has historically rotated the role of Chair and Vice-Chair according to a Commissioner’s appointment date. The title for Chair and Vice-Chair is an honorary role. The process of rotation in the Chair/Vice-Chair role mimics the same process that the City utilizes for the rotation of Mayor/Mayor Pro Tempore on City Council. The Commission is not required through its by-laws to follow this practice.

Current Chair (FY22)	GANTMAN, MARTIN <i>Appointed 6/17/19 by Horvath</i> <i>Term expires 2/28/23</i>
Current Vice-Chair (FY22)	FALTZ, DAN <i>Appointed At-Large on 7/15/19;</i> <i>Term expires 2/28/23</i>
Member	AVILES, MITO <i>Appointed 03/01/2021 by Shyne</i> <i>Term expires 2/28/23</i>
Member	DEATON, LINDSEY <i>Appointed 03/01/2021 by Erickson</i> <i>Term expires: 2/28/23</i>
Member (served as Vice-Chair, FY17; served as Chair, FY18)	LEE, CATHERINE “CAT” <i>Appointed 5/20/19 by Meister</i> <i>Term expires 2/28/23</i>
Member (served as Chair, FY20; served as Vice-Chair, FY19)	MORENO-FREEDMAN, DAWN <i>Appointed 5/20/19 by D’Amico</i> <i>Term expires: 2/28/23</i>

<p>Member (served as Vice-Chair, FY20; served as Chair FY21)</p>	<p>WILLIAMSON, TODD <i>At-large appointment 7/15/19</i> <i>Term expires 2/28/23</i></p>
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ARTS DIVISION – FY22 ACCOMPLISHMENTS (July 1, 2021 – June 30, 2022)

- Presented, supported, or debuted 75 virtual art and in-person art events, working with more than 400 artists creating more than 330 new artworks, and serving a total audience of 705,000 people worldwide.
- Awarded 42 grants to individual artists and arts organizations totaling \$214,000.
- Piloted a new arts grant category for performing artists and awarded 6 grants of \$5,000 each to resident artists.
- Initiated the Moving Image Media Art Program (MIMA) to provide digital art exhibitions for the Sunset Arts and Advertising Program. Approved 39 artists for the MIMA Prequalified List of Artists to include a broad range of emerging, mid-career, and internationally acclaimed moving image artists.

Arts and Cultural Affairs Commission Look Ahead Calendar (August - December 2022)

Month	Item	Reviewed by
August	Arts Grant Program funding recommendations	PACA/ACAC
	Review Proposed Shortlist for Winter Sounds	PACA/ACAC
	HOLD: Laurel House AIR	PACA/ACAC
	Public Art Consultant RFQ draft review	UA/ACAC
	Temporary Art Project Proposals application review	AOTO/ACAC
	HOLD: Virtual Public Art Tour	AOTO/ACAC
	Subcommittee's structures and appointment to the Library Cultural Programming Committee	ACAC
	Aug. 7 Summer Sounds: ella luna, 5pm, Plummer Park, free	Special event
	Aug. 20 Arts Grantee: The New Arts Foundation presents "High as the Sky," 11am-9pm, Plummer Park, free. More info on the city calendar	Special event
	Aug. 21 Summer Sounds: M&M The Afro-Persian Experience, in partnership with Grand Performances, 5pm, Plummer Park, free	Special event
September	Review WeHo Pride RFP	PACA/ACAC
	HOLD: Laurel House AIR	PACA/ACAC
	HOLD: Melrose Gathering Place - STAGE II	UA/ACAC
	Muralist Roster Application Review	AOTO/ACAC
	Public Art Exhibition - Finalist Presentations/Selection	AOTO/ACAC
	MIMA Film Leader RFQ	AOTO/ACAC

	COUNCIL ITEM: Sept. 19, Arts Grant Program funding recommendations	City Council
	COUNCIL ITEM: Report back from City Manager's Advisory Group for City Playhouse, exact date TBD (6th or 19th). 3 future presentations with ACAC are TBD	City Council
	Sept. 10, 11, 17, 18, 24, 25 Free Theatre in the Parks: Classical Theatre Lab presents "The Romancers", 3pm , Kings Road Park.	Special event
	Sept. 20 WeHo Reads: Expansive Vistas and Hidden Corners, 6pm , virtual.	Special event
	Sept. 22 WeHo Artists Roundtable, 10am , West Hollywood Library Community Meeting Room.	Special event
October	Arts Grant Program review of year 2 and year 3 grantee project proposals	PACA/ACAC
	Arts Grant Program review of technical assistants	PACA/ACAC
	Public Art Consultant Prequalified List application review	UA/ACAC
	HOLD: Temporary Art Project Proposal presentations	AOTO/ACAC
	HOLD: City Playhouse	ACAC
	Oct. 1 MIMA: Leslie Foster, 59, top of the hour , 8743 Sunset Boulevard (billboard). Exhibit continues through January 31, 2023.	Special event
	Oct. 5 WeHo Reads: Poets Laureate Across America, 6pm , virtual.	Special event
	late-October Kean O'Brien, In Finite Space , Aquatics and Recreation Center. Art exhibition	Special event
November	HOLD: Laurel House AIR	PACA/ACAC
	MIMA Prequalified List application review	AOTO/ACAC
	MIMA Review Film Leader applications	
	HOLD: City Playhouse	ACAC
	Nov. 15 WeHo Reads: Light in Our Hearts, 6pm , virtual.	Special event
December	Tentative cancel all meetings this month	
TBD	Approved projects that do not have a defined installation date	
	Winter Holiday card/banners , artist TBD	Special event
	Neon Dog Sign installation at Hart Park	Special event
	Julio Sims, Falling on Deaf Ears , location TBD	Special event
	Public Art Exhibition , SMB/Doheny Median, artist and installation date TBD	Special event