

**CITY OF WEST HOLLYWOOD  
PLANNING COMMISSION  
DESIGN REVIEW SUBCOMMITTEE  
TELECONFERENCE REGULAR MEETING AGENDA**

**Thursday  
July 9, 2020  
5:30 P.M.**

IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS), THIS PUBLIC MEETING IS HELD PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020. THE GOVERNOR OF CALIFORNIA HAS ORDERED ALL CALIFORNIANS TO STAY HOME AND AUTHORIZED PUBLIC MEETINGS TO TAKE PLACE VIA TELECONFERENCE.

**IF YOU'D LIKE TO PROVIDE A WRITTEN COMMENT:**

To better facilitate the remote meeting, members of the public who wish to comment on matters before the Design Review Subcommittee are strongly encouraged to submit an E-Mail with their comments to [dgillig@weho.org](mailto:dgillig@weho.org) no later than 4:00 p.m. on the Design Review Subcommittee meeting day.

*Note: E-Mails received by 4:00 p.m. will be forwarded to the Design Review Subcommittee members and posted on the City's website as part of the official meeting record.*

**TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:**

*This option is to provide public comment via phone ONLY.*

- 1. You are strongly encouraged to E-Mail [dgillig@weho.org](mailto:dgillig@weho.org) in advance of the Design Review Subcommittee meeting, to be added to the Public Speaker List for the meeting.**
- 2. In the E-Mail please include your name, the phone number from which you will be calling, and which item you would like to speak on.**
- 3. Dial in 10 minutes prior to the start of the meeting (*the meeting begins at 5:30 p.m.*) *You will be placed on HOLD until it is your turn to speak.***

**Dial-in: 669-900-6833  
Meeting I.D.: 915 8976 8318**

- 4. PLEASE MUTE YOUR PHONE UNTIL YOU ARE CALLED TO SPEAK.** Comments from the public are limited to 3 minutes per speaker.

Written materials distributed to the Planning Commission Design Review Subcommittee within 72 hours of the Planning Commission Design Review Subcommittee meeting are available for public inspection immediately upon distribution on-line at [www.weho.org](http://www.weho.org)

To comply with the American with Disabilities Act of 1990, if you require special assistance to participate in this meeting (e.g., a signer for the hearing impaired), you must call, or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

This agenda was posted at: City Hall, the Planning and Development Services Department Public Counter, the West Hollywood Library on San Vicente Boulevard and the West Hollywood Sheriff's Station.

If you would like additional information on any item appearing on this agenda, please contact Jennifer Alkire, AICP, Current & Historic Preservation Planning Manager, in the Planning Division at (323) 848-6847; or via email at: [jal\\_kire@weho.org](mailto:jal_kire@weho.org)

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

**4. PRESENTATIONS:**

**A. 923-931 N. PALM AVENUE:**

The proposed project is a new senior congregate-care housing facility consisting of 49 total dwelling units (48 memory-care standard studio units plus a one-bedroom unit in the restored bungalow at 931 Palm Avenue) with subterranean parking wrapping around two existing craftsman bungalows that will be restored and rehabilitated as designated local cultural resource.

**5. NEW BUSINESS.**

**A. Design Review Subcommittee New Format and Procedures.**

**6. COMMENTS FROM THE PUBLIC.**

**7. COMMENTS FROM STAFF:**

**A. Staff Updates and Upcoming Meetings**

**8. COMMISSION MEMBER COMMENTS:** Additional general comments, announcements, requests of staff and/or other issues of concern to Design Review Subcommittee members.

**ADJOURNMENT:** The Design Review Subcommittee will adjourn to a regularly scheduled meeting on **Thursday, July 23, 2020** at 5:30 p.m. until completion. Given the local, state and nation state of emergency, this meeting will be a teleconferenced meeting (with detailed instructions for participation included on the posted agenda).

AFFIDAVIT OF POSTING

State of California )  
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City of West Hollywood )

I declare under penalty of perjury that I am employed  
by the City of West Hollywood in the Office of the  
City Clerk, and that this document was posted on:

Date: July 1, 2020  
Signature: \\Alyssa T. Poblador\  
Office of the City Clerk

| <b>UPCOMING MEETING SCHEDULE 2020</b> |            |             |                     |                    |
|---------------------------------------|------------|-------------|---------------------|--------------------|
| <b>Date</b>                           | <b>Day</b> | <b>Time</b> | <b>Meeting Type</b> | <b>Location</b>    |
| July 23                               | Thursday   | 5:30 p.m.   | Regular Meeting     | Via Teleconference |
| August 13                             | Thursday   | 5:30 p.m.   | Regular Meeting     | Via Teleconference |
| August 27                             | Thursday   | 5:30 p.m.   | Regular Meeting     | Via Teleconference |
| September 10                          | Thursday   | 5:30 p.m.   | Regular Meeting     | Via Teleconference |

**PLANNING COMMISSION  
DESIGN REVIEW SUBCOMMITTEE MEMBERS AND SUPPORT STAFF**

*To contact subcommittee members, please forward your request to:  
David Gillig, Planning Commission Secretary at [dgillig@weho.org](mailto:dgillig@weho.org)*

Sue Buckner, Chair  
Rogerio Carneiro  
Lynn Hoopingarner

Jennifer Alkire, AICP, Current & Historic Preservation Planning Manager  
Ric Abramson, Urban Design and Architectural Studio Services Manager  
David Gillig, Planning Commission Secretary – Design Review Subcommittee

**The current Planning Commission Design Review  
Subcommittee agenda, memos and architectural plans are  
available on-line and are tablet and mobile supported**

[www.weho.org](http://www.weho.org)