

**CITY COUNCIL
CITY OF WEST HOLLYWOOD
CLOSED SESSION AGENDA**

MONDAY, DECEMBER 21, 2020

5:30 P.M.

TELECONFERENCE MEETING

PUBLIC PARTICIPATION

TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:

This option is to provide public comment on the Closed Session Item(s) ONLY.

Note: You must Email yquarker@weho.org to request to speak on the Closed Session Items indicated below, by no later than 4:00 p.m. on December 21, 2020. Please include your name, and the phone number from which you will be calling. Once you have submitted your request to speak to the City Clerk, you will be provided with the call-in number. Please call in at 5:30 pm, and you will be given an opportunity to provide public comment on the Closed Session agenda items.

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- 1. CONVENE IN OPEN SESSION**
- 2. PUBLIC COMMENT ON THE CLOSED SESSION AGENDA**
- 3. RECESS TO CLOSED SESSION**
- 4. CONFERENCE WITH REAL PROPERTY NEGOTIATORS G.C. 54956.8**

- |                      |                                                                          |
|----------------------|--------------------------------------------------------------------------|
| <b>a. Property:</b>  | 5554-025-900<br>8383 Santa Monica Blvd.                                  |
| City Negotiator:     | City Manager or designee                                                 |
| Property Owner:      | City of West Hollywood                                                   |
| Under Consideration: | Price and Terms of Lease Agreement                                       |
|                      |                                                                          |
| <b>b. Property:</b>  | 5531-008-001 (1201 N. Detroit St.)<br>5531-008-002 (1207 N. Detroit St.) |
| City Negotiator:     | City Manager or designee                                                 |
| Negotiating Party:   | SHP Capital LLC or designee                                              |
| Under Consideration: | Price and Terms of Payment (Purchase)                                    |

**COMPLETE AGENDA PACKETS ARE ON THE CITY'S WEBSITE  
at [www.weho.org](http://www.weho.org)**

Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection online at [www.weho.org](http://www.weho.org)

\*IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS), THE GOVERNOR OF CALIFORNIA HAS ORDERED ALL CALIFORNIANS TO STAY HOME AND AUTHORIZED PUBLIC MEETINGS TO TAKE PLACE VIA TELECONFERENCE.

**PUBLIC PARTICIPATION**

***TO VIEW THE CITY COUNCIL MEETING:***

\*\*\*Please note that City's website ([www.weho.org/wehotv](http://www.weho.org/wehotv)) is the only official viewing platform for the City of West Hollywood's public meetings. To afford the public with a multitude of viewing options and in order to expand access to our public meetings, broadcasts are also available as a courtesy on local cable television and multiple streaming platforms. However, because they are a third party and operate independently from the City of West Hollywood, their reliability cannot be guaranteed. Broadcasts of public meetings can be found on Spectrum Cable Television's Channel 10 within West Hollywood's borders. Digital streaming platform viewers can easily find programming by searching for "WeHoTV" within the search functions of the following services. Android TV, Apple TV, Fire TV, Roku and YouTube.

**If your video or audio device has buffering or streaming issues while accessing our LIVE feed, please access the meeting at the City's website [www.weho.org/wehotv](http://www.weho.org/wehotv) for updated information and troubleshooting tips for your device and visit [www.weho.org/councilagendas](http://www.weho.org/councilagendas) for information on how to participate by phone. If you are having difficulties connecting to the meeting you can also call (323) 848-3151.**

***TO PARTICIPATE BY PROVIDING AN E-COMMENT:***

To better facilitate the remote meeting, members of the public who wish to comment on matters before the city council are strongly encouraged to submit an E-Comment using the form located at [www.weho.org/councilagendas](http://www.weho.org/councilagendas) by no later than 4:00 p.m. Council meeting day. *Note: E-Comments received by 4:00 p.m. will be forwarded to the City Council and posted on the City's website as part of the official meeting record.*

***TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:***

*Please note: This option is to provide public comment via phone ONLY. To view the meeting, please see information on how to view the meeting provided above.*

- 1. You are strongly encouraged to Email [yquarker@weho.org](mailto:yquarker@weho.org) no later than 4:00 p.m. Council meeting day, to be added to the Public Speaker List for the meeting. Please include your name, the phone number from which you will be calling, and which item you would like to speak on.**
- 2. Dial-in 10 minutes prior to the start of the meeting (*the meeting begins at 6:00 p.m.*) You will be placed on HOLD in the Virtual Meeting Room until it is your turn to speak.**
  - Dial-in #: 669-900-6833
  - Meeting I.D.: 998 6724 6451, then #

If you require special assistance to participate in this meeting, (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6409.

**Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).**

**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
AGENDA  
MONDAY, DECEMBER 21, 2020  
REGULAR TELECONFERENCE MEETING**

**5:30 P.M. - CLOSED SESSION: See attached Closed Session Agenda**

**6:00 P.M. – CITY COUNCIL MEETING VIA TELECONFERENCE**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**REPORT OF CLOSED SESSION AGENDA:**

**APPROVAL OF AGENDA:**

**ADJOURNMENT MOTIONS:**

**CITY CLERK YVONNE QUARKER ADMINISTERS THE OATH OF OFFICE TO THE NEWLY ELECTED MAYOR PRO TEMPORE LAUREN MEISTER:**

**PRESENTATIONS:**

- 1. PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

**1.A. PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

**1.B. PUBLIC COMMENTS, GENERAL INTEREST:**

**COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:** This portion of the meeting is set aside for general comments, announcements, requests of staff, subcommittee meeting reports, and/or other issues of concern from members of the City Council.

**CITY MANAGER'S REPORT:** This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

**FISCAL IMPACT ON CONSENT CALENDAR:**

**2. CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

**2.A. POSTING OF AGENDA:**

*SUBJECT: The agenda for the meeting of Monday, December 21, 2020 was posted at City Hall, Plummer Park, and the Sheriff's Station on Wednesday, December 16, 2020.*

RECOMMENDATION: Receive and file.

**2.B. APPROVAL OF MINUTES:**

*SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.*

RECOMMENDATION: Approve the minutes of December 7, 2020.

**2.C. APPROVAL OF DEMAND REGISTER NO. 878 [L. QUIJANO, C. CORRALES]:**

*SUBJECT: The City Council shall receive the Demand Register for period ending December 11, 2020 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.*

RECOMMENDATION: Approve Demand Register NO. 878 and adopt Resolution No.20-5352, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 878."

**2.D. ADOPT ORDINANCE NO. 20-1126 (2ND READING) "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, TO EXPAND THE BOUNDARY OF PARKING CREDITS DISTRICT NO. 2 IN THE CITY" [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 20-1126, "an Ordinance of the City Council of the City of West Hollywood, to expand the boundary of parking credits district No. 2 in the City."*

RECOMMENDATION: Waive further reading and adopt Ordinance 20-1126, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, TO EXPAND THE BOUNDARY OF PARKING CREDITS DISTRICT NO. 2 IN THE CITY."

**2.E. ADOPT ORDINANCE NO. 20-1127 (2ND READING) "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING A DEVELOPMENT AGREEMENT ASSOCIATED WITH THE DIGITAL BILLBOARD CONVERSION WITH STANDARD MODIFICATIONS AT 8743 SUNSET BOULEVARD, WEST HOLLYWOOD, CALIFORNIA" [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 20-1127, "an Ordinance of the City Council of the City of West Hollywood approving a development agreement associated with the digital billboard conversion with standard modifications at 8743 Sunset Boulevard, West Hollywood, California."*

RECOMMENDATION: Waive further reading and adopt Ordinance 20-1127, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING A DEVELOPMENT AGREEMENT ASSOCIATED WITH THE DIGITAL BILLBOARD CONVERSION WITH STANDARD MODIFICATIONS AT 8743 SUNSET BOULEVARD, WEST HOLLYWOOD, CALIFORNIA."

**2.F. ADOPT ORDINANCE NO. 20-1128 (2ND READING) "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING A ZONING MAP AMENDMENT ASSOCIATED WITH THE DIGITAL BILLBOARD CONVERSION WITH STANDARD MODIFICATIONS AT 8743 SUNSET BOULEVARD, WEST HOLLYWOOD, CALIFORNIA" [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 20-1128, "an Ordinance of the City Council of the City of West Hollywood approving a zoning map amendment associated with the digital billboard conversion with the standard modifications at 8743 Sunset Boulevard, West Hollywood, California."*

RECOMMENDATION: Waive further reading and adopt Ordinance 20-1128, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING A ZONING MAP AMENDMENT ASSOCIATED WITH THE DIGITAL BILLBOARD CONVERSION WITH STANDARD MODIFICATIONS AT 8743 SUNSET BOULEVARD, WEST HOLLYWOOD, CALIFORNIA."

- 2.G. COMMISSION AND ADVISORY BOARD MEETING SYNOPSSES [Y. QUARKER, M. CROWDER]:**  
*SUBJECT: The City Council will receive Synopses from the Human Services Commission, Rent Stabilization Commission, and the Women's Advisory Board regarding actions taken at their recent meeting.*  
RECOMMENDATION: Receive and file.
- 2.H. TREASURER'S REPORT FOR OCTOBER 2020 [L. QUIJANO, C. CORRALES, K. BARENG, N. CORONADO]:**  
*SUBJECT: The City Council will receive the Treasurer's Reports for the month ended October 2020 pursuant to Section 53646 of the Government Code of the State of California.*  
RECOMMENDATION: Receive and file the October 2020 Treasurer's Report.
- 2.I. YEAR-END REPORT ON SOCIAL SERVICES PROGRAMS [C. PLANCK, D. GIUGNI, L. ISENBERG]:**  
*SUBJECT: The City Council will receive the year-end report on Social Services contract programs for 2019-20.*  
RECOMMENDATION: Receive and file.
- 2.J. WATER BOTTLE REFILLING STATIONS – UPDATE [S. CAMPBELL, H. COLLINS]:**  
*SUBJECT: City Council will consider a plan to begin installation of water bottle refilling stations in City parks.*  
RECOMMENDATION: Approve the recommended plan for installation of water bottle refilling stations in City parks.
- 2.K. WEST HOLLYWOOD TOURISM IMPROVEMENT DISTRICT 2021 ANNUAL REPORT [P. AREVALO, J. JIMENEZ, T. WORDEN, P. KESPRADIT]:**  
*SUBJECT: In accordance with the Property and Business Improvement District Law of 1994, California Streets and Highways Code Section 36650, the West Hollywood Marketing Corporation (d.b.a. West Hollywood Travel & Tourism Board) has submitted the West Hollywood Tourism Improvement District 2021 Annual Report for approval by the City Council.*  
RECOMMENDATION: Review and approve the West Hollywood Tourism Improvement District 2021 Annual Report.
- 2.L. ANNUAL PERFORMANCE UPDATE FOR THE WEHO PICKUP [C. PLANCK, D. GIUGNI, F. GOMEZ, D. NGUYEN]:**  
*SUBJECT: The City Council will receive an annual performance update on The WeHo PickUp, including ridership trends and other performance metrics and consider approval of Amendment No. 3 to the Agreement with American GTS.*  
RECOMMENDATIONS: 1) Receive and file annual performance update for The WeHo PickUp; and 2) Approve an amendment to the Agreement for Services with American GTS, extending the term of the Agreement

through December 31st, 2021 and increasing the “not-to-exceed” amount of the Agreement by \$581,105 for a total “not-to-exceed” amount of \$2,566,105.

- 2.M. AMENDMENT NO. 2 TO THE AGREEMENT FOR SERVICES WITH PENCO ENGINEERING [J. ROCCO, H. DEMITRI, J. GILMOUR]:**  
*SUBJECT: The City Council will consider amending the agreement with Penco Engineering for design services to modify the scope of services, increase the not-to-exceed amount, and extend the term of the agreement.*

RECOMMENDATION: Approve Amendment No. 2 to the agreement for services with Penco Engineering to modify the scope of services, increase the amount of the agreement by \$16,990 for a total not-to-exceed amount of \$101,890, extend the agreement to June 30, 2022, and authorize the City Manager or designee to execute documents incident to the agreement.

- 2.N. AMENDMENT NO. 4 TO THE AGREEMENTS FOR DESIGN SERVICES WITH HARRIS & ASSOCIATES AND KABBARA ENGINEERING [J. ROCCO, H. DEMITRI, J. GILMOUR]:**

*SUBJECT: The City Council will consider amending the agreements for services with Harris & Associates and with Kabbara Engineering for professional design services to modify the scope of services, increase the not-to-exceed amounts, and extend the terms of the agreements.*

RECOMMENDATIONS: 1) Approve Amendment No. 4 to the agreement for services with Harris & Associates to modify the scope of services, increase the amount of the agreement by \$120,380.00, for a total not-to-exceed amount of \$959,995.00, extend the agreement to December 31, 2021, and authorize the City Manager or designee to execute documents incident to the agreement; and 2) Approve Amendment No. 4 to the agreement for services with Kabbara Engineering to modify the scope of services, increase the amount of the agreement by \$393,030.00, for a total not-to-exceed amount of \$1,092,734.00, extend the agreement to December 31, 2021, and authorize the City Manager or designee to execute documents incident to the agreement.

- 2.O. ACCEPT AN EASEMENT FOR PUBLIC STREET AND SIDEWALK PURPOSES ALONG THE 1012 CORY AVENUE FRONTAGE [J. ROCCO, H. DEMITRI, M. SOLOGUB]:**

*SUBJECT: The City Council will consider accepting an easement for street and sidewalk purposes along the frontage of the condominium apartment building located at 1012 Cory Avenue.*

RECOMMENDATIONS: 1) Adopt Resolution No. 20-\_\_\_\_\_ “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ACCEPTING EASEMENT FOR PUBLIC STREET AND SIDEWALK PURPOSES AT 1012 CORY AVENUE IN THE CITY OF WEST HOLLYWOOD”; and 2) Direct the City Clerk to submit a certified copy of Resolution No. 20-\_\_\_\_\_, as well as the Easement in

Attachment B for recordation by the office of the Recorder of the County of Los Angeles.

**2.P. ACCEPT AN EASEMENT FOR PUBLIC STREET AND SIDEWALK PURPOSES ALONG THE 913 HILLDALE AVENUE PROPERTY FRONTAGE [J. ROCCO, H. DEMITRI, M. SOLOGUB]:**

*SUBJECT: The City Council will consider accepting an easement for street and sidewalk purposes along the frontage of the three-unit apartment building located at 913 Hilldale Avenue.*

RECOMMENDATIONS: 1) Adopt Resolution No. 20-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ACCEPTING AN EASEMENT FOR PUBLIC STREET AND SIDEWALK PURPOSES AT 913 HILLDALE AVENUE IN THE CITY OF WEST HOLLYWOOD"; and 2) Direct the City Clerk to submit a certified copy of Resolution No. 20-\_\_\_\_\_, as well as the Easement in Attachment B for recordation by the office of the Recorder of the County of Los Angeles.

**2.Q. ACCEPTANCE OF AN EASEMENT FOR PUBLIC STREET AND SIDEWALK PURPOSES ALONG THE 9020 & 9024 LLOYD PLACE FRONTAGE [J. ROCCO, H. DEMITRI, M. SOLOGUB]:**

*SUBJECT: The City Council will consider accepting an easement for street and sidewalk purposes along the frontage of the properties located at 9020 & 9024 Lloyd Place.*

RECOMMENDATIONS: 1) Adopt Resolution No. 20-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ACCEPTING EASEMENT FOR PUBLIC STREET AND SIDEWALK PURPOSES AT 9020 & 9024 LLOYD PLACE IN THE CITY OF WEST HOLLYWOOD"; and 2) Direct the City Clerk to submit a certified copy of Resolution No. 20-\_\_\_\_\_, as well as the Easement in Attachments B & C for recordation by the office of the Recorder of the County of Los Angeles.

**2.R. ACCEPT AN EASEMENT FOR PUBLIC STREET AND SIDEWALK PURPOSES ALONG THE 1011 CRESCENT HEIGHTS BLVD PROPERTY FRONTAGE [J. ROCCO, H. DEMITRI, M. SOLOGUB]:**

*SUBJECT: The City Council will consider accepting an easement for street and sidewalk purposes along the frontage of the condominium apartment building located at 1011 Crescent Heights Blvd.*

RECOMMENDATIONS: 1) Adopt Resolution No. 20-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ACCEPTING EASEMENT FOR PUBLIC STREET AND SIDEWALK PURPOSES AT 1011 CRESCENT HEIGHTS BLVD IN THE CITY OF WEST HOLLYWOOD"; and 2) Direct the City Clerk to submit a certified copy of Resolution No. 20-\_\_\_\_\_, as well as the Easement in Attachment B for recordation by the office of the Recorder of the County of Los Angeles.

**2.S. ACCEPT AN EASEMENT FOR PUBLIC STREET AND SIDEWALK PURPOSES ALONG THE 1136-1142 LA CIENEGA BLVD. FRONTAGE [J. ROCCO, H. DEMITRI, M. SOLOGUB]:**

*SUBJECT: The City Council will consider accepting an easement for street and sidewalk purposes along the frontage of the condominium apartment building located at 1136-1142 La Cienega Blvd.*

*RECOMMENDATIONS: 1) Adopt Resolution No. 20-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ACCEPTING EASEMENT FOR PUBLIC STREET AND SIDEWALK PURPOSES AT 1136-1142 LA CIENEGA BLVD IN THE CITY OF WEST HOLLYWOOD"; and 2) Direct the City Clerk to submit a certified copy of Resolution No. 20-\_\_\_\_\_, as well as the Easement in Attachment B for recordation by the office of the Recorder of the County of Los Angeles.*

**2.T. APPROVAL OF FINAL PARCEL MAP NO. 81323 FOR THE CONDOMINIUM PROJECT LOCATED AT 634 HUNTLEY DRIVE [J. ROCCO, H. DEMITRI]:**

*SUBJECT: The City Council will consider approval of Final Parcel Map No. 81323, a subdivision for a three (3) unit condominium development, located at 634 Huntley Drive.*

*RECOMMENDATIONS: 1) Make findings for the Final Parcel Map as follows: a. That this project will not violate any of the provisions of Sections 66474, 66474.1, and 66474.6 of the Subdivision Map Act, b. That the proposed subdivision, together with the provisions for its design and improvement, is consistent with the General Plan required by Article 5 (commencing with Section 65300) of Chapter 3 of Division 1 of the Government Code or any specific plan adopted pursuant to Article 8 (commencing with Section 65450) of Chapter 3 of Division 1 of the Government Code, c. That the development of the property in the manner set forth on the subject division of land will not unreasonably interfere with the free and complete exercise of any public entity and/or public utility rights of way and/or easements within the subject division of land, pursuant to Section 66436(a)3A(i-viii) of the Subdivision Map Act; 2) Approve Final Parcel Map No. 81323; and 3) Instruct the City Clerk to endorse on the face of the map of Final Parcel Map No. 81323 the certificate that embodies the approval of said map.*

**2.U. WEST HOLLYWOOD PARK PHASE II MASTER PLAN IMPLEMENTATION PROJECT – UPDATE [S. CAMPBELL, H. COLLINS]:**

*SUBJECT: The City Council will receive an update on the West Hollywood Park Master Plan Phase II Implementation Project and consider authorizing three contract amendments and approving revisions to the existing Project Budget.*

*RECOMMENDATIONS: 1) Approve Amendment No. 3 to the Agreement with Smith-Emery Laboratories for providing construction material testing and inspection services for the West Hollywood Park Master Plan Phase II*

Implementation Project by increasing the total contract amount of \$2,072,755.51 by an additional \$200,000, resulting in a new not-to-exceed total amount of \$2,272,755.51; 2) Approve Amendment No. 7 to the Agreement with LPA, Inc. by increasing the base amount of the Agreement of \$7,096,303 by an additional \$842,265, for a total of \$7,938,568 to cover the costs of providing additional services and increase the contract contingency of \$950,000 by \$50,000 for a new not-to-exceed contingency amount of \$1,00,000 and for the total compensation amount not-to-exceed \$8,938,568; 3) Approve Amendment No. 2 to the Agreement with The Art Office for the installation of public artwork by increasing the not-to-exceed amount of the Agreement of \$500,000 by an additional \$54,080 for a new not-to-exceed amount of \$554,080 to cover cost escalation for artwork fabrication; 4) Approve an update to the Project Budget allocations, without increasing the approved budget amount; and 5) Authorize the City Manager or designee to execute all documents incident to the Agreements.

**2.V. ROE V. WADE ANNUAL ANNIVERSARY COMMEMORATION [J. LEONARD, L. FOOKS]:**

*SUBJECT: The City Council will consider approval of programming for the City's annual commemoration of the anniversary of Roe v. Wade and consider approval of a financial support agreement with the National Council of Jewish Women/Los Angeles.*

**RECOMMENDATIONS:** 1) Approve support of "Roe v. Wade at 48", presented by the National Council of Jewish Women/Los Angeles virtually Tuesday, January 26, 2021 as part of the City's annual commemoration of the anniversary of Roe v. Wade; 2) Authorize payment of \$3,000 in financial support fee; 3) Authorize the use of the City name and logo on invitations, programs, and other collateral materials; and 4) Authorize the City Manager or designee to execute documents incident to the financial support agreement.

**2.W. RECOGNITION OF NATIONAL SLAVERY AND HUMAN TRAFFICKING PREVENTION MONTH [J. LEONARD, L. FOOKS, K. COOK, C. PLANCK, J. IVANOVA]:**

*SUBJECT: The West Hollywood City Council will consider recognizing January as National Slavery and Human Trafficking Prevention Month.*

**RECOMMENDATIONS:** 1) Direct the Public Works Department to light City Hall and the City's lanterns over Santa Monica Boulevard in the color blue to recognize National Domestic Violence Awareness Month from January 10 – January 19; 2) Authorize the use of the City name and logo on digital collateral materials with partner agencies focused on human trafficking issues and services; and 3) Direct the Communications Department to utilize all appropriate communications tools to promote National Slavery and Human Trafficking Prevention Month, with a focus on sharing resources via social media platforms.

**2.X. 2021 WEST HOLLYWOOD MLK DAY OF SERVICE [J. LEONARD, L. FOOKS]:**

*SUBJECT: The City Council will consider approving the coordination of a MLK Day of Service activity in January 2021 to commemorate Martin Luther King, Jr. Day in the city.*

RECOMMENDATIONS: 1) Direct staff to coordinate and promote an appropriate 2021 MLK Day of Service activity to commemorate Martin Luther King, Jr. Day; and 2) Direct the Communications Department to utilize all appropriate communications tools to promote MLK Day of Service with a focus on sharing resources via social media platforms and sharing information.

**2.Y. RESOLUTIONS AUTHORIZING EXAMINATION OF TRANSACTIONS AND USE TAX RECORDS AND AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION, AND APPROVING THE TRANSACTIONS TAX AUDIT & INFORMATION SERVICES AGREEMENT WITH HINDERLITER, DE LLAMAS & ASSOCIATES [L. QUIJANO, A. RUIZ]:**

*SUBJECT: The City Council shall consider authorizing the resolutions and agreements to implement Measure E, the sales tax measure approved by a majority of West Hollywood voters on November 3, 2020.*

RECOMMENDATION: 1) Adopt Resolution No. 20-\_\_\_\_\_ of the City Council of the City of West Hollywood Authorizing the City Manager to Execute Agreements with the California Department of Tax and Fee Administration (CDTFA) for the Implementation of a Local Transactions and Use Tax; 2) Adopt Resolution No. 20-\_\_\_\_\_ of the City Council of the City of West Hollywood Authorizing the Examination of Transaction (Sales) and Use Tax Records; and 3) Approve an Agreement for Transactions Tax Audit & Information Services with Hinderliter, de Llamas, & Associates.

**2.Z. HOUSING CAPACITY ANALYSIS OF CITY OF WEST HOLLYWOOD OWNED PROPERTIES [J. D'AMICO, S. SHYNE, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing City staff to perform a housing capacity analysis of certain properties owned by the City of West Hollywood to determine the number of housing units that could potentially be built on these sites either directly by the City or in partnership with a non-profit or for-profit developer.*

RECOMMENDATIONS: 1) Direct City staff to perform a housing capacity analysis of certain city-owned properties to determine the number of housing units that could potentially be built on these sites either by the City or in partnership with a non-profit or for-profit developer; and 2) Report back to the City Council with the findings within 90 days.

**2.AA. IMPACT OF COVID-19 ON ANIMAL COMPANIONS AND BETTER CITIES FOR PETS™ PROGRAM ASSESSMENT [L. HORVATH, L. MEISTER, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will receive information on a new report from Better Cities for Pets™, Pets in a Pandemic, and will consider directing staff to complete the Better Cities for Pets™ free assessment and certification.*

*RECOMMENDATIONS: 1) Receive and file information from the Better Cities for Pets™ program report, Pets in a Pandemic; and 2) Direct staff to complete the Better Cities for Pets™ free assessment and certification program.*

**2.BB. TRANSGENDER FLAG CROSSWALK AND INCLUSIVITY UPDATE OF RAINBOW CROSSWALKS [J. ERICKSON, S. SHYNE, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to study the permanent installation of transgender flag colors in crosswalks located at a prominent intersection along Santa Monica Boulevard. As part of this work, staff should gather feedback from relevant Commissions and Advisory Boards – including the Transportation Commission, the Transgender Advisory Board, and the Lesbian and Gay Advisory Board – to identify a crosswalk location and shall return to Council with the recommended location for final approval. The Council will also consider directing staff to update the existing rainbow flag crosswalk to be inclusive of all communities.*

*RECOMMENDATIONS: 1) Direct staff to study the permanent installation of transgender flag colors in crosswalks located at a prominent intersection along Santa Monica Boulevard and return to the City Council with the recommended location for final approval; 2) As a part of the work outlined in Recommendation 1, staff should gather feedback from relevant Commissions and Advisory Boards – including the Transportation Commission, the Transgender Advisory Board, and the Lesbian and Gay Advisory Board – to identify an appropriate crosswalk location; and 3) Direct staff to proceed with updating the existing rainbow flag crosswalks located on San Vicente Boulevard at Santa Monica Boulevard with the rainbow flag that is inclusive to all communities.*

**2.CC. PARTNERSHIP FOR SUSTAINABLE NEIGHBORHOODS WITH GLOBAL GREEN USA [L. HORVATH, J. D'AMICO, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider entering into a partnership with Global Green USA to establish a series of workshops, information sessions, and collaborative seminars in support of sustainable neighborhoods.*

*RECOMMENDATIONS: 1) Direct staff to enter into a partnership with Global Green USA to establish “Partnership for Sustainable Neighborhoods,” a sustainability education and engagement program; 2) Authorize the use of the City name and logo on program website, promotional materials, and social media posts; 3) Direct the Communications Department to utilize all appropriate communication tools to promote events and workshops including, but not limited to, the City’s*

website and social media tools; and 4) Return to City Council with a summary update on the process and final outcomes of the partnership upon completion.

**2.DD. SPONSORSHIP OF PANEL DISCUSSION OF THE NETFLIX FILM DISCLOSURE AS PART OF THE HUMAN RIGHTS SPEAKER SERIES [J. ERICKSON, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider sponsoring a virtual panel discussion of the Netflix documentary film Disclosure as part of the Human Rights Speaker Series.*

RECOMMENDATIONS: 1) Approve the sponsorship of a Human Rights Speaker Series virtual panel discussion of the Netflix documentary film Disclosure; 2) Authorize the use of the City name and logo on invitations, programs, and other materials; and 3) Direct the Communications Department to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website, a press release, and social media tools.

**2.EE. RESOLUTION IN SUPPORT OF THE YES TO IMMIGRANTS FORWARD CAMPAIGN [L. HORVATH, J. LEONARD, A. LOVANO, J. DUCKWORTH]:**

*SUBJECT: The City Council will consider adopting a resolution in support of YES to Immigrants Forward, a California statewide campaign to urge Congress to pass legislation that provides a permanent solution with a pathway to citizenship for all 11 million undocumented immigrants in the United States.*

RECOMMENDATIONS: 1) Approve Resolution No. 20-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN SUPPORT OF THE YES TO IMMIGRANTS FORWARD CAMPAIGN"; and 2) Direct the Community and Legislative Affairs Division to send copies of the adopted resolution to President-Elect Joe Biden, Vice President-Elect Kamala Harris, Senator Dianne Feinstein, Representatives Nancy Pelosi and Adam Schiff, and other parties as appropriate.

**3. PUBLIC HEARINGS: None.**

**4. UNFINISHED BUSINESS:**

**4.A. DOCKLESS BIKE SHARE PILOT PROGRAM UPDATE [J. KEHO, R. DIMOND, J. ROCCO, V. GUARINO, C. WAGMAN]:**

*SUBJECT: The City Council will receive an update on the status of the dockless bike pilot program and provide direction to staff on whether to (1) void and reissue the Call for Applications, (2) allow devices to include e-scooters and Class 2 throttle assist e-bikes in addition to Class 1 pedal assist e-bikes, and (3) allow additional operators into the program.*

RECOMMENDATIONS: 1) Direct staff to void the current Call for Applications and reissue a Call for Applications based on Council

direction; and 2) Direct staff to amend the dockless bike share pilot program to (1) allow Class 2 throttle assist e-bikes in addition to Class 1 pedal assist e-bikes as devices, and (2) allow up to three providers to operate as part of the pilot.

**4.B. CITY-LED METRO OUTREACH PLAN [J. KEHO, R. DIMOND, D. FENN, J. LEONARD]:**

*SUBJECT: The City Council will receive an update on the City-led outreach plan for the Northern Extension of the Metro Crenshaw/LAX Line and consider authorizing an amendment to the Agreement for Services with The Robert Group.*

*RECOMMENDATIONS: 1) Receive an update on the City-led outreach plan for the Northern Extension of the Metro Crenshaw/LAX line; 2) Approve Amendment No. 5 to the Agreement for Services with The Robert Group to increase the amount of the agreement by \$80,000 for a total not-to-exceed amount of \$251,250 to provide ongoing community engagement and outreach support for the next phase of the project including the beginning of Metro's environmental impact report (EIR) and the City's rail integration study; and 3) Authorize the City Manager or designee to execute documents incident to the Agreement.*

**4.C. SMART CITY INFRASTRUCTURE PROJECT UPDATES [O. DELGADO, F. CONTRERAS, K. KIGONGO, J. ROCCO, H. DEMITRI, J. GILMOUR, R. GARLAND, E. MILLSAP]:**

*SUBJECT: The City Council will receive a presentation on the status of smart city infrastructure projects in progress throughout the City.*

*RECOMMENDATION: Receive a presentation on the status of smart city infrastructure projects in progress throughout the City.*

**4.D. AN URGENCY ORDINANCE OF THE CITY OF WEST HOLLYWOOD REQUIRING GROCERY STORES TO HAVE A DEDICATED PERSON POSTED AT ENTRANCES TO ENFORCE PUBLIC HEALTH REQUIREMENTS APPLICABLE TO GROCERY STORE OPERATIONS DURING THE COVID-19 PANDEMIC [J. ROCCO, D. RIVAS, P. PORTWOOD, M. JENKINS, L. LANGER]:**

*SUBJECT: The City Council will consider adopting an urgency ordinance that requires grocery stores to have a dedicated person posted at entrances during all hours of operation to enforce relevant public health requirements such as facial coverings, social distancing, and occupancy limits.*

*RECOMMENDATION: Staff recommends that the Council adopt: Ordinance 20-\_\_\_\_\_ U: AN URGENCY ORDINANCE OF THE CITY OF WEST HOLLYWOOD REQUIRING GROCERY STORES TO POST A DEDICATED PERSON AT ENTRANCES TO ENFORCE PUBLIC HEALTH ORDER REQUIREMENTS APPLICABLE TO GROCERY STORE OPERATIONS DURING THE COVID-19 PANDEMIC AND SETTING FORTH THE FACTS CONSTITUTING SUCH URGENCY. The*

Urgency Ordinance requires four-fifths vote of the City Council and if approved, will take effect immediately.

**4.E. TIME LIMIT EXTENSION FOR APPROVED DISCRETIONARY PLANNING ENTITLEMENTS, PLAN CHECK AND BUILDING PERMITS DUE TO IMPACTS FROM COVID-19 [P. AREVALO, J. JIMENEZ, T. WORDEN, J. KEHO, J. ALKIRE, B. GALAN]:**

*SUBJECT: The City Council will consider adopting an Urgency Ordinance that provides an 18-month extension of time limits for approved discretionary planning entitlements, and a 12-month extension of time limits for plan check and building permits, due to the impact of COVID-19.*

*RECOMMENDATION: Staff recommends that the City Council continue to support the recovery of the local economy, new businesses, and commercial and residential development projects impacted by the COVID-19 pandemic, by adopting the following: 1) Adopt Urgency Ordinance 20-*

*\_\_\_\_\_ U: AN URGENCY ORDINANCE OF THE CITY OF WEST HOLLYWOOD GRANTING AN AUTOMATIC 18-MONTH EXTENSION OF THE TIME LIMITS SET FORTH IN THE ZONING CODE FOR APPROVED DISCRETIONARY PLANNING ENTITLEMENTS; AND GRANTING AN AUTOMATIC 12-MONTH EXTENSION OF PLAN CHECK AND PERMIT APPLICATIONS; AND DECLARING THE ORDINANCE TO BE AN EMERGENCY MEASURE TO TAKE EFFECT IMMEDIATELY UPON ADOPTION.*

**5. NEW BUSINESS:**

**5.A. HOUSING ELEMENT UPDATE: TASK FORCE SELECTION [C. PLANCK, P. NOONAN, A. BARTLE, J. KEHO, R. DIMOND, B. ECK, G. KAUR]:**

*SUBJECT: The purpose of this report is to provide the City Council with an update on the 2021-2029 6th Cycle Housing Element Update. The City Council reviewed the draft community engagement plan for the 6th Cycle Housing Element update at its September 21, 2020 meeting. Council directed staff to form a shortlist of recommended task force members for Council to appoint. This report includes an update on the task force recommendations, the community engagement plan, and schedule for the project.*

*RECOMMENDATION: 1) Select nominees for the Housing Element task force, with each council member appointing two task force members from the proposed list of nominees or otherwise at a council member's discretion, or if desired, approve the list of nominees as a whole; and 2) Review and confirm community engagement strategy and schedule for the upcoming Housing Element update.*

**5.B. BUSINESS ASSISTANCE AND RECOVERY MEASURES [S. SHYNE, L. MEISTER, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to develop a small business grant program to assist businesses during the COVID-19*

*public health emergency and to organize a business roundtable to gather feedback from small business owners on the economic impacts of COVID-19. The City Council will also consider creating a Business Recovery Task Force tasked with developing an Economic Blueprint for West Hollywood. The Task Force will bring various stakeholders to the table to provide recommendations to the City Council on issues related to small business success, business recovery given the impacts from COVID-19, business diversification, and policy recommendations to support the business community.*

RECOMMENDATIONS: 1) Direct staff to develop a COVID-19 relief program to administer small grants or emergency funds to brick-and-mortar small businesses with 50 full-time employees or less who have been forced to close or limit business operations as a result of Los Angeles County or State of California health orders and who have not received relief funds through other county, state, or federal sources; 2) Authorize the Director of Finance & Technology Services to allocate up to \$250,000, or an amount determined by Council, from General Fund Reserves dedicated to Emergency Contingencies to account number 100-1-01-01-536037 for the emergency assistance grant program; 3) Direct staff to sponsor a roundtable discussion with members of the business community to discuss the economic impacts from COVID-19 on brick-and-mortar small businesses and provide immediate policy recommendations to assist those businesses; 4) Authorize the Director of Finance & Technology Services to allocate \$4,000 from budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with promotional materials; 5) Authorize the creation of a Business Recovery Task Force whose purpose is to develop an Economic Blueprint for West Hollywood, including bringing various stakeholders to the table to provide recommendations to the City Council on issues related to small business success, business recovery given the impacts from COVID-19, business diversification, and policy recommendations to support the business community; and 6) Direct staff to return to the City Council with a framework for the structure of the Task Force, which should include a nine-member body – one direct appointment from each Councilmember, one representative from the West Hollywood Chamber of Commerce, and three at-large appointments – who are intended to represent a variety of stakeholders in the business community including but not limited to retail, hotels, restaurants and bars, design industry, artists/arts organizations, personal care industry, etc., as well as experts in the field of business and economic diversification and/or development.

- 5.C. REQUEST TO RENAME THE WEST HOLLYWOOD LIBRARY IN HONOR OF SUPREME COURT JUSTICE RUTH BADER GINSBURG [L. MEISTER, S. SHYNE, J. LEONARD, A. LOVANO, J. DUCKWORTH]:**  
*SUBJECT: The City Council will consider submitting a request to rename the library the “Ruth Bader Ginsburg West Hollywood Library” to honor the life, work and contributions of Supreme Court Justice Ruth Bader Ginsburg.*

RECOMMENDATIONS: 1) Submit a request to the City Clerk to rename the West Hollywood Library the “Ruth Bader Ginsburg West Hollywood Library” in honor of Supreme Court Justice Ruth Bader Ginsburg; 2) Direct staff to follow the procedure as outlined in the City’s Naming Policy Guideline and determine if Los Angeles County has additional naming policy requirements; 3) Waive the requirement in the City’s current Naming Policy that the naming of land, buildings, or facilities in honor of deceased persons shall not take place until two years after their death.

**5.D. APPOINTMENT OF A REPRESENTATIVE TO THE LOS ANGELES COUNTY WEST VECTOR ABATEMENT CONTROL DISTRICT [C. SCHROEDER, Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will consider making an appointment to the Los Angeles County West Vector Abatement Control District Board of Trustees.*

RECOMMENDATIONS: 1) Re-appoint Chad Blouin to the Los Angeles West Vector Abatement Control District for a two-year term; OR 2) Appoint a City Councilmember as the representative to the Los Angeles County West Vector Abatement Control District for a two-year term; OR 3) Direct the City Clerk to accept applications from residents and return to Council with an Item to appoint a new West Hollywood resident to the Los Angeles West Vector Abatement Control District for a two-year term.

**5.E. COMMISSION AND ADVISORY BOARD APPOINTMENTS [C. SCHROEDER, Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will make direct appointments to the Business License Commission, Public Safety Commission, Rent Stabilization Commission and the Transgender Advisory Board.*

RECOMMENDATIONS: 1) Councilmember Shyne will make direct appointments to the following: a. Business License Commission, b. Public Safety Commission, c. Rent Stabilization Commission, and d. Transgender Advisory Board.

**EXCLUDED CONSENT CALENDAR:** Items removed from the Consent Calendar for separate discussion are considered at this time.

**6. LEGISLATIVE: None.**

**PUBLIC COMMENT:** This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

**COUNCILMEMBER COMMENTS:** Additional general comments, announcements, requests of staff and/or other issues of concern to Councilmembers are briefly presented at this time.

**ADJOURNMENT:** The City Council will adjourn to its next regular meeting, which will be on Tuesday, January 19, 2021 at 6:00 P.M. \*via teleconference.

| <b>UPCOMING MEETING SCHEDULE</b> |            |             |                     |                       |
|----------------------------------|------------|-------------|---------------------|-----------------------|
| <b>Date</b>                      | <b>Day</b> | <b>Time</b> | <b>Meeting Type</b> | <b>Location</b>       |
| January 19                       | Tuesday    | 6:00 PM     | Regular Meeting     | Via<br>Teleconference |
| February 1                       | Monday     | 6:00 PM     | Regular Meeting     | Via<br>Teleconference |
| February 16                      | Tuesday    | 6:00 PM     | Regular Meeting     | Via<br>Teleconference |
| March 1                          | Monday     | 6:00 PM     | Regular Meeting     | Via<br>Teleconference |

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