

ACTION MINUTES

CITY OF WEST HOLLYWOOD PLANNING AND DEVELOPMENT SERVICES DEPARTMENT DIRECTOR'S HEARING SPECIAL MEETING Tuesday, July 14, 2020 --- Meeting Time 5:00 PM

TELECONFERENCE

1. CALL TO ORDER

John Keho, Director, Planning and Development Services Department called the meeting to order at 5:00 p.m. He took the following actions:

A. Approved the Agenda

ACTION: 1) Approve agenda of Tuesday, July 14, 2020. **Moved and approved as presented by John Keho, Director, Planning and Development Services Department.**

B. Reported on the Posting of the Agenda

(The agenda was posted at: City Hall, Plummer Park, the West Hollywood Sheriff's Station, and on-line at www.weho.org)

2. APPROVAL OF MINUTES

A. November 5, 2019

ACTION: Approve the Community Development Director's Hearing regular meeting minutes of Tuesday, November 5, 2019, with the following correction; *remove "interim" from Director, John Keho's title throughout.* **Moved by John Keho, Director, Planning and Development Services Department.**

3. CONSENT CALENDAR.

A. 1111 HAYWORTH AVENUE

The Director received the first of two six-month operational reviews of the new restaurant, located at 1111 Hayworth Avenue.

4. PUBLIC HEARINGS

A. 8461 MELROSE AVENUE, UNIT 3

Gurdeep Kaur, Assistant Planner, provided a verbal presentation and background information, as presented in the staff report dated Tuesday, July 14, 2020.

She stated that the applicant requests approval of a Minor Conditional Use Permit (MCUP 20-0001) and Administrative Permit (AP 20-0005) to allow on-site sales, service, and consumption of beer and wine (Type 41) incidental to food service

at a new 991-square-foot restaurant space with 249 square feet of outdoor dining ("This or That").

John Keho, Director, asked if there was any access to the restaurant other than through the alleyway.

Gurdeep Kaur said that there is no other access.

Josh Akhtarzad spoke for the Applicant.

John Keho, Director, how people are expected to find the restaurant.

Josh Akhtarzad replied that there would be signage on Melrose Avenue.

John Keho, Director opened public comment for Item 4.A.:

Jack Simantob, WEST HOLLYWOOD, spoke against the project citing parking issues.

John Keho, Director asked what the parking requirement is for the space.

Gurdeep Kaur clarified the parking requirement.

John Keho, Director changed the approved hours of operation to 11:00 AM-11:00 PM Sunday – Thursday, 11:00 AM – 2:00 AM Friday - Saturday

ACTION: 1) Approve the application; and 2) Adopt Draft Resolution No. CD 20-252: "A RESOLUTION OF THE PLANNING AND DEVELOPMENT SERVICES DIRECTOR OF THE CITY OF WEST HOLLYWOOD CONDITIONALLY APPROVING AN ADMINISTRATIVE PERMIT FOR OUTDOOR DINING AND A MINOR CONDITIONAL USE PERMIT TO ALLOW THE SALES, SERVICE, AND CONSUMPTION OF BEER AND WINE INCIDENTAL TO FOOD SERVICE FOR AN NEW RESTAURANT LOCATED AT 8461 MELROSE AVENUE, UNIT 3, WEST HOLLYWOOD, CALIFORNIA (THIS OR THAT)."

Danny Casillas, Secretary, officially read into the record the appeal procedure for 8352 Santa Monica Boulevard, West Hollywood, California.

The Resolution the Planning and Development Services Department Director just approved memorializes the Director's final action on this matter. Any final determination by the Director of the Planning and Development Services Department may be appealed with just cause and such appeal must be filed within ten (10) calendars days from this date. The appeal shall be made in written form to the City Clerk's Office stating the reason for the appeal and accompanied by an appeal fee or required number of signatures. The City Clerk, upon filing of said appeal, will set petition for a public hearing before the Planning Commission.

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5. **EXCLUDED CONSENT CALENDAR.** None.

6. **ADJOURNMENT:** *The Planning and Development Services Department Director adjourned to a regular meeting on **Tuesday, August 11, 2020 at 5:00 PM** at West Hollywood City Hall, Community Conference Room, 8300 Santa Monica Boulevard West Hollywood, California 90069.*

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APPROVED AND ADOPTED BY THE PLANNING AND DEVELOPMENT SERVICES DEPARTMENT DIRECTOR OF THE CITY OF WEST HOLLYWOOD ON THIS 11TH DAY OF AUGUST 2020.

DocuSigned by:



JOHN KEHO, DIRECTOR
PLANNING & DEVELOPMENT SERVICES DEPARTMENT

ATTEST:

DocuSigned by:



DANNY CASILLAS, ADMINISTRATIVE LIAISON
PLANNING & DEVELOPMENT SERVICES DEPARTMENT