

CITY OF WEST HOLLYWOOD
PLANNING COMMISSION

MINUTES

JANUARY 17, 1991

West Hollywood Park Auditorium
647 N. San Vicente Boulevard
West Hollywood, CA 90069

I. CALL TO ORDER

The regular meeting of the Planning Commission was called to order by Commissioner Litz at 7:00 p.m.

A. Pledge of Allegiance: The Pledge of Allegiance was led by Charlie Mercer.

B. Roll Call:

Commissioners Present: Behr, Clavan, Crowe, Litz, Zaden
Richmond, Smith

Others Present: John Jakupcak, Associate Planner;
Tim Gawronski, Urban Designer;
David Amorena, Assistant Planner;
Amy Anderson, Planning Intern;
Craig Rhea, Secretary

C. Approval of Agenda:

Action: To pull Items III.A.1 and III.A.2; continue Item V.A to February 21, 1991; continue Item V.C to March 21, 1991, and approve the agenda as amended.

Motion: Crowe Second: Zaden

Vote: All Ayes Motion carried.

D. This agenda was posted at City Hall, Community Development counter, West Hollywood Library on San Vicente Boulevard and Plummer Park.

II. ITEMS FROM CITIZENS

A. Stan Lothridge, West Hollywood, spoke on importance of Planning Commission decisions.

B. Norman Ernst, Los Angeles, considered himself as spokesman for an 87-year old lady who owns a house next to the

Motion: Smith Second: Crowe

Vote: Ayes - Behr, Crowe, Litz, Smith

Noes - Clavan, Richmond, Zaden

Motion carried.

- B. Sunset Boulevard Specific Plan - Discussion of environmental review alternatives and Interim Control Ordinance.

Tim Gawronski presented a staff report.

Citizens were invited to talk on this plan.

The following commented on the plan:

Charlie Mercer, West Hollywood, representing Sunset Strip Association

Jamie Wolf, West Hollywood, representing West Hollywood Urban Conservation League.

Action: To support staff's recommendation.

Motion: Richmond Second: Behr

Vote: All Ayes Motion carried.

- C. Discussion regarding recommended procedural improvements in the development review process and in conducting Planning Commission meetings.

- 1) Development review process -

Tim Gawronski gave additional suggestions such as: 1) requiring a specific scale to all drawings; and 2) requiring site plans as well as elevations to be shown in context, showing adjacent buildings.

Commissioner Clavan suggested having essentially a library of initially proposed buildings, buildings that will be presented to the Planning Commission, and finally accepted buildings in a similar scale so that future developers who propose buildings see what had been proposed and what eventually was accepted. This will serve as beginning guidelines.

Commissioner Zaden suggested that on the portion where massing models was mentioned, the word "relevant" should be deleted. She also suggested

that all models shall be required to contain portions of all adjacent buildings.

2) Conducting Planning Commission meetings -

Commissioner Zaden suggested that if a designated speaker is representing an organized neighborhood group or a homeowners' association, that speaker should be given sufficient time. The City Attorney suggested that if several people sign their time over to a designated speaker, the amount of time to be allotted will be at the discretion of the Chair.

Commissioner Smith recommended adopting shorter amounts of time for speakers in non-hearing items. The Commission agreed that the Chair will propose something specific to offer the rest of the Commissioners.

Jeanne Dobrin, West Hollywood, spoke on the issue of how much time to allow for comments from citizens.

Action: To adopt staff's recommendation including the suggestions from the Design Subcommittee and the Commissioners.

Motion: Clavan Second: Zaden

Vote: All Ayes Motion carried.

VII. ITEMS FROM CITIZENS - None

VIII. ITEMS FROM COMMISSIONERS

A. Commissioner Behr inquired:

- 1) Regarding posting requirements on construction sites;
- 2) Temporary Use Permits and the appeal process; and
- 3) About the status of Marix. He requested a report on this matter.

B. Commissioner Zaden suggested that the Planning Commission send a representative when the Rugby appeal comes up. Commissioner Richmond will attend as the Planning Commission representative just to answer questions.

C. Commissioner Richmond emphasized the importance of tying the demolition permits to the development permits.

- D. Commissioner Clavan gave an update on the first meeting of the Design Subcommittee and recommended keeping the same Commissioners on the Subcommittee for the next three months for the purpose of continuity. Commissioner Litz said he will keep the procedure of rotating the members each month, and after six months this procedure will be reviewed. After six months a decision can be made.
- E. Commissioner Litz talked on the following:
- 1) Requested staff to make a report on the status of Phyllis and Doheny to be submitted at the next meeting;
 - 2) Inquired when the handicap accessibility item is coming before the Planning Commission; and
 - 3) Informed the Commissioners regarding the conferences in New Orleans and Monterey.

IX. ITEMS FROM STAFF

- A. Cultural Heritage Board study session on February 7, 1991.
- B. Commissioner Litz requested opinion from the City Attorney's Office regarding Planning Commission review on city owned buildings.
- C. Rugby Drive appeal is set for City Council meeting on February 4, 1991.

X. ADJOURNMENT

Action: To adjourn to the Joint Study Session of the Planning Commission and Cultural Advisory Board on Thursday, February 7, 1991, at 6:00 p.m., West Hollywood Park, 647 San Vicente Boulevard.

Motion: Smith

Second: Richmond

Vote: All Ayes

Motion carried.

ATTEST:



DIRECTOR OF COMMUNITY DEVELOPMENT



CHAIRPERSON