

**MINUTES
CITY OF WEST HOLLYWOOD
TRANSGENDER ADVISORY BOARD
WEDNESDAY, OCTOBER 7, 2020
6:00 P.M.**

***TELECONFERENCE MEETING**

1. **CALL TO ORDER** Chair Rostovsky called the meeting to order at 6:02pm.
2. **PLEDGE OF ALLEGIANCE** Chair Rostovsky led the pledge of allegiance.
3. **ROLL CALL**
PRESENT: **Member Deaton
Member De La Cruz
Member Johnson
Member Monroy
Member Samala
Member Sanchez Wen
Vice Chair Sanchez
Chair Rostovsky**

ABSENT: **Member Monroy**
4. **APPROVAL OF THE AGENDA**
ACTION: The Transgender Advisory Board approved the agenda of the October 7, 2020 meeting. **Motioned by Member Johnson, seconded by Member Samala.**
5. **APPROVAL OF MINUTES**
ACTION: The Transgender Advisory Board approved the minutes of the September 2, 2020 meeting. **Motioned by Member Wen, seconded by Member Johnson.**
6. **PUBLIC COMMENTS**
Konstatine Anthony, Burbank, CA spoke on homelessness in the City of Burbank, looking for resources to share with LGBT homeless residents.
7. **MEMBER COMMENTS**
Member Fairchild sent her condolences to Community grieving loss and attacks of Community members.

Member Wen requested to have the meeting adjourned in memory of 8 Community members who have passed since our last meeting. He also spoke on his attendance to a rally for a Community member who was attacked recently.

Member De La Cruz spoke on recent attack to Community member.

Chair Rostovsky spoke on the importance of the Board and the work it does for Community, especially during moments of grief like this.

8. NEW BUSINESS

8.A. 2021 TRANSGENDER ARTS INITIATIVE AND ONE CITY ONE PRIDE GRANT REVIEW

SUBJECT: The Transgender Advisory Board elected one representative to join the Performing Arts and Cultural Affairs Subcommittee of the Arts and Cultural Affairs Commission in making funding recommendations for the 2021 Transgender Arts Initiative Grant and One City One Pride Arts Grant applications to be forwarded to the Arts and Cultural Affairs Commission and City Council for approval.

ACTION: Elected Member Fairchild to represent the Transgender Advisory Board to join the Performing Arts and Cultural Affairs Subcommittee of the Arts and Cultural Affairs Commission.

Mike Che, Arts Coordinator, gave a presentation on the One City One Pride Trans Arts Initiative Grant and went over the role the Board member would play in this process.

Member Fairchild agreed to represent the Transgender Advisory Board.

9. UNFINISHED BUSINESS

9.A. Trans Can Work

SUBJECT: The Transgender Advisory Board received a follow up presentation by Drian Juarez from Trans Can Work.

ACTIONS: 1) Established a working group comprised of 2-3 TAB members and staff to develop a plan of action to promote the tool kit in the community at-large and with major employers; 2) Discussed additional promotional strategies for the toolkit, including the possibility of producing a moderated roundtable discussion; and 3) Made this event part of the Transgender Awareness Month's programming.

Motioned by Chair and seconded by Member Fairchild, noting a recusal from Vice Chair Sanchez.

Drian Juarez provided the Board with an update which included a preview of the packet that will be distributed. She shared the goal would be to mail out toolkits the last week of October.

Member Deaton, Chair Rostovsky and Vice Chair Sanchez (**conflict of interest**) agreed to serve on the subcommittee.

Staff was directed to coordinate with Communications to do a media advisory alert leading up to the event.

The Board agreed to make the roundtable discussion apart of Transgender Awareness Month.

9.B. Transgender Awareness Month

SUBJECT: The Board discussed potential virtual events to host during the month of November.

ACTION: Discussed programming options, including but not limited to, a virtual legislative update and empowering transgender people and allies, etc. **No action required.**

The Board agreed to have two events for Transgender Awareness Month – Roundtable Discussion and TDOR.

Board discussed moderated legislative updates beginning Jan 2021.

Chair requested members to share any November events they know of that are taking place as they come in.

9.C. Transgender Day of Remembrance (TDOR)

SUBJECT: The Transgender Advisory Board reviewed potential programming for TDOR.

ACTIONS: 1) Discussed and finalized rundown of event and its different components; 2) Discussed production issues such as management of the event, portions to be pre-recorded, etc.; and 3) Staff provided additional information regarding broadcasting capacity. **Non action required.**

Staff provided updates on finding a vendor to edit and produce virtual event.

The Board agreed the reading of names will be the name, age, what happened and where it happened of the victim.

Member Wen and Member Johnson highlighted the details of the reading of the names, to include the slides and reader side-by-side.

Member Fairchild spoke in favor of the entire production being pre-recorded.

Member Johnson expressed disappointment in the film editor budget.

Member Wen expressed disappointment in the film editor budget.

Member Wen proposed to reach out to the coordinators for the Visibility March for the slides they've already created.

Member Fairchild suggested the City host a casting call event so that Community can come out to pre-record the reading of the names.

Member Wen shared he is still available to get the slides for the reading of the names.

Member Johnson challenged the Board to reach out to Community for a Trans editor.

Staff reminded the Board of the timeframe we are working with to include a final date of 11/15.

Member Wen discussed a graphic artist budget.

Assistant City Manager, David Wilson, shared with the Board the resources that the City has on hand to assist with the needs for the production of TDOR event.

Member Johnson shared creating a guideline for the City's graphic artist to go by. Also, he asked about past recipients of the Arts Commission Trans Grant to be the editor.

Member Fairchild mentioned the importance of establishing a mock budget for all parts of the production.

Member Johnson provided a rundown of the general cost for production.

Chair Rostovsky stated the roles to be included in the budget – producer, editor, graphic designer, stipend for blessing and performer, coordinating video recorder for pre-recorded names, platform hosting, cost of wreath.

Staff shared the platform for TDOR is Zoom.

9.D. National Transgender Virtual/Visibility March

SUBJECT: The Transgender Advisory Board had a follow up discussion on the virtual march.

ACTION: Received and provided input. **No action required.**

Member Wen provided the Board with highlights from the Virtual March he attended.

10. ITEMS FROM THE STAFF

None.

11. PUBLIC COMMENT

None.

12. ITEMS FROM BOARD MEMBERS

Member Deaton thanked the Board and Staff for their work.

Member Wen reminded Community that the Census deadline has been extended and encouraged everyone to get out and vote.

Vice Chair Sanchez thanked the Board for their work in the Community and shared personal life updates.

Chair Rostovsky wished everyone a wonderful evening.

13. ADJOURNMENT

The Transgender Advisory Board adjourned to their next special meeting on Wednesday, October 21, 2020 at 6:00 PM via teleconference at 7:50pm.

Jacob Rostovsky
Transgender Advisory Board Chair

Hernan Molina
Staff Liaison

A copy of the audio recording of this meeting can be obtained from the City Clerk's Office upon request.

(Disclaimer: Staff records the meetings for the sole purpose of composing the official meeting minutes; therefore, the recordings are not of commercial quality.)