

**CITY OF WEST HOLLYWOOD
ARTS AND CULTURAL AFFAIRS COMMISSION
SPECIAL MEETING MINUTES**

THURSDAY, NOVEMBER 21, 2019 – 5:00 P.M.

Location: Great Hall – Plummer Park

7377 Santa Monica Boulevard, West Hollywood

I. CALL TO ORDER

The Arts and Cultural Affairs Commission meeting was called to order by Commissioner Rackley at 5:07 PM.

A. Pledge of Allegiance: Commissioner Rackley led the Pledge of Allegiance.

B. Roll Call:

Present:

Commissioner Martin Gantman
Commissioner Catherine Lee
Commissioner Madeleine Rackley
Commissioner J. Dallas Dishman
Commissioner Dan Faltz

Absent:

Commission Vice Chair Todd Williamson
Commission Chair Dawn Moreno-Freedman

Also Present:

Arts Manager Andrew Campbell
Recording Secretary DeeA'na Saunders
Arts Coordinator Michael Che
Grants Coordinator Eva Angeloff
Arts Technician Joy Tribble
Consultant Nancy Meyer

C. Approval of the Agenda:

Approval of the November 21, 2019 meeting agenda was **motioned by Commissioner Dishman, seconded by Commissioner Lee, and approved unanimously, noting an amendment to December 19, 2019 Special Meeting Location to take place at City Hall's Community Conference Room.**

D. Approval of the October 24, 2019 Meeting Minutes

Approval of the October 24, 2019 meeting minutes was **motioned by Commissioner Lee, seconded by Commissioner Gantman, and approved unanimously.**

E. Public Comment

Joel Mark spoke in support of Ed Woodham, Art in Odd Places.

II. CONSENT CALENDAR

The following routine matter were acted upon by one motion.

Approval of the Consent Calendar was motioned by Commissioner Faltz, seconded by Commissioner Dishman, and approved unanimously.

A. Posting of the Agenda

The agenda was posted per proper noticing procedures at City Hall, Plummer Park, West Hollywood Library and West Hollywood Sheriff's Station.

ACTION: Receive and file. **Approved as part of the Consent Calendar.**

III. UNFINISHED BUSINESS

A. Performing Arts & Cultural Affairs Subcommittee Report

The Commission received a report from the Performing Arts & Cultural Affairs Subcommittee on its special meeting held November 7, 2019.

Commissioner Rackley shared updates on Coast Playhouse, updates on Plummer Park and stated that Summer and Winter Sounds 2020 applications are in process. Commissioner Rackley also mentioned the discussion of the grant program.

Lastly, Commissioner Rackley directed staff to encourage transgender participants to participate in the artists' roundtable.

Commissioner Dishman shared the idea to include a clause including physical and auditory accessibility for Community attendance.

ACTION: Received the Performing Arts & Cultural Affairs Subcommittee Report, provided direction as applicable, and ratified recommendations proposed by the Subcommittee.

B. 2020 WeHo Arts Project and WeHo Arts Organizational Development Grants

The Commission ratified recommendations of the Performing Arts and Cultural Affairs Subcommittee for funding the City's 2020 WeHo Arts Organizational Development and WeHo Arts Project Grants.

Commissioner Rackley explained the details of the attached staff report to the Commission, highlighting the different WeHo Arts grants that are awarded. She also noted changes to the distribution of grant funding.

Commissioner Rackley shared that there were 14 applicants who applied for funding, of which 12 are being recommended by the Performing Arts & Cultural Affairs Subcommittee.

ACTIONS:

The following were acted on one **motion by Commissioner Lee, seconded by Commissioner Gantman, and approved unanimously.**

1. Approve recommendations of the Performing Arts and Cultural Affairs Subcommittee to award a WeHo Arts Organizational Development Grant totaling \$8,000 to two (2) arts organizations as outlined in this staff report.

2. Approve recommendations of the Performing Arts and Cultural Affairs Subcommittee to award WeHo Arts Project Grants totaling \$77,000 at various funding amounts to ten (10) nonprofit arts organizations as outlined in this staff report.

3. Recommend that City Council approve the use of City venues and waive event permits and facility use fees for the West Hollywood Library Public Meeting Room (Council Chambers) and other City facilities for specific performances and presentations of grantees in fulfillment of their Arts Grant projects as indicated in this staff report.

4. Recommend that City Council authorize an additional hour of validated parking for event participants at the West Hollywood Public/Park 5-Story parking structure, for a total of 3 hours, for those grant funded events scheduled for the Council Chambers which exceed two hours.

5. Recommend the City Council allow grantee organizations to charge admission or accept donations to offset production costs for performances or projects while using City facilities.

C. 2020 Transgender Arts Initiative Grant and One City One Pride Grant

The Commission ratified recommendations of the Performing Arts and Cultural Affairs Subcommittee for funding the City's 2020 Transgender Arts Initiative Grant and One City One Pride Grants.

Commissioner Rackley shared that 17 organizations applied for the One City One Pride grant, of which 10 are recommended by the Performing Arts & Cultural Affairs Subcommittee.

She also shared that there were 5 applications received for the Transgender Arts Initiative Grant and two more applicants were added from the One City One Pride event, for a total of 7 applications. Of the 7 applicants, 6 are recommended by the Performing Arts & Cultural Affairs Subcommittee.

Commissioner Rackley explained the special conditions for two of the grantees for the Transgender Arts Initiative Grant: National Organization of Women (NOW) Hollywood Chapter and Artists Corner Gallery.

Arts Coordinator, Mike Che, shared with the Commission details of the grant selection process, noting that the Lesbian and Gay Advisory Board was invited to send a representative but was unable to have one attend and the Transgender Advisory Board did send a representative to attend and vote on the funding recommendations.

Commissioner Dishman suggested a small edit to the Staff report for City Council. Commissioner Faltz inquired about access of grant recipient events, the costs/fees associated with attending events. Staff assured him that financial accessibility is highlighted in the guidelines of the grant.

Commissioner Lee asked for clarification of when the Transgender Arts Initiative grant-funded events are allowed to take place to which Staff shared is any time during the 2020 calendar year.

Commissioner Dishman would also like there to be a discussion on ADA (Americans with Disabilities Act) accessibility for all artsgrant funded projects.

ACTIONS:

The following were acted on one **motion by Commissioner Gantman, seconded by Commissioner Dishman, and approved unanimously.**

1. Approve recommendations of the Performing Arts and Cultural Affairs Subcommittee to award One City One Pride Grants totaling \$35,000 at various funding amounts to ten (10) applicants as outlined in the staff report.
2. Approve recommendations of the Performing Arts and Cultural Affairs Subcommittee to award Transgender Arts Initiative Grants totaling \$25,000 at various funding amounts to six (6) applicants as outlined in the staff report, noting conditions for 2 of the grantees: National Organization of Women to reserve 20% of tickets to provide free admission for members of the transgender community and Artists Corner Gallery to provide waived fee (free) contest submission for West Hollywood resident artists and transgender artists.
3. Recommend that Council approve the use of City venues and waive event permits and facility use fees for the West Hollywood Library Public Meeting Room (Council Chambers) and other City facilities for specific performances and presentations of grantees in fulfillment of their grant projects as indicated in the staff report.
4. Recommend that Council approve an additional hour of validated parking for event participants at the West Hollywood Public/Park 5-Story parking structure, for a total of 3 hours, for those grant funded events scheduled for the Council Chambers which exceed two hours.
5. Recommend that Council allow grantees to charge admission or accept donations to offset production costs for performances or projects while using City facilities.

D. Urban Art Subcommittee Report

The Urban Art Subcommittee did not meet on November 14, 2019 due to a lack of agenda items. No action required.

E. Art on the Outside Subcommittee Report

The Commission received a report from the Art on the Outside Subcommittee on its special meeting held November 21, 2019.

Commissioner Lee provided the Commission with updates.

Jessica Rich provided details on the temporary art project proposal for the electronic billboard located at 1OAK.

Commissioner Gantman voiced his support of the artwork proposal.

Art in Odd Places curator, Ed Woodham, recapped on the presentation to the Subcommittee to include a 5-year plan with highlights on the first three years, 2020-2022.

He went on to share that the best way to present *Art in Odd Places Festival, West Hollywood*, is to come in with an open mind inspired by the Community itself. He mentioned the importance of a community engaged residency in the first three years, workshops and having the experience documented.

Arts Manager, Andrew Campbell, informed the Commission that staff will come back with more information to include a budget and next step in respects to *Art in Odd Places Festival, West Hollywood*.

Commissioner Lee stated that the *Art in Odd Places Festival, West Hollywood* would be an important piece for the Festival the Commission is planning to host.

ACTION: Received the Art on the Outside Subcommittee Report, provided direction as applicable, and considered ratifying recommendations proposed by the Subcommittee, including:

1. Approval of the temporary video art project proposed by Jessica Rich for *Meanwhile* by Rob Reynolds for installation of the electronic billboards at 8410 and 9039 Sunset Blvd (1OAK) from December 2019 to January 2020 was **motioned by Commissioner Rackley, seconded by Commissioner Faltz, and approved unanimously.**

IV. EXCLUDED CONSENT

None.

V. PUBLIC COMMENT

None.

Arts Manager, Andrew Campbell, recognized Facilities Commissioners in attendance.

VI. ITEMS FROM COMMISSIONERS

Commissioner Faltz shared his move from the Academy Film Archive to the Academy Museum as the Development Coordinator for Foundation and Government Relations. He invited the Commissioners to attend the museum in early 2020.

Commissioner Rackley reminded the Commission that the Metropolitan Master Chorale *Pure Imagination* performance is Saturday.

VII. ITEMS FROM THE STAFF

Recording Secretary, DeeA'na Saunders, reminded the Commission that the December meeting will be taking place at City Hall's Community Conference Room.

Grants Coordinator, Eva Angeloff, spoke about the upcoming Artists' Roundtable on Wednesday, December 4, 2019 at 6:30 pm in the Council Chambers for WeHo Artists Grantees. Additionally, Eva shared she is working with CCI for a 6-session series to take place from Feb – June 2020.

Arts Coordinator, Mike Che, encouraged the Commission to complete the Vision 2050 survey. Mike also reminded the Commission of the WeHo Reads event featuring West Hollywood author Felice Picano on December 11, 2019 at the Library at 7pm. Mike shared the 2019 City of West Hollywood Holiday Cards which was project managed by the Arts Division and invited everyone to attend the Winter Sounds holiday concert on December 14, 2019.

Arts Manager, Andrew Campbell handed out flyers for the December 7, 2019 Beverly Triangle Plaza project, which features artists approved by Commission. Andrew shared that the Art Feasibility Study closes Monday. Lastly, Andrew wishes everyone a Happy Thanksgiving.

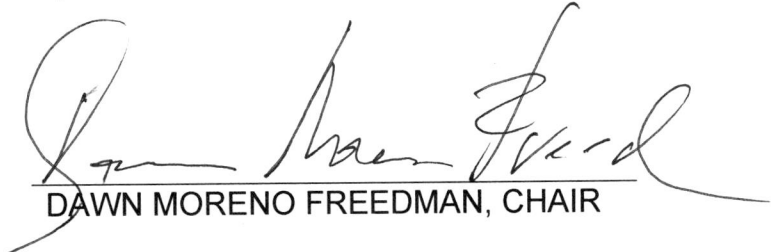
VIII. DEVELOPMENT OF NEXT MEETING AGENDA

The Commission authorized staff to develop the agenda for the special meeting on Thursday, December 19, 2019.


IX. ADJOURNMENT

The Arts and Cultural Affairs Commission adjourned at 6:03 PM to its special meeting scheduled December 19, 2019, at 5:00 p.m. in the Community Meeting Room at West Hollywood City Hall, 8300 Santa Monica Boulevard, 90069.

APPROVED BY A MOTION OF THE ARTS AND CULTURAL AFFAIRS COMMISSION
ON THIS 19TH DAY OF DECEMBER, 2019.



DAWN MORENO FREEDMAN, CHAIR

ATTEST:


DEEA'NA SAUNDERS,
RECORDING SECRETARY