

CITY COUNCIL
CITY OF WEST HOLLYWOOD
CLOSED SESSION AGENDA

MONDAY, FEBRUARY 1, 2021

5:30 P.M.

TELECONFERENCE MEETING

PUBLIC PARTICIPATION

TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:

This option is to provide public comment on the Closed Session Item(s) ONLY.

Note: You must Email mcrowder@weho.org to request to speak on the Closed Session Items indicated below, by no later than 4:00 p.m. on February 1, 2021. Please include your name, and the phone number from which you will be calling. Once you have submitted your request to speak to the City Clerk, you will be provided with the call-in number. Please call in at 5:30 pm, and you will be given an opportunity to provide public comment on the Closed Session agenda items.

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**1. CONVENE IN OPEN SESSION**

**2. PUBLIC COMMENT ON THE CLOSED SESSION AGENDA**

**3. RECESS TO CLOSED SESSION**

**4. LITIGATION**

The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matters will prejudice the position of the City in existing and anticipated litigation:

**a. INITIATION OF LITIGATION: Gov't Code section 54956.9(d)(4)**

1. Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation.

Number of Potential Cases: One case

**COMPLETE AGENDA PACKETS ARE ON THE CITY'S WEBSITE  
at [www.weho.org](http://www.weho.org)**

Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection online at [www.weho.org](http://www.weho.org)

\*IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS), THE GOVERNOR OF CALIFORNIA HAS ORDERED ALL CALIFORNIANS TO STAY HOME AND AUTHORIZED PUBLIC MEETINGS TO TAKE PLACE VIA TELECONFERENCE.

**PUBLIC PARTICIPATION**

***TO VIEW THE CITY COUNCIL MEETING:***

\*\*\*Please note that City's website ([www.weho.org/wehotv](http://www.weho.org/wehotv)) is the only official viewing platform for the City of West Hollywood's public meetings. To afford the public with a multitude of viewing options and in order to expand access to our public meetings, broadcasts are also available as a courtesy on local cable television and multiple streaming platforms. However, because they are a third party and operate independently from the City of West Hollywood, their reliability cannot be guaranteed. Broadcasts of public meetings can be found on Spectrum Cable Television's Channel 10 within West Hollywood's borders. Digital streaming platform viewers can easily find programming by searching for "WeHoTV" within the search functions of the following services. Android TV, Apple TV, Fire TV, Roku and YouTube.

**If your video or audio device has buffering or streaming issues while accessing our LIVE feed, please access the meeting at the City's website [www.weho.org/wehotv](http://www.weho.org/wehotv) for updated information and troubleshooting tips for your device and visit [www.weho.org/councilagendas](http://www.weho.org/councilagendas) for information on how to participate by phone. If you are having difficulties connecting to the meeting you can also call (323) 848-3151.**

***TO PARTICIATE BY PROVIDING AN E-COMMENT:***

To better facilitate the remote meeting, members of the public who wish to comment on matters before the city council are strongly encouraged to submit an E-Comment using the form located at [www.weho.org/councilagendas](http://www.weho.org/councilagendas) by no later than 4:00 p.m. Council meeting day. *Note: E-Comments received by 4:00 p.m. will be forwarded to the City Council and posted on the City's website as part of the official meeting record.*

***TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:***

*Please note: This option is to provide public comment via phone ONLY. To view the meeting, please see information on how to view the meeting provided above.*

- 1. You are strongly encouraged to Email [mcrowder@weho.org](mailto:mcrowder@weho.org) no later than 4:00 p.m. Council meeting day, to be added to the Public Speaker List for the meeting. Please include your name, the phone number from which you will be calling, and which item you would like to speak on.**
- 2. Dial-in 10 minutes prior to the start of the meeting (*the meeting begins at 6:00 p.m.*) You will be placed on HOLD in the Virtual Meeting Room until it is your turn to speak.**
  - Dial-in #: 669-900-6833
  - Meeting I.D.: 943 8398 2559, then #

If you require special assistance to participate in this meeting, (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6409.

**Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).**

**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
AGENDA  
(REVISED 1/28/21)  
MONDAY, FEBRUARY 1, 2021  
REGULAR TELECONFERENCE MEETING**

**5:30 P.M. - CLOSED SESSION: See attached Closed Session Agenda**

**6:00 P.M. – CITY COUNCIL MEETING VIA TELECONFERENCE**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**REPORT OF CLOSED SESSION AGENDA:**

**APPROVAL OF AGENDA:**

**ADJOURNMENT MOTIONS:**

**PRESENTATIONS:**

- 1. PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.
- 1.A. PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

**1.B. PUBLIC COMMENTS, GENERAL INTEREST:**

**COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:** This portion of the meeting is set aside for general comments, announcements, requests of staff, subcommittee meeting reports, and/or other issues of concern from members of the City Council.

**CITY MANAGER'S REPORT:** This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

**FISCAL IMPACT ON CONSENT CALENDAR:**

**2. CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

**2.A. POSTING OF AGENDA:**

*SUBJECT: The agenda for the meeting of Monday, February 1, 2021 was posted at City Hall, Plummer Park, and the Sheriff's Station on Wednesday, January 27, 2021.*

RECOMMENDATION: Receive and file.

**2.B. APPROVAL OF MINUTES:**

*SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.*

RECOMMENDATION: Approve the minutes of January 19, 2021.

**2.C. APPROVAL OF DEMAND REGISTER NO. 880 [L. QUIJANO, C. CORRALES]:**

*SUBJECT: The City Council shall receive the Demand Register for period ending January 22, 2021 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.*

RECOMMENDATION: Approve Demand Register NO. 880 and adopt Resolution No.21-5368, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 880."

**2.D. ADOPT ORDINANCE NO. 20-1132 (2ND READING) "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING CHAPTER 10.04, TRAFFIC CODE, WEST HOLLYWOOD MUNICIPAL CODE, TO PROHIBIT THE OPERATION OF ELECTRIC SCOOTERS ON SIDEWALKS AT ALL TIMES AND AMENDING CHAPTER 11.30.050, EXEMPTIONS, WEST HOLLYWOOD MUNICIPAL CODE, TO ALLOW E-SCOOTERS IN THE DOCKLESS MOBILITY PILOT PROGRAM TO**

**BE EXEMPT FROM THE BAN ON DOCKLESS MOBILITY DEVICES IN THE CITY.” [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 20-1132, “an Ordinance of the City of West Hollywood amending Chapter 10.04, Traffic Code, West Hollywood Municipal Code, to prohibit the operation of electric scooters on sidewalks at all times and amending Chapter 11.30.050, exemptions, West Hollywood Municipal Code, to allow e-scooters in the dockless mobility pilot program to be exempt from the ban on dockless mobility devices in the City.”*

RECOMMENDATION: Waive further reading and adopt Ordinance 20-1132, “AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING CHAPTER 10.04, TRAFFIC CODE, WEST HOLLYWOOD MUNICIPAL CODE, TO PROHIBIT THE OPERATION OF ELECTRIC SCOOTERS ON SIDEWALKS AT ALL TIMES AND AMENDING CHAPTER 11.30.050, EXEMPTIONS, WEST HOLLYWOOD MUNICIPAL CODE, TO ALLOW E-SCOOTERS IN THE DOCKLESS MOBILITY PILOT PROGRAM TO BE EXEMPT FROM THE BAN ON DOCKLESS MOBILITY DEVICES IN THE CITY.”

**2.E. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will receive Synopses from the Public Facilities Commission, Rent Stabilization Commission, Transportation Commission, Lesbian and Gay Advisory Board, Russian Advisory Board, and Women’s Advisory Board regarding actions taken at their recent meeting.*

RECOMMENDATION: Receive and file.

**2.F. AWARD OF AGENCY DEVELOPMENT GRANTS [C. SCHROEDER, D. GIUGNI, L. ISENBERG]:**

*SUBJECT: The City Council will receive a report on agency development and capacity building grants for four (4) current Social Services contract agencies. These awards will modify the scope of service and increase the not-to-exceed amounts of the existing service agreements with the agencies.*

RECOMMENDATIONS: 1) Approve amendments to the Agreement for Services to modify the scope of services and increase the amount of the following agreements: a. Project Angel Food: Increase by \$10,000 for a total not-to-exceed amount of \$615,064, b. National Council of Jewish Women (NCJW): Increase by \$5,000 for a total not-to-exceed amount of \$1,763,420, c. Being Alive: Increase by \$5,000 for a total not-to-exceed amount of \$261,253, d. Trans Can Work: Increase by \$5,000 for a total not-to-exceed amount of \$151,561; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.

**2.G. AMENDMENT TO THE AGREEMENT FOR SERVICES WITH SOUTHERN CALIFORNIA BARRICADES [P. AREVALO, J. JIMENEZ, T. WORDEN, P. KESPRADIT]:**

*SUBJECT: The City Council will consider amending the agreement for services with Southern California Barricades for monthly rental fees of concrete barriers and labor costs for the OUT Zone Parklet Program to modify the scope of services and increase the not-to-exceed amount of the agreement.*

RECOMMENDATIONS: 1) Approve Amendment No. 1 to the agreement for services with Southern California Barricades to modify the scope of services and increase the amount of the agreement by \$150,100 for a total not to exceed amount of \$225,000; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.

**2.H. AMENDMENT #3 TO THE LICENSE AGREEMENT FOR STREET FURNITURE WITH OUTFRONT/DECAUX STREET FURNITURE, LLC [O. DELGADO, F. CONTRERAS, K. KIGONGO]:**

*SUBJECT: The City Council will consider a request by Outfront/Decaux Street Furniture, LLC to amend the License Agreement for Street Furniture due to the continued unprecedented impacts of the COVID-19 pandemic on the out-of-home advertising industry.*

RECOMMENDATIONS: 1) Approve Amendment No. 3 to the License Agreement for Street Furniture with Outfront/Decaux Street Furniture, LLC; and 2) Authorize the City Manager or designee to execute documents incident to the Agreement.

**2.I. AMENDMENT NO. 4 TO AGREEMENT WITH ANDREWS TECHNOLOGY TO EXTEND TIME AND SET ANNUAL SUBSCRIPTION AND MAINTENANCE FEES [L. QUIJANO, B. ROSEN]:**

*SUBJECT: The City Council will consider amending the agreement for services with Andrews Technology HMS Inc. to extend time and set subscription and maintenance fees for an additional 5-year term.*

RECOMMENDATIONS: 1) Approve Amendment No. 4 to the agreement for services with Andrews Technology HMS Inc. to extend time and set subscription and maintenance fees for an additional 5-year term; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.

**2.J. AWARD AGREEMENTS FOR STREETLIGHT SERVICES TO CROSSTOWN ELECTRICAL & DATA, INC. [J. ROCCO, H. DEMITRI, R. GARLAND, E. MILLSAP]:**

*SUBJECT: The City Council will consider awarding two agreements for citywide streetlight services to Crosstown Electric & Data, Inc to perform L.E.D. Streetlight Conversion and provide Ongoing Streetlight Maintenance.*

RECOMMENDATIONS: 1) Approve an agreement for services with Crosstown Electrical & Data, Inc. in the amount of \$803,919 for the L.E.D. Retrofit of 2,200 Streetlights and provide Remote Monitoring System and

authorize the City Engineer to approve change orders to the agreement for services in an amount not to exceed 10% (80,392) of the total agreement amount; 2) Approve an agreement for services with Crosstown Electric & Data, Inc. in an amount not to exceed \$360,000 annually for Ongoing Streetlight Maintenance; and 3) Authorize the City Manager or designee to execute documents incident to the two agreements.

**2.K. UPDATE ON THE 2021 ELTON JOHN AIDS FOUNDATION OSCARS FUNDRAISER [K. COOK, C. SMITH, M. REATH, K. MCCORMACK]:**

*SUBJECT: The City Council will receive an update regarding the 2021 Elton John AIDS Foundation's annual Oscars fundraising event and affirm the City Manager's authority to negotiate an agreement with the Elton John AIDS Foundation for the use of City property for a largely virtual event.*

RECOMMENDATIONS: 1) Receive an update regarding the 2021 Elton John AIDS Foundation's Oscars fundraising event in light of public health orders related to COVID-19; and 2) Affirm the authority of City Manager or his designee to negotiate an agreement with the Elton John AIDS Foundation related to its 2021 Oscars fundraising event; authorize City Manager or his designee to execute documents incident to the agreement.

**2.L. COMMEMORATE 40TH ANNIVERSARY OF THE CDC REPORT ON AIDS [J. LEONARD, A. LOVANO, J. DUCKWORTH]:**

*SUBJECT: The City Council will consider directing staff to develop a commemorative event that memorializes the 40th anniversary of the U.S. Centers for Disease Control and Prevention (CDC) report that introduced the AIDS epidemic, and work with Foundation for the AIDS Monument (FAM) on ensuring the stories of West Hollywood residents and community members are included in the AIDS monument.*

RECOMMENDATIONS: 1) Direct staff to work with community partners and service providers to create a virtual event that recognizes the 40th anniversary of the CDC report that introduced the AIDS epidemic; and 2) Direct staff to continue to work with the Foundation for the AIDS Monument (FAM) to ensure West Hollywood stories are included in the AIDS monument.

**2.M. UPDATE LIVING WAGE ORDINANCE AND APPLICABILITY [L. MEISTER, J. D'AMICO, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to evaluate updating the living wage to more appropriately meet the intent and purpose of the policy and directing the City Attorney to research establishing a requirement for the Living Wage Ordinance to apply to development projects requesting a Development Agreement or other public benefit agreement.*

RECOMMENDATIONS: 1) As part of the City's annual review of the living wage adjustment, direct staff to evaluate the calculation for the base living wage to determine if it should be increased in order to meet the intent and purpose of the policy; and 2) Direct the City Attorney to research

establishing a requirement for the Living Wage Ordinance to apply to development projects requesting a Development Agreement or public benefit agreement for workers involved in the construction of the projects and in the commercial businesses developed.

**2.N. VISION ZERO ACTION PLAN [L. HORVATH, S. SHYNE, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to adopt a Vision Zero Action Plan, to establish a clear goal of eliminating traffic fatalities and severe injuries in West Hollywood.*

RECOMMENDATION: Direct staff to take the necessary steps to become a Vision Zero Community, including developing a Vision Zero Action Plan to establish a clear goal of eliminating traffic fatalities and severe injuries in West Hollywood.

**2.O. ESTABLISH FRAMEWORK AND GUIDELINES FOR SOCIAL JUSTICE TASK FORCE [J. LEONARD, A. LOVANO, J. DUCKWORTH]:**

*SUBJECT: The City Council will receive an update from staff regarding the framework and guidelines for the Social Justice Task Force.*

RECOMMENDATIONS: 1) Establish the Social Justice Task Force consisting of nine (9) members – one direct appointment from each Councilmember and four at-large appointments – who are intended to reflect the Black, Indigenous, and People of Color (BIPOC) community members who live, work, or own businesses in the City of West Hollywood; 2) Approve the proposed framework and guidelines for the Social Justice Task Force, as described in this staff report; 3) Direct the City Clerk to notice and accept applications for the Social Justice Task Force starting on February 8, 2021, and lasting for fourteen days; and 4) Return to a City Council meeting within 60 days for Council to make appointments to the Task Force.

**2.P. SPONSORSHIP OF A COVID-19 VACCINE TOWN HALL [L. HORVATH, J. ERICKSON, J. LEONARD, A. LOVANO, J. DUCKWORTH]:**

*SUBJECT: The City Council will consider sponsoring a town hall on the COVID-19 vaccine, featuring participants in COVID-19 vaccine trials as well as medical experts who work with COVID-19 patients and have received the vaccine.*

RECOMMENDATIONS: 1) Approve sponsorship of a COVID-19 vaccine town hall, featuring participants in COVID-19 vaccine trials as well as medical experts who work with COVID-19 patients and have received the vaccine; 2) Authorize the use of the City name and logo on marketing materials associated with the event; and 3) Direct the Communications Department to utilize all appropriate communications tools to promote the event, such as the City's website, social media tools, and available on-demand streaming platforms.

**3. PUBLIC HEARINGS:**

**3.A. ZONE TEXT AMENDMENTS TO MODIFY AFFORDABLE HOUSING REQUIREMENTS AND INCENTIVES, AND OFF-STREET PARKING REQUIREMENTS, TITLE 19, ZONING REGULATIONS, TO AMEND REGULATIONS FOR 100% AFFORDABLE HOUSING PROJECTS IN ACCORDANCE WITH STATE LAW, AND TO CLARIFY REPLACEMENT UNIT REQUIREMENTS, INCREASE DENSITY BONUS TO 50%, AMEND THRESHOLDS FOR INCENTIVES, AND REDUCE PARKING REQUIREMENTS FOR PROJECTS THAT PROVIDE AFFORDABLE HOUSING ON SITE AND UTILIZE DENSITY BONUSES, IN ACCORDANCE WITH STATE LAW, AND TO AMEND THE THRESHOLD FOR CONCESSIONS FOR MODERATE INCOME UNITS TO MATCH THE NEW STATE REGULATIONS FOR LOW INCOME UNITS, CITYWIDE, IN THE CITY OF WEST HOLLYWOOD [J. KEHO, R. DIMOND, C. SCHROEDER, A. BARTLE]:**

*SUBJECT: The City Council will hold a public hearing to consider a Zone Text Amendment to amend the affordable housing requirements and incentives chapter of the West Hollywood Municipal Code to align with state law, including new regulations on 100% affordable housing projects, amendments to density bonus regulations, including parking requirements, thresholds for concessions, and parking requirements. Additionally, language related to replacement units has been included in compliance with state law. In addition to regulations required by state law, staff recommends an amendment to the concessions chart to align threshold for concessions for moderate income units to match the amended state requirements for low-income units.*

**RECOMMENDATION:** Staff recommends the City Council hold a public hearing, listen to all pertinent testimony, and introduce the following Ordinance on first reading: 1) ORDINANCE 21-\_\_\_\_\_: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, APPROVING AMENDMENTS TO TITLE 19, ZONING ORDINANCE, TO MODIFY AFFORDABLE HOUSING REQUIREMENTS AND INCENTIVES, AND OFF-STREET PARKING REQUIREMENTS, TITLE 19, ZONING REGULATIONS, TO AMEND REGULATIONS FOR 100% AFFORDABLE HOUSING PROJECTS IN ACCORDANCE WITH STATE LAW, AND TO CLARIFY REPLACEMENT UNIT REQUIREMENTS, INCREASE DENSITY BONUS TO 50%, AMEND THRESHOLDS FOR INCENTIVES, AND REDUCE PARKING REQUIREMENTS FOR PROJECTS THAT PROVIDE AFFORDABLE HOUSING ON SITE AND UTILIZE DENSITY BONUSES, IN ACCORDANCE WITH STATE LAW, AND TO AMEND THE THRESHOLD FOR CONCESSIONS FOR MODERATE INCOME UNITS TO MATCH THE NEW STATE REGULATIONS FOR LOW INCOME UNITS, CITYWIDE, IN THE CITY OF WEST HOLLYWOOD.

**4. UNFINISHED BUSINESS:**

**4.A. UPDATE AND POTENTIAL AMENDMENT TO RESIDENTIAL EVICTION MORATORIUM [P. AREVALO, L. LANGER, C. SCHROEDER, J. HOLUB]:**

*SUBJECT: The City Attorney will provide a verbal update at the meeting depending on actions by the state legislature and the status of residential eviction protection. If an ordinance amendment is required pursuant to state action, this agenda item will be updated accordingly. As of the date of writing this report, the state legislature had not taken action to extend the statewide eviction protections for renters unable to pay rent due to COVID-19. The City Council directed on January 19, 2021, that if the state legislature does not extend statewide protections, local eviction protections shall be reinstated with no gap between the state and local eviction protections.*

**4.B. AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD PROHIBITING SMOKING IN COMMON AREAS AND NEW UNITS LOCATED IN MULTI-FAMILY DWELLINGS BY ADDING CHAPTER 7.10 (SMOKING IN MULTI-FAMILY DWELLINGS) TO TITLE 7 (HEALTH) OF THE WEST HOLLYWOOD MUNICIPAL CODE AND AMENDING CHAPTER 1.08 (GENERAL PENALTY PROVISIONS) TO MAKE VIOLATIONS OF CHAPTER 7.10 SUBJECT TO ADMINISTRATIVE PENALTY PROCEDURES [J. ROCCO, D. RIVAS, M. JENKINS, L. LANGER, J. HOLUB]:**

*SUBJECT: The City Council will consider amendments to the West Hollywood Municipal Code prohibiting smoking in common areas and in new units within multi-family dwellings based on the direction received during the public hearing held on August 17, 2020.*

**RECOMMENDATIONS:** 1) Introduce on first reading Ordinance 21-\_\_\_\_\_: AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD PROHIBITING SMOKING IN COMMON AREAS AND NEW UNITS LOCATED IN MULTI-FAMILY DWELLINGS BY ADDING CHAPTER 7.10 (SMOKING IN MULTI-FAMILY DWELLINGS) TO TITLE 7 (HEALTH) OF THE WEST HOLLYWOOD MUNICIPAL CODE AND AMENDING CHAPTER 1.08 (GENERAL PENALTY PROVISIONS) TO MAKE VIOLATIONS OF CHAPTER 7.10 SUBJECT TO ADMINISTRATIVE PENALTY PROCEDURES; and 2) Adopt Resolution 21-\_\_\_\_\_: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING THE MASTER FEE RESOLUTION FOR FISCAL YEAR 2020-21 TO INCLUDE VIOLATIONS OF CHAPTER 7.10 (SMOKING IN MULTI-FAMILY BUILDINGS), SECTION 11.12.050 (SMOKING PROHIBITED IN CITY PARKS), AND CHAPTER 11.29 (PARKLETS) TO SCHEDULE C OF THE ADMINISTRATIVE CITATION FEE SCHEDULE.

**4.C. COVID-19 SMALL BUSINESS GRANT UPDATE [P. AREVALO, J. JIMENEZ, T. WORDEN, P. KESPRADIT]:**

*SUBJECT: The City Council will receive an update on the West Hollywood Small Business Grant Program and the waiver of certain fees and assessments for businesses that have been impacted by COVID-19 health orders.*

RECOMMENDATIONS: Receive and File.

**4.D. TEMPORARY USE PERMIT FOR OUTDOOR GYMS DURING PERIOD OF LOCAL EMERGENCY [P. AREVALO, L. LANGER, J. JIMENEZ, T. WORDEN, P. KESPRADIT, J. KEHO, J. ALKIRE, A. GALLO]:**

*SUBJECT: The City Council will consider adopting an urgency ordinance that allows outdoor gyms, fitness facilities, and private training facilities to expand to private property not adjacent to their business permitted as an allowed temporary use to assist local businesses in their efforts to recover from COVID-19 impacts.*

RECOMMENDATIONS: Staff recommends that the City Council continue to follow the phased business reopening plan from Los Angeles County Department of Public Health and amend the temporary measure to help businesses reopen successfully while meeting social distancing and safety requirements through the following recommendations: 1) Adopt Urgency Ordinance 21-\_\_\_\_\_ U: AN URGENCY ORDINANCE OF THE CITY OF WEST HOLLYWOOD TEMPORARILY INCLUDE OUTDOOR OPERATION OF GYMS/FITNESS FACILITIES/PERSONAL TRAINING FACILITIES ON PRIVATE PROPERTY NOT ADJACENT TO THE PERMANENT PLACE OF BUSINESS AS AN ALLOWED TEMPORARY USE TO ASSIST IN THE REOPENING OF BUSINESSES IMPACTED BY THE NOVEL CORONAVIRUS (COVID-19) AND SETTING FORTH THE FACTS CONSTITUTING SUCH URGENCY.

**5. NEW BUSINESS:**

**5.A. RESOLUTION ADOPTING THE PROGRAM PLANNING SUMMARY FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2021-2022 [L. QUIJANO, A. RUIZ, C. DUNCAN]:**

*SUBJECT: The City Council will consider a resolution approving the Community Development Block Grant Program (CDBG) Program Planning Summary and budget for fiscal year 2021-22.*

RECOMMENDATIONS: 1) Adopt Resolution No. 21-\_\_\_\_\_, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA, APPROVING THE PROGRAM PLANNING SUMMARY FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2021-2022;" 2) Approve the fiscal year 2021-22 CDBG program budget and instruct staff to submit the CDBG Program Planning Summary for approval to the Los Angeles County Community Development Commission, by February 2, 2021; 3) Authorize staff to adjust the fiscal-year 2021-22 program budget as necessary based on the final CDBG allocation from the U.S. Department of Housing and Urban

Development (HUD) and any amounts remaining unspent at the close of the current fiscal year; and 4) Authorize the City Manager (or designee) to execute all documents necessary to receive the CDBG allocation.

**5.B. COMMISSION AND ADVISORY BOARD APPOINTMENTS AND RE-APPOINTMENTS [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will consider making direct and at-large appointments to City Commissions and Advisory Boards.*

**RECOMMENDATIONS:** Make new appointments or re-appointments to City Commissions and Advisory Boards; with terms ending February 28, 2023, as follows: 1) Councilmembers to make direct appointments to the following: a. Arts & Cultural Affairs Commission, Business License Commission, Historic Preservation Commission, Human Services Commission, Planning Commission, Public Facilities Commission, Public Safety Commission, Rent Stabilization Commission, and Transportation Commission, b. Disabilities Advisory Board, Russian Advisory Board, Senior Advisory Board, Transgender Advisory Board, and Women's Advisory Board, c. Lesbian & Gay Advisory Board: Each Councilmember to make one male and one female direct appointment; 2) Call for nominations for the at-large appointments for the following Commissions: a. Arts & Cultural Affairs Commission: 2 at-large appointments, b. Business License Commission: 2 at-large appointments, c. Historic Preservation Commission: 2 at-large appointments, d. Human Services Commission: 2 at-large appointments, e. Planning Commission: 2 at-large appointments, f. Public Facilities Commission: 2 at-large appointments, g. Public Safety Commission: 2 at-large appointments, h. Rent Stabilization Commission: 2 at-large appointments, i. Transportation Commission: 2 at-large appointments; 3) Call for nominations for the at-large appointments for the following Advisory Boards: a. Disabilities Advisory Board: 4 at-large appointments, b. Russian Advisory Board: 4 at-large appointments, c. Senior Advisory Board: 4 at-large appointments, d. Transgender Advisory Board : 4 at-large appointments, e. Women's Advisory Board: 4 at-large appointments.

**5.C. INCREASE ENFORCEMENT OF FACE COVERING REQUIREMENTS [S. SHYNE, J. D'AMICO, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider providing direction to the City's Code Compliance Division and West Hollywood Sheriff's Department to increase enforcement of the face covering requirements by issuing administrative citations to people who are not in compliance, rather than providing verbal warnings. The City Council will also consider sending a letter to the Los Angeles County Department of Public Health voicing concerns regarding local businesses on the County workplace outbreak list.*

**RECOMMENDATIONS:** 1) Direct the City's Code Compliance Division and West Hollywood Sheriff's Department to issue citations to people who are not in compliance with the City's face covering requirements, rather than providing verbal warnings; 2) Discuss and provide direction to staff

on the amount of the administration citations, and on whether Council wants to create an administrative citation fee schedule specifically for not wearing a face covering; 3) Direct staff to report back after 90 days with an update on mask enforcement and compliance efforts; and 4) Direct the City Manager to send a letter to the Los Angeles County Department of Public Health expressing concerns regarding West Hollywood worksites on the County's non-residential outbreak list.

**EXCLUDED CONSENT CALENDAR: Items removed from the Consent Calendar for separate discussion are considered at this time.**

**6. LEGISLATIVE:**

**6.A. AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING CHAPTER 5.114 (TOBACCO RETAILERS) OF TITLE 5 (BUSINESS LICENSE ORDINANCE) OF THE WEST HOLLYWOOD MUNICIPAL CODE TO PROHIBIT THE SALE OF FLAVORED TOBACCO PRODUCTS AND THE USE OF TOBACCO COUPONS AND DISCOUNTS [J. ROCCO, D. RIVAS, M. JENKINS, L. LANGER]:**

*SUBJECT: The City Council will consider adopting an ordinance to amend Chapter 5.114 (Tobacco Retailers) of Title 5 (Business License Ordinance) of the West Hollywood Municipal Code to prohibit the sale of flavored tobacco products and the use of tobacco coupons and discounts in West Hollywood.*

RECOMMENDATION: Introduce on first reading Ordinance 21-\_\_\_\_\_: AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING CHAPTER 5.114 (TOBACCO RETAILERS) OF TITLE 5 (BUSINESS LICENSE ORDINANCE) OF THE WEST HOLLYWOOD MUNICIPAL CODE TO PROHIBIT THE SALE OF FLAVORED TOBACCO PRODUCTS AND THE USE OF TOBACCO COUPONS AND DISCOUNTS.

**PUBLIC COMMENT: This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.**

**COUNCILMEMBER COMMENTS: Additional general comments, announcements, requests of staff and/or other issues of concern to Councilmembers are briefly presented at this time.**

**ADJOURNMENT: The City Council will adjourn to its next regular meeting, which will be on Tuesday, February 16, 2021 at 6:00 P.M. \*via teleconference.**

| <b>UPCOMING MEETING SCHEDULE</b> |            |             |                     |                       |
|----------------------------------|------------|-------------|---------------------|-----------------------|
| <b>Date</b>                      | <b>Day</b> | <b>Time</b> | <b>Meeting Type</b> | <b>Location</b>       |
| February 16                      | Tuesday    | 6:00 PM     | Regular Meeting     | Via<br>Teleconference |
| March 1                          | Monday     | 6:00 PM     | Regular Meeting     | Via<br>Teleconference |
| March 15                         | Monday     | 6:00 PM     | Regular Meeting     | Via<br>Teleconference |
| April 5                          | Monday     | 6:00 PM     | Regular Meeting     | Via<br>Teleconference |

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