

**MINUTES  
HUMAN SERVICES COMMISSION  
CITY OF WEST HOLLYWOOD  
TELECONFERENCE  
REGULAR MEETING  
November 10, 2020  
6:00 PM**

**1. CALL TO ORDER:** Chair Reback called the meeting to order at 6:04 p.m.

**A. PLEDGE OF ALLEGIANCE:** The Commission said the Pledge of Allegiance.

**B. ROLL CALL:** Human Services Commission Secretary Jenny Ivanova took roll call.

PRESENT: Sam Borelli, Steven Davis, Barbara Meltzer,  
Jimmy Palmieri, Andrew Reback, Patrick Shandrick,  
Marquita Thomas.

ABSENT: None

ALSO PRESENT: David Giugni, Leslie Isenberg, Derek Murray,  
Jenny Ivanova

**C. APPROVAL OF AGENDA:**

**ACTION:** Approve the agenda of Tuesday, November 10, 2020. Motion by Commissioner Meltzer, seconded by Commissioner Palmieri, and approved unanimously by roll call vote.

**D. APPROVAL OF MINUTES:**

**ACTION:** Approve the minutes of October 13, 2020. Motion by Commissioner Borelli, seconded by Vice-Chair Davis, and approved unanimously by roll call vote.

**E. PUBLIC COMMENT:**

There was No Public comment at this time.

**2. CONSENT CALENDAR:**

**A. WORLD AIDS DAY 2020**

The Human Services Commission received a report on World AIDS Day 2020.

**ACTION:** Approval of the Consent Calendar was moved by Commissioner Meltzer, seconded by Vice-Chair Davis, and approved unanimously by roll call vote.

### 3. UNFINISHED BUSINESS:

There are no items under unfinished business.

### 4. NEW BUSINESS

#### A. SOCIAL SERVICES NEEDS ANALYSIS FOCUSING ON PEOPLE OF COLOR IN WEST HOLLYWOOD

David Giugni, Social Services Manager, provided an overview directed by City Council's recommendation for staff to perform an analysis of social services needs of people of color in West Hollywood. The analysis will focus on such topics as health disparities and identifying gaps in service. He shared the most recent demographics from the Community Study, which was completed in March 2019. He asked for Commissioner's input on how information about available services can be shared with community members of color.

Commissioner Meltzer asked for clarification regarding the demographics pertaining to the City's population and the demographics of those who access services. She encouraged reaching out to people through conversations/feedback versus a survey format.

Commissioner Borelli inquired about how the City of West Hollywood would conduct outreach to collect data from those who might not be accessing services. He suggested reaching out to the West Hollywood Dodgeball League, which has an active data base and diverse community.

Commissioner Shandrick stated the importance of delivering services in an equitable way to different community members.

Vice Chair Davis asked about the about the large age bracket of 40-59 in the Community Study and suggested breaking it down for the new report due to the different needs within such a large age range.

Commissioner Palmieri also agreed that the age range of 40-59 was too large and should be broken up.

Commissioner Thomas asked if the survey questions will be written by and administered by people of color. She stated the importance of doing so matters in terms of the response rate and participation from people of color. She also asked if there would be a review body to weigh-in and give direction on the questions that would be asked and if there will be any actionable steps, beyond outreach, coming from the findings.

Chair Reback suggested that data collected include a breakdown that reflects the average, mean and median. He spoke favorably about inclusion of Spanish language in City publications and the potential for greater participation from people who work in the City.

**ACTION:** Received and discussed.

**B. UPDATE ON THE PUBLIC FACILITIES COMMISSION'S PROJECTS AND ACTIVITIES**

Tai Esteban Sunnanon, Public Facilities Commissioner, provided a slideshow of information about the accomplishments of Commission. The Human Services Commission received an overview on completed, current and ongoing projects. Elaine Polachek, Public Facilities Commissioner, shared information on City funded projects. The Commissioners discussed the work of Public Facilities Commission and asked questions of the presenters and staff.

**ACTION:** Received and discussed.

**C. ELECTION OF OFFICERS**

The Human Services Commission elected a new Chair and Vice Chair for the term ending in November 2021.

**ACTION:** Commissioner Borelli nominated Vice Chair Davis to be Chair. The nomination was seconded by Commissioner Meltzer. There were no other nominations. Vice Chair Davis was unanimously elected Chair by roll call vote.

Commissioner Palmieri nominated Commissioner Thomas to be Vice Chair. The nomination was seconded by Commissioner Shandrick. There were no other nominations. Commissioner Thomas was unanimously elected Vice Chair by roll-call vote.

**5. ITEMS FROM STAFF:**

David Giugni, Social Services Manager, provided updates regarding the utilization of West Hollywood Emergency Funds in response to the COVID-19 pandemic.

**6. PUBLIC COMMENT:**

There are no items under unfinished business.

**7. ITEMS FROM COMMISSIONERS**

Commissioner Davis congratulated Chair Reback on doing great job as Chair.

Commissioner Meltzer announced that a neighbor who had attended the Loneliness and Isolation webinar became interested in volunteering and

has signed up with Project Angel Food. She congratulated the incoming Chair and Vice Chair and thanked Chair Reback for his service.

Commissioner Borelli thanked Chair Reback for his services and wished happy birthday to Commissioner Thomas. He thanked staff for their great work during these challenging times and wished everyone a Happy Thanksgiving.

Commissioner Palmieri inquired about when the new councilmembers will be sworn-in. He thanked Chair Reback for his great service and Vice Chair Davis for all his years of work. He commented that if his seat is replaced at the next City Council meeting that serving on the Commission has been a pleasure and great honor.

Commissioner Thomas thanked the Commissioner for electing her Vice Chair and thanked Chair Reback for doing an excellent job.

Commissioner Shandrick commented about receiving text notifications from the City of LA about the increase in COVID-19 cases during the meeting. He congratulated Chair Reback for all his good work.

Chair Reback spoke about participating in the annual Transgender Day of Remembrance. He thanked the Commission and staff for their support during his term as Chair. He thanked Councilmember John Heilman for providing him the opportunity to serve on the Commission.

## 8. ADJOURNMENT

In honor of all veterans, including Chair Reback's godfather Ben Reback, the Human Services Commission meeting was adjourned at 8:24 p.m. to the next regular meeting on December 8, 2020 via Zoom teleconference.

APPROVED BY A MOTION OF THE HUMAN SERVICES COMMISSION ON THE 12TH DAY OF JANUARY 2021.

DocuSigned by:  
Steven Davis, Chair  
Chair #E648C1930478...

Attest:

DocuSigned by:  
JENNY IVANOVA  
Secretary #C82AD8D598748D...