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If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6409.

Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).

**CITY COUNCIL
CITY OF WEST HOLLYWOOD
AGENDA
MONDAY, JULY 15, 2019
WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS
625 N. SAN VICENTE BOULEVARD**

6:00 P.M. - CLOSED SESSION: See attached Closed Session Agenda

6:30 P.M. –REGULAR MEETING

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

REPORT OF CLOSED SESSION AGENDA:

APPROVAL OF AGENDA:

ADJOURNMENT MOTIONS:

PRESENTATIONS:

1. **PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

1.A. **PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

1.B. **PUBLIC COMMENTS, GENERAL INTEREST:**

COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS: This portion of the meeting is set aside for general comments, announcements, requests of staff, and/or other issues of concern from members of the City Council.

CITY MANAGER'S REPORT: This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

FISCAL IMPACT ON CONSENT CALENDAR:

2. **CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

2.A. **POSTING OF AGENDA:**

SUBJECT: The agenda for the meeting of Monday, July 15, 2019 was posted at City Hall, Plummer Park, the Sheriff's Station, and at the West Hollywood Library on Wednesday, July 10, 2019.

RECOMMENDATION: Receive and file.

2.B. **APPROVAL OF MINUTES:**

SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.

RECOMMENDATION: Approve the minutes of June 17, 2019.

2.C. APPROVAL OF DEMAND REGISTER NO. 850 [L. QUIJANO, C. CORRALES]:

SUBJECT: The City Council shall receive the Demand Register for period ending July 5, 2019 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.

RECOMMENDATION: Approve Demand Register NO. 850 and adopt Resolution No.19-5202, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 850."

2.D. CLAIMS ADMINISTRATION [D. WILSON, A. WARD]:

SUBJECT: The City Council is asked to deny a claim filed against the City as an administrative step in claims processing.

RECOMMENDATION: Deny the claims of Christine Gilman, Timothy Gilman, Venetia Kalinko, Harriet Soreshganie, Kim Haegele, Ryan Ristic, Tom Demille and Gloria Edel.

2.E. ORDINANCE NO. 19-1071 (2ND READING) "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING CHAPTER 10.04, TRAFFIC CODE, WEST HOLLYWOOD MUNICIPAL CODE, TO PROHIBIT THE OPERATION OF ALL CLASSIFICATIONS OF ELECTRIC BICYCLES ON SIDEWALKS AT ALL TIMES" [Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will waive further reading and adopt Ordinance No. 19-1071, an Ordinance of the City of West Hollywood amending Chapter 10.04, Traffic Code, West Hollywood Municipal Code, to prohibit the operation of all classifications of electric bicycles on sidewalks at all times.

RECOMMENDATION: Waive further reading and adopt Ordinance 19-1071, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING CHAPTER 10.04, TRAFFIC CODE, WEST HOLLYWOOD MUNICIPAL CODE, TO PROHIBIT THE OPERATION OF ALL CLASSIFICATIONS OF ELECTRIC BICYCLES ON SIDEWALKS AT ALL TIMES."

2.F. COMMISSION AND ADVISORY BOARD MEETING SYNOPSSES [Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will receive Synopses from the Arts and Cultural Affairs Commission, Historic Preservation Commission, Human Services Commission, Planning Commission, Public Facilities Commission, Lesbian and Gay Advisory Board, and the Russian Advisory Board regarding actions taken at their recent meeting.

RECOMMENDATION: Receive and file.

- 2.G. ATTENDANCE REPORTS FOR CITY COMMISSIONS AND ADVISORY BOARDS [Y. QUARKER, M. CROWDER]:**
SUBJECT: The City Council will receive the attendance reports for City Commission and Advisory Board meetings convened between May 2018 and May 2019.
RECOMMENDATION: Receive and file the attendance reports.
- 2.H. TREASURER'S REPORT FOR MAY 2019 [L. QUIJANO, C. CORRALES, K. BARENG, N. CORONADO]:**
SUBJECT: The City Council will receive the Treasurer's Reports for the month ended May 2019 pursuant to Section 53646 of the Government Code of the State of California.
RECOMMENDATION: Receive and file the May 2019 Treasurer's Report.
- 2.I. WEST HOLLYWOOD VISION 2050 STRATEGIC PLAN UPDATE [P. AREVALO, D. WILSON, J. JIMENEZ, P. KESPRADIT]:**
SUBJECT: The City Council will receive an update on West Hollywood Vision 2050 Strategic Plan's Public Engagement Strategy.
RECOMMENDATION: Receive and file.
- 2.J. STAR COMMUNITIES CERTIFICATION [J. KEHO, B. SIEGL, R. EASON]:**
SUBJECT: The City Council will receive an update on the City's recent designation as a 3-STAR Certified Community, lessons learned from the pursuit, and key opportunities to enhance the City's initiatives and operations.
RECOMMENDATION: Receive and file.
- 2.K. HIV ZERO INITIATIVE YEAR THREE MIDYEAR EVALUATION REPORT [C. SCHROEDER, D. GIUGNI, D. MURRAY, C. ROSKIN]:**
SUBJECT: The City Council will receive the HIV Zero Initiative Year 3 Midyear Evaluation Report.
RECOMMENDATION: Receive and File.
- 2.L. FOLLOW-UP ON REQUEST TO SUPPORT THE NATIONAL TRANS VISIBILITY MARCH ON DC [P. AREVALO, J. LEONARD, A. LOVANO]:**
SUBJECT: The City Council will consider adopting a resolution in support of the National Trans Visibility March on Washington, D.C. on September 28, 2019, and will receive and file information regarding the Transgender Advisory Board's request to support the March.
RECOMMENDATIONS: 1) Adopt Resolution No. 19-_____, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN SUPPORT OF THE NATIONAL TRANS VISIBILITY MARCH ON WASHINGTON, D.C.;" 2) Direct staff to send copies of the resolution to President Donald Trump, Senators Dianne Feinstein and Kamala Harris, Representative Adam Schiff, and others as appropriate;

and 3) Direct staff to return to City Council with a formal policy regarding travel expense requests for appointed officials.

2.M. WEST HOLLYWOOD COMMUNITY HOUSING CORPORATION SEMI-ANNUAL YEAR-END REPORT FOR 2018-19, AND ANNUAL ADMINISTRATIVE CONTRACT FOR FISCAL YEAR 2019-20 [C. SCHROEDER, P. NOONAN, A. BARTLE]:

SUBJECT: The City Council will receive the semi-annual report on the administrative contract for the 2018-19 fiscal year from the West Hollywood Community Housing Corporation, and consider approval on an annual administrative contract for fiscal year 2019-20 in an amount not to exceed \$235,000.

RECOMMENDATIONS: 1) Receive the semi-annual fiscal year-end report for the 2018-19 administrative contract; 2) Approve an agreement for services with WHCHC in an amount not-to-exceed \$235,000 for fiscal year 2019-20; and 3) Authorize the City Manager or designee to execute all documents incident to the agreement.

2.N. AGREEMENT WITH ROBERT M. SNIDER [C. SCHROEDER, J. HOLUB]:

SUBJECT: The City Council will consider approval of an Agreement with Robert M. Snider to provide administrative hearing officer services.

RECOMMENDATIONS: 1) Approve an Agreement with Robert M. Snider for a term to expire June 30, 2020 to provide administrative hearing officer services in an amount not to exceed \$225,000.00; and 2) Authorize the City Manager or designee to execute documents incident to the Agreement.

2.O. AGREEMENTS FOR SERVICES WITH TETRA TECH BAS AND ENGEO [J. KEHO, D. GRAY]:

SUBJECT: The City Council will consider approval of agreements for services with Tetra Tech BAS and Engeo to provide on call geotechnical engineering services on an "as-needed" basis.

RECOMMENDATIONS: 1) Approve agreements for services with Tetra Tech BAS and Engeo to provide on call geotechnical engineering services on an "as-needed" basis with a not to exceed amount of \$150,000 per fiscal year per agreement; and 2) Authorized the City Manager or designee to execute documents incident to the agreements.

2.P. APPROVE AN AGREEMENT FOR SERVICES WITH WILLDAN FINANCIAL SERVICES TO PERFORM A COMPREHENSIVE FEE STUDY FOR THE CITY [L. QUIJANO, A. RUIZ]:

SUBJECT: The City Council will consider approving an Agreement for Services with Willdan Financial Services to perform a comprehensive fee study for the City.

RECOMMENDATION: 1) Approve an Agreement for Services in a not-to-exceed amount of \$35,060 with Willdan Financial Services, to perform a

comprehensive fee study for the City; and 2) Authorize the City Manager or designee to execute all necessary documents related to the Agreement for Services.

2.Q. APPROVAL OF AGREEMENT FOR SERVICES WITH CIVIS ANALYTICS, INC. FOR A DATA TRAINING PROGRAM [M. LOUIE, F. CONTRERAS, K. KIGONGO]:

SUBJECT: The City Council will consider approving an Agreement for Services with Civis Analytics, Inc. to develop and conduct a data training program for City staff.

RECOMMENDATIONS: 1) Approve an Agreement for Services with Civis Analytics, Inc. for a not-to-exceed value of \$38,000 to develop and conduct a data training program for City staff; and 2) Authorize the City Manager or designee to execute all documents incident to this Agreement.

2.R. AUTHORIZE AGREEMENT FOR SERVICES WITH BIGBELLY, INC. FOR THE PURCHASE OF SMART WASTE BINS & SOFTWARE UPGRADES [S. CAMPBELL, H. COLLINS, E. HAMANT]:

SUBJECT: The City Council will consider approval of an Agreement for Services with Bigbelly, Inc. for the purchase of 10 solar compacting smart waste bins for use at sidewalk locations and 24 software upgrades for the existing bins owned by the City.

RECOMMENDATIONS: 1) Approve an Agreement for Services with Bigbelly, Inc. in the amount not-to-exceed \$68,183 (\$67,183 plus \$1,000 contingency) for the purchase of 10 High Capacity Single Station Units "HC5" and 24 software upgrades for existing bins owned by the City; and 2) Authorize the City Manager or designee to execute all documents incident to the Agreement.

2.S. AUTHORIZE THE USE OF A MASTER SERVICES AGREEMENT WITH PRECISION CONCRETE CUTTING, INC. [S. CAMPBELL, H. COLLINS]:

SUBJECT: The City Council will consider authorizing the use of a master service agreement with Precision Concrete Cutting, Inc. held by CJPIA for sidewalk maintenance and surveying.

RECOMMENDATIONS: 1) Authorize the Finance & Technology Services Department to issue Purchase Orders to Precision Concrete Cutting, Inc. pursuant to the Master Service Agreement held by California Joint Powers Insurance Authority, for the surveying and maintenance of City sidewalks and related services in an amount not-to-exceed \$400,000; and 2) Authorize the City Manager or designee to execute all documents incident to the Agreement, including a City contract.

2.T. CONSTRUCTION AGREEMENT WITH INTERNATIONAL LINE BUILDER'S, INC. FOR CONSTRUCTION OF ON-STREET ELECTRIC VEHICLE CHARGING STATIONS; AGREEMENTS WITH CHARGEPOINT, INC. FOR DONATION OF EQUIPMENT AND FOR MASTER SERVICES AND SUBSCRIPTION; AND AUTHORIZATION OF PURCHASE OF SOFTWARE SUBSCRIPTION AND WARRANTY FROM CHARGEPOINT [J. ROCCO, H. DEMITRI, J. GILMOUR]:

SUBJECT: The City Council will consider approval of a construction agreement with International Line Builder's, Inc. to perform CIP 1808, On-Street Electric Vehicle Charging Stations Project; approval of agreements with ChargePoint, Inc. for donation of equipment and for master services and subscription; and authorization of purchase of software subscription and warranty from ChargePoint, Inc.

RECOMMENDATIONS: 1) Approve a construction contract with International Line Builder's, Inc., in the amount of \$71,220, for the construction of CIP 1808, On-Street Electric Vehicle Charging Stations Project and authorize the City Manager or designee to execute documents incident to the agreement; 2) Authorize the City Engineer to approve change orders to the construction agreement for services in an amount not to exceed 20% (\$14,244) of the total agreement amount; 3) Adopt Resolution No. 19-_____, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING THE DESIGN AND PLANS FOR THE CONSTRUCTION OF CIP 1808, ON-STREET ELECTRIC VEHICLE CHARGING STATIONS PROJECT, PURSUANT TO GOVERNMENT CODE SECTION 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT;" 4) Approve agreements with ChargePoint, Inc., of no cost, for the donation of electric vehicle charging station equipment and for master services and subscription and authorize the City Manager or designee to execute documents incident to the agreement; 5) Authorize purchase of software subscription and warranty from ChargePoint, Inc., in the amount of \$28,950, and authorize the City Manager or designee to execute documents incident to the purchase; and 6) Authorize the pricing structure of \$1.50/hr for the first two hours, \$2.50/hr for the next two hours, and \$3.50/hr for any additional hour.

2.U. ASSIGNMENT AGREEMENT BETWEEN THE CITY OF HERMOSA BEACH AND THE CITY OF WEST HOLLYWOOD FOR THE EXCHANGE OF PROPOSITION A LOCAL RETURN FUNDS [C. SCHROEDER, D. GIUGNI, P. SLOANE GOODMAN, L. QUIJANO, A. RUIZ]:

SUBJECT: The City Council will consider a General Fund trade agreement for Proposition A Local Return Funds with the City of Hermosa Beach.

RECOMMENDATIONS: 1) Approve an Assignment Agreement for a Proposition A local return fund exchange with the City of Hermosa Beach for \$700,000 City of West Hollywood General Fund dollars in exchange

for \$1,000,000 City of Hermosa Beach Proposition A Funds, and authorize the City Manager to execute documents incident to the Agreement; and 2) Authorize the Director of Finance and Technology Services to allocate \$700,000 from reserves committed for Proposition A purchases in the General Fund to the Expenditure for Traded Funds account (100-1-03-31-531016).

2.V. AMENDMENT TO AGREEMENT WITH CONDUENT STATE & LOCAL SOLUTIONS, INC. TO PROVIDE PARKING CITATION PROCESSING AND PAYMENT SERVICES [J. ROCCO, V. GUARINO, B. BORTFELD]:

SUBJECT: The City Council will consider amending the Agreement with Conduent State & Local Solutions for parking citation processing and payment services to modify the scope of services and extend the Agreement.

RECOMMENDATIONS: 1) Approve Amendment No. 7 to the Agreement for Services with Conduent State & Local Solutions, Inc.; and 2) Authorize the City Manager or designee to execute documents incident to the Agreement.

2.W. AMENDMENT TO AGREEMENT FOR SERVICES WITH EMERSON & ASSOCIATES FOR TRANSPORTATION POLICY CONSULTING [O. DELGADO, J. HANKAMER, D. FENN]:

SUBJECT: The City Council will consider amending the agreement for services with Emerson & Associates to increase the not-to-exceed amount and extend the term.

RECOMMENDATIONS: 1) Approve Amendment No. 6 to the Agreement for Services with Emerson & Associates to increase the amount of the agreement by \$170,000 for a total not-to-exceed amount of \$895,000 and extend the term of the agreement by 12 months to December 31, 2020 for support of the next phase of the Crenshaw/LAX Northern Extension project planning and pre-construction related activities, including identification and development of project funding strategies; and 2) Authorize the City Manager or designee to execute documents incident to the Agreements.

2.X. AMENDMENT TO AGREEMENT FOR SERVICES WITH LAND IMAGES FOR DESIGN OF BEVERLY BOULEVARD GATHERING PLACE [O. DELGADO, J. HANKAMER, D. FENN]:

SUBJECT: The City Council will consider an amendment to the agreement for services with Land Images Inc. to include the artist design fee for Greenmeme who will collaborate with the project team on community outreach and integrated public art concept development for a public gathering place on Beverly Boulevard in the West Hollywood Design District.

RECOMMENDATIONS: 1) Approve the Arts and Cultural Affairs Commission's selection of Greenmeme as the public artist to collaborate with Land Images Inc. on the design of the Beverly Boulevard Gathering

Place; 2) Approve Amendment No. 1 to the Agreement for Services with Land Images Inc. to increase the amount of the agreement by \$58,500 for a total not-to-exceed amount of \$248,340 for artist collaboration on community outreach and integrated public art concept development; and 3) Authorize the City Manager or designee to execute documents incident to the Agreement.

2.Y. AMENDMENT TO AGREEMENT FOR SERVICES WITH PSOMAS [J. KEHO, D. GRAY]:

SUBJECT: The City Council will consider amending the agreement for services with Psomas and increase the not-to-exceed amount of the agreement to provide certified 500-foot and 1,000-foot radius maps for decision-makers.

RECOMMENDATIONS: 1) Approve Amendment No 3 to the agreement with Psomas to increase the not to exceed amount of \$23,250 by an additional \$34,062.50, for a total not to exceed amount of \$57,312.50 to add additional services to create certified 500-foot and 1,000 foot radius maps for decision-makers; and 2) Authorize the City Manager or designee to execute the documents incident to the agreement.

2.Z. AMENDMENT NO. 1 TO THE AGREEMENT FOR SERVICES WITH RAIMI & ASSOCIATES FOR GREEN BUILDING PROGRAM IMPLEMENTATION [J. KEHO, B. SIEGL, R. EASON]:

SUBJECT: The City Council will consider approving Amendment No. 1 with Raimi & Associates to extend the term and increase the not-to-exceed amount for implementation of the City's Green Building Program.

RECOMMENDATIONS: 1) Approve Amendment No. 1 to the Agreement with Raimi & Associates to increase the total amount by \$5,000 for a new total not-to-exceed amount of \$42,870 and extend the term of the Agreement by a period of 12 months resulting in a new expiration date of June 30, 2020; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.

2.AA. AMENDMENT TO THE AGREEMENT FOR SERVICES WITH SYMBLAZE INC. [C. SCHROEDER, D. GIUGNI, F. GOMEZ]:

SUBJECT: The City Council will consider amending the agreement for services with Symbblaze Inc. for marketing and branding services for The PickUp and Sunset Trip.

RECOMMENDATIONS: 1) Approve Amendment No. 4 to the Agreement for Services with Symbblaze Inc., to extend the term of the Agreement through July 31st, 2020; and 2) Authorize the City Manager to execute the amendment to the Agreement.

2.BB. APPROVAL OF FINAL TRACT MAP NO. 70124 FOR THE CONDOMINIUM PROJECT LOCATED AT 507 – 509 N. ORLANDO AVE [J. ROCCO, H. DEMITRI]:

SUBJECT: The City Council will consider approval of Final Tract Map No. 70124, subdivision for a nine (9) unit condominium development, located at 507 - 509 N. Orlando Ave.

RECOMMENDATIONS: 1) Make findings for the Final Tract Map as follows: a. That this project will not violate any of the provisions of Sections 66474, 66474.1, and 66474.6 of the Subdivision Map Act, b. That the proposed subdivision, together with the provisions for its design and improvement, is consistent with the General Plan required by Article 5 (commencing with Section 65300) of Chapter 3 of Division 1 of the Government Code or any specific plan adopted pursuant to Article 8 (commencing with Section 65450) of Chapter 3 of Division 1 of the Government Code, c. That the development of the property in the manner set forth on the subject division of land will not unreasonably interfere with the free and complete exercise of any public entity and/or public utility rights of way and/or easements within the subject division of land, pursuant to Section 66436(a)3A(i-viii) of the Subdivision Map Act; 2) Approve Final Tract Map No 70124; and 3) Instruct the City Clerk to endorse on the face of the map of Final Tract Map No. 70124 the certificate that embodies the approval of said map.

2.CC. RESOLUTION TO SET THE DATE OF A PUBLIC HEARING TO ESTABLISH AN UNDERGROUNDING UTILITY DISTRICT [J. ROCCO, H. DEMITRI]:

SUBJECT: The City Council will consider scheduling a public hearing for August 19, 2019 to determine whether public necessity, health, safety, or welfare requires the formation of an underground utility district along Robertson Blvd between Melrose Ave and south City limit, and along Beverly Blvd between San Vicente Blvd and Doheny Dr.

RECOMMENDATION: Adopt Resolution No. 19-_____, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD SETTING THE DATE OF A PUBLIC HEARING TO DETERMINE WHETHER PUBLIC NECESSITY, HEALTH, SAFETY, OR WELFARE REQUIRES THE FORMATION OF AN UNDERGROUND UTILITY DISTRICT ALONG ROBERTSON BOULEVARD BETWEEN MELROSE AVE AND SOUTH CITY LIMIT AND BEVERLY BLVD BETWEEN SAN VICENTE BOULEVARD AND DOHENY DRIVE."

2.DD. RESOLUTION AMENDING THE SCHEDULES FOR THE INCLUSIONARY HOUSING PROGRAM FOR 2018-2019 [C. SCHROEDER, P. NOONAN, A. BARTLE]:

SUBJECT: The City Council will consider adopting a resolution amending the schedules for the Inclusionary Housing Program setting 2019-20 rent limits, income requirements, and sale prices.

RECOMMENDATION: Adopt Resolution No. 19-_____ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING THE INCLUSIONARY HOUSING SCHEDULES".

2.EE. NATIONAL NIGHT OUT AGAINST CRIME IN WEST HOLLYWOOD [J. LEONARD, J. DUCKWORTH]:

SUBJECT: The City Council will consider designating Tuesday, August 6, 2019 as National Night Out Against Crime in West Hollywood and approve various administrative requests to assist in the success of National Night Out events.

RECOMMENDATIONS: 1) Proclaim August 6, 2019 "National Night Out" in West Hollywood; 2) Approve all street closures for National Night Out block parties; and 3) Approve the City's official sponsorship of all West Hollywood National Night Out events and waive all City fees associated with this event.

2.FF. PUBLIC ART FIELD TRIPS FOR WEST HOLLYWOOD STUDENTS [L. HORVATH, J. LEONARD, A. LOVANO]:

SUBJECT: The City Council will consider directing staff to partner with local schools to provide public art field trips to West Hollywood students.

RECOMMENDATIONS: 1) Direct the Arts Division to develop a tour of public art in the City for students in local West Hollywood-area schools, and notify all schools that serve West Hollywood students of this opportunity; 2) Authorize the Director of Finance and Technology Services to allocate \$7,500 from budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with developing the program and organizing the trips; and 3) Direct staff to evaluate the first year of the program to determine if this should be an ongoing program and return to City Council with results of the evaluation, including a request for ongoing funding if needed.

2.GG. ADDRESSING POVERTY BY INCREASING FOOD SECURITY IN LOW-INCOME WEST HOLLYWOOD HOUSEHOLDS [J. HEILMAN, C. SCHROEDER, C. PLANCK, E. ANDERSON]:

SUBJECT: The City Council will receive an update on efforts to support the food security of low-income West Hollywood community members through increased enrollment in federally funded CalFresh nutrition benefits. Increasing CalFresh participation among West Hollywood residents is a strategy that advances City priorities to address poverty, prevent homelessness and support aging in community.

RECOMMENDATION: Direct the City's Communications Department to utilize all appropriate communication tools for promotion of these efforts including, but not limited to, the City's website and social media platforms.

2.HH. PARTICIPATION IN MUSCULAR DYSTROPHY AWARENESS MONTH AND LIGHT IT UP GREEN CAMPAIGN [L. HORVATH, J. LEONARD, A. LOVANO, S. LEE]:

SUBJECT: The City Council will consider directing staff to participate in Light It Up Green for Muscular Dystrophy by lighting City Hall green during the week of August 5, 2019 in recognition of Muscular Dystrophy Awareness.

RECOMMENDATIONS: 1) Approve City Council Resolution No. 19-_____ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN RECOGNITION OF MUSCULAR DYSTROPHY AWARENESS MONTH"; 2) Direct staff to send signed copies of the adopted resolution to United States President Donald Trump, United States Senators Dianne Feinstein and Kamala Harris, California Governor Gavin Newsom, Muscular Dystrophy Association, Light It Up Green for Muscular Dystrophy, and other partners as appropriate; and 3) Direct the Facilities and Field Services Division to use special green lighting at City Hall during the week of August 5, 2019 to raise awareness for Muscular Dystrophy Month.

2.II. AUTHORIZE CO-SPONSORSHIP FOR THE UNITED WAY'S "EVERYONE IN" COMMUNITY EVENT AND "THE ADVOCATES" FILM SCREENING AS PART OF THE CITY'S HOMELESS INITIATIVE [C. SCHROEDER, C. PLANCK, E. ANDERSON, D. KAHN-EPSTEIN]:

SUBJECT: The West Hollywood City Council will consider authorizing co-sponsorship for the City's Homeless Initiative's collaboration with the United Way's "Everyone In" community event, including a film screening of "The Advocates" and a speaker's panel.

RECOMMENDATIONS: 1) Authorize co-sponsorship of the United Way's "Everyone In" community event and "The Advocates" film screening and panel discussion; 2) Approve the use of City Council Chambers on Wednesday, August 28, 2019, including parking fee waivers for the City's 5-story structure; 3) Direct the City's Communications Department to utilize all appropriate communication tools to promote this partnership and event including, but not limited to, the City's website and social media platforms; and 4) Authorize the City Manager or designee to execute co-sponsorship agreement and any other necessary agreements with the event organizers.

2.JJ. CO-SPONSORSHIP OF NATIONAL WOMEN'S POLITICAL CAUCUS LA WESTSIDE SCREENING OF KNOCK DOWN THE HOUSE [L. HORVATH, J. LEONARD, A. LOVANO, S. LEE]:

SUBJECT: The City Council will consider co-sponsoring a screening of the documentary Knock Down the House followed by a panel discussion, hosted by the National Women's Political Caucus LA Westside on Monday, July 29th, 2019.

RECOMMENDATIONS: 1) Authorize co-sponsorship of a screening of Knock Down the House, hosted by the National Women's Political Caucus

LA Westside on Monday, July 29th, 2019 in the City Council Chambers; 2) Authorize the use of the City name and logo on invitations, promotional items, and other collateral materials; 3) Approve the use of City facilities and waive facility use fees and parking fees at the 5-story parking structure for attendees of the event (estimated \$791 in waived fees); 4) Direct the Communications Department to utilize all appropriate communications tools to promote the event such as the City's website and social media tools; 5) Authorize the City Manager or designee to execute documents incident to the co-sponsorship agreement; and 6) Authorize the Director of Finance and Technology Services to allocate \$450 from budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for associated costs (Waveguide).

2.KK. CO-SPONSORSHIP OF "LGBTQ OF STEEL" PANEL DISCUSSION AND BOOK SIGNING [J. D'AMICO, J. HEILMAN, J. LEONARD, A. LOVANO]:

SUBJECT: The City Council will consider co-sponsoring a panel discussion and book signing of "LGBTQ of Steel" on August 21, 2019 in the City Council Chambers.

RECOMMENDATIONS: 1) Authorize co-sponsorship of a panel discussion and book signing of "LGBTQ of Steel" on August 21, 2019 in the City Council Chambers; 2) Authorize the use of the City name and logo on invitations, promotional items, and other collateral materials; 3) Approve the use of City facilities and waive facility use fees and parking fees at the 5-story parking structure for attendees of the event (estimated \$791 in waived fees); 4) Direct the Communications Department to utilize all appropriate communications tools to promote the event such as the City's website and social media tools; 5) Authorize the City Manager or designee to execute documents incident to the co-sponsorship agreement; and 6) Authorize the Director of Finance and Technology Services to allocate \$450 from budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for associated costs (Waveguide).

2.LL. CO-SPONSORSHIP OF A LIVE READING OF THE MUELLER REPORT [L. HORVATH, J. HEILMAN, J. LEONARD, A. LOVANO]:

SUBJECT: The City Council will consider co-sponsoring Hollywood NOW's live reading of the Mueller Report in the City Council Chambers on Saturday, August 10 and Sunday, August 11.

RECOMMENDATIONS: 1) Authorize co-sponsorship of a live reading of the Mueller Report organized by Hollywood NOW and community partners on Saturday, August 10 and Sunday, August 11 in the City Council Chambers; 2) Authorize the use of the City name and logo on invitations, promotional items, and other collateral materials; 3) Approve the use of City facilities and waive facility use fees and parking fees at the 5-story parking structure for attendees of the event (estimated \$3,151 in waived fees); 4) Direct the Communications Department to utilize all appropriate

communications tools to promote the event such as the City's website and social media tools; 5) Direct the Communications Department to stream the event live on WeHoTV and the City's social media handles, as available; and 6) Authorize the Director of Finance and Technology Services to allocate \$4,500 from budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with technical assistance, closed captioning, and event insurance.

2.MM. RESOLUTIONS IN SUPPORT H.R. 1384 (JAYAPAL, D-WA-7) AND S.1129 (SANDERS, I-VT) MEDICARE FOR ALL ACT OF 2019 [J. LEONARD, H. MOLINA]:

SUBJECT: The City Council will consider adopting resolutions in support of H.R. 1834 and S. 1129, which, with some differences, propose the implementation of a nationwide, single-payer, universal system of health care.

RECOMMENDATIONS: 1) Reaffirm the City Council support for a single-payer universal care system of health services; 2) Adopt Resolution No. 19-_____ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN SUPPORT OF H.R. 1384 (JAYAPAL, D-WA-7) MEDICARE FOR ALL ACT OF 2019"; 3) Adopt Resolution No. 19-_____ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN SUPPORT OF S. 1129 (SANDERS, I-VT) MEDICARE FOR ALL ACT OF 2019"; 4) Direct Community & Legislative Affairs staff to send copies of the adopted resolutions to Senators Dianne Feinstein, Kamala Harris and Bernie Sanders, U.S. Representatives Pramila Jayapal and Adam Schiff, State Senator Benjamin Allen, and Assemblymember Richard Bloom; and 5) Direct staff to extend the City's support to similar initiatives introduced in the United States Congress and the California Legislature that also pursue single-payer universal care system of health care.

3. PUBLIC HEARINGS:

3.A. AMENDMENTS TO THE MUNICIPAL CODE TO ADOPT NEW GREEN BUILDING REQUIREMENTS [J. KEHO, B. SIEGL, R. EASON]:

SUBJECT: The City Council will consider an amendment to the municipal code to update the City's green building requirements. The proposed modifications eliminate unnecessary redundancy by reconciling codes and policies with State law, and introduce high standards for local green building to maintain a best-in-class program.

RECOMMENDATION: Staff recommends the City Council hold a public hearing, listen to all pertinent testimony, and introduce on first reading the following ordinance: 1) Ordinance No. 19-_____: AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING TITLES 13, 15, AND 19 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO ADOPT NEW GREEN BUILDING REQUIREMENTS FOR NEW CONSTRUCTION AND MAJOR REMODELS, CITYWIDE, WEST HOLLYWOOD, CALIFORNIA.

3.B. MUNICIPAL CODE AMENDMENT: PARKWAY STANDARDS (J. ROCCO, D. RIVAS, H. DEMITRI, J. GILMOUR, D. MICK, J. KEHO, B. SIEGL, R. DIMOND):

SUBJECT: The City Council will consider adopting an ordinance that establishes new parkway standards in Chapter 11.46, amends Title 19 to reference those standards within the West Hollywood Municipal Code and amends Title 1 to add violations of the new chapter to the list of Municipal Code chapters and sections that are subject to the administrative penalty procedures. A fee resolution will also be considered adopting a fee for violations of the new chapter. The purpose of these new standards is to provide clear standards to promote sustainability, public safety, and neighborhood beautification.

RECOMMENDATION: Staff recommends the City Council introduce on first reading Ordinance 19-_____: AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD ESTABLISHING PARKWAY STANDARDS BY ADDING CHAPTER 11.46 TO TITLE 11 (STREETS, SIDEWALKS, PUBLIC PLACES AND INFRASTRUCTURE) OF THE WEST HOLLYWOOD MUNICIPAL CODE, MODIFYING THE ZONING ORDINANCE TO ADD REFERENCES TO THE NEW PARKWAY STANDARDS IN TITLE 11 AND ADDING VIOLATIONS OF THE NEW PARKWAY STANDARDS TO THE LIST OF CODE VIOLATIONS SUBJECT TO THE ADMINISTRATIVE PENALTY PROCEDURES.

3.C. AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD ESTABLISHING ENCROACHMENT PERMIT REQUIREMENTS BY ADDING CHAPTER 11.18 TO TITLE 11 (STREETS, SIDEWALKS, PUBLIC PLACES AND INFRASTRUCTURE) OF THE WEST HOLLYWOOD MUNICIPAL CODE AND AMENDING SECTION 1.08.010 TO INCLUDE CHAPTER 11.18 IN THE LIST OF CODES SUBJECT TO ADMINISTRATIVE CITATIONS [J. ROCCO, D. RIVAS, D. MICK, H. DEMITRI, J. GILMOUR]:

SUBJECT: The City Council will consider adopting an ordinance that establishes encroachment permit requirements by adding Chapter 11.18 to the West Hollywood Municipal Code and amending Chapter 1.08 to include Chapter 11.18 in the list of codes subject to administrative citations.

RECOMMENDATION: Staff recommends the City Council introduce on first reading Ordinance 19-_____: AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD ESTABLISHING ENCROACHMENT PERMIT REQUIREMENTS BY ADDING CHAPTER 11.18 TO TITLE 11 (STREETS, SIDEWALKS, PUBLIC PLACES AND INFRASTRUCTURE) OF THE WEST HOLLYWOOD MUNICIPAL CODE AND AMENDING SECTION 1.08.010 TO INCLUDE CHAPTER 11.18 IN THE LIST OF CODES SUBJECT TO ADMINISTRATIVE CITATIONS.

4. UNFINISHED BUSINESS:

4.A. INFORMATION ON SMOKE-FREE MULTI-FAMILY DWELLING PROGRAMS [J. ROCCO, D. RIVAS, D. MICK, P. NOONAN, Y. SPITERI]:

SUBJECT: The City Council will receive information on smoke-free multi-family dwelling laws in California and smoke-free programs administered by other California jurisdictions, and may consider directing staff to explore options for creating a smoke-free multi-family dwelling program for West Hollywood.

RECOMMENDATIONS: 1) Receive and file the report; and 2) Provide additional direction to Staff as needed.

4.B. BRANDING UPDATE FOR THE PICKUP [C. SCHROEDER, D. GIUGNI, F. GOMEZ]:

SUBJECT: The City Council will receive a report on branding for The PickUp, an entertainment shuttle program that operates on weekends along Santa Monica Boulevard.

RECOMMENDATION: Approve the proposed branding update for The PickUp.

4.C. COMMISSION AND ADVISORY BOARD APPOINTMENTS AND RE-APPOINTMENTS [Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will continue making direct and at-large appointments to City Commissions and Advisory Boards.

RECOMMENDATIONS: City Councilmembers will make appointments to City Commissions and Advisory Boards; with terms ending February 28, 2021 as follows: 1) Mayor Pro Tempore Horvath to make a direct appointment to the following: a. Senior Advisory Board; 2) Councilmember Heilman to make direct appointments to the following: a. Business License Commission; 3) Call for nominations for the at-large appointments for the following Commissions: a. Arts & Cultural Affairs Commission: 2 at-large appointments, b. Business License Commission: 2 at-large appointments, c. Historic Preservation Commission: 2 at-large appointments, d. Human Services Commission: 2 at-large appointments, e. Planning Commission: 2 at-large appointments, f. Public Facilities Commission: 2 at-large appointments, g. Public Safety Commission: 2 at-large appointments, h. Rent Stabilization Commission: 2 at-large appointments, i. Transportation Commission: 2 at-large appointments; 4) Call for nominations for the at-large appointments for the following Advisory Boards: a. Disabilities Advisory Board: 4 at-large appointments, b. Russian Advisory Board: 4 at-large appointments, c. Senior Advisory Board: 4 at-large appointments, d. Transgender Advisory Board: 4 at-large appointments, e. Women's Advisory Board: 4 at-large appointments.

4.D. APPOINTMENT OF CITY COUNCILMEMBERS AS DELEGATES AND ALTERNATES TO VARIOUS ORGANIZATIONS, COMMITTEES AND CONFERENCES [Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will consider appointments as delegates and alternates to various organizations, committees and conferences.

RECOMMENDATIONS: Appoint City Council members as Delegates and Alternates to the following, as outlined in Attachment A: A) Sanitation District No. 4 – Alternate Director; 1) Adopt Resolution No. 19-_____, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPOINTING AN ALTERNATE DIRECTOR TO THE BOARD OF DIRECTORS OF LOS ANGELES COUNTY SANITATION DISTRICT NO. 4;” B) California Contract Cities Association – Voting Delegate/ Alternate; C) Clean Power Alliance (formerly LACCE) - Director/1st Alternate Director & 2nd Alternate Director; D) League of California Cities – Delegate / Alternate Delegate; E) Los Angeles County City Selection Committee – Delegate (Mayor) / Alternate; F) National League of Cities – Delegate / Alternate Delegate; G) Santa Monica Bay Watershed Council – Delegate / Alternate; H) Southern California Association of Governments (SCAG); Delegate/Alternate; and I) Westside Cities Council of Governments (WSCCOG) – Delegate / Alternate.

5. NEW BUSINESS:

5.A. WORKING GROUP RECOMMENDATIONS FOR THE DESIGN DISTRICT COMPLETE STREETS PROJECTS [J. ROCCO, H. DEMITRI, J. KEHO, B. SIEGL, J. HANKAMER, R. DIMOND, D. FENN]:

SUBJECT: The City Council will consider approving the recommendations of the Design District Streetscape Masterplan Working Group for the Complete Streets Projects on Melrose Ave., Beverly Blvd., and Robertson Blvd.

RECOMMENDATION: Approve the Design District Streetscape Master Plan Working Group recommendations for specific features and materials to be used on the upcoming Design District Streetscape Projects on Melrose Ave, Beverly Blvd, and Robertson Blvd.

5.B. PURCHASING RULE 20A ALLOCATIONS FROM THE CITY OF EL MONTE FOR UTILITY UNDERGROUNDING PROJECTS [J. ROCCO, H. DEMITRI]:

SUBJECT: The City Council will consider authorizing the purchase of Rule 20A allocations from the City of El Monte to be used for future utility undergrounding projects in the City of West Hollywood.

RECOMMENDATIONS: 1) Approve a Memorandum of Understanding (MOU) with the City of El Monte for the purchase of \$3,157,150 in Rule 20A allocations for the amount of \$1,894,290; 2) Authorize the Director of Finance to appropriate the necessary amount from the General Fund; and 3) Authorize the City Manager or designee to execute documents incident to the agreement.

5.C. HISTORIC RESOURCE SURVEYS [L. MEISTER, L. HORVATH, J. LEONARD, A. LOVANO]:

SUBJECT: The City Council will consider directing staff to perform historic resource surveys on a regular basis every ten years, beginning with a multifamily historic resource survey in 2020 and a commercial historic resource survey in 2025.

RECOMMENDATIONS: 1) Direct the Current and Historic Preservation Planning Division to include as part of its work plan a ten year cycle for completing historic resource surveys, beginning with a multifamily historic resource survey in 2020 and the commercial historic resource survey in 2025; and 2) Include funding for the surveys in the appropriate fiscal year budgets going forward in order to fulfill the ten year timeline.

5.D. PROPOSAL TO ADDRESS THE GENDER IMBALANCE ON ADVISORY BOARDS AND COMMISSIONS [J. HEILMAN, J. LEONARD, A. LOVANO]:

SUBJECT: The City Council will consider directing staff to take steps to address the gender imbalance on City Commissions and Advisory Boards.

RECOMMENDATIONS: 1) Direct the City Clerk Division to work with the Communications Department to expand outreach efforts designed to attract more female applicants to the City's Commissions and Advisory Boards; 2) Direct the City Clerk to prepare an annual report for the City Council which provides information on the gender balance of the City's Commission and Advisory Board appointments; and 3) Direct the City Clerk to consult with the Women's Advisory Board and consider other options for the Council to increase representation of women on the City's Advisory Boards and Commissions.

EXCLUDED CONSENT CALENDAR: Items removed from the Consent Calendar for separate discussion are considered at this time.

6. LEGISLATIVE:

None.

PUBLIC COMMENT: This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

COUNCILMEMBER COMMENTS: Additional general comments, announcements, requests of staff and/or other issues of concern to Councilmembers are briefly presented at this time.

ADJOURNMENT: The City Council will adjourn to its next regular meeting, which will be on Monday, August 19, 2019 at 6:30 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

| UPCOMING MEETING SCHEDULE | | | | |
|----------------------------------|------------|-------------|---------------------|--|
| Date | Day | Time | Meeting Type | Location |
| August 19 | Monday | 6:30 PM | Regular Meeting | West Hollywood Park Council Chambers |
| September 16 | Monday | 6:30 PM | Regular Meeting | West Hollywood Park Council Chambers |
| October 7 | Monday | 6:30 PM | Regular Meeting | West Hollywood Park Council Chambers |
| October 21 | Monday | 6:30 PM | Regular Meeting | West Hollywood Park Council Chambers |

**City Council Agendas and Staff Reports
are available on-line at
www.weho.org**

CITY COUNCIL
CITY OF WEST HOLLYWOOD
CLOSED SESSION AGENDA

MONDAY, JULY 15, 2019
6:00 P.M.

COUNCIL CHAMBERS, CLOSED SESSION ROOM,
625 N. SAN VICENTE BLVD.
WEST HOLLYWOOD, CA 90069

1. **PUBLIC COMMENT:** This time has been set aside for members of the public to address the City Council on Closed Session Agenda.

2. **LITIGATION**

The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matters will prejudice the position of the City in existing and anticipated litigation:

a. **INITIATION OF LITIGATION: Gov't Code section 54956.9(d)(4)**

Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation.

Number of Cases: One

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: July 10, 2019
Signature: Alycia P. Powell