

**RENT STABILIZATION COMMISSION
CITY OF WEST HOLLYWOOD
THURSDAY, FEBRUARY 11, 2021
TELECONFERENCE**

MINUTES

1. **CALL TO ORDER:** Chair Topchian called the meeting to order at 7:02 p.m.
2. **PLEDGE OF ALLEGIANCE:** The Commission said the Pledge of Allegiance.
3. **ROLL CALL:** Rent Stabilization Commission Secretary Roger Vinalon Jr. took roll call.

PRESENT: Commissioner Robert Bergstein, Commissioner Garrett Charity, Commissioner Kimberly Copeland, Commissioner Josh Kurpies, Commissioner Richard Maggio, Vice Chair Karen O'Keefe, Chair Agassi Topchian

ALSO PRESENT: Acting Rent Stabilization and Housing Manager Jonathan Holub, Legal Counsel to the Commission John Natalizio, Director of Human Services and Rent Stabilization Christof Schroeder, and Rent Stabilization Commission Secretary Roger Vinalon Jr.

4. **APPROVAL OF AGENDA**

ACTION: Approve the agenda of February 11, 2021 as amended. **Motion by Commissioner Bergstein to approve the February 11, 2021 agenda as amended, seconded by Vice Chair O'Keefe and approved.**

5. **APPROVAL OF THE MINUTES**

ACTION: Approve the minutes of January 28, 2021 as amended. **Motion by Vice Chair O'Keefe, seconded by Commissioner Copeland and approved.**

6. **PUBLIC COMMENT:** None.

7. **MANAGER REPORT:** Acting Rent Stabilization and Housing Manager Jonathan Holub reviewed the look-ahead calendar and introduced Christof Schroeder, Director of Human Services and Rent Stabilization.

Mr. Schroeder greeted the Commission and provided a brief overview of his background with the City.

8. **COMMISSION COMMENTS:** Commissioner Kurpies congratulated Mr. Schroeder on his appointment.

9. APPEAL

A. D-4554 1209 N. Formosa Ave. Unit #4

Legal Counsel to the Commission provided a case summary and analysis of the appeal as provided in the staff report. Following deliberation, a motion was made by Commissioner Maggio to adopt Resolution RSC 21-591, affirming the Hearing Examiner's decision. The motion was seconded by Vice Chair O'Keefe and approved with a vote of 7-0.

10. UNFINISHED BUSINESS:

A. LETTER REGARDING BROKEN ELEVATORS

SUBJECT: Staff revised a letter outlining Commission's concerns regarding broken elevators after receiving Commissioner comments and recommendations.

Mr. Holub briefed the Commission on the updated draft letter.

Commissioner Kurpies asked if owners of properties with elevators could be notified of the meeting when the Commission discusses amending the Municipal Code to address inoperative elevators. Mr. Holub indicated the defined address data may not be available and compiling the data would delay the item.

Vice Chair O'Keefe recommended adding the Historic Preservation Commission as a recipient of the letter.

ACTION: Approve the letter and staff will present a final version for execution by the Chair on behalf of the Commission for submission to the City Council, with copies provided to the Human Services Commission, Disability Advisory Board, and Historic Preservation Commission. Motion by Commissioner Copeland, seconded by Vice Chair O'Keefe and approved with a vote of 7-0.

11. PUBLIC COMMENT: None.

12. COMMISSION COMMENTS: Commissioner Bergstein announced this might be his final meeting as member of the Commission. He expressed appreciation for the West Hollywood community, Councilmembers, City staff, and his fellow Commissioners.

The Commission commended Commissioner Bergstein and thanked him for his service.

13. STAFF COMMENTS: Mr. Holub congratulated Commissioner Bergstein and thanked him for his service.

Commissioner Bergstein recommended staff review the policy on offering an amnesty period to new property owners for the re-registration of long-time tenants.

Chair Topchian recommended a discussion regarding the validity of rent increases when no written notifications are issued. Mr. Holub indicated he would address the issue at a future meeting.

- 14. ADJOURNMENT:** The meeting was adjourned at 8:19 p.m. The next meeting of the Rent Stabilization Commission will be held at 7:00 p.m. on March 11, 2021 via Zoom conference.

These minutes were submitted by Roger Vinalon, Commission Secretary, and approved by a motion of the Rent Stabilization Commission on this 11th day of March 2021.

A copy of the audio recording of this meeting can be obtained from the City Clerk's office upon request. You may also view a video of this meeting at <http://www.weho.org/weho-tv/other-city-meetings>.

ATTEST:

DocuSigned by:

AGASSI TOPCHIAN

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Agassi Topchian, Chair



Roger Vinalon, Commission Secretary

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Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/12/2021 9:48:21 AM
Certified Delivered	Security Checked	3/12/2021 1:36:13 PM
Signing Complete	Security Checked	3/12/2021 1:37:46 PM
Completed	Security Checked	3/12/2021 1:37:46 PM

Payment Events	Status	Timestamps
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