

**MINUTES
PUBLIC FACILITIES COMMISSION
CITY OF WEST HOLLYWOOD
WEDNESDAY, NOVEMBER 10, 2021
TELECONFERENCE**

6:30 P.M. – REGULAR MEETING

1. CALL TO ORDER – Chair Polachek called the meeting to order at 6:30 P.M.

A. ROLL CALL

PRESENT: Commissioner Isaacs; Commissioner Karliss;
Commissioner Larry; Commissioner Solomon;
Commissioner Torres; and Chair Polachek.

ABSENT: Vice Chair Mason.

ALSO PRESENT: Helen Collins, Facilities and Field Services Division
Manager; Erin Hamant, Senior Administrative Analyst;
and Debbie Gonzalez, Administrative Coordinator.

B. PLEDGE OF ALLEGIANCE - Led by Commissioner Solomon.

2. APPROVAL OF AGENDA

ACTION: Approve the November 10, 2021 Agenda.

Motion by Commissioner Torres, seconded by Commissioner Isaacs, and approved unanimously.

3. APPROVAL OF MINUTES

ACTION: Approve the minutes, dated October 13, 2021, of the prior Public Facilities Commission meeting.

Motion by Commissioner Karliss, seconded by Commissioner Isaacs, and approved unanimously with an Abstention from Commissioner Torres.

4. PUBLIC COMMENT – None.

5. COMMISSIONER COMMENTS:

Commissioner Karliss spoke about the low-cost pet vaccination program that will be restarting again.

Commissioner Solomon spoke regarding the Plummer Park tennis courts being repainted.

Commissioner Torres spoke about a virtual event for Veterans Day. She also spoke about the Transgender Day of Remembrance.

Chair Polachek shared a few words in honor of Veterans Day.

6. CONSENT CALENDAR - None.

7. **PUBLIC HEARINGS** – None.

8. **NEW BUSINESS**

A. **DOG PARK SHADING OPTIONS**

SUBJECT: The Commission will receive a presentation on shade structure options for the West Hollywood Park, Dog Parks and Plummer Park, Playground and provide input.

Staff introduced the subject and the City vendor shared a presentation.

Commissioner Isaacs spoke in favor of having a shade structure that mimics sails.

Commissioner Karliss spoke in favor of the single post cantilever shade structures. He spoke regarding having shade structures that are not too busy.

Commissioner Larry spoke about the functionality of the shade structures.

Commissioner Solomon spoke about the potential colors of the shades. He stressed the importance of installing a shade structure at the Plummer Park Playground.

Commissioner Torres discussed the necessity of installing a shade structure at the Plummer Park Playground due to the heat. Regarding the West Hollywood Park Dog Parks, she recommended installing the shade structures away from the entrances to avoid crowding.

Chair Polachek spoke about the importance of having a shade structure at the Plummer Park Playground.

Staff will return to the Commission with a shade study for the West Hollywood Park Dog Parks and Plummer Park Playground, color swatches for the shades, and additional shade structure options for Plummer Park Playground.

ACTION: Receive and File.

B. **MEMORIAL IN REMEMBRANCE OF LIVES LOST TO SUICIDE IN THE LGBTQ+ COMMUNITY**

SUBJECT: The Commission will review and consider a request to install a memorial for the individual lives lost to suicide in the LGBTQ+ community at a park space in West Hollywood, in accordance with the City's Memorials, Tribute Trees and Plaques Policy Guideline.

Commissioner Isaacs spoke about doing a survey to get the public's input.

Commissioner Solomon spoke in favor of having the memorial in a quiet place of reflection, like the library. He commented that it can be an educational memorial where one can obtain information on the subject.

Commissioner Karliss spoke about the sensitivity of this type of memorial and suggested getting input from suicide prevention experts. He spoke about

possible locations for the memorial.

Commissioner Torres suggested working with the Transgender Advisory Board and the Human Services Commission on this item.

Commissioner Larry spoke about the memorial being at a location that is easily accessible to everyone in the community. He spoke about possible types of memorials.

Chair Polachek suggested forming an Ad Hoc Committee to gather additional information.

ACTION 1: Forward a recommendation to the City Council to consider amending the City’s Memorials, Tribute Trees and Plaques Policy Guideline so that it includes groups and populations of people. **Motion by Commissioner Karliss, Seconded by Commissioner Solomon.**

Roll Call Vote:

Commissioner Isaacs - Y
Commissioner Karliss - Y
Commissioner Larry - Y
Commissioner Solomon – Y
Commissioner Torres - Y
Chair Polachek – Y

ACTION 2: 1) Prepare a staff report to take back to Council requesting additional time to gather input from Advisory Boards and Commissions that are involved in this topic, and from suicide prevention experts; and 2) Request to form an Ad Hoc Committee to work with the Advisory Boards and Commissions that are involved in this topic. **Motion by Commissioner Larry, Seconded by Chair Polachek.**

Roll Call Vote:

Commissioner Isaacs - Y
Commissioner Karliss - Y
Commissioner Larry - Y
Commissioner Solomon – Y
Commissioner Torres - Y
Chair Polachek – Y

9. UNFINISHED BUSINESS

A. UPDATE THE COMMISSION’S SUBCOMMITTEE ROSTER

SUBJECT: The Commission will review its subcommittee roster and make adjustments and appointments as required.

Staff introduced the item.

The commission discussed eliminating the “Standing Liaison Appointments to other City Advisory Boards and Commissions.”

ACTION 1: Eliminate “Standing Liaison Appointments to other City Advisory Boards and Commissions” as an item in the Commission’s Annual Work Plan. **Motion by Commissioner Solomon, Seconded by Commissioner Karliss.**

Roll Call Vote:

Commissioner Isaacs - Y
Commissioner Karliss - Y
Commissioner Larry - Y
Commissioner Solomon – Y
Commissioner Torres - Y
Chair Polachek – Y

ACTION 2: Accept the changes made to the subcommittee roster. Motion by Commissioner Isaacs, Seconded by Commissioner Solomon.

Roll Call Vote:

Commissioner Isaacs - Y
Commissioner Karliss - Y
Commissioner Larry - Y
Commissioner Solomon – Y
Commissioner Torres - Y
Chair Polachek – Y

Updates to the appointments are as follows:

- Budget Standing Committee – Commissioner Solomon, Vice Chair Mason, Chair Polachek.
- Kings Road Park Playground Ad Hoc Committee – Commissioner Larry, Commissioner Isaacs.
- Library Naming Request Ad Hoc Committee – Commissioner Solomon

10. EXCLUDED CONSENT CALENDAR – None.

11. PUBLIC COMMENTS – None.

12. ITEMS FROM STAFF

Staff provided information regarding the Design Steering Committee. Staff provided an update on the Green City Awards and reminded everybody that it is occurring at the next meeting. An update was provided on items that will be coming to the Commission at future meetings. Staff shared about the status of the Mayors' Monarch Pledge. Staff informed the Commission that there is a group working on improvements to the City's tree ordinance. An update was provided on the West Hollywood Park Project.

13. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS

The Commissioners wished everybody a safe holiday.

Commissioner Solomon spoke about the City Facilities webpage.

Commissioner Karliss spoke about the light bollards at West Hollywood Park. Staff provided an update on the bollards.

Chair Polachek spoke about the City Facilities webpage and requested it to be agendized.

14. ADJOURNMENT

The Public Facilities Commission meeting adjourned at 8:37 P.M. to its next Special televised meeting, which will be held on Wednesday, December 8, 2021 at 6:30 P.M. via Teleconference.*

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Debbie Gonzalez
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Debbie Gonzalez, Recording Secretary

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E. Polachek
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Elaine Polachek, Chair