

**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
CLOSED SESSION AGENDA**

**MONDAY, NOVEMBER 16, 2020**

**5:30 P.M.**

**TELECONFERENCE MEETING**

**PUBLIC PARTICIPATION**

***TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:***

***This option is to provide public comment on the **Closed Session Item(s)** ONLY.***

**Note: You must Email [yquarker@weho.org](mailto:yquarker@weho.org) to request to speak on the Closed Session Items indicated below, by no later than 4:00 p.m. on November 16, 2020. Please include your name, and the phone number from which you will be calling. Once you have submitted your request to speak to the City Clerk, you will be provided with the call-in number. Please call in at 5:30 pm, and you will be given an opportunity to provide public comment on the Closed Session agenda items.**

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**1. CONVENE IN OPEN SESSION**

**2. PUBLIC COMMENT ON THE CLOSED SESSION AGENDA**

**3. RECESS TO CLOSED SESSION**

**4. LITIGATION**

The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matters will prejudice the position of the City in existing and anticipated litigation:

**a. INITIATION OF LITIGATION: Gov't Code section 54956.9(d)(4)**

1. Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation.

Number of Potential Cases: One case

**COMPLETE AGENDA PACKETS ARE ON THE CITY'S WEBSITE  
at [www.weho.org](http://www.weho.org)**

Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection online at [www.weho.org](http://www.weho.org).

\*IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS), THE GOVERNOR OF CALIFORNIA HAS ORDERED ALL CALIFORNIANS TO STAY HOME AND AUTHORIZED PUBLIC MEETINGS TO TAKE PLACE VIA TELECONFERENCE.

**PUBLIC PARTICIPATION**

***TO VIEW THE CITY COUNCIL MEETING:***

\*\*\*Please note that City's website ([www.weho.org/wehotv](http://www.weho.org/wehotv)) is the only official viewing platform for the City of West Hollywood's public meetings. To afford the public with a multitude of viewing options and in order to expand access to our public meetings, broadcasts are also available as a courtesy on local cable television and multiple streaming platforms. However, because they are a third party and operate independently from the City of West Hollywood, their reliability cannot be guaranteed. Broadcasts of public meetings can be found on Spectrum Cable Television's Channel 10 within West Hollywood's borders. Digital streaming platform viewers can easily find programming by searching for "WeHoTV" within the search functions of the following services. Android TV, Apple TV, Fire TV, Roku and YouTube.

**If your video or audio device has buffering or streaming issues while accessing our LIVE feed, please access the meeting at the City's website [www.weho.org/wehotv](http://www.weho.org/wehotv) for updated information and troubleshooting tips for your device and visit [www.weho.org/councilagendas](http://www.weho.org/councilagendas) for information on how to participate by phone. If you are having difficulties connecting to the meeting you can also call (323) 848-3151.**

***TO PARTICIPATE BY PROVIDING AN E-COMMENT:***

To better facilitate the remote meeting, members of the public who wish to comment on matters before the city council are strongly encouraged to submit an E-Comment using the form located at [www.weho.org/councilagendas](http://www.weho.org/councilagendas) by no later than 4:00 p.m. Council meeting day. *Note: E-Comments received by 4:00 p.m. will be forwarded to the City Council and posted on the City's website as part of the official meeting record.*

***TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:***

*Please note: This option is to provide public comment via phone ONLY. To view the meeting, please see information on how to view the meeting provided above.*

- 1. You are strongly encouraged to Email [yquarker@weho.org](mailto:yquarker@weho.org) no later than 4:00 p.m. Council meeting day, to be added to the Public Speaker List for the meeting. Please include your name, the phone number from which you will be calling, and which item you would like to speak on.**
- 2. Dial-in 10 minutes prior to the start of the meeting (*the meeting begins at 6:00 p.m.*) You will be placed on HOLD in the Virtual Meeting Room until it is your turn to speak.**
  - Dial-in #: 669-900-6833
  - Meeting I.D.: 944 3415 7041, then #

If you require special assistance to participate in this meeting, (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6409.

**Note:** *Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).*

**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
AGENDA  
MONDAY, NOVEMBER 16, 2020  
REGULAR TELECONFERENCE MEETING**

**5:30 P.M. - CLOSED SESSION: See attached Closed Session Agenda**

**6:00 P.M. – CITY COUNCIL MEETING VIA TELECONFERENCE**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**REPORT OF CLOSED SESSION AGENDA:**

**APPROVAL OF AGENDA:**

**ADJOURNMENT MOTIONS:**

**PRESENTATIONS:**

- 1. PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

**1.A. PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

**1.B. PUBLIC COMMENTS, GENERAL INTEREST:**

**COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:** This portion of the meeting is set aside for general comments, announcements, requests of staff, subcommittee meeting reports, and/or other issues of concern from members of the City Council.

**CITY MANAGER'S REPORT:** This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

**FISCAL IMPACT ON CONSENT CALENDAR:**

**2. CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

**2.A. POSTING OF AGENDA:**

*SUBJECT: The agenda for the meeting of Monday, November 16, 2020 was posted at City Hall, Plummer Park, and the Sheriff's Station on Tuesday, November 10, 2020.*

RECOMMENDATION: Receive and file.

**2.B. APPROVAL OF MINUTES:**

*SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.*

RECOMMENDATION: Approve the minutes of November 2, 2020.

**2.C. APPROVAL OF DEMAND REGISTER NO. 876 [L. QUIJANO, C. CORRALES]:**

*SUBJECT: The City Council shall receive the Demand Register for period ending November 6, 2020 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.*

RECOMMENDATION: Approve Demand Register NO. 876 and adopt Resolution No.20-5342, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 876."

**2.D. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will receive Synopses from the Historic Preservation Commission, Human Services Commission, Disabilities Advisory Board, Lesbian and Gay Advisory Board, Russian Advisory Board, Senior Advisory Board, Transgender Advisory Board, and*

*Women's Advisory Board regarding actions taken at their recent meeting.*  
RECOMMENDATION: Receive and file.

- 2.E. TREASURER'S REPORT FOR SEPTEMBER 2020 [L. QUIJANO, C. CORRALES, K. BARENG, N. CORONADO]:**  
*SUBJECT: The City Council will receive the Treasurer's Reports for the month ended September 2020 pursuant to Section 53646 of the Government Code of the State of California.*  
RECOMMENDATION: Receive and file the September 2020 Treasurer's Report.
- 2.F. EVALUATION OF AUTOMATED PARKING STRUCTURE [J. ROCCO, V. GUARINO, B. BORTFELD]:**  
*SUBJECT: The City Council will receive the consultant's evaluation of the City Hall Automated Parking Structure.*  
RECOMMENDATION: Receive and file.
- 2.G. CITATION PAYMENT OPTIONS FOR LOW-INCOME INDIVIDUALS [J. ROCCO, D. RIVAS, V. GUARINO, B. BORTFELD]:**  
*SUBJECT: The City Council will receive a report regarding parking and administrative citation payment options for low income individuals.*  
RECOMMENDATION: Receive and file.
- 2.H. UPDATE ON THE CLEAN POWER ALLIANCE [J. KEHO, B. ECK, R. EASON]:**  
*SUBJECT: The City Council will receive an update on the Clean Power Alliance (CPA).*  
RECOMMENDATIONS: Receive and file.
- 2.I. IMPACT OF COVID-19 CRISIS ON CITY EVENTS [D. WILSON, K. COOK, C. SMITH, M. REATH, K. MCCORMACK]:**  
*SUBJECT: The City Council will receive information related to planned City events that have been or may be impacted by the COVID-19 crisis.*  
RECOMMENDATION: Cancel all non-essential, in-person events and gatherings without a socially-distanced or virtual alternative between January 1, 2021 and June 30, 2021.
- 2.J. APPROVAL OF MOU AGREEMENTS WITH LOS ANGELES COUNTY METROPOLITAN TRANSIT AUTHORITY (LACMTA) RELATED TO PROPOSITION A INCENTIVE FUNDS AND THE CITYLINE FIXED ROUTE SHUTTLE SERVICE [C. PLANCK, D. GIUGNI, F. GOMEZ]:**  
*SUBJECT: The City Council will consider the approval of two agreements with the Los Angeles County Metropolitan Transit Authority (LACMTA), which will reimburse Proposition A incentive funds for reporting statistics to the National Transit Database (NTD) for the Cityline Shuttle Service.*  
RECOMMENDATIONS: 1) Approve and authorize the City Manager to execute MOU.PAIWEHO19000 and MOU.PAIWEHO20000 with the Los Angeles County Metropolitan Transit Authority (LACMTA) for Proposition

A incentive funds for the reporting of statistical data to the National Transit Database; and 2) Authorize the Director of Finance to accept \$90,254 reimbursement to the Prop A Operating Account.

**2.K. AUTHORIZATION TO ESTABLISH NEW AGREEMENTS FOR ON-CALL PLAN CHECK AND SUPPLEMENTAL BUILDING AND SAFETY SERVICES [J. KEHO, B. GALAN]:**

*SUBJECT: The City Council will consider approval of an authorized pool of qualified consultants who will be issued Agreements for Professional Services to provide plan check and supplemental Building and Safety services on an as-needed basis based on a recently conducted RFQ submission and review process.*

**RECOMMENDATIONS:** 1) Authorize staff to maintain an active pool of qualified consultants to provide plan check, inspection, and supplemental Building and Safety services for a period of three years beginning January 1, 2021 with a combined not-to-exceed spending amount of \$5,250,000 over the contract period; 2) Approve agreements for service with the following consultants to provide as-needed plan check, inspection, and supplemental services: a) JAS Pacific, b) TRB and Associates, Inc., c) The Code Group, Inc., d) Bureau Veritas North America, e) Degenkolb Engineers, f) Englekirk Structural Engineers; and 3) Authorize the City Manager or designee to execute documents incident to the agreements.

**2.L. AMENDMENT FOR INFORMATION TECHNOLOGY STRATEGIC PLAN [L. QUIJANO, E. TSIPIS, K. DEVINE]:**

*SUBJECT: The City Council will consider approving an amendment to Agreement # 009760 with SDI Presence LLC. to extend the time of performance by an additional seventeen (17) months and increase the “not-to-exceed” amount of \$77,225 by an additional \$100,000 for Development of an Information Technology Strategic Plan.*

**RECOMMENDATIONS:** 1) Approve Amendment #1 with SDI Presence LLC for an additional \$100,000 for a total of \$177,225 and extend the time of performance for an additional seventeen (17) months for an expiration date of February 4th, 2022 for the development of an Information Technology Strategic Plan; 2) Amend Exhibit A, Scope of Services, to include these additional services: System Procurement, Project Management for system implementation, Organizational Change Management for system implementation and training, Data conversion tasks, Payroll and P-Card implementation, System configuration; and 3) Authorize the City Manager or designee to execute documents incident and appropriate actions to carry out the purpose and intent relating to this amendment.

**2.M. AMENDMENT TO AGREEMENT WITH COMPUTACENTER FUSIONSTORM FOR NETWORK MANAGED SERVICES [K. DEVINE, E. TSIPIS, L. QUIJANO]:**

*SUBJECT: The City Council will consider approving an amendment to Agreement # 008745 with Computacenter FusionStorm Inc. to extend the*

*time of performance by an additional seventeen (17) months and increase the “not-to-exceed” amount of \$600,000 by an additional \$300,000, for the managed services of City equipment.*

RECOMMENDATION: Approve Amendment # 3 with Computacenter FusionStorm Inc. for an additional \$300,000 for a total of \$900,000 and extend the time of performance for an additional seventeen (17) months for an expiration date of June 30th, 2023 for the managed services of City Equipment.

**2.N. ACKNOWLEDGE DECEMBER 1, 2020 AS “WORLD AIDS DAY”, APPROVE CITY PARTICIPATION AND SPONSORSHIP OF RELATED EVENTS [C. PLANCK, D. GIUGNI, D. MURRAY]:**

*SUBJECT: The City Council will acknowledge December 1, 2020 as World AIDS Day and approve City participation and sponsorship of related programming.*

RECOMMENDATIONS: 1) The City Council of the City of West Hollywood will proclaim December 1, 2020 as World AIDS Day and approve City participation and sponsorship of related programming; 2) Direct staff to work with the Communications Department to utilize all appropriate communication tools to promote the programming including, but not limited to, the City’s website and social media platforms; and 3) Authorize the use of the City of West Hollywood logo on materials associated with related programming.

**3. PUBLIC HEARINGS: None.**

**4. UNFINISHED BUSINESS:**

**4.A. AGREEMENT FOR SERVICES WITH MIG, INC. [K. COOK, C. SMITH, M. REATH, K. MCCORMACK, J. LEONARD]:**

*SUBJECT: The City Council will consider approval of an agreement for services with MIG, Inc. (MIG) for Community Visioning Facilitation Services related to the Future of Pride in West Hollywood.*

RECOMMENDATIONS: 1) Approve an Agreement for Services with MIG, Inc. in an amount not to exceed \$216,468 (\$135,045 for Phase 1 to occur in FY20-21 and \$81,423 for Phase 2 to occur in FY21-22 and FY 22-23) for Community Visioning Facilitation Services related to the Future of Pride in West Hollywood; 2) Authorize the City Manager or designee to execute documents incident to the agreements; and 3) Authorize the Director of Finance & Technology Services to allocate \$135,045 for project Phase 1 from unallocated General Fund Reserves in FY20-21.

**4.B. STORIES: THE AIDS MONUMENT UPDATE AND SECOND REVISED AND RESTATED MEMORANDUM OF UNDERSTANDING WITH THE FOUNDATION FOR THE AIDS MONUMENT [O. DELGADO, R. ABRAMSON, C. SARKEES, S. CAMPBELL, H. COLLINS, L. BELSANTI, R. EHEMANN]:**

*SUBJECT: The City Council will consider approval of a Second Revised and Restated Memorandum of Understanding (MOU) between the City of West Hollywood and the Foundation for The AIDS Monument (FAM). This item includes the acceptance of FAM's gift (in the form of donations and grant funding) of \$2.43 million for the construction of the Monument and directs City Staff to commence a Request for Qualifications (RFQ) and Request for Proposal (RFP) process to select a Design-Build Contracting Team for completion of the Monument project.*

RECOMMENDATIONS: 1) Authorize the Director of Finance and Technology Services to accept FAM's contribution of \$2.43 million (in the form of \$1.98 million in donations, plus \$450,000 in grant funds) for the development and construction of the Monument; 2) Adopt Resolution No. 20-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING THE APPLICATION AND TRANSFER FOR GRANT FUNDS FOR THE AIDS MONUMENT FROM FOUNDATION FOR THE AIDS MONUMENT (FAM) TO THE CITY OF WEST HOLLYWOOD;" 3) Approve amendment of the Second Revised and Restated MOU between the City and FAM; 4) Approve the Arts & Cultural Affairs Commission's (ACAC) design recommendations for the Monument; 5) Authorize staff to initiate a RFQ/RFP process for selection of a Design-Build Contracting Team for the purpose of design document completion, construction document preparation, permitting, and construction of the Monument; 6) Establish a maximum project budget including all project costs at \$5 million dollars, inclusive of the FAM contributions, and exclusive of site preparation, utility integration, monument site perimeter upgrades, and associated costs; and 7) Direct the City Manager, or designee, to conduct negotiations in accordance with construction commitment terms of the MOU and return to the City Council at the completion of the RFQ/RFP selection process with recommendations regarding budget and other considerations related to successful project execution and completion.

**4.C. BUDGET UPDATE – FIRST QUARTER FY2020-21 [P. AREVALO, D. WILSON, C. SAFRIET]:**

*SUBJECT: The City Council will receive an update on Fiscal Year 2019-20 actual revenue and expenditures and the first quarter of Fiscal Year 2020-21.*

RECOMMENDATION: Receive and file.

**5. NEW BUSINESS:**

**5.A. ADOPTION OF UPDATES TO THE LOCAL TRANSPORTATION GUIDELINES PURSUANT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT FOR THE PURPOSE OF COMPLYING WITH CALIFORNIA SENATE BILL 743 [J. KEHO, B. ECK, B. CHEUNG]:**

*SUBJECT: The City Council will consider a Resolution (Attachment A) to adopt updates of proposed California Environmental Quality Act (CEQA)*

*thresholds of significance related to transportation to comply with Senate Bill (SB) 743.*

RECOMMENDATION: Adopt Resolution No. 20-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ADOPTING UPDATES TO THE LOCAL TRANSPORTATION GUIDELINES PURSUANT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT FOR THE PURPOSE OF COMPLYING WITH CALIFORNIA SENATE BILL 743."

**EXCLUDED CONSENT CALENDAR:** Items removed from the Consent Calendar for separate discussion are considered at this time.

**6. LEGISLATIVE:** None.

**PUBLIC COMMENT:** This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

**COUNCILMEMBER COMMENTS:** Additional general comments, announcements, requests of staff and/or other issues of concern to Councilmembers are briefly presented at this time.

**ADJOURNMENT:** The City Council will adjourn to its next regular meeting, which will be on Monday, December 7, 2020 at 6:00 P.M. \*via teleconference.

| <b>UPCOMING MEETING SCHEDULE</b> |            |             |                     |                    |
|----------------------------------|------------|-------------|---------------------|--------------------|
| <b>Date</b>                      | <b>Day</b> | <b>Time</b> | <b>Meeting Type</b> | <b>Location</b>    |
| December 7                       | Monday     | 6:00 PM     | Regular Meeting     | Via Teleconference |
| December 21                      | Monday     | 6:00 PM     | Regular Meeting     | Via Teleconference |

**City Council Agendas and Staff Reports  
are available on-line at  
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AFFIDAVIT OF POSTING

State of California )  
County of Los Angeles )  
City of West Hollywood )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk, and that this document was posted on:

Date: November 10, 2020  
Signature: \\Alyssa T. Poblador\  
Office of the City Clerk