

REVISED 8/9/19

PUBLIC FACILITIES COMMISSION  
CITY OF WEST HOLLYWOOD  
AGENDA

WEDNESDAY, AUGUST 14, 2019

WEST HOLLYWOOD CITY HALL – COMMUNITY ROOM (EOC)  
8300 SANTA MONICA BLVD  
WEST HOLLYWOOD, CA 90069

6:30 P.M. – REGULAR MEETING

Written materials distributed to the City Council within 72 hours of the Public Facilities Commission meeting are available for public inspection immediately upon distribution at the Department of Public Works at 8300 Santa Monica Boulevard, West Hollywood, California, during normal business hours. They will also be available for inspection during the Public Facilities Commission meeting at the staff table.

Meeting-related special accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, 323.GO.COMMUTE (323/466-3876) or go to [www.metro.net](http://www.metro.net).

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If you require special assistance to attend (e.g., transportation) or to participate in this meeting (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Dept. of Public Works at (323) 848-6375 at least 48 hours prior to the meeting. For information on public transportation, call 323.GO.METRO (323/466-3876) or go to [www.metro.net](http://www.metro.net). The City TDD line for the hearing impaired is (323) 848-6496.

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1. CALL TO ORDER – 6:30 P.M.
    - A. ROLL CALL
    - B. PLEDGE OF ALLEGIANCE
  
  2. OATH OF OFFICE
    - A. The Oath of Office will be administered to Richard Karliss.
  
  3. APPROVAL OF AGENDA
    - A. MEETING OF AUGUST 14, 2019
  
  4. APPROVAL OF MINUTES
    - A. MEETING OF JULY 10, 2019
  
  5. PUBLIC COMMENTS

This public comment period is to address the Public Facilities Commission on Consent Calendar items, other agenda items (including if the member of the public cannot be present at the time the item is considered) or items of general

interest within the jurisdiction of the Public Facilities Commission. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public hearing testimony will only be taken at the time of the hearing.

6. COMMISSIONER COMMENTS

7. CONSENT CALENDAR

A. URBAN FOREST MANAGEMENT PLAN

**SUBJECT:** The Commission will consider making a recommendation to the City Council to adopt the proposed Urban Forest Management Plan.

**RECOMMENDATION:** Provide a recommendation to the City Council to adopt the Urban Forest Management Plan.

8. PUBLIC HEARINGS – None

9. NEW BUSINESS

A. METRO LIGHT RAIL PRESENTATION

**SUBJECT:** The Commission will receive a presentation on the Northern Extension of the Metro Crenshaw/LAX Light Rail Line, including ways residents and businesses can help shape the future of rail service to West Hollywood.

**RECOMMENDATION:** Receive and provide feedback.

B. CENSUS 2020 COMPLETE COUNT COMMITTEE (CCC)

**SUBJECT:** The Commission will consider electing one member to serve on the CCC, which will develop strategies to ensure that every resident is counted for the 2020 Census.

**RECOMMENDATION:** Call for nominations and elect one (1) member to serve on the CCC.

10. UNFINISHED BUSINESS

A. ELECTION OF THE CHAIR AND VICE-CHAIR

**SUBJECT:** The Commission will complete the election process to select the next Chair and Vice-Chair, in accordance with its Bylaws.

**RECOMMENDATION:** Commission members first conduct the election of the Chair, and next the election of the Vice-Chair. Both seats are elected in the same manner as described:

1) The process begins with the current Chair/Vice-Chair opening nominations.

2) All Commissioners are able to place a nomination, and each nomination must receive a second in order to be considered by the Commission with a roll call vote.

3) The current Chair/Vice-Chair announces that nominations are closed and requests a roll call vote.

4) Staff conducts the roll call vote. Each Commissioner is only able to vote yes on one name placed into nomination.

5) The nominated Commissioner who receives the majority of yes votes is elected as Chair/Vice-Chair for the term of one (1) year.

6) The newly elected Chair and Vice-Chair assume their new positions at the next regularly scheduled meeting.

**B. 2019-2020 PUBLIC FACILITIES COMMISSION WORK PLAN**

**SUBJECT:** The Commission will consider the proposed 2019-2020 Work Plan for adoption.

**RECOMMENDATION:** Adopt the Public Facilities Commission 2019-2020 Work Plan.

11. EXCLUDED CONSENT CALENDAR – None

12. PUBLIC COMMENTS

This time is set aside for the public to address the Commission on any item of interest within the subject matter jurisdiction of the Commission that could not be heard under Item 4 at the beginning of the meeting.

13. ITEMS FROM STAFF

14. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS

15. ADJOURNMENT

The Public Facilities Commission meeting is adjourned to its special meeting, which will be the Annual Tour of the Public Facilities on Saturday, September 21, 2019 at 9:00 a.m. beginning at West Hollywood City Hall – Community Room (EOC), 8300 Santa Monica Blvd., West Hollywood, CA 90069.

AFFIDAVIT OF POSTING

State of California )

County of Los Angeles )

City of West Hollywood )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: AUGUST 9 2019

Signature: [Handwritten Signature]