

**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
MINUTES  
MONDAY, MARCH 16, 2020  
WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS  
625 N. SAN VICENTE BOULEVARD**

**6:30 P.M. –REGULAR MEETING**

*(Mayor John D’Amico participated via telephone)*

**CALL TO ORDER:** Mayor Pro Tempore Horvath called the meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE:** Kristin Cook led the Pledge of Allegiance.

**ROLL CALL:**

**PRESENT:** Councilmember Duran, Councilmember Heilman, Councilmember Meister, Mayor Pro Tempore Horvath, and Mayor D’Amico (via teleconference).

**ABSENT:** None.

**ALSO PRESENT:** City Manager Arevalo, Assistant City Attorney Langer, City Clerk Quarker, and Assistant City Clerk Crowder.

**REPORT OF CLOSED SESSION AGENDA:**

The Closed Session was cancelled.

**APPROVAL OF AGENDA:**

City Manager Arevalo and City Attorney Langer indicated that there are three (3) **Urgency Items** for consideration by the City Council:

- 1) **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD PROCLAIMING THE EXISTENCE OF A LOCAL EMERGENCY.**
- 2) **EMERGENCY SUPPORTIVE SERVICES IN RESPONSE TO THE COVID-19 PANDEMIC.**
- 3) **TEMPORARY MORATORIUM ON EVICTIONS FOR NON-PAYMENT OF RENT DURING COVID-19 PANDEMIC.**

**AGENDA ITEM 2.B.**

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**Motion by Councilmember Heilman and seconded by Councilmember Duran. Council unanimously approved the addition of the three Urgency Items to the Agenda as Items 5.E., 5.F., and 5.G. respectively.**

City Manager Arevalo noted that staff is requesting the Item 3.A. be tabled to April 20<sup>th</sup>, and that Items 2.I., 2.U., 4.C. and 5.A. be tabled to a future meeting. He also requested that Item 4.B. be moved to the Consent Calendar as Item 2.X., with Mayor Pro Tempore appointed as the City's Metro Liaison.

Mayor Pro Tempore Horvath requested that Items 5.B., 5.C., 5.D., and 6.A. be moved to the Consent Calendar as Items 2.Y., 2.Z., 2.AA., and 2.BB. respectively.

**Motion by Councilmember Duran to approve the March 16, 2020 Agenda as amended, seconded by Councilmember Heilman, and approved.**

#### **ADJOURNMENT MOTIONS:**

Councilmember Heilman requested that the meeting be adjourned in memory of Hank Barnard.

Mayor Pro Tempore Horvath requested that the meeting be adjourned in memory of the following military adjournments: Staff Sergeant Marshal D. Roberts (28), Specialist Juan Miguel Mendez Covarrubias (27), Lance Corporal Brodie Gillon (26), Gunnery Sergeant Diego D. Pongo (34), Captain Moises A. Navas (34).

#### **PRESENTATIONS:**

Los Angeles County Health Officer Kristin Munday spoke briefly regarding COVID-19 and provided some best practices, safety measures, and statistics related to the pandemic.

#### **COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:**

Councilmember Heilman spoke regarding Item 2.G. and stated that although he supports the recommendation, he asked that staff not rely heavily on the survey as it was heavily skewed and some of the respondents were not residents of the City. He spoke regarding Item 2.K. and stated that he supports entering into an agreement for services but suggested that the travel data collection be postponed due to the current situation with COVID-19.

Councilmember Heilman requested that Item 2.U. be tabled to a future meeting. Council agreed by consensus to table Item 2.U.

Councilmember Meister reported that she represented the Westside Cities COG at the recent Southern California Council of Governments' CEHD meeting, where the majority voted to have SCAG look at an alternative formula for calculating RHNA numbers;

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however the Regional Board did not accept their recommendation. She stated that Council would need to discuss in the near future and asked that Staff speak with our State Representatives and HCD about this issue. She also reported that she attended the City's Homeless Connect Day and thanked the City's partners for their work on this program which served over 80 individuals. She spoke regarding Item 5.B. and the data showing that the average residents' income level was very-low, low, or moderate, yet the housing provided is mostly for higher income levels. She challenged staff to find a way to produce housing that meets the needs of our residents. She stated that the City should be gathering more information from those on the City's Wait Lists for affordable housing to be able to determine who are the most in need, so there could be some prioritization. She also thanked the City Manager and City staff for their hard work.

Councilmember Duran also thanked Paul Arevalo, Assistant City Attorney Lauren Langer, and City staff for their hard work during this time. He mentioned Item 2.W. and thanked his colleagues for their support of the Item and asked that money collected by the Recovery center be reinvested into the recovery community.

Mayor D'Amico thanked everyone for their hard work during this time.

Mayor Pro Tempore Horvath reported that she attended the LA City Council meeting where they approved an item to accelerate Crenshaw North Extension project and to work with staff of the City of West Hollywood. She expressed her thanks to the City of Los Angeles for their collaboration. She also reported that she attended the recent Clean Power Alliance Board Meeting and National League of Cities meetings. She also thanked the City Manager for his leadership and staff for their hard work.

#### **CITY MANAGER'S REPORT:**

City Manager Arevalo reported on the community for their response to the pandemic. He thanked the Mayor and City Council for their leadership and support. He spoke regarding the work that is going to be needed to restart the economy and asked for continued patience and that everyone take care of each other.

#### **FISCAL IMPACT ON CONSENT CALENDAR:**

City Clerk Quarker stated that the fiscal impact on the Consent Calendar is \$3,105,982 in expenditures, \$0 in potential revenues, (\$0) in waived fees.

#### **2. CONSENT CALENDAR:**

**2.A.,B.,C.,D.,E.,F.,G.,H.,J.,K.,L.,M.,N.,O.,P.,Q.,R.,S.,T.,V.,W.,X.,Y.,Z.,AA.,BB. Motion by Councilmember Heilman, seconded by Mayor Pro Tempore Horvath and approved as amended.**

#### **2.A. POSTING OF AGENDA:**

*SUBJECT: The agenda for the meeting of Monday, March 16, 2020 was posted at City Hall, Plummer Park, the Sheriff's Station, and at the West Hollywood Library on Wednesday, March 11, 2020.*

**ACTION:** Receive and file. **Approved as part of the Consent Calendar.**

**2.B. APPROVAL OF MINUTES:**

*SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.*

**ACTION:** Approve the minutes of March 2, 2020. **Approved as part of the Consent Calendar.**

**2.C. APPROVAL OF DEMAND REGISTER NO. 862 [L. QUIJANO, C. CORRALES]:**

*SUBJECT: The City Council shall receive the Demand Register for period ending March 6, 2020 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.*

**ACTION:** Approve Demand Register NO. 862 and adopt Resolution No.20-5260, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 862" **Approved as part of the Consent Calendar.**

**2.D. ADOPT ORDINANCE NO. 20-1100 (2ND READING) "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 17 OF THE WEST HOLLYWOOD MUNICIPAL CODE IMPLEMENTING AN ALTERNATIVE REQUIRED PAINTING SCHEDULE FOR PROPERTIES DESIGNATED AS CULTURAL RESOURCES, AND CLARIFYING INCOME CALCULATION FOR DETERMINING THE RELOCATION FEE FOR A NO CAUSE EVICTION." [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 20-1100, "An Ordinance of the City of West Hollywood amending Title 17 of the West Hollywood Municipal Code implementing an alternative required painting schedule for properties designated as cultural resources, and clarifying income calculation for determining the relocation fee for a no cause eviction."*

**ACTION:** Waive further reading and adopt Ordinance 20-1100, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 17 OF THE WEST HOLLYWOOD MUNICIPAL CODE IMPLEMENTING AN ALTERNATIVE REQUIRED PAINTING SCHEDULE FOR PROPERTIES DESIGNATED AS CULTURAL RESOURCES, AND CLARIFYING INCOME CALCULATION FOR DETERMINING THE RELOCATION FEE FOR A NO CAUSE EVICTION." **Approved as part of the Consent Calendar.**

**2.E. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will receive Synopses from the Arts and Cultural Affairs Commission, Historic Preservation Commission, Planning Commission, Public Facilities Commission, Rent Stabilization Commission, Disabilities Advisory Board, and the Senior Advisory Board regarding actions taken at their recent meeting.*

**ACTION:** Receive and file. **Approved as part of the Consent Calendar.**

**2.F. TREASURER'S REPORT FOR JANUARY 2020 [L. QUIJANO, C. CORRALES, K. BARENG, N. CORONADO]:**

*SUBJECT: The City Council will receive the Treasurer's Reports for the month ended January 2020 pursuant to Section 53646 of the Government Code of the State of California.*

**ACTION:** Receive and file the January 2020 Treasurer's Report. **Approved as part of the Consent Calendar.**

**2.G. ARTS FESTIVAL FEASIBILITY STUDY [F. CONTRERAS, A. CAMPBELL, R. EHEMANN]:**

*SUBJECT: The City Council will receive and file the Arts Festival Feasibility Study as part of the City's cultural plan, WeHo Arts: The Plan.*

**ACTION:** Receive and file the Arts Festival Feasibility Study as a component of WeHo Arts: The Plan, the City's community-based cultural plan as recommended by the Arts and Cultural Affairs Commission. **Approved as part of the Consent Calendar.**

**2.H. WATER BOTTLE REFILLING STATIONS – UPDATE [S. CAMPBELL, H. COLLINS]:**

*SUBJECT: City Council will consider a plan to install water bottle refilling stations in City parks and facilities including a marketing plan to encourage use.*

**ACTIONS:** Approve the recommended plan for installation of water bottle refilling stations in City parks and facilities and the associated marketing plan, as outlined in this staff report. **Approved as part of the Consent Calendar.**

**2.I. CITY OF WEST HOLLYWOOD ARCHIVES PROJECT [F. CONTRERAS, A. CAMPBELL]:**

*SUBJECT: The City Council will consider approval of policies, procedures and guidelines for the City of West Hollywood Archives project.*

**ACTION:** This Item was Tabled.

**2.J. GREEN BUILDING STRATEGIC PLAN FOR CITY FACILITIES – UPDATE [S. CAMPBELL, H. COLLINS]:**

*SUBJECT: The City Council will receive an update on measures to reach either zero net energy or carbon neutrality in existing, new, and future City facilities.*

**ACTION:** Receive and file. **Approved as part of the Consent Calendar.**

**2.K. AGREEMENT FOR SERVICES WITH FEHR & PEERS FOR TRAVEL DEMAND DATA FOR THE CLIMATE ACTION PLAN UPDATE [J. KEHO, R. EASON]:**

*SUBJECT: The City Council will consider approval of an agreement with Fehr & Peers to provide travel demand data to support the Climate Action and Adaption Plan.*

**ACTIONS:** 1) Approve an agreement for services with Fehr & Peers in the amount not to exceed \$4,260 to develop and submit necessary travel demand data for the Climate Action and Adaptation Plan; and 2) Authorize the City Manager or designee to execute documents incident to the agreement. **Approved as part of the Consent Calendar.**

**2.L. ASSIGNMENT AGREEMENTS BETWEEN THE CITIES OF LAKEWOOD AND WALNUT AND THE CITY OF WEST HOLLYWOOD FOR THE EXCHANGE OF PROPOSITION A LOCAL RETURN FUNDS [L. QUIJANO, A. RUIZ, C. SCHROEDER, D. GIUGNI, L. ISENBERG, F. GOMEZ]:**

*SUBJECT: The City Council will consider General Fund trade agreements for Prop A Local Return Funds with the City of Lakewood and the City of Walnut.*

**ACTIONS:** 1) Approve an Assignment Agreement for Proposition A local return fund exchange with the City of Lakewood for \$700,000 in City of West Hollywood General Fund dollars in exchange for \$1,000,000 in City of Lakewood Proposition A funds and authorize the City Manager to execute documents incident to the Agreement; 2) Approve an Assignment Agreement for Proposition A local return fund exchange with the City of Walnut for \$350,000 in City of West Hollywood General Fund dollars in exchange for \$500,000 in City of Walnut Proposition A funds and authorize the City Manager to execute documents incident to the Agreement; and 3) Authorize the Director of Finance and Technology Services to allocate \$1,050,000 from reserves committed for Proposition A purchases in the General Fund, to the Expenditure for Traded Funds account (100-1-03-31-531016). **Approved as part of the Consent Calendar.**

**2.M. AMENDMENT NO. 1 TO AGREEMENT FOR SERVICES WITH PECKHAM AND MCKENNEY FOR MANAGEMENT AND EXECUTIVE RECRUITMENTS [C. SCHROEDER, S. SCHUMACHER, C. KOKUBUN]:**

*SUBJECT: The City Council will consider amending the agreement for services with Peckham and McKenney to increase the not-to-exceed amount and extend the term of the agreement to provide recruitment services for management and executive level positions for current and upcoming vacancies.*

**ACTIONS:** 1) Approve Amendment No. 1 to the Agreement for Services with Peckham and McKenney to increase the amount of the agreement by

\$50,000 for a total not-to-exceed amount to \$75,000 and to extend the agreement by one year from June 30, 2020 to June 30, 2021; and 2) Authorize the City Manager or designee to execute the documents incident to the agreement. **Approved as part of the Consent Calendar.**

**2.N. AMENDMENT NO. 1 TO THE AGREEMENT FOR SERVICES WITH KILTER LA FOR GRAPHIC DESIGN SERVICES [L. BELSANTI, J. SCHARE, S. JACKSON]:**

*SUBJECT: The City Council will consider amending the Agreement for Services with Kilter LA for graphic design services.*

**ACTIONS:** 1) Approve Amendment No. 1 to the Agreement for Services with Kilter LA for graphic design services to increase the amount of the agreement by \$25,000 for FY19-20 for a three-year not-to-exceed total contract amount of \$130,000; and 2) Authorize the City Manager or designee to execute documents incident to the agreement. **Approved as part of the Consent Calendar.**

**2.O. AMENDMENTS TO THE AGREEMENTS FOR SERVICES WITH EMERSON & ASSOCIATES AND THE ROBERT GROUP [J. KEHO, R. EASON, D. FENN, J. LEONARD]:**

*SUBJECT: The City Council will consider amendments to the Agreements for Services with Emerson & Associates and the Robert Group (TRG).*

**ACTIONS:** 1) Approve Amendment No. 7 to the Agreement for Services with Emerson & Associates to increase the amount of the agreement by \$80,000 for a total not-to-exceed amount of \$975,000 to sustain project support through the end of the fiscal year; 2) Approve Amendment No. 3 to the Agreement for Services with The Robert Group (TRG) to increase the amount of the agreement by \$36,540 for a total not-to-exceed amount of \$207,790 to sustain project outreach and mobilization support through the end of the fiscal year and upcoming critical project milestones; and 3) Authorize the City Manager or designee to execute documents incident to the Agreements. **Approved as part of the Consent Calendar.**

**2.P. AMENDMENT NO. 6 TO THE AGREEMENT FOR SERVICES WITH LPA, INC. [S. CAMPBELL, H. COLLINS]:**

*SUBJECT: The City Council will consider approving Amendment No. 6 with LPA, Inc. to increase the not-to-exceed amount for Design Services for the West Hollywood Park Phase II Project.*

**ACTIONS:** 1) Approve Amendment No. 6 to the Agreement with LPA, Inc. for providing Design Services for the West Hollywood Park Master Plan Implementation Project Phase II, increasing the base amount of the Agreement for \$5,886,303, by an additional \$1,210,000, for a total of \$7,096,303 to cover the costs of providing additional services and increase the contract contingency of \$800,000 by an additional \$150,000 for a new contingency amount of \$950,000 and for the total compensation amount not-to-exceed \$8,046,303; and 2) Authorize the City Manager or

designee to execute all documents incident to the Agreement. **Approved as part of the Consent Calendar.**

**2.Q. APPROVE A CONSTRUCTION CONTRACT WITH S&H CIVILWORKS AND AMENDMENT NO. 4 TO THE AGREEMENT FOR SERVICES WITH MICHAEL BAKER INTERNATIONAL FOR THE ANNUAL CDBG-FUNDED SIDEWALK REPAIR PROJECT [J. ROCCO, H. DEMITRI, M. SOLOGUB]:**

*SUBJECT: The City Council will consider approval of a construction contract with S&H Civilworks to construct CIP 2001, Concrete Repair Program– Phase IX, CDBG Project No. 602077-19 and will consider amending the agreement for services with Michael Baker International for construction management and inspection services to increase the not-to-exceed amount.*

**ACTIONS:** 1) Approve a construction contract with S&H Civilworks in the amount of \$296,350.00 for the construction of CIP 2001, Concrete Repair Program– Phase IX, CDBG Project No. 602077-19, and authorize the City Manager or designee to execute documents incident to the agreement; 2) Authorize the City Engineer to approve change orders to the construction agreement in an amount not to exceed 5%, (\$14,817.50), of the total agreement amount; 3) Adopt Resolution No. 20-5261, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING THE DESIGN AND PLANS FOR THE CONSTRUCTION OF CIP 2001, CONCRETE REPAIR PROGRAM– PHASE IX, CDBG PROJECT NO. 602077-19, PURSUANT TO GOVERNMENT CODE SECTION 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT;” 4) Make a finding that pursuant to the provisions of the California Environmental Quality Act (CEQA – Public Resources Code, Section 21084 et. Seq.), CIP 2001, Concrete Repair Program– Phase IX, CDBG Project No. 602077-19, meets the requirements for a categorical exemption in compliance with Article 19, Section 15301, (Class 1 – Existing Facilities); and 5) Approve Amendment No. 4 to the agreement for services with Michael Baker International to increase the amount of the agreement by \$69,281.00 for a total not-to-exceed amount of \$441,076.83 and authorize the City Manager or designee to execute documents incident to the agreement. **Approved as part of the Consent Calendar.**

**2.R. APPROVE A 3-YEAR AGREEMENT WITH MCCAIN INC. FOR TRAFFIC SIGNAL SOFTWARE SERVICES AND EQUIPMENT [J. ROCCO, H. DEMITRI, R. GARLAND]:**

*SUBJECT: The City Council will consider approval of an agreement with McCain Inc. for updated traffic signal software services, 3-year licensing, and equipment for the citywide traffic signal system. This request is in connection with Capital Improvement Project (CIP) 84-26, already in the existing Work Plan.*

**ACTIONS:** 1) Approve an agreement for services with McCain Inc. in the amount of \$119,732.50 for traffic signal software services, licensing,

ongoing maintenance, and equipment; and 2) Authorize the City Manager or designee to execute documents incident to the agreement. **Approved as part of the Consent Calendar.**

**2.S. APPROVAL OF FINAL TRACT MAP NO. 68379 FOR THE CONDOMINIUM PROJECT LOCATED AT 1342 HAYWORTH AVE [J. ROCCO, H. DEMITRI]:**

*SUBJECT: The City Council will consider approval of Final Tract Map No. 68379, a subdivision for a sixteen (16) unit condominium development, located at 1342 Hayworth Ave.*

**ACTIONS:** 1) Make findings for the Final Tract Map as follows: a. That this project will not violate any of the provisions of Sections 66474, 66474.1, and 66474.6 of the Subdivision Map Act, b. That the proposed subdivision, together with the provisions for its design and improvement, is consistent with the General Plan required by Article 5 (commencing with Section 65300) of Chapter 3 of Division 1 of the Government Code or any specific plan adopted pursuant to Article 8 (commencing with Section 65450) of Chapter 3 of Division 1 of the Government Code, c. That the development of the property in the manner set forth on the subject division of land will not unreasonably interfere with the free and complete exercise of any public entity and/or public utility rights of way and/or easements within the subject division of land, pursuant to Section 66436(a)3A(i-viii) of the Subdivision Map Act; 2) Approve Final Tract Map No. 68379; and 3) Instruct the City Clerk to endorse on the face of the map of Final Tract Map No. 68379 the certificate that embodies the approval of said map. **Approved as part of the Consent Calendar.**

**2.T. CITY OF WEST HOLLYWOOD LIST OF TRANSPORTATION-RELATED PROJECTS ELIGIBLE FOR FUNDING UNDER SB-1 (BEALL) TRANSPORTATION FUNDING FY2020-2021 [J. ROCCO, H. DEMITRI]:**

*SUBJECT: The City Council will consider adopting a resolution specifying certain transportation-related projects eligible for funding under SB-1 (Beall) Transportation Funding to be completed during the next fiscal year. The project list included in the resolution will be submitted to the California Transportation Commission (CTC) before the deadline of May 1st, 2020.*

**ACTIONS:** 1) Adopt Resolution No. 20-5262 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ESTABLISHING A LIST OF TRANSPORTATION-RELATED PROJECTS ELIGIBLE FOR FUNDING UNDER SB-1 (BEALL) TRANSPORTATION FUNDING"; and 2) Direct staff to submit the list of City projects to the California Transportation Commission (CTC) before the May 1st, 2020 deadline. **Approved as part of the Consent Calendar.**

**2.U. LAND ACKNOWLEDGEMENT POLICY [J. D'AMICO, L. HORVATH, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to develop a land acknowledgement policy, which includes language to be posted on the*

*City's website, printed on City Council, Commission, and Advisory Board agendas, and may be read aloud at official City events.*

**ACTION: This Item was Tabled.**

**2.V. DOMESTIC VIOLENCE ADVOCACY AND EDUCATION [L. MEISTER, J. D'AMICO, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to advocate for additional protections for victims of domestic violence at the state and federal level and to use the City's social media channels to educate the public on domestic violence issues.*

**ACTIONS:** 1) Direct legislative affairs staff to advocate for additional protections for victims of domestic violence at the state and federal level; 2) Direct staff to educate the public on domestic violence issues through the City's social media channels leading up to National Domestic Violence Awareness Month in October; and 3) Direct staff to work with our contracted providers to evaluate the current level of services provided for domestic violence prevention and assistance and determine if additional resources are necessary to meet the community need. **Approved as part of the Consent Calendar.**

**2.W. APPROVAL OF LEASE/PURCHASE AGREEMENT AND SUBLEASE FOR 617-621 N. ROBERTSON BOULEVARD [S. CAMPBELL, H. COLLINS]:**

*SUBJECT: The City Council will consider approving a lease to purchase agreement with the City of Beverly Hills, for the properties located at 617-621 N. Robertson Boulevard (APNs 4336-010-271 and 4336-010-270) and a sublease agreement with the West Hollywood Recovery Center for use of the structure ("Log Cabin") located at 621 N. Robertson Boulevard (APN 4336-010-270).*

**ACTIONS:** 1) Authorize the City Manager to negotiate and execute any and all documents necessary to complete the lease agreement with an option purchase on behalf of the City of West Hollywood with the City of Beverly Hills, for the properties located at 617-621 N. Robertson Boulevard (APNs 4336-010-271 and 4336-010-270); and 2) Authorize the City Manager to negotiate, finalize and execute all documents incident to a sub-lease agreement with the West Hollywood Recovery Center for use of the structure ("Log Cabin") located at 621 N. Robertson Boulevard (APN 4336-010-270). **Approved as part of the Consent Calendar.**

**2.X. (4.B.) DISCUSSION OF COUNCIL METRO SUBCOMMITTEE AND COUNCIL METRO LIAISON APPOINTMENT [J. KEHO, R. EASON, D. FENN, J. LEONARD, Y. QUARKER]:**

*SUBJECT: The City Council will discuss the future of the Council Metro Subcommittee and consider appointing a Council Metro Liaison.*

**ACTIONS:** 1) Disband the existing Council Metro Subcommittee; 2) Direct staff to return to the City Council every six months to provide updates on the Metro project and solicit feedback as needed from the full City Council

on items of importance over the following six-month period; and 3) Appoint Mayor Pro Tempore Horvath as the Council Metro Liaison. **Approved as part of the Consent Calendar.**

**2.Y. (5.B.) HOUSING ELEMENT ANNUAL PROGRESS REPORT FOR CALENDAR YEAR 2019 [C. SCHROEDER, P. NOONAN, J. KEHO, R. EASON, J. ALKIRE]:**

*SUBJECT: The City Council will receive the Annual Housing Element Report for calendar year 2019 and authorize staff to submit the report to the California Department of Housing and Community Development in compliance with state requirements.*

**ACTION:** Authorize staff to submit the 2019 Annual Housing Element Report to the California State Department of Housing and Community Development. **Approved as part of the Consent Calendar.**

**2.Z. (5.C.) INCLUSIONARY HOUSING REQUIREMENTS FOR MIXED-USE PROJECTS IN COMMERCIAL ZONES [J. D'AMICO, J. HEILMAN, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to evaluate ways to maximize the number of inclusionary units provided in mixed-use projects in commercial zones by requiring the affordable units to be a percentage of square footage rather than a percentage of unit count. This amendment would adjust for the fact that the City's Zoning Code does not have a maximum average unit size requirement in commercial zones as it does in residential zones. Larger market rate units in mixed-use projects can decrease the overall unit count in the building envelope and, as a result, decrease the inclusionary units required in the project.*

**ACTIONS:** 1) Direct staff to evaluate ways to maximize the number of inclusionary units provided in mixed-use projects in commercial zones through a requirement to provide twenty percent of gross residential floor area as affordable housing rather than twenty percent of the unit count, if it would result in a greater number of affordable housing units provided; and 2) Present the proposal for consideration at a public hearing of the Planning Commission prior to returning to City Council for final approval. **Approved as part of the Consent Calendar.**

**2.AA. (5.D.) POP-UP BUSINESSES IN VACANT STOREFRONT SPACES [L. MEISTER, J. DURAN, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to evaluate ways to encourage pop-up businesses in vacant storefront spaces.*

**ACTIONS:** 1) Direct staff to evaluate ways to encourage pop-up businesses in vacant storefront spaces in order to encourage economic development, improve public safety, and enhance the City's brand as a creative, innovation center; and 2) Report back to the City Council with recommendations for consideration. **Approved as part of the Consent Calendar.**

**2.BB. (6.A.) AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING PROVISIONS OF CHAPTER 3.08 OF TITLE 3 OF THE WEST HOLLYWOOD MUNICIPAL CODE RELATING TO APPROVAL OF CONTRACTS [D. WILSON, M. RIOS]:**

*SUBJECT: The City Council will consider the adoption of an ordinance to increase the City Manager's purchasing authority from \$25,000 to \$75,000 in order to improve efficiency and reduce administrative burdens that may impede projects.*

**ACTION:** Introduce on first reading the following Ordinance 20-1102, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING PROVISIONS OF CHAPTER 3.08 OF TITLE 3 OF THE WEST HOLLYWOOD MUNICIPAL CODE RELATING TO APPROVAL OF CONTRACTS." **Approved as part of the Consent Calendar.**

**3. PUBLIC HEARINGS:**

**3.A. AMENDMENTS TO THE WEST HOLLYWOOD MUNICIPAL CODE PROHIBITING SMOKING IN ENCLOSED COMMON AREAS AND NEW UNITS WITHIN MULTI-FAMILY DWELLINGS, CREATING A REGISTRATION PROGRAM THAT REQUIRES DESIGNATION OF UNITS' SMOKING STATUS, AND PROHIBITING SMOKING IN ANY PARK OR WITHIN FIVE (5) FEET OF ANY PARKLET [J. ROCCO, D. RIVAS, D. MICK]:**

*SUBJECT: The City Council will consider amendments to the West Hollywood Municipal Code prohibiting smoking in enclosed common areas and in new units within multi-family dwellings, creating a registration program that requires designation of units' smoking status to gradually transition smoking units to non-smoking units, and prohibiting smoking in any park or within five (5) feet of any parklet.*

**ACTION: This Item was continued to April 20, 2020.**

**4. UNFINISHED BUSINESS:**

**4.A. PUBLIC SAFETY UPDATE [K. COOK, E. RAMIREZ, M. BROWN, J. JIMENEZ, D. RIVAS, C. PLANCK, D. GIUGNI]:**

*SUBJECT: The City Council will receive an update on public safety activities and provide additional direction to staff.*

Councilmember Heilman spoke regarding some of the additional languages that the Sherriff's Deputies speak and asked that staff ensure that there is also a Sheriff that speaks Russian. He also asked that the Sherriff's monitor the possible increase in domestic violence reports during this time, and also requested clarification on how residents can make reports on drug-related activities at different locations. The Sherriff stated that those reports should be forward directly to the Sherriff's station.

Councilmember Meister thanked the volunteers who assist the Sheriff's for their 1,889 donated hours.

KEVIN BURTON, WEST HOLLYWOOD, wrote in support of the Item and indicated part of the role of the Public Safety Department is to encourage members of our community, including those who live and work in West Hollywood, to be prepared in the event of an emergency that disrupts services available to the community, whether public or private. The current corona virus outbreak, which has elicited panic buying at grocery, drug, and other stores, serves as a reminder of that need. Emergency preparedness includes having a supply of essentials to last a week or more without any resupply, including food that can be stored, drinking water, medications, and other essential supplies for yourself and immediate family members. We have all seen the store shelves empty of essential items even though production and delivery services are largely functional, but in the event of a disaster like a major earthquake with damaged roads and buildings, fuel shortages and other disruptions, the consequences of panic buying are likely to be much worse. So now is the time to think ahead.

STEPHANIE HARKER, WEST HOLLYWOOD, wrote in support of the Item and wanted to commend the Sheriffs and the staff for the improvements on the Eastside in general and specifically in Plummer Park. Although there are on-going issues with safety, things have definitely improved. Many of the neighbors still have serious concerns about response times in emergencies and we have all been hopeful that a substation, for which we have been asking for ten years, would make it easier for deputies to reach this side of town more quickly. To read in the staff report that the improvements in the park are "in lieu of the safety center" is disheartening. Many of us feel BOTH are needed, as the serious concerns are not solely for Plummer Park, but for the entire east side, particularly the Gateway with its large transient population. Please consider moving forward with a permanent office somewhere on the Eastside. Thank you.

ALICIA HOLLINGER, WEST HOLLYWOOD, wrote that she read that police will be cutting down on arrests due to overcrowding in jails. There is already so much new crime in WeHo. With less regular citizens out and about, I fear that crime will get worse. What are police doing to prevent that?

**ACTIONS:** 1) The City Council will receive an update on public safety activities and provide additional direction to staff regarding public safety priorities such as crime prevention, resources to address homelessness, park safety, and neighborhood livability; and 2) Receive an update on Plummer Park security enhancements. **Motion by Councilmember Heilman, seconded by Mayor Pro Tempore Horvath and approved.**

**4.B. DISCUSSION OF COUNCIL METRO SUBCOMMITTEE AND COUNCIL METRO LIAISON APPOINTMENT [J. KEHO, R. EASON, D. FENN, J. LEONARD, Y. QUARKER]:**

*SUBJECT: The City Council will discuss the future of the Council Metro Subcommittee and consider appointing a Council Metro Liaison.*

**ACTION: This Item was moved to the Consent Calendar.**

**4.C. RIGHT TO COUNSEL PROGRAM [C. SCHROEDER, A. REGAN, C. SCHROEDER, D. GUIGNI, P. NOONAN]:**

*SUBJECT: The City Council will consider adopting a right-to-counsel initiative providing full-scope legal representation for West Hollywood tenants facing eviction, as well as early intervention services to prevent the initiation of eviction proceedings.*

**ACTION: This Item was Tabled.**

**5. NEW BUSINESS:**

**5.A. URBAN DESIGN & ARCHITECTURE STUDIO WORK PROGRAM LAUNCH [O. DELGADO, R. ABRAMSON, S. CAMPBELL, J. KEHO, J. ALKIRE, R. EASON]:**

*SUBJECT: The City Council will receive a briefing on the proposed work program for the City's newly established Urban Design & Architecture Studio ("UDAS").*

**ACTION: This Item was Tabled.**

**5.B. HOUSING ELEMENT ANNUAL PROGRESS REPORT FOR CALENDAR YEAR 2019 [C. SCHROEDER, P. NOONAN, J. KEHO, R. EASON, J. ALKIRE]:**

*SUBJECT: The City Council will receive the Annual Housing Element Report for calendar year 2019 and authorize staff to submit the report to the California Department of Housing and Community Development in compliance with state requirements.*

**ACTION: This item was moved to the Consent Calendar.**

**5.C. INCLUSIONARY HOUSING REQUIREMENTS FOR MIXED-USE PROJECTS IN COMMERCIAL ZONES [J. D'AMICO, J. HEILMAN, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to evaluate ways to maximize the number of inclusionary units provided in mixed-use projects in commercial zones by requiring the affordable units to be a percentage of square footage rather than a percentage of unit count. This amendment would adjust for the fact that the City's Zoning Code does not have a maximum average unit size requirement in commercial zones as it does in residential zones. Larger market rate units in mixed-use projects can decrease the overall unit count in the building envelope and, as a result, decrease the inclusionary units required in the project.*

**ACTION: This item was moved to the Consent Calendar.**

**5.D. POP-UP BUSINESSES IN VACANT STOREFRONT SPACES [L. MEISTER, J. DURAN, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to evaluate ways to encourage pop-up businesses in vacant storefront spaces.*

**ACTION: This item was moved to the Consent Calendar.**

**5.E. (URGENCY ITEM) RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD PROCLAIMING THE EXISTENCE OF A LOCAL EMERGENCY [P. AREVALO, Y. QUARKER]:**

*SUBJECT: The City Council will consider adding an Urgency Item to the March 16, 2020 Agenda to adopt a Resolution proclaiming the existence of a local emergency in the City of West Hollywood. In order for this Item to be added to the Agenda as an Urgency Item, it must be approved by a 2/3 vote of the Council.*

Assistant City Attorney Lauren Langer and City Manager Paul Arevalo provided background information as outlined in the March 16, 2020 Staff Report.

Assistant City Attorney Langer spoke regarding the Resolution and stated that due to this issue changing by the hour, some of the proposed language could be changed due to the recent orders from the County regarding the closure of restaurants (excluding take-out), bars, nightclubs and gyms.

Councilmember Duran expressed concern with Council not meeting again until April 20, 2020 due to the local emergency and asked that staff schedule a City Council meeting for April 6, 2020.

Council agreed to revise the Resolution to remove language in Section 5(a) relating to the closure of restaurants, bars and nightclubs and to include language allowing the City's Dog Parks to remain open with social distancing.

KELLY KILMER, WEST HOLLYWOOD, wrote that it will be difficult for many West Hollywood residents to pay bills and rent in the coming months. I hope that the City Council and the Mayor remember that West Hollywood was built on renter's rights. Please do not forget those of us who are renters and are already being hit hard with the loss of income due to COVID-19. Thank you.

JEREMY ROMAN, BURBANK, wrote that It is absolutely imperative that we must move swiftly into the transition of closing businesses where large crowd gatherings are still taking place; restaurants, bars, and other related businesses are still bustling with individuals who may or may not be spreading the coronavirus to employees and patrons of the business. If we can do what we can to limit the spread of this coronavirus, we will help

our friends and neighbors in the long run. If we look out for each other rather than thinking, “it will not affect me, I’m young” or any other mindset of the sort, we will all be weaker as a result.

JOSPEH, WEST HOLLYWOOD, inquired what should apartment managers do to keep common areas cleaned to help mitigate Covid-19.

LUCAS JOHN JUNKIN, WEST HOLLYWOOD, wrote that we don’t need every person in LA coming to WEHO right now or passing through. Close traffic into WEHO on Santa Monica Blvd and Sunset. If you need to leave or come back use Laurel via Melrose or Laurel via Hollywood and proceed to where you are going. Set up food banks if needed for residents by residents. We don’t need the “bar population” and usual tourists right now. Take care of the people who live here and stop enabling WEHO be a breeding ground for non-residents.

KAREN O’KEEFE, WEST HOLLYWOOD, wrote that during this time of crisis, it is reassuring to live in a city with a strong commitment to human services. I want to commend West Hollywood for making the difficult decision to cancel city events to promote social distancing. Social distancing slows the spread of the virus, reducing the burden on the health care system. We’ve seen in Italy that failing to take prompt and dramatic measures to slow the pandemic leads to a rapid increase in cases, overburdening the health care system. Hospitals do not have enough beds or ventilators, meaning they have to decide who will live and who will unnecessarily die. We can save lives by staying at home. A new study found the coronavirus is infectious even before people are symptomatic. In this brief window we have to reduce the death toll, I was dismayed to hear that bars — including in our city — were packed through the weekend. It was a relief to see the governor take more dramatic action, ordering the closure of bars. While I am grateful for bold action to save lives, I am also very concerned that these measures will cost many people their jobs. I hope the city will urgently take robust measures to focus on the most vulnerable, including: Housing homeless people and others who need it in hotels, checking in on and delivering food to those the most at risk or who need to be quarantined, preventing the loss of housing during this crisis; and support for workers who lost jobs in West Hollywood.

DAN WENTZEL, WEST HOLLYWOOD, wrote that yesterday for "Sunday Funday", the bars were packed along Santa Monica Blvd. Clearly the messages about social distancing, about the ease of transmitting the virus even if one is not yet showing symptoms, and the risks of transmitting the virus to vulnerable populations, are not getting through.

JOE JANECEK, WEST HOLLYWOOD, wrote inquired about what emergency measures will WEHO City take.

KELSEY SMITH, WEST HOLLYWOOD, wrote PLEASE follow Mayor Garcetti's decision and CLOSE all restaurants, bars and gyms in West Hollywood until further notice. PLEASE CLOSE. DO NOT subject employees at these businesses to COVID19 because they have not closed.

JULIAN MARTINEZ, WEST HOLLYWOOD, wrote as we come to grips with unprecedented global events that are having a significant impact in our community, they emphasize the relevance of sustainability and self-sufficiency during these difficult times. Increasing the number of electric vehicle charging stations in the city would advance this sustainability vision. I encourage city planners to develop creative solutions to provide more free electric car charging stations to residents. Perhaps solar or renewable energy-powered charging stations on every block would establish West Hollywood as a pioneer city promoting green energy and self-sufficiency.

KELLAN MARTZ, WEST HOLLYWOOD, wrote I urge the City of West Hollywood to take aggressive action to combat the spread of the coronavirus, including closing bars, gyms, theaters etc., and limiting restaurant seating. The city should also put strong measures in place to support our local businesses, such as encouraging takeout and delivery, small business loans at 0% interest, eviction moratoriums, etc. We can't wait another day for bold action.

JAIME, WEST HOLLYWOOD, wrote I believe the mayor should follow what mayor Garcetti did and have the bars and restaurants in West Hollywood close for at least two weeks due to the coronavirus situation. People are not staying home and overcrowding locations in West Hollywood which makes it dangerous for everyone else. I think a two week closure period would help the situation. We're never going to make any progress if we don't start now.

MATTHEW ROSE, WEST HOLLYWOOD, wrote during this pandemic, I have not heard one word from the management company that oversees my building. While you cannot force communication, please urge property management companies to reach out to their tenants at what is a very scary time for residents, especially elderly tenants. Thank you and please be safe.

KYLE PAYNE, WEST HOLLYWOOD, wrote West Hollywood should adopt the same closure guidelines as Los Angeles bars, gyms, restaurants takeout only. As feasible it should also adopt the homeless safety programs. As a wealthy city with extraordinary visibility WEHO could lead the charge in forcing large employers to pay employees during this closure, and in helping smaller employers do the same. Be a role model.

KELLY KILMER, WEST HOLLYWOOD, wrote that it will be difficult for many West Hollywood residents to pay bills and rent in the coming months. I hope that the City Council and the Mayor remember that West Hollywood was built on renter's rights. Please do not forget those of us who are renters and are already being hit hard with the loss of income due to COVID-19. Thank you.

THERESA, WEST HOLLYWOOD, inquired if Will the city of West Hollywood follow Mayor Garcetti's public order from March 15 for the city of Los Angeles, including a moratorium on residential & commercial evictions, closing bars & nightclubs, banning dine-in restaurants and entertainment facilities, movie theaters, gyms and fitness centers.

JAMES JOHNSON, WEST HOLLYWOOD, WROTE please don't close the gyms. It's possible to wipe down equipment and maintain social distance when working out. For many the gym is a place to maintain not only our physical health but our mental health as well. When I have been stressed out, nothing helps me feel better than a good workout. If needed, scheduled classes can be cancelled where it is not practical to maintain distances, but we need some options for fitness in these stressful times.

VALERIE TERRIGNO, WEST HOLLYWOOD, wrote that the City of West Hollywood is often a leader & at the forefront of progressive agendas when it comes to protecting its residents, would the council consider a resolution that supports the freeze of all interest rates on credit cards during this Co-Vid 19 crisis. And if so, then lobby the appropriate state & federal officials, as they have particularly been taking guidance from local government at this time of crisis. She provided a second comment that stated he City of West Hollywood has a high level of service workers who are residents & members of business community where the majority of their income is based on Tips. The President said these people would be provided for in legislation, but so far that, not surprisingly, has not occurred. Is there any action or resolution the City can take that focuses consideration on the serious needs of this particular group of now unemployed people & bring it into the conversation with other City, State & Federal officials?

JERRY GARDNER, WEST HOLLYWOOD, wrote please extend the City of Los Angeles bar and restaurant closing order to West Hollywood both to contain/mitigate COVID-19 pandemic and to ensure that West Hollywood does not get an invasion of folks trying to get around the City of LA restrictions. Also please temporarily ban the collection of WEHO proposition petition gathering (an “in your face” activity clearly at odds with pandemic mitigation efforts) and if necessary extend the time for submission of this petitions.

KEITH, WEST HOLLYWOOD, wrote last Evening the Mayor of Los Angeles effective 12:00 AM March 16th, 2020 closed to the public gyms and fitness studios. 24-hour Fitness on Santa Monica Blvd says they are not in LA county so they are open. Are you kidding me? That gym is a Petri dish without the Covid-19. Why are you allowing this to remain open.

JASON MOHR, WEST HOLLYWOOD, wrote follow all the exact same restrictions/closures instated by the City of Los Angeles for consistency and the safety of the region’s citizens.

NATASHA, WEST HOLLYWOOD, wrote Please put a ban on restaurants and bars being open in West Hollywood to prevent the further spread of the COVID-19. Saddleranch in particular concerns me. I’ve witnessed even recently that they cram up to 400 people into their building every night leaving no room to practice social distancing. This selfish business behavior enables rapid growth in the virus. I am very concerned about this upcoming Saint Patrick’s day and weekend. Please make a serious effort to do something about this because it doesn’t look like anything will be done on their part. Even more concerning is the fact that other restaurants and bars may be operating with the same lack of consideration of the global crisis we are in. Be the change. Thank you.

ROD SPROTT, WEST HOLLYWOOD, wrote I very much appreciate the steps the City of West Hollywood is taking to comply with the Governor and CDC. However, driving along Santa Monica Boulevard on Sunday night it looked like business as usual. Only The Abbey has closed. Perhaps by the time of the meeting tonight this will have changed, but if not, what actions will the City take to curtail restaurants, bars, etc.

XENOS MASON, LOS ANGELES, wrote I am a physician. My address is formally within Los Angeles but I am a member of our community of West Hollywood. I strongly advocate for the immediate closure of gyms, clubs, and in-restaurant dining. My recommendation is based on my clinical

experience in caring for patients with acute respiratory failure and viral pneumonia, on epidemiological data from the outbreaks in Asia, and on the directives from the CDC and local public health departments.

MANNY RODRIGUEZ, WEST HOLLYWOOD, wrote please keep restaurants open. I've been to WEHO restaurants during the past few days and I have not found them to be crowded. Restaurants feel very safe and many people, like myself, use our local restaurants on a regular basis for basic meals. Closing restaurants would create an unintended consequence by over populating other venues where food is sold.

KERRI BALBONE, WEST HOLLYWOOD, wrote Thank you for your quick response to the pandemic. The cancellation of public gatherings and city events will help slow the spread in our community. I, like everyone, have many concerns and questions. I would like to help our community in any way possible. Here are two of my top concerns and some suggestions: 1. Treatment capacity at West side hospitals. Cedars and UCLA will likely be overwhelmed quickly. I would like to urge that the city contact all local West Hollywood physician offices to ask for their assistance in treating citizens locally, particularly our older adults and disabled. 2. Since many will be home bound, it would be nice for concerned citizens and community commissioners and board members to help connect with community members for support. Social isolation in a city that typically has support services is a concern. I would like to help create call and email programs to augment the city response and help us all stay connected. The program could be an opt in program or a series of virtual meetings with volunteer hosts. We may need some city help to do that effectively. Please keep us all posted on how we can help. Thank you again for all you do for the city.

SCOTT J. HARRIS, WEST HOLLYWOOD, wrote that WEHO should be protecting its citizens, and contribute to the protection of all people in the State. LA City Mayor Garcetti has ordered the closure of all non-essential public spaces, including bars, clubs, dine-in restaurants, gyms, theaters, etc. WEHO is the home to one of the largest bar/club and eatery scenes, has many theaters and an abundance of gyms. These are all known as major hot spots for transmission. WEHO should follow suit and adopt the SAME measures as the City of LA, including the closure of restaurants for dine-in services, theaters and gyms, as well as adopt measures to limit gatherings, protect against evictions, provide food and elderly services, and to provide economic assistance to those in need. WEHO has many elderly citizens, and many citizens with compromised immune systems due to drug and alcohol use, mental health issues, HIV, and other diseases. These may be drastic measures, but they are necessary to protect our community. It is time to act for the greater good, despite

potential economic hardship. It would be socially irresponsible not to take such measures. We are only as strong individually as we are strong together. Thank you for your service.

TYLER DINUCCI, WEST HOLLYWOOD, wrote Please follow the lead of the City of Los Angeles and shut down gyms, restaurants (but allow take out/delivery), and bars in West Hollywood until further notice. People keep putting themselves in high risk environments and the virus will continue to spread without drastic measures. Thank you.

ALICE, WEST HOLLYWOOD, wrote in these uncertain times, my anxiety has gone through the roof. I've struggled with anxiety and depression my entire life. Was on pills for years, until I decided enough was enough. My medication is now — exercise. I need it to be a productive and healthy human. And if gyms shut down for weeks, I fear that my mental health will deteriorate. Mental health is health. If I lose it, I lose everything. I believe that gyms should remain open but limit their classes/group fitness. Gyms should provide members with gloves. All members should wear gloves will working out to avoid cross contamination.

BUBBA, CULVER CITY, wrote We need to follow Garcetti's lead and shut down all restaurants, bars, gyms, and events of more than 50 people to slow the spread of this virus and save lives.

KELSEY, WEST HOLLYWOOD, wrote that the city of West Hollywood needs to adhere to the guidelines set by Mayor Garcetti and close restaurants, bars, and gyms to slow the spread of COVID-19. For individuals and families financially burdened by this crisis, the city should halt evictions, foreclosures, and the discontinuation of utilities.

LUPE DELOSSANTOS, WEST HOLLYWOOD, I believe if we truly want to stop the spread of the coronavirus, we should put public hand sanitizers on public transportation like the metro train ,and city buses, we must help the public from this deadly disease, any media can contact me, I'm pray that city council endorse my idea for public safety.

DAKOTA LUPO, WEST HOLLYWOOD, wrote in a time of crisis, we need leadership. The city council has done its job as municipal servants - they've pointed to websites, policy by Gov. Newsom, LA County guidelines, meeting times - but that's about it. As devoted as I know our city council is, the part-time nature of their job has left a void of continuous social & community leadership. I don't blame them for this - this is the

nature of many cities the size of WeHo - but this crisis has made it evident that we need more. This responsibility is incumbent upon the community as well. Yesterday, people still gathered in close quarters at bars & restaurants. Today, few community members will view or even know about this council meeting. Most WeHo community members couldn't tell you the name of one council member, let alone how many members we have. It's our job as a community to be more involved and create closer local relationships so that in a crisis like this, those bonds allow us to act with responsibility and efficacy. Let this crisis allow our community to rebuild their voice & efforts to support one another. Our city council can go far in leading the way - not by tweets to minimal people, awaiting other officials' leadership, or favoring developers over voters - but by setting an example of vocal advocacy that reaches all community members and offers inclusion into our collective prosperity. Thank you council members for your efforts tonight and thus far and thank you to our community for doing their best.

MARK HUGHES, WEST HOLLYWOOD, Our city, like our nation, faces a major health crisis. The WHO said loudly and clearly that fast action now is the only way to prevent possible catastrophe. WeHo should close all bars & restaurants entirely (except delivery). If we keep restaurants and bars open in any capacity, then LA residents will flock here because their bars & restaurants are closed. WeHo should implement curfews between perhaps 10pm to 5am, there are far too many people still going out in groups, endangering the lives and health of neighbors and our community (which has elderly & others with compromised immune systems or other health issues putting them at high risk). Weho is a small city, our population is small. However, we see a large number of LA residents and tourists come through our city, and we can't afford to fail to recognize the risks posed to our own residents, as well as to tourists and travelers in our city. Every day we delay is a day more people are infected, more people become sick, and more people will die. WeHo should set up field hospitals in parks and public spaces to prepare for what's coming, which includes mass testing, quarantining, and triage treatment. Italy is the warning klaxon telling us we can't avoid this happening (due to the failures of the Trump regime), so the only question left is "how soon do we start preparing for it," and the only sane answer is "NOW."

MARIA, NORTH HOLLYWOOD, wrote Please close down the WeHo bars! I love them just as much as everyone else, but we really need to practice social distancing. It's not forever. We'll get through this, but as a community, we need to work together and try to do our best to make sure this does not spread even more. Let's take care of each other.

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TROY, WEST HOLLYWOOD, wrote Economic insecurity is the primary point I want to address in my comments and the motivation of a proposal I would like the council to consider: I support an eviction moratorium. I would appreciate if you would also consider requiring landlords to not pursue eviction for people who fall behind as a result of the financial impacts we will suffer over the coming months. There must be a rule in place that allows for rent catch-up without draconian collections efforts or displacement. Leaseholders who are 55+ and who can prove need should be fully exempt from eviction in 2020 for failure pay rent and a program put in place. West Hollywood and this area of Los Angeles already have a crisis of the inability of Seniors to age in place. This pandemic is no time to refuse them help. And they should not be forced into a social worker situation to assist them when local authorities have it within their power to do the things outlined.

C, WEST HOLLYWOOD, wrote that there are restaurants remaining open and I'd like the mayor to clearly decree that we will follow LA in their closures and efforts to stop the Covid spread. I am a longtime regular at Zinque where I know employees are asked to work 365 days a year and are now going in during the pandemic. I also understand Olivetta is remaining open. I worry about the workers and I do worry about the people who still want to dine in.

LISA BEACH, WEST HOLLYWOOD, wrote Though none of us will be able to attend personally, it is my hope that the main thrust of this evening's discussions will focus on COVID-19 and how to keep West Hollywood and it's residents safe, sane, and afloat. First and foremost, I implore you to follow the newly-instituted Santa Moratorium code for evictions, utilities shutoffs and parking tickets, if not going even further if possible. The past two weeks have already devastated the motion picture industry in which I work, and the writing is on the wall for countless other paycheck to paycheck employees in a variety of businesses. I know that come April 1st, I will not be able to pay my rent, though I will do the best I can to make an effort to give him something. My landlord has made it clear to me on numerous occasions over the years that he "wants me out", because I am under rent control and now pay half of what new tenants pay. The fear which has struck so many of us WeHo residents on so many levels in the past two weeks could be GREATLY alleviated if we knew that eviction and utilities shutoffs were not looming, at a time when it has just been announced that this could go on until July. On begging knees I submit this request on behalf of all of us who will suffer that much more egregiously should some kind of WeHo Moratorium not be put into place. And one more question, will vets stay open if a lockdown is put into place? I humbly thank you for this consideration, hoping we all stay safe and sane.

RICHARD AYOUB, ON BEHALF OF PROJECT ANGEL FOOD, wrote All of us at Project Angel Food are concerned for those most vulnerable in our West Hollywood community. This includes the 40 people served by Project Angel Food who live in West Hollywood and are currently fighting cancer, diabetes, heart disease, HIV/AIDS, and other illnesses. The Centers for Disease Control has listed these conditions among those that make individuals most vulnerable to the CoronaVirus. Project Angel Food is taking immediate steps to ensure the people we serve receive uninterrupted meal service and connection to our program. We are providing 3 weeks worth of shelf stable food along with our prepared meals. This comes at a time of greatly increased expenses to Project Angel Food and a decline in revenue – over \$250,000 – from fundraising events that have been cancelled. We will be submitting an Emergency Grant Request to the City of West Hollywood Social Services department this week, and appreciate your input and support of our continued work. We have been proud to partner with the City of West Hollywood since 1994, and have seen great challenges before. We cannot forget the people we serve at this time of crisis.

BRANDON PANALIGAN, WEST HOLLYWOOD, wrote the council should be preparing for the worst case COVID scenario, giving residents comfort in knowing there is competence locally even if our federal government lacks it. Be proactive. Figure out what emergency powers you have & use them. This is an actual emergency! The city should develop a plan to ration access to the grocery stores, perhaps by parking permit zone. Residents need to know that they will be able to buy food & household necessities, but without some organization, we will have hoarding and be unable to practice social distancing. We shouldn't be fighting or endangering each other over bread, bananas and toilet paper. The city should encourage restaurants to turn into food delivery services, redeploying wait and bussing staff into delivery personnel. This will reduce the number of people who will be laid off and potentially create new jobs during this crisis. Enact any tax-incentives that could encourage this. The city must also deploy a plan to help elderly and other highly at-risk residents access essential needs without leaving the house. That might mean city-sponsored grocery purchases and food delivery. This worked well in Wuhan. We cannot allow at-risk citizens to endanger themselves and increase the likelihood of a deadly hospital surge. Lastly, the city should place a moratorium on all residential & commercial evictions for non-payment of rent, for the duration of the crisis. Be decisive. The window to act is closing.

SEPI SHYNE, WEST HOLLYWOOD, wrote thank you to the City Council, City Manager and staff for your quick and great response to the corona

virus crisis. I am proud to be a resident of West Hollywood and I love our city. This crisis demands that we as a collective change and change rapidly. We are being called to either be the best of ourselves, remain the same or be the worst. West Hollywood can be the best by practicing kindness and compassion in each moment and leading in this crisis as we led when our city was formed and when we led during the HIV/AIDS crisis by protecting our residents and bringing our community together. I support the emergency measures that are being considered tonight and I urge the council to adopt them and the city manager to not just limit but to order a shut down of all bars, nightclubs, restaurants (except for take out and delivery), gyms and other non essential public establishments. I also urge the City Council and Manager to establish a moratorium, if allowed by law, on evictions of commercial tenants in addition to residential affected by this crisis. We have already lost too many small businesses in the past few years and I fear we will lose more if we don't do everything we can to help them. I would also like more information on item 3 which authorizes the sheltering of homeless individuals who are unable to care for themselves. What will the details be for this? Is this a forced sheltering given the Sheriff's department will be involved? We need more information on this.

ADAM BASS, WEST HOLLYWOOD, wrote in the discussion of potentially limiting retail sales, Councilmember Meister is right to consider spas and massage parlors, however, please be cautious about limiting essential services like hardware stores, pet food and supply stores, etc. I trust the City Manager will make wise decisions, but please don't create any blanket decisions, as our pets need to be fed and home repairs may still be required.

STEPHANIE HARKER, WEST HOLLYWOOD, wrote I support these important emergency measures to help stave off the Covid-19 virus. I hope people will be mindful that restaurants will be allowed to provide take out orders and that all of us try to support our local eateries by ordering food and picking it up safely.

GYULA KANGISZER, ON BEHALF OF THE WEST HOLLYWOOD LIONS CLUB, wrote on behalf of the Club, I have requested that the City of Beverly Hills reinstate the lease of the Log Cabin to the West Hollywood Lions Club as we are best positioned to continue managing it without any political interest or benefit. We have been providing the Log Cabin to the service of the community since 1936, hosting recovery groups since 1948 and we continued even after the lease expired in 1977. If it is determined that the lease is given to the City of West Hollywood, we request that the City of West Hollywood sub-lease the Property to us at a fair price. Our Club is one of the oldest in LA, received its charter from

Lions Club International in 1926. LCI is the parent organization of clubs operating in 150 countries and geographical locations around the world. All such clubs have as their primary functions the performance of activities which must serve to alleviate in some way a need in their respective communities, which is financed through funds raised from members of the public. LCI and its chartered clubs are not "charitable organizations," as defined in IRC §501(c)(3), and donations made to LCI and local clubs are not tax-deductible. Our tax returns are available online. We are committed to preserving the Cabin. We are beautifying the building, while maintaining its Historic Site characteristics. We have replanted the two trees and made a wheelchair accessible ramp on the right side.

ANDREW L. REBACK, WEST HOLLYWOOD, wrote As city residents, our family, myself, my spouse, my grandfather, and our loved ones, thank our City Staff, Attorney, Manager, and Council-members for their continuing action during this time. We appreciate consistent information from the City of West Hollywood, and are grateful for your continued service during crisis.

I serve as the current Chair of the City's Human Services Commission, and while we will likely miss some future meetings, I want to profoundly thank our City Staff for continuing to work on all essential services for our City's most needy residents, and for their ongoing work with our community partners and service providers so folks can get their needs met during this extraordinary time. Please continue to provide information to the public in all ways possible. Personally, I would like to express appreciation to the City Council, City Manager, and entire Staff, for acting as a full time Human Services Commission during this time of need. Your actions can provide assurance that the needs of City residents, workers, and affected folks remain the top priority for this municipal government right now. Your service is noticed, and appreciated. Please all take care, keep calm, and move us ahead as best you can.

GENEVIEVE MORRILL, ON BEHALF OF THE WEST HOLLYWOOD CHAMBER OF COMMERCE, wrote Tte West Hollywood Chamber of Commerce is working closely with the city and its agencies, including the state of California to ensure we get information out to the businesses with access to resources. We applaud the city in its leadership role and ability to step in to help our business community. We have never faced something so drastic and abrupt. Small businesses operate on a very slim net profit and this unprecedented situation will challenge our business community. So we need your help. We need your help with local solutions. We need Financial aid - both employees and employers. We need your influence with our State and count elected officials. We are all dealing with an unpredictable situation with no understanding of its time

table and seek your leadership. In the short term, we need financial support. The long term - support for rebuilding our business community.

DAVID DICKERSON, ON BEHALF OF KITCHEN24, wrote please help. Please consider the requests and needs of this city's small businesses provided by the West Hollywood chamber of commerce. I believe in this city and I know that we will prevail. Thank you and be well.

**ACTION: 1)** Adopt Resolution No. 20-5263, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD PROCLAIMING THE EXISTENCE OF A LOCAL EMERGENCY"; and 2) Direct the City Clerk to schedule a City Council meeting for April 6, 2020. **Motion by Councilmember Heilman, seconded by Mayor Pro Tempore Horvath and approved**

**5.F. (URGENCY ITEM) EMERGENCY SUPPORTIVE SERVICES IN RESPONSE TO THE COVID-19 PANDEMIC [ J. HEILMAN, J. D'AMICO]:**

*SUBJECT: The City Council will consider giving the City Manager additional authority to respond to the COVID-19 pandemic and will consider providing additional direction to the City Manager and staff. In order for this Item to be added to the Agenda as an Urgency Item, it must be approved by a two-thirds vote of the City Council upon finding that the need to take action came to the City's attention after posting of the agenda and that the matter requires immediate action.*

Councilmember Heilman provided background information as outlined in the March 16, 2020 Staff Report. He spoke regarding the duplicate items listed in the report that will now be approved as part of the other Urgency Items and Council agreed by consensus to remove recommendations 2 and 4, to increase the funding listed in recommendation 5, and to remove the language in recommendation #11 related to telecommuting for employees, as the City has already begun that process.

Councilmember Meister asked staff if traffic lights could automatically initiate pedestrian crossing rather than pedestrians having to activate activated to avoid touching buttons for the time being. She also asked for funding meals for those residents who could not get out to grocery stores, as well as for school children who received meals at school and were now homebound.

**ACTION:** Provide additional authority to the City Manager and give the following direction: 1) Increase the fund for emergency rental assistance; 2) Authorize the City Manager, Social Services staff and Sheriff's Department to shelter homeless individuals who are unable to care for

themselves to prevent the spread of the virus among the homeless population; 3) Establish an emergency fund of up to \$75,000 to include meal support and to assist residents and employees in West Hollywood who are in need because of lost jobs and income and create an opportunity for residents and businesses to donate to help members of the community who are adversely impacted by business shutdowns and layoffs; 4) Authorize the City Manager to consider temporarily reducing certain taxes for businesses if they agree to not lay off employees; 5) Create volunteer opportunities for people in the community who are able to help deliver meals and other items to those who are in need of assistance; 6) Coordinate with Cedars Sinai to determine if it needs volunteers and develop programs to train individuals to assist; 7) Authorize the City Manager to approve the use of public or private property for emergency temporary medical facilities; 8) Authorize the City Manager to provide appropriate assistance to local grocery stores who are dealing with panic-buying in response to fears of COVID-19 and to consider senior-only access during certain morning hours at the grocery stores and markets; and 9) Allocate a technology allowance up to \$150,000 for the City Manager to ensure constituent and employee remote access. **Motion by Councilmember Heilman, seconded by Mayor Pro Tempore Horvath and approved**

**5.G. (URGENCY ITEM) TEMPORARY MORATORIUM ON EVICTIONS FOR NONPAYMENT OF RENT DURING COVID-19 PANDEMIC [M. JENKINS, L. LANGER]:**

*SUBJECT: The City Council will consider adding an Urgency Item to the March 16, 2020 Agenda to adopt an ordinance imposing a moratorium on evictions for failure to pay rent during the current state of emergency caused by the COVID-19 pandemic. In order for this Item to be added to the Agenda as an Urgency Item, it must be approved by a two-thirds vote of the City Council upon finding that the need to take action came to the City's attention after posting of the agenda and that the matter requires immediate action. The Urgency ordinance requires four-fifths vote of the city council and if approved, will take effect immediately.*

Assistant City Attorney Lauren Langer provided background information as outlined in the March 16, 2020 Staff Report.

Councilmember Duran expressed concern that the Ordinance may not cover those that may have missed their rent in February. City Attorney Langer spoke regarding the provisions of the Ordinance and that it should go into effect in conjunction with the City's declaration of a local emergency.

**ACTION:** Adopt Urgency Ordinance No. 20-1101U "AN URGENCY ORDINANCE OF THE CITY OF WEST HOLLYWOOD ENACTING A TEMPORARY MORATORIUM ON EVICTIONS DUE TO NONPAYMENT

OF RENT FOR RESIDENTIAL TENANTS WHERE THE FAILURE TO PAY RENT RESULTS FROM INCOME LOSS RESULTING FROM THE NOVEL CORONAVIRUS (COVID-19), AND SETTING FORTH THE FACTS CONSTITUTING SUCH URGENCY” **Motion by Councilmember Heilman, seconded by Mayor Pro Tempore Horvath and approved**

**EXCLUDED CONSENT CALENDAR: None.**

**6. LEGISLATIVE:**

**6.A. AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING PROVISIONS OF CHAPTER 3.08 OF TITLE 3 OF THE WEST HOLLYWOOD MUNICIPAL CODE RELATING TO APPROVAL OF CONTRACTS [D. WILSON, M. RIOS]:**

*SUBJECT: The City Council will consider the adoption of an ordinance to increase the City Manager’s purchasing authority from \$25,000 to \$75,000 in order to improve efficiency and reduce administrative burdens that may impede projects.*

**ACTION:** Introduce on first reading the following Ordinance 20-1102, “AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING PROVISIONS OF CHAPTER 3.08 OF TITLE 3 OF THE WEST HOLLYWOOD MUNICIPAL CODE RELATING TO APPROVAL OF CONTRACTS.” **Approved as part of the Consent Calendar.**

**PUBLIC COMMENT:**

KAREN EYRES, WEST HOLLYWOOD, spoke in support of Item 2.V.

ROB BERGSTEIN, WEST HOLLYWOOD, spoke in opposition of Item 2.W. and in support of Item 4.C.

MICHAEL DOLAN, WEST HOLLYWOOD, spoke in support of Item 4.C.

SEPI SHYNE, WEST HOLLYWOOD, spoke in support of Item 4.C. and 5.C.

STEPHANIE HARKER, WEST HOLLYWOOD, spoke in support of Item 5.D.

**COUNCILMEMBER COMMENTS:**

Mayor Pro Tempore Horvath congratulated Councilmember Meister and resident Stephanie Harker on receiving Women of the Year Awards from the Russian Advisory Board at a recent National Women’s Day event.

**ADJOURNMENT:** The City Council adjourned at 9:05 p.m. in memory of Hank Barnard, Staff Sergeant Marshal D. Roberts, Specialist Juan Miguel Mendez

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Covarrubias, Lance Corporal Brodie Gillon, Gunnery Sergeant Diego D. Pongo, and Captain Moises A. Navas to its next regular meeting, which will be on Monday, April 6, 2020 at 6:30 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of West Hollywood at a regular meeting held this 6<sup>th</sup> day of April, 2020 by the following vote:

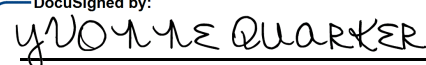
AYES:	Councilmember:	Duran, Heilman, Meister, Mayor Pro Tempore Horvath, and Mayor D'Amico.
NOES:	Councilmember:	None.
ABSENT:	Councilmember:	None.
ABSTAIN:	Councilmember:	None.

DocuSigned by:  
  


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**JOHN D'AMICO, MAYOR**

ATTEST:

DocuSigned by:  
  


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**YVONNE QUARKER, CITY CLERK**