

**CITY COUNCIL
CITY OF WEST HOLLYWOOD
SPECIAL CLOSED SESSION AGENDA**

MONDAY, MAY 17, 2021

5:15 P.M.

TELECONFERENCE MEETING

PUBLIC PARTICIPATION

TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:

This option is to provide public comment on the **Closed Session Item(s) ONLY.**

Note: You must email mcrowder@weho.org to request to speak on the Closed Session Items indicated below, by no later than 4:00 p.m. on May 17, 2021. Please include your name, and the phone number from which you will be calling. Once you have submitted your request to speak to the City Clerk, you will be provided with the call-in number. Please call in at 5:25 p.m., and you will be given an opportunity to provide public comment on the Closed Session agenda items.

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**1. CONVENE IN OPEN SESSION**

**2. PUBLIC COMMENT ON THE CLOSED SESSION AGENDA**

**3. RECESS TO CLOSED SESSION**

**4. LITIGATION**

The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matters will prejudice the position of the City in existing and anticipated litigation:

**a. INITIATION OF LITIGATION: Gov't Code section 54956.9(d)(4)**

1. Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation.

Number of Potential Cases: One case

**5. Public Employment (§ 54957(b)(1))**

Title: City Manager

## COMPLETE AGENDA PACKETS ARE ON THE CITY'S WEBSITE

at [www.weho.org](http://www.weho.org)

Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection online at [www.weho.org](http://www.weho.org)

\*IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS), THE GOVERNOR OF CALIFORNIA HAS ORDERED ALL CALIFORNIANS TO STAY HOME AND AUTHORIZED PUBLIC MEETINGS TO TAKE PLACE VIA TELECONFERENCE.

### **PUBLIC PARTICIPATION**

#### **TO VIEW THE CITY COUNCIL MEETING:**

\*\*\*Please note that City's website ([www.weho.org/wehotv](http://www.weho.org/wehotv)) is the only official viewing platform for the City of West Hollywood's public meetings. To afford the public with a multitude of viewing options and in order to expand access to our public meetings, broadcasts are also available as a courtesy on local cable television and multiple streaming platforms. However, because they are a third party and operate independently from the City of West Hollywood, their reliability cannot be guaranteed. Broadcasts of public meetings can be found on Spectrum Cable Television's Channel 10 within West Hollywood's borders. Digital streaming platform viewers can easily find programming by searching for "WeHoTV" within the search functions of the following services. Android TV, Apple TV, Fire TV, Roku and YouTube.

If your video or audio device has buffering or streaming issues while accessing our LIVE feed, please access the meeting at the City's website [www.weho.org/wehotv](http://www.weho.org/wehotv) for updated information and troubleshooting tips for your device and visit [www.weho.org/councilagendas](http://www.weho.org/councilagendas) for information on how to participate by phone. If you are having difficulties connecting to the meeting you can also call (323) 848-3151.

#### **TO PARTICIPATE BY PROVIDING WRITTEN CORRESPONDENCE OR AN E-COMMENT:**

To better facilitate the remote meeting, members of the public who wish to comment on matters before the city council are strongly encouraged to submit written correspondence to [publiccomment@weho.org](mailto:publiccomment@weho.org) or submit an E-Comment using the form located at [www.weho.org/councilagendas](http://www.weho.org/councilagendas) by no later than 4:00 p.m. Council meeting day. *Note: Written Correspondence and E-Comments will not be read into the record during the City Council meeting; however, correspondence received by 4:00 p.m. will be forwarded to the City Council and posted on the City's website as part of the official meeting record.*

#### **TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:**

(Please note: This option is to provide public comment via phone ONLY. To view the meeting, please see information on how to view the meeting provided above.)

1. **You are strongly encouraged to e-mail [mcrowder@weho.org](mailto:mcrowder@weho.org) no later than 4:00 p.m. Council meeting day, to be added to the Public Speaker List for the meeting. Please include your name, the phone number from which you will be calling, and which item you would like to speak on.**
2. Dial-in 10 minutes prior to the start of the meeting (*the meeting begins at 6:00 p.m.*) **You will be placed on HOLD in the Virtual Meeting Room until it is your turn to speak.**
  - Dial-in #: 669-900-6833
  - Meeting I.D.: 991 7851 0143, then #

If you require special assistance to participate in this meeting, (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6409.

***Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).***

**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
AGENDA  
MONDAY, MAY 17, 2021  
REGULAR TELECONFERENCE MEETING**

**5:15 P.M. – SPECIAL CLOSED SESSION: See attached  
Special Closed Session Agenda**

**6:00 P.M. – CITY COUNCIL MEETING VIA TELECONFERENCE**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**REPORT OF CLOSED SESSION AGENDA:**

**APPROVAL OF AGENDA:**

**ADJOURNMENT MOTIONS:**

**PRESENTATIONS:**

- 1. PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

**1.A. PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

**1.B. PUBLIC COMMENTS, GENERAL INTEREST:**

**COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:** This portion of the meeting is set aside for general comments, announcements, requests of staff, subcommittee meeting reports, and/or other issues of concern from members of the City Council.

**CITY MANAGER'S REPORT:** This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

**FISCAL IMPACT ON CONSENT CALENDAR:**

**2. CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

**2.A. POSTING OF AGENDA:**

*SUBJECT: The agenda for the meeting of Monday, May 17, 2021 was posted at City Hall, Plummer Park, and the Sheriff's Station on Wednesday, May 12, 2021.*

RECOMMENDATION: Receive and file.

**2.B. APPROVAL OF MINUTES:**

*SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.*

RECOMMENDATION: Approve the minutes of May 3, 2021.

**2.C. APPROVAL OF DEMAND REGISTER NO. 887 [L. QUIJANO, C. CORRALES]:**

*SUBJECT: The City Council shall receive the Demand Register for period ending May 7, 2021 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.*

RECOMMENDATION: Approve Demand Register NO. 887 and adopt Resolution No. 21-5403, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 887."

**2.D. ADOPT ORDINANCE NO. 21-1152 (2ND READING) "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, ADOPTING ZONE TEXT AMENDMENT TO MODIFY DRIVEWAY WIDTH**

**REQUIREMENTS FOR RESIDENTIAL PROJECTS IN RESIDENTIAL ZONING DISTRICTS TO BE DETERMINED BASED ON THE NUMBER OF PARKING SPACES, CITYWIDE, IN WEST HOLLYWOOD, CALIFORNIA.” [M. CROWDER, A. POBLADOR]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 21-1152, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, ADOPTING ZONE TEXT AMENDMENT TO MODIFY DRIVEWAY WIDTH REQUIREMENTS FOR RESIDENTIAL PROJECTS IN RESIDENTIAL ZONING DISTRICTS TO BE DETERMINED BASED ON THE NUMBER OF PARKING SPACES, CITYWIDE, IN WEST HOLLYWOOD, CALIFORNIA.”*

*RECOMMENDATION: Waive further reading and adopt Ordinance 21-1152, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, ADOPTING ZONE TEXT AMENDMENT TO MODIFY DRIVEWAY WIDTH REQUIREMENTS FOR RESIDENTIAL PROJECTS IN RESIDENTIAL ZONING DISTRICTS TO BE DETERMINED BASED ON THE NUMBER OF PARKING SPACES, CITYWIDE, IN WEST HOLLYWOOD, CALIFORNIA.”*

**2.E. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [M. CROWDER, A. POBLADOR]:**

*SUBJECT: The City Council will receive Synopses from the Human Services Commission, Rent Stabilization Commission, Public Facilities Commission, Russian Advisory Board, and the Senior Advisory Board regarding actions taken at their recent meeting.*

*RECOMMENDATION: Receive and file.*

**2.F. TREASURER’S REPORT FOR MARCH 2021 [L. QUIJANO, C. CORRALES, K. BARENG, N. CORONADO]:**

*SUBJECT: The City Council will receive the Treasurer’s Reports for the month ended March 2021 pursuant to Section 53646 of the Government Code of the State of California.*

*RECOMMENDATION: Receive and file the March 2021 Treasurer’s Report.*

**2.G. THE HARLAND (702 N. DOHENY) LEASE-UP UPDATE [C. SCHROEDER, J. HOLUB, A. BARTLE]:**

*SUBJECT: The City Council will receive an update on the progress of the lease-up of the 12 inclusionary housing units located at 702 N. Doheny.*

*RECOMMENDATION: Receive and file.*

**2.H. 2021 ONE CITY ONE PRIDE UPDATE [L. BELSANTI, REBECCA EHEMANN, M. CHE]:**

*SUBJECT: The City Council will receive information on events, exhibitions, and activities taking place between May 22 - June 30, 2021 for the City’s One City One Pride LGBTQ Arts Festival.*

RECOMMENDATION: Receive and file the list of events, exhibitions, and activities for the City's 2021 One City One Pride LGBTQ Arts Festival.

**2.I. A RESOLUTION ESTABLISHING A LIVING WAGE RATE FOR FY 2021-22 OF \$13.91/HR WITH HEALTH BENEFITS CONTRIBUTIONS AND \$15.16/HR WITHOUT HEALTH BENEFITS CONTRIBUTIONS [L. QUIJANO, C. CORRALES, L. GRANADOS]:**

*SUBJECT: The City Council will consider adopting a resolution that will increase the Living Wage Rate for fiscal year 2021-22 by the Consumer Price Index. The increase will become effective on July 1, 2021.*

RECOMMENDATION: Adopt Resolution No. 21-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ESTABLISHING, PURSUANT TO WEST HOLLYWOOD MUNICIPAL CODE SECTION 3.20.040, A LIVING WAGE RATE FOR FY 2021-22 OF \$13.91/HR WITH HEALTH BENEFITS CONTRIBUTIONS OF AT LEAST \$1.25/HR AND \$15.16/HR WITHOUT HEALTH BENEFITS CONTRIBUTIONS OF AT LEAST \$1.25/HR."

**2.J. CONSOLIDATED AMENDMENT OF CITY CONTRACTORS [L. QUIJANO, C. CORRALES]:**

*SUBJECT: The Council will consider approving amendments to increase the contract values of existing agreements for vital services to ensure a seamless continuation of services by Divisions to be delivered during the City's response to the coronavirus (COVID-19) emergency.*

RECOMMENDATIONS: 1) Approve extending the term and revising the contract values as follows: a. Extend the agreement term of contracts in Attachment A to 6/30/2022 with a total increase of \$768,120 in contracted value, b. Extend the agreement term of contracts in Attachment B to 12/31/2023 with a total increase of \$192,400 in contracted value; and 2) Authorize the City Manager or designee to execute documents incident to the amendments to the agreements.

**2.K. AMENDMENT TO THE AGREEMENT FOR SERVICES WITH MAROON SOCIETY AND UPDATE ON THE 2021 HIV PREVENTION MONTH [C. SCHROEDER, D. GIUGNI, D. MURRAY]:**

*SUBJECT: The City Council will receive an update on activities leading to and planned for HIV Prevention Month and consider an amendment to the agreement with Maroon Society for HIV Zero Evaluation Services.*

RECOMMENDATIONS: 1) Receive an update on HIV Prevention Month; 2) Approve Amendment 5 to the agreement for services with Maroon Society; Increase by \$7,888 for a total not-to exceed amount of \$237,001 to provide HIV Zero Evaluation Services; and 3) Authorize the City Manager or designee to execute all documents incident to the agreement.

**2.L. AUTHORIZE ADDITIONAL EXPENDITURES FOR LEGAL SERVICES WITH THE TAO FIRM [L. LANGER, S. CAMPBELL, H. COLLINS]:**

*SUBJECT: The City Council will consider authorizing additional*

*expenditures for legal services as it relates to the West Hollywood Park Phase II Project.*

RECOMMENDATION: Approve an increase of \$415,000 to the amount of authorized expenditures for the existing Agreement with the Tao Firm for special legal services as it relates to the West Hollywood Park Phase II Project for a total not-to-exceed amount of \$1,015,000.

**2.M. “WEHO LIVE!” WEEKLY ONLINE MUSIC EXPERIENCE [L. HORVATH, L. BELSANTI, R. EHEMANN, J. TRIBBLE]:**

*SUBJECT: The City Council consider directing staff to develop 2021 “WeHo LIVE!,” a one-hour virtual music event on Friday Evenings featuring local musicians and DJs. The performance will be livestreamed on the performer’s social media channels.*

RECOMMENDATIONS: 1) Direct staff to coordinate “WeHo LIVE!” Program – a one-hour virtual music event featuring local musicians and DJs livestreamed on the performer’s social media channels; 2) Direct the Communications Department to utilize all appropriate communications tools to promote the “WeHo LIVE!” Program such as the City’s website and social media tools; and 3) Authorize the Director of Finance and Technology Services to allocate \$7,500 from budgeted funds in Fiscal Year 2020-21 in the Special Council Programs account number 100-1-01-00-531001 for costs associated with providing promotions and honorariums to the performers.

**3. PUBLIC HEARINGS: None.**

**4. UNFINISHED BUSINESS:**

**4.A. 2021-22 AFFORDABLE HOUSING IN-LIEU FEE UPDATE AND AMENDMENT TO THE MASTER FEE SCHEDULE [C. SCHROEDER, J. HOLUB, A. BARTLE, L. QUIJANO, A. RUIZ, C. DUNCAN]:**

*SUBJECT: The City Council will consider approval of a resolution updating the Affordable Housing In-Lieu Fee for Fiscal Year 2021-22 and amending the Master Fee Schedule.*

RECOMMENDATION: Adopt RESOLUTION NO. 21-\_\_\_\_\_ “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING THE MASTER FEE RESOLUTION (RESOLUTION NO. 21-5400) UPDATING THE AFFORDABLE HOUSING IN-LIEU FEE IN THE SCHEDULE OF FEES AND CHARGES FOR THE RENT STABILIZATION AND HOUSING DIVISION.”

**4.B. COMMISSION APPOINTMENTS AND RE-APPOINTMENTS [Y. QUARKER, M. CROWDER]:**

*SUBJECT: As a follow-up to the May 3, 2021 City Council meeting, the City Council will continue making appointments and re-appointments to the City’s Commissions.*

RECOMMENDATIONS: Make new appointments or re-appointments to City Commissions with terms ending February 28, 2023, as follows: 1) Mayor Horvath to make direct appointment to the following: a. Public Safety Commission; 2) Councilmember D'Amico to make direct appointments to the following: a. Public Facilities Commission, b. Public Safety Commission.

**5. NEW BUSINESS:**

**5.A. LEVY OF ANNUAL ASSESSMENT FOR SANTA MONICA BOULEVARD MAINTENANCE DISTRICT FISCAL YEAR 2021-2022 [P. AREVALO, J. JIMENEZ, T. WORDEN]:**

*SUBJECT: The City Council will consider adopting a resolution of intention for the proposed levy of assessments for the Santa Monica Boulevard Maintenance District (District) for fiscal year 2021-2022 which will provide for holiday decorations; and set a public hearing for June 7, 2021.*

RECOMMENDATION: Adopt Resolution Number 21 - \_\_\_\_\_, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING THE REPORT OF THE ENGINEER, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS WITHIN THE SANTA MONICA BOULEVARD MAINTENANCE DISTRICT FOR THE 2021-2022 FISCAL YEAR, AND SETTING A TIME AND PLACE FOR PUBLIC HEARING".

**5.B. CONSIDERATION OF THE ANNUAL REPORT OF THE SUNSET STRIP BUSINESS IMPROVEMENT DISTRICT AND ADOPTION OF A RESOLUTION OF INTENTION TO WAIVE AN ASSESSMENT FOR THE 2021-2022 FISCAL YEAR [P. AREVALO, J. JIMENEZ, T. WORDEN]:**

*SUBJECT: The City Council will not levy an assessment against businesses within the Sunset Strip Business Improvement District (District) for fiscal year (FY) 2021-22 and will defer the deadline for businesses to pay assessments for FY2020-21 to FY 2021-22.*

RECOMMENDATION: Adopt Resolution No. 21-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD NOT TO LEVY AN ASSESSMENT AGAINST BUSINESSES WITHIN THE SUNSET STRIP BUSINESS IMPROVEMENT DISTRICT FOR FISCAL YEAR 2021-22, AND DEFERRING THE DEADLINE TO PAY ASSESSMENTS FOR FY 2020-21 TO FY 2021-22."

**5.C. CONSIDERATION OF THE ANNUAL REPORT OF THE ADVISORY BOARD TO THE WEST HOLLYWOOD DESIGN DISTRICT, ADOPTION OF A RESOLUTION OF INTENTION TO LEVY AN ASSESSMENT FOR FISCAL YEAR (FY) 2021-22 , AND DEFERRAL OF DEADLINE TO PAY ASSESSMENTS FOR FY 20201-212 TO FY 2021-22 [P. AREVALO, J. JIMENEZ, T. WORDEN]:**

*SUBJECT: The City Council will initiate preliminary proceedings regarding the levy of an annual assessment against businesses within the West Hollywood Design District (District) for fiscal year 2021-22. Preliminary steps include the consideration of approval of the District annual report, adoption of a resolution of intention to levy an assessment for fiscal year 2021-22 and scheduling a public hearing for June 7, 2021. This Resolution also defers the collection of assessments for FY 2020-21 to FY 2021-22.*

RECOMMENDATIONS: 1) Adopt Resolution No. 21-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING THE ANNUAL REPORT OF THE ADVISORY BOARD TO THE WEST HOLLYWOOD DESIGN DISTRICT, DECLARING ITS INTENTION TO LEVY AN ASSESSMENT AGAINST BUSINESSES WITHIN THE WEST HOLLYWOOD DESIGN DISTRICT FOR FISCAL YEAR 2021-22, AND SETTING A TIME AND PLACE FOR PUBLIC HEARING"; and 2) Direct staff to notice a public hearing to be held on June 7, 2021 to hear protests or objections to the District's proposed assessment and activities for fiscal year 2021-22.

**5.D. PROGRAM TO ENCOURAGE PRIVATELY OWNED PUBLIC SPACE [S. SHYNE, L. MEISTER, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to initiate a Zone Text Amendment to develop a program to encourage privately owned public spaces – such as pocket parks or rooftop terrace spaces – in new residential, commercial, and mixed-use developments. These spaces would be owned and maintained by the private property owner but open to the public.*

RECOMMENDATIONS: 1) Direct staff to initiate a Zone Text Amendment to develop a program to encourage privately owned public spaces – such as pocket parts or rooftop terraces – in new residential, commercial, and mixed-use developments, which would be owned and maintained by the private property owner but open to the public; and 2) Present the proposed amendment to the Planning Commission for review prior to returning to City Council for final approval.

**5.E. EASTSIDE GATEWAY LIGHTING [J. ERICKSON, L. MEISTER, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider installing decorative lanterns across Santa Monica Boulevard on the eastside of West Hollywood.*

RECOMMENDATIONS: 1) Direct staff to issue a Request for Proposals (RFP) for the design and installation of decorative lanterns across Santa Monica Boulevard on the eastside of West Hollywood; and 2) Direct staff to return to City Council with the design options and proposed boundaries, as well as a recommendation to move forward with the construction contract based on the results of the RFP.

**EXCLUDED CONSENT CALENDAR:** Items removed from the Consent Calendar for separate discussion are considered at this time.

**6. LEGISLATIVE:** None.

**PUBLIC COMMENT:** This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

**COUNCILMEMBER COMMENTS:** Additional general comments, announcements, requests of staff and/or other issues of concern to Councilmembers are briefly presented at this time.

**ADJOURNMENT:** The City Council will adjourn to its next regular meeting, which will be on Monday, June 7, 2021 at 6:00 P.M. \*via teleconference.

| <b>UPCOMING MEETING SCHEDULE</b> |            |             |                     |                    |
|----------------------------------|------------|-------------|---------------------|--------------------|
| <b>Date</b>                      | <b>Day</b> | <b>Time</b> | <b>Meeting Type</b> | <b>Location</b>    |
| June 7                           | Monday     | 6:00 PM     | Regular Meeting     | Via Teleconference |
| June 21                          | Monday     | 6:00 PM     | Regular Meeting     | Via Teleconference |
| July 19                          | Monday     | 6:00 PM     | Regular Meeting     | Via Teleconference |
| August 2                         | Monday     | 6:00 PM     | Regular Meeting     | Via Teleconference |

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are available on-line at  
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**AFFIDAVIT OF POSTING**

State of California )  
County of Los Angeles )  
City of West Hollywood )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk, and that this document was posted on:

Date: May 12, 2021  
Signature: \\Alyssa T. Poblador\  
Office of the City Clerk