

**CITY COUNCIL
CITY OF WEST HOLLYWOOD
CLOSED SESSION AGENDA**

**MONDAY, MARCH 15, 2021
5:30 P.M.**

TELECONFERENCE MEETING

PUBLIC PARTICIPATION

TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:

This option is to provide public comment on the **Closed Session Item(s) ONLY.**

Note: You must email mcrowder@weho.org to request to speak on the Closed Session Items indicated below, by no later than 4:00 p.m. on March 15, 2021. Please include your name, and the phone number from which you will be calling. Once you have submitted your request to speak to the City Clerk, you will be provided with the call-in number. Please call in at 5:30 pm, and you will be given an opportunity to provide public comment on the Closed Session agenda items.

~~~~~

- 1. CONVENE IN OPEN SESSION**
- 2. PUBLIC COMMENT ON THE CLOSED SESSION AGENDA**
- 3. RECESS TO CLOSED SESSION**
- 4. LITIGATION**

The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matters will prejudice the position of the City in existing and anticipated litigation:

**a. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION G.C.  
54956.9(d)(1)**

1. AINA, LLC, a California Limited Liability Company v. County of Los Angeles, Liza Frias, Gary Hirschtick, Zepur Chakmakian, City of West Hollywood, Jason Cosylion, Eric Barela, Does 1-100  
Los Angeles Superior Court Case No. 21SMCV00393

## COMPLETE AGENDA PACKETS ARE ON THE CITY'S WEBSITE

at [www.weho.org](http://www.weho.org)

Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection online at [www.weho.org](http://www.weho.org)

\*IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS), THE GOVERNOR OF CALIFORNIA HAS ORDERED ALL CALIFORNIANS TO STAY HOME AND AUTHORIZED PUBLIC MEETINGS TO TAKE PLACE VIA TELECONFERENCE.

### **PUBLIC PARTICIPATION**

#### ***TO VIEW THE CITY COUNCIL MEETING:***

\*\*\*Please note that City's website ([www.weho.org/wehotv](http://www.weho.org/wehotv)) is the only official viewing platform for the City of West Hollywood's public meetings. To afford the public with a multitude of viewing options and in order to expand access to our public meetings, broadcasts are also available as a courtesy on local cable television and multiple streaming platforms. However, because they are a third party and operate independently from the City of West Hollywood, their reliability cannot be guaranteed. Broadcasts of public meetings can be found on Spectrum Cable Television's Channel 10 within West Hollywood's borders. Digital streaming platform viewers can easily find programming by searching for "WeHoTV" within the search functions of the following services. Android TV, Apple TV, Fire TV, Roku and YouTube.

If your video or audio device has buffering or streaming issues while accessing our LIVE feed, please access the meeting at the City's website [www.weho.org/wehotv](http://www.weho.org/wehotv) for updated information and troubleshooting tips for your device and visit [www.weho.org/councilagendas](http://www.weho.org/councilagendas) for information on how to participate by phone. If you are having difficulties connecting to the meeting you can also call (323) 848-3151.

#### ***TO PARTICIATE BY PROVIDING AN E-COMMENT:***

To better facilitate the remote meeting, members of the public who wish to comment on matters before the city council are strongly encouraged to submit an E-Comment using the form located at [www.weho.org/councilagendas](http://www.weho.org/councilagendas) by no later than 4:00 p.m. Council meeting day. *Note: E-Comments will not be read into the record during the City Council meeting, however correspondence received by 4:00 p.m. will be forwarded to the City Council and posted on the City's website as part of the official meeting record.*

#### ***TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:***

*Please note: This option is to provide public comment via phone ONLY. To view the meeting, please see [information on how to view the meeting provided above.](#)*

1. You are strongly encouraged to Email [mcrowder@weho.org](mailto:mcrowder@weho.org) no later than 4:00 p.m. Council meeting day, to be added to the Public Speaker List for the meeting. Please include your name, the phone number from which you will be calling, and which item you would like to speak on.
2. Dial-in 10 minutes prior to the start of the meeting (*the meeting begins at 6:00 p.m.*) *You will be placed on HOLD in the Virtual Meeting Room until it is your turn to speak.*
  - Dial-in #: 669-900-6833
  - Meeting I.D.: 994 8957 7685, then #

If you require special assistance to participate in this meeting, (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6409.

***Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).***

**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
AGENDA  
MONDAY, MARCH 15, 2021  
REGULAR TELECONFERENCE MEETING**

**5:30 P.M. – CLOSED SESSION (see attached Closed Session agenda)**

**6:00 P.M. – CITY COUNCIL MEETING VIA TELECONFERENCE**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**REPORT OF CLOSED SESSION AGENDA:**

**APPROVAL OF AGENDA:**

**ADJOURNMENT MOTIONS:**

**PRESENTATIONS:**

- 1. PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

**1.A. PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

**1.B. PUBLIC COMMENTS, GENERAL INTEREST:  
COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:** This portion of the meeting is set aside for general comments, announcements, requests of staff, subcommittee meeting reports, and/or other issues of concern from members of the City Council.

**CITY MANAGER'S REPORT:** This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

**FISCAL IMPACT ON CONSENT CALENDAR:**

**2. CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

**2.A. POSTING OF AGENDA:**

*SUBJECT: The agenda for the meeting of Monday, March 15, 2021 was posted at City Hall, Plummer Park, and the Sheriff's Station on Wednesday, March 10, 2021.*

RECOMMENDATION: Receive and file.

**2.B. APPROVAL OF MINUTES:**

*SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.*

RECOMMENDATION: Approve the minutes of March 1, 2021.

**2.C. APPROVAL OF DEMAND REGISTER NO. 883 [L. QUIJANO, C. CORRALES]:**

*SUBJECT: The City Council shall receive the Demand Register for period ending March 5, 2021 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.*

RECOMMENDATION: Approve Demand Register NO. 883 and adopt Resolution No. 21-5379, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 883."

**2.D. ADOPT ORDINANCE NO. 21-1134 (2ND READING) "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD PROHIBITING SMOKING IN COMMON AREAS AND NEW UNITS AND EXISTING UNITS LOCATED IN MULTI-FAMILY DWELLINGS BY ADDING CHAPTER 7.10 (SMOKING IN MULTI-FAMILY DWELLINGS) TO TITLE 7 (HEALTH) OF THE WEST HOLLYWOOD MUNICIPAL CODE AND AMENDING**

**CHAPTER 1.08 (GENERAL PENALTY PROVISIONS) TO MAKE VIOLATIONS OF CHAPTER 7.10 SUBJECT TO ADMINISTRATIVE PENALTY PROCEDURES.” [M. CROWDER, A. POBLADOR]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 21-1134, “An Ordinance of the City of West Hollywood Prohibiting Smoking in Common Areas and New Units and Existing Units Located in Multi-Family Dwellings by Adding Chapter 7.10 (Smoking in Multi-Family Dwellings) to Title 7 (Health) of the West Hollywood Municipal Code and Amending Chapter 1.08 (General Penalty Provisions) to Make Violations of Chapter 7.10 Subject to Administrative Penalty Procedures,” or provide further direction to City staff.*

**RECOMMENDATION:** Waive further reading and adopt Ordinance 21-1134, “AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD PROHIBITING SMOKING IN COMMON AREAS AND NEW UNITS LOCATED IN MULTI-FAMILY DWELLINGS BY ADDING CHAPTER 7.10 (SMOKING IN MULTI-FAMILY DWELLINGS) TO TITLE 7 (HEALTH) OF THE WEST HOLLYWOOD MUNICIPAL CODE AND AMENDING CHAPTER 1.08 (GENERAL PENALTY PROVISIONS) TO MAKE VIOLATIONS OF CHAPTER 7.10 SUBJECT TO ADMINISTRATIVE PENALTY PROCEDURES.”

**2.E. ADOPT ORDINANCE NO. 21-1141 (2ND READING) “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ESTABLISHING PREMIUM PAY AND ASSOCIATED LABOR PROTECTIONS FOR GROCERY, DRUG RETAIL AND CERTAIN RETAIL WORKERS WORKING IN WEST HOLLYWOOD.” [M. CROWDER, A. POBLADOR]:**

*SUBJECT: The City Council will consider waiving further reading and adopt Ordinance No. 21-1141, “An Ordinance of the City Council of the City of West Hollywood Establishing Premium Pay and Associated Labor Protections for Grocery, Drug Retail and Certain Retail Workers Working in West Hollywood.”*

**RECOMMENDATION:** Waive further reading and adopt Ordinance 21-1141, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ESTABLISHING PREMIUM PAY AND ASSOCIATED LABOR PROTECTIONS FOR GROCERY, DRUG RETAIL AND CERTAIN RETAIL WORKERS WORKING IN WEST HOLLYWOOD.”

**2.F. ADOPT ORDINANCE NO. 21-1142 (2ND READING) “AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING PORTIONS OF TITLE 2, ARTICLE 1, SECTION 2.08 AND ARTICLE 4, SECTION 2.88 OF THE WEST HOLLYWOOD MUNICIPAL CODE.” [M. CROWDER, A. POBLADOR]:**

*SUBJECT: The City Council will consider waiving further reading and adopt Ordinance No. 21-1142, “An Ordinance of the City of West*

*Hollywood Amending Portions of Title 2, Article 1, Section 2.08 and Article 4, Section 2.88 of the West Hollywood Municipal Code.”*

RECOMMENDATION: Waive further reading and adopt Ordinance 21-1142, “AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING PORTIONS OF TITLE 2, ARTICLE 1, SECTION 2.08 AND ARTICLE 4, SECTION 2.88 OF THE WEST HOLLYWOOD MUNICIPAL CODE.”

**2.G. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will receive Synopses from the City’s Commissions and Advisory Boards on the actions taken at their recent meetings.*

RECOMMENDATION: Receive and file.

**2.H. TREASURER’S REPORT FOR JANUARY 2021 [L. QUIJANO, C. CORRALES, K. BARENG, N. CORONADO]:**

*SUBJECT: The City Council will receive the Treasurer’s Reports for the month ended January 2021 pursuant to Section 53646 of the Government Code of the State of California.*

RECOMMENDATION: Receive and file the January 2021 Treasurer’s Report.

**2.I. THE HARLAND (702 N. DOHENY) LEASE-UP UPDATE [C. SCHROEDER, J. HOLUB, A. BARTLE]:**

*SUBJECT: The City Council will receive an update on the progress of the lease-up of the 12 inclusionary housing units located at 702 N. Doheny.*

RECOMMENDATION: Receive and file.

**2.J. UPDATE TO CITY COUNCIL ON ANIMAL CARE AND CONTROL CONTRACT SERVICES [J. ROCCO, D. RIVAS, D. MICK]:**

*SUBJECT: The City Council will receive an update on an analysis of the costs and levels of service for animal care and control contract services provided by the Los Angeles County Department of Animal Care and Control and the City of Los Angeles Department of Animal Services.*

RECOMMENDATION: Receive and file.

**2.K. UPDATE ON DIGITAL AUDIO RECORDING OF CITY COMMISSION AND ADVISORY BOARD MEETINGS [Y. QUARKER, M. CROWDER, L. BELSANTI, J. SCHARE, B. WHITE, E. TSIPIS]:**

*SUBJECT: The City Council will receive an update on the digital audio recording of City Commission and Advisory Board meetings.*

RECOMMENDATION: Receive and file.

**2.L. AMENDMENT TO AGREEMENT WITH BET TZEDEK LEGAL SERVICES [C. SCHROEDER, D. GIUGNI, D. MURRAY, J. HOLUB]:**

*SUBJECT: The City Council will consider an amendment to the*

*agreement with Bet Tzedek Legal Services to continue the Eviction Prevention and Defense Program for an additional six months in order to provide services and legal representation to all West Hollywood tenants facing eviction proceedings.*

RECOMMENDATIONS: 1) Approve Amendment 5 to the agreement for services with Bet Tzedek Legal Services; Increase by \$29,184 for a total not-to-exceed amount of \$487,551 to provide legal representation to all tenants facing eviction through September 30, 2021; and 2) Authorize the City Manager or designee to execute all documents incident to the agreement.

**2.M. AMENDMENT NO. 1 TO THE PROPOSITION A DISCRETIONARY INCENTIVE GRANT PROGRAM MEMORANDUM OF UNDERSTANDING WITH LA METRO [C. SCHROEDER, D. GIUGNI, F. GOMEZ, D. NGUYEN]:**

*SUBJECT: The City Council will consider an amendment to the Memorandum of Understanding (MOU) with LA Metro related to the Proposition A Discretionary Incentive Program, which will allow the City to receive CARES Act equivalent supplemental funding to support the provision of transit services during the COVID-19 pandemic.*

RECOMMENDATIONS: 1) Approve Amendment No.1 to MOU No. 910000000PA5WHDAR with LA Metro; 2) Authorize the City Manager to execute the amendment to the MOU; and 3) Authorize the Director of Finance to accept the supplemental funding to continue to receive Proposition A Discretionary Incentive Program funds and to receive the one-time CARES Act equivalent supplemental funds of \$73,277, net of the pass through to Beverly Hills.

**2.N. AWARD AN AGREEMENT FOR SERVICES TO MAGNA CONSULTING & DESIGN FOR RULE 20B UTILITY UNDERGROUNDING PROJECTS ON ALMONT DRIVE AND LA PEER DRIVE [J. ROCCO, H. DEMITRI, J. GILMOUR]:**

*SUBJECT: The City Council will consider awarding an agreement for professional services to Magna Consulting & Design to perform utility undergrounding design services and construction inspections on Almont Dr and La Peer Dr between Melrose Ave and Santa Monica Blvd.*

RECOMMENDATIONS: 1) Approve an agreement for services with Magna Consulting & Design in the amount of \$131,966 for civil engineering design and construction management services; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.

**2.O. AWARD A CONSTRUCTION CONTRACT TO FS CONTRACTORS AND APPROVE AMENDMENT NO. 7 TO THE AGREEMENT FOR SERVICES WITH MICHAEL BAKER INTERNATIONAL FOR THE ANNUAL CDBG-FUNDED SIDEWALK REPAIR PROJECT [J. ROCCO, H. DEMITRI, M. SOLOGUB]:**

*SUBJECT: The City Council will consider the award of a construction contract to FS Contractors for CIP 2101 (84-01 & 84-02), Concrete Repair Program– Phase X, CDBG Project No. 602187-20 and also consider amending the agreement for services with Michael Baker International for construction management and inspection services to increase the not-to-exceed amount.*

RECOMMENDATIONS: 1) Approve a construction contract with FS Contractors Inc. in the amount of \$199, 525.00 for the construction of CIP 2101 (84-01 & 84-02), Concrete Repair Program – Phase X, CDBG Project No. 602187-20, and authorize the City Manager or designee to execute documents incident to the agreement; 2) Authorize the City Engineer to approve change orders to the construction agreement in an amount not to exceed 15 %, (\$29,928.75), of the total agreement amount; 3) Adopt Resolution No. 21-\_\_\_\_\_, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING THE DESIGN AND PLANS FOR THE CONSTRUCTION OF CIP 2101, CONCRETE REPAIR PROGRAM– PHASE X, CDBG PROJECT NO. 602187-20, PURSUANT TO GOVERNMENT CODE SECTION 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT;” 4) Make a finding that pursuant to the provisions of the California Environmental Quality Act (CEQA – Public Resources Code, Section 21084 et. Seq.), CIP 2101 (84-01 & 84-02), Concrete Repair Program– Phase X, CDBG Project No. 602187-20, meets the requirements for a categorical exemption in compliance with Article 19, Section 15301, (Class 1 – Existing Facilities); and 5) Approve Amendment No. 7 to the agreement for services with Michael Baker International to increase the amount of the agreement by \$35,000.00 for a total not-to-exceed amount of \$476,076.83 to provide construction management and inspection services and authorize the City Manager or designee to execute documents incident to the agreement.

**2.P. ASSIGNMENT AGREEMENTS BETWEEN THE CITIES OF LAKEWOOD AND WALNUT AND THE CITY OF WEST HOLLYWOOD FOR THE EXCHANGE OF PROPOSITION A LOCAL RETURN FUNDS [L. QUIJANO, A. RUIZ, C. SCHROEDER, D. GIUGNI, L. ISENBERG, F. GOMEZ]:**

*SUBJECT: The City Council will consider General Fund trade agreements for Prop A Local Return Funds with the City of Lakewood and the City of Walnut.*

RECOMMENDATIONS: 1) Approve an Assignment Agreement for Proposition A local return fund exchange with the City of Lakewood for \$700,000 in City of West Hollywood General Fund dollars in exchange for \$1,000,000 in City of Lakewood Proposition A funds and authorize the City Manager to execute documents incident to the Agreement; 2) Approve an Assignment Agreement for Proposition A local return fund exchange with the City of Walnut for \$140,000 in City of West Hollywood General Fund dollars in exchange for \$200,000 in City of Walnut Proposition A funds and

authorize the City Manager to execute documents incident to the Agreement; 3) Authorize the Director of Finance and Technology Services to allocate \$840,00 from reserves committed for Proposition A purchases in the General Fund, to the Expenditure for Traded Funds account (100-1-03-31-531016).

**2.Q. SUPPORT OF THE ADVOCACY TRAINING PROJECT OF THE NATIONAL COUNCIL OF JEWISH WOMEN|LOS ANGELES [C. SCHROEDER, C. PLANCK, L. FOOKS, J. IVANOVA]:**

*SUBJECT: The City Council will consider supporting the Advocacy Training Project of the National Council of Jewish Women|Los Angeles.*

*RECOMMENDATIONS: 1) Approve support of the Advocacy Training Project of the National Council of Jewish Women|Los Angeles; 2) Authorize payment of \$1,000 in financial support fee; 3) Authorize the use of the City's name and logo on invitations, programs, and other collateral materials; and 4) Authorize the City Manager to execute the financial support agreement and any other documents related to this event.*

**2.R. ANNUAL COMMEMORATION OF RUTH BADER GINSBURG DAY IN WEST HOLLYWOOD [C. SCHROEDER, C. PLANCK, L. FOOKS, J. IVANOVA]:**

*SUBJECT: The City Council will consider approving an annual commemoration of the birthday of the late United States Supreme Court Justice Ruth Bader Ginsburg.*

*RECOMMENDATIONS: 1) Approve the annual commemoration of the late United States Supreme Court Justice Ruth Bader Ginsburg's birthday as "Ruth Bader Ginsburg Day" and direct the appropriate City staff and the Women's Advisory Board to incorporate the commemoration into the City's annual celebration of National Women's History Month; and 2) Direct the Communications Department to utilize all appropriate communications tools to promote the City's annual commemoration of "Ruth Bader Ginsburg Day" via social media platforms and distribution of information.*

**2.S. PET RENT AND PET DEPOSIT REQUIREMENTS IN THE MUNICIPAL CODE [J. ERICKSON, L. HORVATH, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff and the City Attorney to evaluate the City's Municipal Code and California state law to determine if the City can prohibit landlords from requiring pet rents and/or additional security deposits for pets.*

*RECOMMENDATIONS: 1) Direct staff and the City Attorney to evaluate the City's Municipal Code and California state law to determine if the City can prohibit landlords from requiring pet rents and/or additional security deposits for pets; 2) Direct staff, as part of this direction, to develop sample language to be included in lease agreements that outlines the pet rent and pet security deposit requirements and allowances under the rent stabilization ordinance; and 3) Present the findings and recommendations*

to the Rent Stabilization Commission before returning to City Council for further consideration.

**2.T. SPONSORSHIP OF PANEL DISCUSSION OF THE FILM BREAKING FAST AS PART OF THE HUMAN RIGHTS SPEAKERS SERIES [J. ERICKSON, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider sponsoring a virtual panel discussion of the film Breaking Fast and the intersection of religion, sexuality, and identity as part of the Human Rights Speakers Series.*

**RECOMMENDATIONS:** 1) Approve the sponsorship of a Human Rights Speakers Series virtual panel discussion of the film Breaking Fast and the intersection of religion, sexuality, and identity; 2) Authorize the use of the City name and logo on invitations, programs, and other materials; and 3) Direct the Communications Department to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website, a press release, and social media tools.

**2.U. RESOLUTION IN SUPPORT OF A STATE AUDIT INTO ALLEGATIONS OF ABUSE AT METROPOLITAN WATER DISTRICT [L. MEISTER, S. SHYNE, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider adopting a resolution in support of an independent audit by California's State Auditor to investigate any wrongdoing within or by the Metropolitan Water District in light of reports of harassment, sexual harassment, and retaliation.*

**RECOMMENDATIONS:** 1) Approve Resolution No. 21-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN SUPPORT OF A STATE AUDIT INTO ALLEGATIONS OF ABUSE AT THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA;" and 2) Direct the Community and Legislative Affairs Division to send copies of the adopted resolution to Governor Gavin Newsom, State Senator Ben Allen, State Assemblymember Richard Bloom, California State Auditor Elaine M. Howle, and other parties as appropriate.

**2.V. RESOLUTION RECOGNIZING THE CULTURAL AND HISTORICAL SIGNIFICANCE OF NOROOZ [S. SHYNE, L. MEISTER, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider adopting a resolution recognizing the cultural and historical significance of Norooz, the Persian New Year celebration.*

**RECOMMENDATION:** Adopt Resolution No. 21-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD RECOGNIZING NOROOZ, THE PERSIAN NEW YEAR CELEBRATION."

**2.W. RESOLUTION CONDEMNING THE HUMAN RIGHTS VIOLATIONS AGAINST THE UYGHUR PEOPLE [L. HORVATH, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider adopting a resolution condemning the human rights violations against the Uyghur people in China's Xinjiang Uyghur Autonomous Region. The City Council will also direct staff to evaluate the City's contracting process to determine how the City can ensure deliverable goods purchased by the City and its vendors are fully forced labor free.*

RECOMMENDATIONS: 1) Approve Resolution No. 21-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD CONDEMNING THE HUMAN RIGHTS VIOLATIONS AGAINST THE UYGHUR PEOPLE IN CHINA'S XINJIANG UYGHUR AUTONOMOUS REGION AND SUPPORTING THE CALL TO ACTION FOR CLOTHING BRANDS TO CUT TIES WITH SUPPLIERS IMPLICATED IN UYGHUR FORCED LABOR;" 2) Direct the Community and Legislative Affairs Division to send copies of the adopted resolution to President Joe Biden, Senators Dianne Feinstein and Alex Padilla, Representative Adam Schiff, and other parties as appropriate; 3) Direct staff to evaluate the City's contracting process to determine how the City can ensure deliverable goods purchased by the City and its vendors are fully forced labor free; and 4) Return to City Council with staff's findings and recommendations.

**2.X. APPOINTMENT OF CITY ATTORNEY [P. AREVALO, Y. QUARKER]:**

*SUBJECT: The City Council will acknowledge with gratitude Michael Jenkins for his over thirty-six years of service to the City as City Attorney, and appoint Lauren Langer of Best Best & Krieger, LLP (BB&K) to serve as City Attorney, under the City's existing contract with BB&K.*

RECOMMENDATIONS: 1) Acknowledge with gratitude Michael Jenkins for his over thirty-six years of distinguished service to the City as City Attorney; 2) Adopt Resolution No 21-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPOINTING LAUREN LANGER AS CITY ATTORNEY"; and 3) Authorize the City Manager to execute any documents necessary implement the appointment.

**2.Y. AN EXECUTIVE ORDER OF THE CITY MANAGER/DIRECTOR OF EMERGENCY SERVICES OF THE CITY OF WEST HOLLYWOOD IMPLEMENTING EMERGENCY MEASURES THROUGH THE COVID-19 CRISIS, RELATED TO AUTHORIZING A FIFTH ROUND OF MONTHLY FINANCIAL ASSISTANCE TO ELIGIBLE RENTERS IMPACTED BY COVID-19 [P. AREVALO, D. WILSON, L. LANGER, Y. QUARKER, M. CROWDER, C. SCHROEDER, D. GIUGNI]:**

*SUBJECT: The City Council will consider adopting a Resolution ratifying City Manager/Director of Emergency Services Order No. 2021-2 authorizing a fifth round of monthly financial assistance to eligible renters impacted by COVID-19.*

RECOMMENDATION: Adopt Resolution No. 21-\_\_\_\_\_,  
“RESOLUTION OF THE CITY OF WEST HOLLYWOOD RATIFYING  
EMERGENCY MEASURES TO PREVENT THE SPREAD OF COVID-19.”

**3. PUBLIC HEARINGS:**

**3.A. ZONE TEXT AMENDMENT TO ALLOW ON-SITE ALCOHOLIC BEVERAGE SERVICE FOR BEER, WINE AND LIQUOR IN THE R3C-C ZONE DISTRICT, IN THE CITY OF WEST HOLLYWOOD [J. KEHO, R. DIMOND]:**

*SUBJECT: The City Council will hold a public hearing to consider an amendment to the Zoning Ordinance to allow the sale of beer, wine, and alcohol for on-site consumption with a minor conditional use permit in the R3C-C zone district. The purpose of this Zone Text Amendment is to allow businesses that are already permitted to be in the R3C-C Zone District to serve alcohol, as they were allowed prior to rezoning in 2017.*

RECOMMENDATION: Staff recommends the City Council hold a public hearing, listen to all pertinent testimony, and introduce the following Ordinance on first reading: ORDINANCE 21-\_\_\_\_\_: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, APPROVING A ZONE TEXT AMENDMENT, TO ALLOW ON-SITE ALCOHOLIC BEVERAGE SERVICE FOR BEER, WINE AND LIQUOR, AT RESTAURANTS IN THE R3C-C ZONE DISTRICT, WEST HOLLYWOOD, CALIFORNIA.

**3.B. ZONE TEXT AMENDMENT TO AMEND REGULATIONS FOR DRIVEWAY GRADE STANDARDS FOR SOLID WASTE TO MATCH ALLOWABLE DRIVEWAY GRADE MAXIMUMS, CITYWIDE, IN THE CITY OF WEST HOLLYWOOD [J. KEHO, R. DIMOND]:**

*SUBJECT: The City Council will hold a public hearing to consider an amendment to the Zoning Ordinance to increase allowable driveway grade for trash storage from 15% to 20% to align with allowable driveway grade for multi-family buildings.*

RECOMMENDATION: Staff recommends the City Council hold a public hearing, listen to all pertinent testimony, and introduce the following Ordinance on first reading: ORDINANCE 21-\_\_\_\_\_: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, APPROVING AMENDMENTS TO TITLE 19, ZONING ORDINANCE, TO MODIFY DRIVEWAY GRADE REQUIREMENTS FOR ACCESS TO SOLID WASTE STORAGE LOCATIONS FROM 15% TO 20%, AS ALREADY PERMITTED BY OFF STREET PARKING AND LOADING STANDARDS, CITYWIDE, WEST HOLLYWOOD, CALIFORNIA.

**3.C. ZONE TEXT AMENDMENT TO AMEND REGULATIONS TO REQUIRE NO NET LOSS OF HOUSING IN THE R2 DISTRICT, IN THE CITY OF WEST HOLLYWOOD [J. KEHO, R. DIMOND, B. ECK]:**

*SUBJECT: The City Council will hold a public hearing to consider an amendment to the Zoning Ordinance to affirm that there shall be no net loss of housing units in the City's R2 zone to align with the R3 and R4 zones and recently adopted state law.*

RECOMMENDATION: Staff recommends the City Council hold a public hearing, listen to all pertinent testimony, and introduce the following Ordinance on first reading: ORDINANCE 21-\_\_\_\_\_: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, APPROVING AMENDMENTS TO TITLE 19, ZONING ORDINANCE, TO AFFIRM THERE SHALL NO NET LOSS OF HOUSING UNITS IN THE R2 ZONE, IN THE CITY OF WEST HOLLYWOOD, CALIFORNIA.

**4. UNFINISHED BUSINESS:**

**4.A. EXTENSION OF COMMERCIAL EVICTION MORATORIUM AND EXTENSION OF LIMITED GROUNDS TO EVICT RESIDENTIAL TENANTS [P. AREVALO, L. LANGER, J. JIMENEZ, T. WORDEN, C. SCHROEDER, J. HOLUB, Y. SPITERI]:**

*SUBJECT: The City Council will consider adopting the proposed Urgency Ordinance to extend the commercial eviction moratorium and the limited grounds to evict residential tenants through June 30, 2021.*

RECOMMENDATIONS: Adopt Urgency Ordinance 21-\_\_\_\_ U: AN URGENCY ORDINANCE OF THE CITY OF WEST HOLLYWOOD EXTENDING THE TEMPORARY MORATORIUM ON COMMERCIAL EVICTIONS AND THE LIMITED GROUNDS TO EVICT RESIDENTIAL TENANTS AND SETTING FORTH THE FACTS CONSTITUTING SUCH URGENCY. Adoption of an Urgency Ordinance requires a 4/5 vote of the City Council.

**4.B. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD OPPOSING THE SALE, PURCHASE, AND USE OF PESTICIDES CONTAINING GLYPHOSATE IN WEST HOLLYWOOD [J. ROCCO, D. RIVAS, P. PORTWOOD, L. BELSANTI, J. SCHARE, M. JENKINS, L. LANGER]:**

*SUBJECT: The City Council will consider adopting a resolution to urge West Hollywood businesses to cease selling and using pesticides containing glyphosate and local property owners to cease purchasing and using pesticides containing glyphosate on their properties.*

RECOMMENDATIONS: 1) Approve Resolution No. 21-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD OPPOSING THE SALE, PURCHASE, AND USE OF PESTICIDES CONTAINING GLYPHOSATE IN WEST HOLLYWOOD;" and 2) Direct the Communications Department to utilize all appropriate

communication tools to promote this effort including, but not limited to, the City's website and social media tools.

**4.C. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA, DECLARING THAT THE CITY DOES NOT TARGET SPECIFIED SEX WORK RELATED OFFENSES [L. LANGER, K. COOK, J. JIMENEZ, D. RIVAS]:**

*SUBJECT: The City Council will consider adopting a Resolution declaring that the City of West Hollywood will make enforcement of sex work related offenses a low priority.*

RECOMMENDATION: Adopt Resolution No. 21-\_\_\_\_\_ "RESOLUTION OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA DECLARING THAT THE CITY DOES NOT TARGET SPECIFIED SEX WORK RELATED OFFENSES."

**4.D. APPOINTMENT OF MEMBERS AND SELECTION OF FACILITATOR FOR SOCIAL JUSTICE TASK FORCE [J. LEONARD, A. LOVANO, J. DUCKWORTH, Y. QUARKER, M. CROWDER, A. POBLADOR]:**

*SUBJECT: The City Council will consider making appointments to the Social Justice Task Force and will receive an update from staff, including the selection of a facilitator for the Task Force.*

RECOMMENDATIONS: 1) Each Councilmember to make one (1) direct appointment to the Social Justice Task Force; 2) The City Council will make four (4) at-large appointments to the Social Justice Task Force; 3) Confirm staff's selection of Diane Burbie, with the Aspire Group, to act as a facilitator for the Social Justice Task Force; and 4) Authorize the Director of Finance & Technology Services to allocate \$15,000 from budgeted funds in the Special Council Programs account number 100-1-01-00-531003 for costs associated with the task force facilitator.

**5. NEW BUSINESS:**

**5.A. REQUEST FOR FINANCING COMMITMENT AND AUTHORIZATION TO ISSUE LOAN FROM THE AFFORDABLE HOUSING TRUST FUND IN THE AMOUNT OF \$4,895,000 FOR ACQUISITION OF 1201 & 1207 NORTH DETROIT STREET FOR AFFORDABLE HOUSING [C. SCHROEDER, J. HOLUB, A. BARTLE, O. DELGADO, B. LEAGUE]:**

*SUBJECT: The City Council will consider issuing a commitment letter and loan from the Affordable Housing Trust Fund to EAH Housing, a non-profit housing operator, in the amount of \$4,895,000 for acquisition of 1201 & 1207 N. Detroit Street for the development of affordable housing.*

RECOMMENDATIONS: 1) Authorize the City Manager to sign a commitment letter in substantially the form attached, pledging \$4,895,000 in acquisition financing for the real properties 1201 & 1207 N. Detroit Street for affordable housing; 2) Authorize the Director of Finance and Technology Services to allocate \$4,895,000 from unallocated reserves in the Affordable Housing Trust Fund to 216-3-05-62-537015 for the

purposes of funding the loan; and 3) Authorize the City Manager or designee to execute all documents incident to the agreement.

**5.B. AGREEMENT FOR SERVICES WITH THE COALITION FOR ECONOMIC SURVIVAL TO PROVIDE EMERGENCY OUTREACH AND LEGAL ASSISTANCE FOR TENANTS [C. SCHROEDER, J. HOLUB, Y. SPITERI, D. GIUGNI, D. MURRAY]:**

*SUBJECT: The City Council will consider approving an agreement for services with the Coalition for Economic Survival to provide eviction prevention emergency proactive educational outreach, twice weekly legal clinics, and legal assistance to all West Hollywood tenants.*

**RECOMMENDATIONS:** 1) Approve the agreement for services with the Coalition for Economic Survival for a total not-to-exceed amount of \$60,000 to provide legal assistance to West Hollywood tenants facing eviction through March 31, 2022; 2) Authorize the City Manager or designee to execute all documents incident to the agreement; and 3) Authorize the Director of Finance & Technology Services to allocate \$60,000 from General Fund Reserves dedicated to Emergency Contingencies to account 100-3-05-62-531037 for emergency legal assistance and related services.

**5.C. PROTECTING INTEGRITY OF RESIDENTIALLY ZONED PARCELS – REPLACEMENT OF RESIDENTIAL UNITS [L. MEISTER, S. SHYNE, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to initiate a Zone Text Amendment to prohibit the development of new or expanded non-residential projects on residentially zoned parcels unless the project replaces any demolished residential units with at least the same number of residential units or pays an in-lieu fee equal to the cost of construction of the same number of residential units of equal size, which would be allocated to the Affordable Housing Trust Fund. Additionally, if the application for a new non-residential project is submitted for a parcel where residential units had already been demolished, then, the number and size of residential units or the required in-lieu fee should be based on what could be built according to the Zoning Code.*

**RECOMMENDATIONS:** 1) Direct staff to initiate a Zone Text Amendment to prohibit the development of new or expanded non-residential projects on residentially zoned parcels unless the project replaces any demolished residential units with at least the same number of residential units or pays an in-lieu fee equal to the cost of construction of the same number of residential units of equal size, which would be allocated to the Affordable Housing Trust Fund. If the residential units have already been demolished, then, the number and size of residential units or the required in-lieu fee should be based on what could be built according to the Zoning Code; and 2) Present the proposed amendment to the Planning Commission for review prior to returning to City Council for final approval.

**5.D. DISCUSSION REGARDING THE MAKEUP AND PURVIEW OF THE LESBIAN AND GAY ADVISORY BOARD [J. ERICKSON, S. SHYNE, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to incorporate into the Lesbian and Gay Advisory Board's work plan a discussion of the Board's name, makeup, and purview and return to City Council with recommendations.*

RECOMMENDATIONS: 1) Direct staff to work with the Lesbian and Gay Advisory Board to incorporate into its work plan a discussion of the Board's name, makeup, and purview to be more inclusive to the LGBTQIA+ community; and 2) Return to City Council with recommendations for further consideration.

**5.E. UPDATES TO THE CODE OF CONDUCT FOR ELECTED AND APPOINTED OFFICIALS [P. AREVALO, L. LANGER, Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will consider amendments to the Code of Conduct for Elected and Appointed Officials to update and clarify responsibilities of sworn public officials (members of the City Council and its subsidiary Commissions and Advisory Boards).*

RECOMMENDATION: Staff recommends that the City Council adopts the revised Code of Conduct for Elected and Appointed Officials attached to this report, and direct the additional recommended training and website enhancements, or provide additional direction on the topics discussed in this report.

**EXCLUDED CONSENT CALENDAR:** Items removed from the Consent Calendar for separate discussion are considered at this time.

**6. LEGISLATIVE:** None.

**PUBLIC COMMENT:** This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

**COUNCILMEMBER COMMENTS:** Additional general comments, announcements, requests of staff and/or other issues of concern to Councilmembers are briefly presented at this time.

**ADJOURNMENT:** The City Council will adjourn to its next regular meeting, which will be on Monday, April 5, 2021 at 6:00 P.M. \*via teleconference.

| <b>UPCOMING MEETING SCHEDULE</b> |            |             |                     |                 |
|----------------------------------|------------|-------------|---------------------|-----------------|
| <b>Date</b>                      | <b>Day</b> | <b>Time</b> | <b>Meeting Type</b> | <b>Location</b> |
| April 5                          | Monday     | 6:00 PM     | Regular Meeting     | Via             |

|          |        |         |                 |                       |
|----------|--------|---------|-----------------|-----------------------|
|          |        |         |                 | Teleconference        |
| April 19 | Monday | 6:00 PM | Regular Meeting | Via<br>Teleconference |
| May 3    | Monday | 6:00 PM | Regular Meeting | Via<br>Teleconference |
| May 17   | Monday | 6:00 PM | Regular Meeting | Via<br>Teleconference |

**City Council Agendas and Staff Reports  
are available on-line at**

**[www.weho.org](http://www.weho.org)**

AFFIDAVIT OF POSTING

State of California )  
County of Los Angeles )  
City of West Hollywood )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: March 12, 2021

Signature:           *Melissa Crowder*          

Acting City Clerk