

**BUSINESS LICENSE COMMISSION
CITY OF WEST HOLLYWOOD
MINUTES
MONDAY, JUNE 29, 2020
SPECIAL TELECONFERENCE MEETING**

6:30 P.M. – SPECIAL MEETING

1. CALL TO ORDER – Chair Lo called the meeting to order at 6:31 p.m.

A. PLEDGE OF ALLEGIANCE – Chair Lo led the Pledge of Allegiance.

B. ROLL CALL

PRESENT: Commissioner Anthony
Commissioner Copeland
Commissioner Kalonian
Commissioner Saltzman
Commissioner Shyne
Vice Chair Zaden
Chair Lo

ABSENT: None.

ALSO PRESENT: Code Compliance Manager, Danny Rivas
Code Compliance Supervisor, Yessica Benitez
Assistant City Attorney, Lauren Langer
Commission Secretary, Falyn Kingi
Community and Legislative Affairs Manager, John Leonard

C. APPROVAL OF THE AGENDA

SUBJECT: The Business License Commission is requested to approve the agenda.

ACTION: Approve the agenda of June 29, 2020. **Motion by Commissioner Saltzman, seconded by Chair Lo, and approved.**

D. APPROVAL OF MINUTES

SUBJECT: The Business License Commission is requested to approve the minutes of prior Business License Commission meetings.

ACTION: Approve the minutes of January 27, 2020. Vice Chair Zaden called a point of order on page 5 to reflect the correct time of 10:00 p.m. The correction was noted. **Motion by Commissioner Copeland, seconded by Commissioner Kalonian, and approved as amended .**

2. PUBLIC COMMENT

None.

3. PUBLIC HEARING

A. APPLICATION BY J&P CONSULTING FOR CANNABIS DELIVERY SERVICE BUSINESS LICENSE FOR THE BUSINESS KNOWN AS MONICA'S HOUSE, TO BE LOCATED AT 8335 SUNSET BLVD. #101.

SUBJECT: The West Hollywood Business License Commission shall conduct a public hearing to consider the application by J&P Consulting for Cannabis Delivery Service business license for the business known as Monica's House, to be located at 8335 Sunset Blvd. #101.

Commission Secretary Kingi stated that the item was noticed as required by law.

Code Compliance Supervisor Benitez and Community and Legislative Affairs Manager Leonard provided background information as provided in the staff report dated June 29, 2020.

Vice Chair Zaden inquired about the gel canisters used for odor control. Tyler Stratford, Chief Operations Officer, explained that they are odor absorbent gels, placed in various locations throughout the facility and are commonly used through the cannabis industry.

Commissioner Shyne inquired if their lease agreement had restrictions that would prevent the applicant from starting at 6:00 a.m. Jon Locarni, Chief Executive Officer, stated that they have 24-hour access to the building and they do not have restrictions.

Jon Locarni, Chief Executive Officer, spoke on behalf of Monica's House. He explained that the proposed facility is separate from their consumption and retail facility. The delivery service will work from a mobile platform and would like to operate from 6:00 a.m. to 10:00 p.m. He gave an overview of parking, delivery, loading, the surrounding neighborhood and reinforced that this will be a very low impact operation.

Commissioner Anthony asked for clarification on the branding aspect of Monica's House and the existing retail and consumption lounge, Budberry. He also inquired about their 6:00 a.m. start time request and spoke about the noise concerns.

Jon Locarni explained that they are in the process of updating the entire brand to Monica's house across all platforms and would like the flexibility

to start at 6:00 a.m. to partner with the yoga community and Lululemon. He added that the noise from the operation is minimal.

Commissioner Copeland inquired about the residential area next to the proposed location.

Commissioner Kalonian inquired about the previous delivery businesses that were approved with an 8:00 a.m. start time. Community and Legislative Affairs Manager Leonard provided a list of those approved businesses.

Commissioner Shyne asked for clarification on previous businesses that have been approved for delivery services and whether those applicants had requested to start at 6:00 a.m. Community and Legislative Affairs Manager Leonard spoke regarding the previous business license requests. Code Compliance Manager Rivas added that the 8:00 a.m. start time is consistent with the noise ordinance, which is one of the highest volume of complaints received.

Vice Chair Zaden spoke in support of the item.

JEFFREY BORNEMEN, WEST HOLLYWOOD, spoke in support of the item.

Commissioner Anthony spoke in favor of allowing a 6:00 a.m. start time on Monday through Friday, and 8:00 a.m. on Saturdays and Sundays.

Commissioner Copeland expressed concern for the quality of life for the neighboring residents. She also inquired about special event permits. Code Compliance Manager explained the permitting process.

Commissioner Saltzman agreed with Commissioner Anthony's statement regarding the opening hours and suggested reconsidering previous business licenses that had requested to start at 6:00 a.m., but were approved to start at 8:00 a.m.

Commissioner Shyne spoke in support of the item with a 6:00 a.m. start time daily. She suggested adding conditions to address the noise concerns, such as loading restrictions and that drivers are not allowed to play loud music.

Vice Chair Zaden spoke about the noise concerns and suggested a 6:00 a.m. start time on weekends and an 8:00 a.m. start time from Monday

through Friday for a period of three (3) months. The license would be reviewed in three (3) months to reconsider their opening time request.

Chair Lo spoke in support of the item with a 6:00 a.m. start time, seven (7) days a week. He also expressed concern with stocking before 8:00 a.m.

Jon Locarni, Chief Executive Officer and Tyler Stratford, Chief Operations Officer, stated that deliveries usually do not take place before 8:00 a.m.

Commissioners and Staff discussed the verbiage of the proposed motion.

ACTION: 1) Adopt a Revised Resolution No. BLC20–0003, “A RESOLUTION OF THE BUSINESS LICENSE COMMISSION OF THE CITY OF WEST HOLLYWOOD APPROVING CANNABIS DELIVERY SERVICE BUSINESS LICENSE #CDW-000005 with a start time of 6:00 a.m. FOR THE BUSINESS KNOWN AS MONICA’S HOUSE, TO BE LOCATED AT 8335 SUNSET BLVD. #101, and 2) include the following language under Delivery Specific Conditions, “Employees shall not play music that can be heard outside of their vehicles while loading or unloading in the parking lot area of the business.” **Motion by Commissioner Shyne, seconded by Chair Lo, and approved as amended.**

4. SPECIAL ITEMS

None.

5. UNFINISHED BUSINESS

None.

6. ITEMS FROM STAFF

Code Compliance Manager Rivas informed the commission that the 7-Eleven applicant has canceled their extended hours business licenses for all three locations and will no longer operate past 2:00 a.m.

7. PUBLIC COMMENT

None.

8. ITEMS FROM COMMISSIONERS

Commissioner Saltzman requested that staff provide a report on any issues related to the cannabis business licenses that may be on the ballot in the fall at the next commission meeting.

Commissioner Copeland inquired if any restrictions were lifted on the delivery of cannabis due to COVID-19 and shared an advertisement she received. Assistant

City Attorney Langer and Code Compliance Manager Rivas responded and explained the Los Angeles County Health Orders due to the pandemic as well as licensing requirements.

Commissioner Shyne and Kalonian requested hard copies of the agenda packet for the next meeting.

9. **ADJOURNMENT:** The Business License Commission adjourned at 7:46 p.m. to the next required meeting of this body, to be determined by the Code Compliance Manager, and be held via teleconference.

PASSED, APPROVED, AND ADOPTED by the Business License Commission of the City of West Hollywood at a meeting held this 4th day of August, 2020.

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ROBERT LO, CHAIRPERSON

ATTEST: DocuSigned by:

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FALYN KINGI, COMMISSION SECRETARY