

**MINUTES
PUBLIC FACILITIES COMMISSION
CITY OF WEST HOLLYWOOD
WEDNESDAY, JUNE 9, 2021
TELECONFERENCE**

6:30 P.M. – REGULAR MEETING

1. CALL TO ORDER – Chair Polachek called the meeting to order at 6:30 P.M.

A. ROLL CALL

PRESENT: Commissioner Isaacs; Commissioner Karliss; Commissioner Solomon; Commissioner Torres; Vice Chair Mason; and Chair Polachek.

ABSENT: None.

ALSO PRESENT: Helen Collins, Facilities and Field Services Division Manager; Erin Hamant, Senior Administrative Analyst; David Fenn, AICP, Associate Planner; and Debbie Gonzalez, Administrative Coordinator.

B. PLEDGE OF ALLEGIANCE - Led by Councilmember Erickson.

2. APPROVAL OF AGENDA

ACTION: Approve the June 9, 2021 Agenda.

Motion by Commissioner Isaacs, seconded by Commissioner Karliss, and approved unanimously.

3. APPROVAL OF MINUTES

ACTION: Approve the minutes, dated May 12, 2021, of the prior Public Facilities Commission meeting.

Motion by Vice Chair Mason, seconded by Commissioner Solomon, and approved unanimously.

4. PUBLIC COMMENT:

COUNCILMEMBER ERICKSON, WEST HOLLYWOOD, wished everyone a happy pride and thanked the Commission for all the hard work that they do.

5. COMMISSIONER COMMENTS:

Commissioner Karliss spoke about the AIDS monument groundbreaking event that took place over the weekend. He thanked former Commissioner Block for his work while on the Commission.

Commissioner Solomon spoke about his interest and appointment to the Kings Road Park Playground Ad Hoc Committee and shared that due to a conflict of interest, he will be unable to serve.

Vice Chair Mason echoed Commissioner Solomon’s sentiments regarding the Kings Road Park Playground Ad Hoc Committee. He also will be unable to serve due to a conflict of interest.

Chair Polachek shared that she looks forward to the reopening of the City. She thanked Councilmember Erickson for attending tonight's meeting.

6. CONSENT CALENDAR - None.

7. PUBLIC HEARINGS – None.

8. NEW BUSINESS

A. WEST HOLLYWOOD DESIGN DISTRICT STREET FURNITURE

SUBJECT: The Public Facilities Commission will receive an update on the West Hollywood Design District Streetscape Project and provide input on street furniture options (benches and trash receptacles) for the public right-of-way.

Staff introduced the item and provided a presentation.

Commissioner Torres thanked staff for the presentation.

Commissioner Solomon spoke about the color options for the benches and inquired if they are limited to what is shown on the presentation. Staff shared that the color options are based on what is available by the manufacturers. Commissioner Solomon inquired about the cost of a custom logo on bench option 4 (Metro). Staff stated that they did not inquire about pricing for a logo because that was not a top option of the working group.

Commissioner Karliss spoke in favor of bench option 5 (Lily). He likes the contemporary and elegant look of the bench. He also shared that he likes the color scheme. He spoke in favor of option 1 (Airi Leaf) for the trash receptacle.

Commissioner Isaacs inquired about the weight of the benches. Staff stated that they looked at the sturdiness of the construction of the furniture. She expressed that she would like to see continuity in the bench designs around the City.

Vice Chair Mason spoke against having center dividers in the benches. He spoke in favor of bench option 3 (Radium) but without the center dividers. He spoke in favor of option 2 (Flight Deck) for the trash receptacles.

Chair Polachek likes that bench option 5 (Lily) is domestically manufactured. She spoke in favor of having center arm rests in the benches.

SUSAN MILROD, WEST HOLLYWOOD, submitted a comment via email regarding her street furniture preferences. The comment was read out loud.

A motion was made by Commissioner Solomon to recommend bench option 3 (Radium) for the Design District Streetscape Project, seconded by Vice Chair Mason. The motion failed.

ACTION 1: Approve staff's recommendation for bench option 5 (Lily) for the Design District Streetscape Project. **Motion by Commissioner Karliss, Seconded by Commissioner Torres.**

Roll Call Vote:

Commissioner Isaacs – YES

Commissioner Karliss – YES

Commissioner Solomon – YES

Commissioner Torres– YES

Vice Chair Mason – YES

Chair Polachek – YES

ACTION 2: Approve staff’s recommendation for the silver color on bench option 5 (Lily). Motion by Commissioner Karliss, Seconded by Commissioner Isaacs.

Roll Call Vote:

**Commissioner Isaacs – YES
Commissioner Karliss – YES
Commissioner Solomon – YES
Commissioner Torres– YES
Vice Chair Mason – YES
Chair Polachek – YES**

ACTION 3: Approve staff’s recommendation for trash receptacle option 1 (Airi Leaf) for the Design District Streetscape Project. Motion by Commissioner Karliss, Seconded by Commissioner Isaacs.

Roll Call Vote:

**Commissioner Isaacs – YES
Commissioner Karliss – YES
Commissioner Solomon – NO
Commissioner Torres– YES
Vice Chair Mason – YES
Chair Polachek – YES**

ACTION 4: Approve staff’s recommendation for the silver color on the trash receptacle option 1 (Airi Leaf) for the Design District Streetscape Project. Motion by Commissioner Torres, Seconded by Commissioner Karliss.

Roll Call Vote:

**Commissioner Isaacs – YES
Commissioner Karliss – YES
Commissioner Solomon – YES
Commissioner Torres– YES
Vice Chair Mason – YES
Chair Polachek – YES**

B. NAMING REQUEST TO RENAME THE WEST HOLLYWOOD LIBRARY IN HONOR OF SUPREME COURT JUSTING RUTH BADER GINSBURG

SUBJECT: The Commission will begin the process to study a naming request to rename the West Hollywood Library in honor of Ruth Bader Ginsburg, in accordance with the City’s Naming Policy.

Staff introduced the item and provided background information as outlined in the staff report.

CAROLYN PAPPAS, WEST HOLLYWOOD, submitted a comment via e-mail speaking against the item. The comment was read out loud.

Commissioner Karliss spoke in favor of canvassing the Commissions and Advisory Boards.

Commissioner Solomon expressed interest in including the Social Justice Task Force as part of the list of Commissions and Advisory Boards that will be canvassed.

Chair Polachek inquired about including the quasi-judicial Commissions and Boards. Staff explained why they were not included in the list.

Commissioner Torres spoke in favor of including the quasi-judicial Commissions and Advisory Boards as part of the list for canvassing.

Commissioner Solomon suggested changing the order of the questions. He also suggested adding a question asking the public if they support renaming the library.

Vice Chair Mason agrees with reordering the questions. He spoke in favor of e-mailing the public information regarding the public hearing.

Chair Polachek agrees with reordering the questions.

Commissioner Torres asked for clarification on procedural item C of the Naming Policy.

ACTION 1: Approve staff's recommended questions in the following order:

1. Do you live or work in the City of West Hollywood?
2. Do you use the West Hollywood Library?
3. Do you support the request to rename the West Hollywood Library in honor of Ruth Bader Ginsburg?
4. (Optional) Please provide your email address to receive updates from City staff on this effort and to receive an invitation to the Public Facilities Commission, Public Hearing (date TBD):

Motion by Vice Chair Mason, Seconded by Commissioner Solomon.

Roll Call Vote:

**Commissioner Isaacs – YES
Commissioner Karliss – YES
Commissioner Solomon – YES
Commissioner Torres– YES
Vice Chair Mason – YES
Chair Polachek – YES**

ACTION 2: Direct staff to put together signage and cost estimates related to the naming request and that an Ad Hoc Committee be formed to assist with this process. Vice Chair Mason and Commissioner Karliss volunteered to serve on the Ad Hoc Committee. Motion by Chair Polachek, Seconded by Vice Chair Mason.

Roll Call Vote:

**Commissioner Isaacs – YES
Commissioner Karliss – YES
Commissioner Solomon – YES
Commissioner Torres– YES
Vice Chair Mason – YES
Chair Polachek – YES**

9. UNFINISHED BUSINESS

A. GREEN SEEDLINGS PRIZE CONCEPTUAL STYLES FOR TROPHY

SUBJECT: The Commission will consider conceptual styles for the Green Seedlings Prize trophy and select one for the 2021 Green City Awards Program.

Staff introduced the item and provided background information.

Commissioner Torres spoke in favor of option 1 (Aspen Candle Holder).

Commissioner Solomon spoke in favor of option 3 (The April Award).

Commissioner Karliss shared that he likes the cherry wood and satin gold plates. His first choice is option 3 (The April Award).

Commissioner Isaacs spoke in favor of option 2 (The Arbor Award) and option 3 (The April Award).

Vice Chair Mason spoke in favor of option 3 (The April Award).

Chair Polachek spoke in favor of option 3 (The April Award).

ACTION: Select conceptual style number 3 (The April Award) for the Green Seedlings Prize trophy for the 2021 Green City Awards Program. **Motion by Commissioner Solomon, seconded by Commissioner Karliss.**

Roll Call Vote:

Commissioner Isaacs – YES

Commissioner Karliss – YES

Commissioner Solomon – YES

Commissioner Torres – YES

Vice Chair Mason – YES

Chair Polachek – YES

10. EXCLUDED CONSENT CALENDAR – None.

11. PUBLIC COMMENTS – None.

12. ITEMS FROM STAFF

Staff spoke about upcoming items that will be coming to the Commission. Staff provided an update on a heritage tree request. Staff spoke about the AIDS monument event that took place over the weekend.

13. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS

Commissioner Isaacs inquired about the Pet Memorial next steps. Staff stated that the next steps will be to schedule the community meetings sometime in July. Commissioner Isaacs shared thoughts regarding the Meringue public art installation.

Commissioner Karliss thanked staff for the presentations and thanked the public for the comments that were submitted.

Commissioner Solomon thanked staff for a well-organized meeting. He spoke about the public facilities section of the City's website. He spoke about the Senior Advisory Board's concerns that the new West Hollywood Park facility will not include a kitchen.

Commissioner Torres thanked staff and Chair Polachek for a well-organized meeting.

Vice Chair Mason thanked staff and the Commission for a great meeting.

Chair Polachek thanked staff and field staff for their hard work.

14. ADJOURNMENT

The Public Facilities Commission meeting adjourned at 8:39 P.M. to its next Regular meeting, which will be held on Wednesday, July 14, 2021 at 6:30 P.M. via Teleconference.*

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Debbie Gonzalez
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Debbie Gonzalez, Recording Secretary

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Elaine Polachek
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Elaine Polachek, Chair