



**PLANNING COMMISSION
SUMMARY ACTION MINUTES
Regular Meeting
February 20, 2020**

West Hollywood Park Public Meeting Room – Council Chambers
625 N. San Vicente Boulevard, West Hollywood, California 90069

THE CITY OF WEST HOLLYWOOD HAS ADOPTED BRIEF SUMMARY AND ACTION MEETING MINUTES; WHICH PROVIDE A SUMMARY OF THE ACTIONS TAKEN AND POINTS OF DISCUSSION ONLY. ADDITIONAL COMMENTS OR DISCUSSION REGARDING ANY ITEM SUMMARIZED IN THESE MINUTES MAY BE OBTAINED BY VIEWING THE ARCHIVED VIDEOS OF THE PLANNING COMMISSION MEETINGS AT www.weho.org/weho-tv/other-city-meetings

1. **CALL TO ORDER:** Chair Carvalho called the meeting of the Planning Commission to order at 6:30 p.m.

2. **PLEDGE OF ALLEGIANCE:** Robyn Eason led the Pledge of Allegiance.

3. **ROLL CALL:**

Commissioners Present: Altschul, Buckner, Erickson, Hoopingarner, Jones, Vice-Chair Bass, Chair Carvalho.

Commissioners Absent: None.

Staff Present: Jennifer Alkire, Current and Historic Preservation Planning Manager, Lauren Langer, Assistant City Attorney and David Gillig, Commission Secretary.

4. **APPROVAL OF AGENDA.**

ACTION: Approve the Planning Commission Agenda of Thursday, February 20, 2020 as presented. **Moved by Commissioner Hoopingarner, seconded by Vice-Chair Bass and unanimously passes.**

5. **APPROVAL OF MINUTES.**

A. February 6, 2020

ACTION: 1) Approve the Planning Commission regular meeting minutes of Thursday, February 6, 2020 as presented. **Moved by Commissioner Buckner, seconded by Commissioner Erickson and passes, noting Commissioner Jones abstained.**

6. **PUBLIC COMMENT.** None.

7. **DIRECTOR'S REPORT.**

John Keho, Director, Planning and Development Services Department stated at the City Council meeting on Tuesday, February 18, 2020, City Council denied an appeal and upheld the Historic Preservation Commission's approval of a property designation located at 1251 N. Detroit Street.

At the upcoming City Council meeting on Monday, March 2, 2020, council will hear items regarding 1) evaluation of three parklets, 2) personal delivery devices on the public right-of-way, and 3) Sunset Gateway designs.

8. ITEMS FROM COMMISSIONERS.

A. Commissioner Comments.

Commissioner Jones stated on Sunday, February 23, 2020 at 2:00 p.m. Lamda Legal will present a fund raising event called Love Lounge at Pali House. She encouraged public participation.

Commissioner Erickson thanked everyone for their participation in the recent Vagina Monologues fundraising event.

Vice-Chair Bass commented on the number of items on the agenda for Thursday, March 5, 2020. He suggested moving the training item to a future date.

Commissioner Erickson suggested the commission receive staff's presentation of the training items prior to meeting.

9. CONSENT CALENDAR. None.

10. PUBLIC HEARINGS.

A. 1048 N. Curson Avenue:

Request to consider a subdivision of a three-story, five-unit residential building into a common interest development.

Chair Carvalheiro opened the public hearing for Item 10.A.

THERE WERE NO PUBLIC SPEAKERS FOR THIS ITEM.

ACTION: Close public hearing for Item 10.A. **Motion carried by consensus of the Commission.**

Vice-Chair Bass moved to: 1) approve staff's recommendation of approval.

Seconded by Commissioner Erickson.

ACTION: 1) Approve the application; 2) **Adopt Resolution No. PC 20-1353 as presented:** "A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WEST HOLLYWOOD, APPROVING A TENTATIVE TRACT MAP (MAJOR LAND DIVISION NO. 74088) FOR THE SUBDIVISION OF A THREE-STORY, FIVE-UNIT RESIDENTIAL BUILDING INTO A COMMON INTEREST DEVELOPMENT, LOCATED AT 1048 N. CURSON AVENUE, WEST HOLLYWOOD, CALIFORNIA;" and 3) Close the Public Hearing for Item 10.A. **Moved by Vice-Chair Bass, seconded by Commissioner Erickson and unanimously passes.**

The Resolution the Planning Commission just approved memorializes the Commission's final action on this matter. This action is subject to appeal to the City Council. Appeals must be submitted within ten calendar days from this date, to the City Clerk's office. Appeals must be in writing and accompanied by the required fees. The City Clerk's office can provide appeal forms and information about waiver of fees.

B. 8950 Sunset Boulevard:

Request to extend and amend existing entitlements for a new 168,583 square-foot mixed-use hotel development containing 165 guestrooms, four residential units, restaurants, bar, spa, retail and meeting room uses and 432 subterranean parking spaces.

Staff recommends the continuation of the item to allow the applicant to post the project site at least 28 days before the hearing in compliance with W.H.M.C. Section §19.74.020.

ACTION: 1) Continue to Thursday, March 5, 2020. **Moved by Commissioner Hoopingarner, seconded by Vice-Chair Bass and unanimously passes as part of the approved agenda.**

C. Zone Text Amendment, Density Bonus Laws:

Request to allow unlimited dwelling units in 100% affordable housing projects in accordance with State law.

Staff requested this item continued to ensure that appropriate staff are present for the presentation.

ACTION: 1) Continue to Thursday, March 5, 2020. **Moved by Commissioner Hoopingarner, seconded by Vice-Chair Bass and unanimously passes as part of the approved agenda.**

11. NEW BUSINESS.

A. Appointments to the Climate Action and Adaptation Plan (CAAP).

In December 2019, City Council authorized commencement of the process to update the West Hollywood Climate Action Plan, as an essential next step in helping the City establish an aspirational, yet achievable path to further reducing carbon emissions and adapting to the impacts of climate change. The new plan, both a Climate Action and Adaptation Plan (CAAP), will reflect the City's ongoing sustainability priorities, establish more aggressive greenhouse gas (GHG) emissions reduction targets, and explore strategies to recover from adverse climate scenarios such as long periods of drought, extreme heat, power outages, etc.

The scope of work includes the establishment of several Working Groups, consisting of various stakeholders from the West Hollywood community and staff within the City. The purpose of these working groups will be to obtain feedback and input on the City's sustainability progress to date, issues related to the current Climate Action Plan (e.g., energy efficiency, water management, tree canopy & green space, etc.) as well as new ideas and aspirations for the plan update. Working Groups will convene through a series of up to four meetings between March and November 2020, beginning with listening sessions and proceeding with feedback workshops as the CAAP develops.

Commissioner Jones nominated Lynn Hoopingarner and John Erickson.

Seconded by Commissioner Buckner.

ACTION: 1) Appoint: a) Lynn Hoopingarner as regular; and b) John Erickson as alternate to the Climate Action and Adaptation Plan (CAAP). **Nominated by Commissioner Jones, seconded by Commissioner Buckner and unanimously passes.**

12. UNFINISHED BUSINESS. None.

13. EXCLUDED CONSENT CALENDAR. None.

14. ITEMS FROM STAFF.

A. Planning Manager's Update. None.

15. PUBLIC COMMENT. None.

16. ITEMS FROM COMMISSIONERS.

A. Commissioner Comments. None.

B. Subcommittee Management.

It was noted the Design Review Subcommittee meeting for Thursday, February 27, 2020 has been cancelled.

923 N. Palm Avenue, a senior congregate care facility will be agendized for the Design Review Subcommittee meeting on Thursday, March 12, 2020.

17. ADJOURNMENT: The Planning Commission adjourned at 6:45 p.m. to a regularly scheduled meeting on Thursday, March 5, 2020 beginning at 6:30 p.m. until completion at West Hollywood Park Public Meeting Room – Council Chambers, 625 N. San Vicente Boulevard, West Hollywood, California. **Motion carried by consensus of the Commission.**

PASSED, APPROVED AND ADOPTED by the Planning Commission of the City of West Hollywood at a regular meeting held this 5th day of March, 2020 by the following vote:

AYES: Commissioner: Altschul, Erickson, Hoopingarner, Jones, Vice-Chair Bass, Chair Carvalho.

NOES: Commissioner: None.

ABSENT: Commissioner: Buckner.

ABSTAIN: Commissioner: None.



ROGERIO CARVALHEIRO, CHAIRPERSON

ATTEST:



DAVID K. GILLIG, COMMISSION SECRETARY