

RESOLUTION NO. 19-5166

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ESTABLISHING FEES AND CHARGES FOR CERTAIN SERVICES PROVIDED BY THE CITY OF WEST HOLLYWOOD AND REPEALING RESOLUTION NO. 18-5049, 18-5081, 19-5143, 19-5144, 19-5148 and 19-5152.

THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The City Council desires to set fees for certain services provided by the City Clerk's Division of the Administrative Services Department, the Revenue Division of the Finance and Technology Services Department, the Public Safety Department, the Rent Stabilization & Housing Division of the Human Services and Rent Stabilization Department, The Public Information and Marketing Division of the Communications Department, the Event and Film Services Division of the Economic Development Department, the Recreation Services, Facilities and Field Services and Parking Divisions of the Facilities and Recreation Services Department, the Current and Historic Preservation Planning and the Long Range and Mobility Planning Divisions of the Planning and Development Services Department and the Code Compliance and Engineering Divisions of the Department of Public Works. Notwithstanding the fees adopted by the resolution, the City Manager or his designee may reduce or waive the fees for non-profit organizations upon showing that the fee would cause a financial hardship, or for City sponsored or sanctioned events.

SECTION 2. The City Council adopts the Schedule of Fees and Charges for City Clerk in the Administrative Services Department attached hereto and made a part hereof.

SECTION 3. The City Council adopts the Schedule of Fees and Charges for the Revenue Division in the Department of Finance and Technology Services attached hereto and made a part hereof.

SECTION 4. The City Council adopts the Schedule of Fees and Charges for the Public Safety Department attached hereto and made a part hereof.

SECTION 5. The City Council adopts the Schedule of Fees and Charges for Rent Stabilization & Housing in the Human Services & Rent Stabilization Department attached hereto and made a part hereof.

SECTION 6. The City Council adopts the Schedule of Fees and Charges for Public Information and Marketing in the Communications Department attached hereto and made a part hereof.

SECTION 7. The City Council adopts the Schedule of Event and Film Services in the Economic Development Department attached hereto and made a part hereof.

SECTION 8. The City Council adopts the Schedule of Fees and Charges for Recreation Services, Facilities and Field Services and Parking in the Facilities and Recreation Services Department attached hereto and made a part hereof.

SECTION 9. The City Council adopts the Schedule of Fees and Charges for Current and Historic Preservation Planning and Long Range and Mobility Planning in the Planning and Development Services Department attached hereto and made a part hereof.

SECTION 10. The City Council adopts the Schedule of Fees and Charges for Code Compliance, Administrative Citations Program, Taxi Program and Engineering in the Department of Public Works attached hereto and made a part hereof.

SECTION 11. The City Council finds that the foregoing fees reflect and do not exceed the actual costs of providing the service for which the fee is collected as set forth in the fee justification reports on file in the office of the City Clerk, including the Cost of Services Study performed by MGT of America and dated May 2016. The City Council finds that the revenue sources for the services to be provided will be the fees charged for such services and General Fund revenues.

SECTION 12. For the Schedule of Fees and Charges for Current and Historic Preservation Planning and Long Range and Mobility Planning in the Planning and Development Services Department, the fees are effective pursuant to California Government Code Section 66017 which states that development project fees that "apply to the filing, acceptance, review, approval or issuance of an application, permit, or entitlement to use" shall be effective no sooner than 60 days following the final action on adoption of the fee or charge or increase in the fee or charge. For Fiscal Year 2019-20 these fees shall take effect on July 1, 2019.

SECTION 13. Resolutions 18-5049, 18-5081, 19-5143, 19-5144, 19-5148 and 19-5152 are hereby repealed.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of West Hollywood at a regular meeting held this 15<sup>th</sup> day of April, 2019 by the following vote:

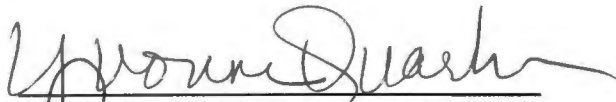
AYES:	Councilmember:	Duran, Heilman, Meister, Mayor Pro Tempore Horvath, and Mayor D'Amico.
NOES:	Councilmember:	None.
ABSENT:	Councilmember:	None.
ABSTAIN:	Councilmember:	None.



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JOHN D'AMICO, MAYOR

ATTEST:



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YVONNE QUARKER, CITY CLERK

**Fee Resolution Attachments**

**Fee Schedules**

**and**

**Justification Documents**

**Administrative Services Department**

**City Clerk**

**Fee Schedule**

ADMINISTRATIVE SERVICES DEPARTMENT CITY CLERK / RECORDS FEE SCHEDULE FY 2019-20	BASE FEE	Increase Decrease Same or New	REVISED
	FY 18-19		FEE FY 19-20
Domestic Partnership, Registration	\$25	Same	\$25
Domestic Partnership, Dissolution	\$18	Same	\$18
Lobbyist Registration (Annual)	\$120	Same	\$120
Lobbyist - Addition of Clients to Registration	\$20	Same	\$20
Lobbyist - Renewal	\$60	Same	\$60
Certification of Documents	\$5	Same	\$5
Subpoena Fee: City Personnel	\$275	Same	\$275
Tape Duplication - Audio	\$25	Same	\$25
Tape Duplication - Video	\$10	Same	\$10
CD/DVD burning (Either Data or Video)	\$1	Same	\$1
Flash Drive (8GB) (Either Data or Video)	\$0	NEW	\$10
Copy Fees - 1st Page	\$0.25	Same	\$0.25
- Each Additional Page	\$0.25	Same	\$0.25
<b>Documents and Publications</b>			
General Plan (Only)	\$67	Same	\$67
General Plan (Including Climate Action Plan & Housing Tech. Appx.)	\$111	Same	\$111
Document - Rent Control Ordinance	\$6	Same	\$6
Document - Rent Control Regulations	\$6	Same	\$6
Document - Zoning Maps	\$5	Same	\$5
Document - Sunset Specific Plan	\$20	Same	\$20
Document - City Budget	\$47	Same	\$47
Document - City CAFR	\$47	Same	\$47
Municipal Code (includes Zoning and Subdivision Codes)	\$115	Same	\$115
Municipal Code Supplement (Yearly)	\$40	Same	\$40
Zoning and Subdivision Code	\$43	Same	\$43
Zoning and Subdivision Code Supplement (Yearly)	\$23	Same	\$23
<b>STREET NAME CHANGE</b>			
Application Fee	\$2,000	Same	\$2,000
Deposit	\$3,000	Same	\$3,000

**FEE JUSTIFICATION DOCUMENT  
FY 2019-2020**

DEPARTMENT: Administrative Services

DIVISION: City Clerk's Division

Submitted by: Yvonne Quarker, City Clerk

Ext: 6408

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Name of fee: Flash Drive (8GB) [for data or video]

This fee is:  NEW

INCREASE

DECREASE

FY 2018-19: N/A

FY 2019-20: \$10

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**JUSTIFICATION:**

This fee will recover the costs incurred when providing files containing data and or video that are too large to be downloaded onto a CD or DVD in response to a Public Records Request. The Public Records Act only allows for recovery of costs incurred. The Division currently has a fee for CD's and DVD's (\$1), but does not have a fee for a Flash Drive. The cost of an 8GB flash drive from our office product vendor Office Depot is \$10.

We estimate that the average number of requests that required a flash drive during the past three years was approximately thirty (30). However, this number is expected to increase in the coming years as newer computers no longer include DVD/CD readers and may become obsolete.

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A. Total Revised Revenue 2020: \$300

B. Total Current Revenue 2019: \$0

C. Net Increase or (Decrease): \$300

**Finance and Technology Services  
Department  
Revenue Division  
Fee Schedule**

FINANCE & TECHNOLOGY SERVICES DEPARTMENT REVENUE DIVISION FEE SCHEDULE FY 2019-2020	BASE FEE	Increase Decrease Same or New	REVISED FEE
	FY 18-19		FY 19-20
<b>Alarm Permits</b>			
Commercial	\$30	Same	\$30
Residential	\$30	Same	\$30
<b>False Alarms</b>			
Per False Alarm After 2 False Alarms in 12 Consecutive Months	\$50	Same	\$50
Per False Alarm After 4 False Alarms in 12 Consecutive Months	\$75	Same	\$75
Per False Alarm With No Registered Alarm Permit First 4 in 12 Months	\$50	Same	\$50
Per False Alarm With No Registered Alarm Permit After 4 in 12 Months	\$75	Same	\$75
<b>Other</b>			
Local Disability Access Fee (Applicable to Business Tax Certificates)	\$4	Same	\$4
Returned Check Charge	\$44	Same	\$44
Business License Tax - Certificate Inquiry (Per Record)	\$4	Same	\$4
Comprehensive Annual Financial Report	\$47	Same	\$47
Two-Year Budget Document	\$47	Same	\$47

**Public Safety Department**  
**Public Safety Administration**  
**Fee Schedule**

PUBLIC SAFETY DEPARTMENT PUBLIC SAFETY ADMINISTRATION FEE SCHEDULE FY 2019-2020	BASE FEE	Increase Decrease Same or New	REVISED FEE
	FY 18-19		FY 19-20
<b>APPEAL OF FIREARM CLASSIFICATION TO THE ROSTER OF SATURDAY NIGHT SPECIAL LIST</b>			
Appeal to the City Manager	\$465	Same	\$465
Appeal to the Public Safety Commission	\$550	Same	\$550
<b>55 DRIVE ALIVE - ADULT SAFE DRIVING CLASS</b>			
Per Individual	\$10	Same	\$10
Per Couple	\$15	Same	\$15
<b>AMERICAN RED CROSS COURSES (CPR or FIRST AID)</b>			
Identification Card Per Individual (Currently \$5)	Cost	Same	Cost
Course Materials (Textbooks) Per Individual - Can Vary (Currently \$20)	Cost	Same	Cost

**Human Services and Rent Stabilization  
Department  
Rent Stabilization and Housing  
Fee Schedule**

HUMAN SERVICES & RENT STABILIZATION DEPARTMENT RENT STABILIZATION AND HOUSING FEE SCHEDULE FY 2019-2020	BASE FEE	Increase Decrease Same or New	Revised FEE
	FY 18-19		FY 19-20
<b>RENT STABILIZATION DIVISION</b>			
Rent Registration Fee	\$144	Same	\$144
Rent Registration Fee - Section 8 Housing	\$60	Same	\$60
<b>FILING FEES</b>			
Rent Decrease Application	\$25	Same	\$25
Rent Increase Application - Base Fee		Same	
1-4 Units - Base Fee	\$500	Same	\$500
5-9 Units - Base Fee	\$500	Same	\$500
5-9 Units - Plus Fee for Each Unit	\$25	Same	\$25
10 Units and Over - Base Fee	\$500	Same	\$500
10 Units and Over - Plus Fee for Each Unit	\$35	Same	\$35
Appeal of Rent Decrease Application	\$25	Same	\$25
Appeal of Rent Increase Application	\$65	Same	\$65
Appeal of Objection to Rent Certification	\$25	Same	\$25
CMAR Certificate	\$10	Same	\$10
Application to Add Building Security Service(s)	\$25	Same	\$25
Application to Add/Shift Service(s) - Unit or Building	\$25	Same	\$25
Administrative Appeal - Director	\$25	Same	\$25
Request for Special Inspection	\$25	Same	\$25
Appeal of Compliance Determination	\$25	Same	\$25
Tenant Relocation Counseling Assistance	\$400	Increase	\$500
Tenant Relocation Counseling Assistance - Special Tenant Category	\$640	Increase	\$800
Removal of Housing Service Application Filing Fee	\$25	Same	\$25
Delinquent Change of Ownership Filing Fee	\$25	Same	\$25

**FEE JUSTIFICATION DOCUMENT  
FY 2019-2020**

DEPARTMENT: Human Services and Rent Stabilization

DIVISION: Rent Stabilization and Housing

Submitted by: Peter Noonan, Rent Stabilization and Housing Manager

Ext: 6596

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Name of fee: Relocation Counseling Fee

This fee is:  NEW

INCREASE

DECREASE

FY 2018-19: Standard \$400  
Qualified/Lower Income: \$640

FY 2019-20: Standard \$500  
Qualified/Lower Income: \$800

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**JUSTIFICATION:**

The Relocation Counseling Fee is collected from a landlord when the landlord removes a building from the housing market (Ellis), owner occupies a unit, others. (WHMC 17.52.080)

100% of the fees collected pay for a contract with a housing specialist who provides relocation assistance to tenant(s). The current housing consultant is Alliance for Housing and Healing.

During the past two fiscal years we calculated that the costs exceeded the fees collected by 25%. Therefore, we are proposing a fee increase which will bring us closer to full consultant-cost recovery.

It should be noted that with this fee, the City does not recoup any administrative or overhead costs associated with managing program.

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A. Total Revised Revenue 2020: \$21,500

B. Total Current Revenue 2019: \$17,200

C. Net Increase or (Decrease): \$4,300

HUMAN SERVICES & RENT STABILIZATION DEPARTMENT NEW CONSTRUCTION FEE SCHEDULE FY 2019-20	BASE FEE FY 18-19	Increase Decrease Same or New	REVISED FEE FY 19-20
<b>RESIDENTIAL AFFORDABLE HOUSING IMPACT FEE - Per sq. ft.</b>		New	
<b>Number of Units to be constructed:</b>			
Two Units	\$13.63	Increase	\$13.97
Three Units	\$15.59	Increase	\$15.98
Four Units	\$17.54	Increase	\$17.98
Five Units	\$19.49	Increase	\$19.98
Six Units	\$21.44	Increase	\$21.98
Seven Units	\$23.39	Increase	\$23.97
Eight Units	\$25.35	Increase	\$25.98
Nine Units	\$27.29	Increase	\$27.97
Ten Units	\$29.23	Increase	\$29.96
Ten+ Units (for apartment projects w/ no density bonus or incentive)	\$29.23	Increase	\$29.96
<b>IN-LIEU FEE SCHEDULE - Per sq. ft.</b>			
<b>Number of Units to be constructed:</b>			
Two Units	\$13.63	Increase	\$13.97
Three Units	\$15.59	Increase	\$15.98
Four Units	\$17.54	Increase	\$17.98
Five Units	\$19.49	Increase	\$19.98
Six Units	\$21.44	Increase	\$21.98
Seven Units	\$23.39	Increase	\$23.97
Eight Units	\$25.35	Increase	\$25.98
Nine Units	\$27.29	Increase	\$27.97
Ten Units	\$29.23	Increase	\$29.96

Annual increases are based on the Construction Cost Index (CCI).

The fees for fiscal year 2019-2020 were calculated using the CCI annual percent increase for Los Angeles for March 2019 which was reported at 2.5% (ENR, March 13, 2019; www.enr.com)

When both the residential affordable housing impact fee and in lieu fee apply, the applicant will receive a credit to the impact fee obligation in an amount equal to the in-lieu fee payment paid.

**FEE JUSTIFICATION DOCUMENT  
FY 2019-2020**

DEPARTMENT: Human Services and Rent Stabilization

DIVISION: Rent Stabilization and Housing

Submitted by: Peter Noonan, Rent Stabilization and Housing Manager

Ext: 6596

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Name of fee: Affordable Housing Residential Impact Fee/In-Lieu Fee

This fee is:  NEW

INCREASE

DECREASE

FY 2018-19: \$ See fee schedule

FY 2019-20: \$See fee schedule

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**JUSTIFICATION:**

Annual adjustment of the Affordable Housing Residential Impact Fee/In-Lieu Fee is based on changes in the Construction Cost Index (CCI). The CCI is a well-established index tracking labor costs.

The fees for fiscal year 2019-2020 were calculated using the CCI annual percent increase for Los Angeles which was reported at 2.5% as of March 2019.

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A. Total Revised Revenue 2020: \$779,000 (Estimate)

B. Total Current Revenue 2019: \$760,000 (Estimate)

C. Net Increase or (Decrease): \$ 19,000 (Estimate)

*Actual revenue from this fee can vary based on the size and number of residential developments, and thus is not known at this time.*

**Communications Department  
Public Information and Marketing  
Fee Schedule**

COMMUNICATIONS DEPARTMENT PUBLIC INFORMATION / PUBLIC ACCESS FEE SCHEDULE FY 19-20	BASE FEE	Increase Decrease Same or New	REVISED
	FY 18-19		FEE FY 19-20
<b>MEMBERSHIPS</b>			
Annual Membership Dues - Producer	\$30	Same	\$30
Annual Membership Dues - Company	\$75	Same	\$75
<b>VIDEOTAPES</b>			
MiniDV Tape 60 Minute - Suitable For Source Footage	\$5	Same	\$5
DVD Recordable Disc	\$1	Same	\$1
<b>EQUIPMENT</b>			
Camera Use Exceeding 3 Per Program Contract	\$15	Same	\$15
Camera Use Exceeding 6 Per Program Contract	\$50	Same	\$50
Fee for WHPA Making Single Dub of a Show	\$5	Same	\$5
Edit Time Exceeding 30 Hours Per Program Contract	\$2	Same	\$2
Edit Time Exceeding 60 Hours Per Program Contract	\$10	Same	\$10
Multi-Camera Studio Time Exceeding 1.5 Hours Per Program Contract	\$50	Same	\$50
Multi-Camera Studio Time Exceeding 3 Hours Per Program Contract	\$100	Same	\$100

**Economic Development  
Department  
Event & Film Services  
Fee Schedule**

ECONOMIC DEVELOPMENT DEPARTMENT EVENT AND FILM SERVICES FEE SCHEDULE FY 2019-2020	BASE FEE	Increase Decrease Same or New	REVISED FEE
	FY 18-19		FY 19-20
<b>SPECIAL EVENT FEES</b>			
<b>Low Impact Minor Special Event Permit:</b>			
Processing Fee- 10 or more working days prior to event	\$200	Same	\$200
Processing Fee- 9 to 5 working days prior to event	\$250	Same	\$250
Processing Fee- Less than 5 working days prior to event	\$300	Same	\$300
<b>High Impact Minor Special Event Permit:</b>			
Processing Fee- 30 or more working days prior to event	\$1,000	Same	\$1,000
Processing Fee- 29 to 15 working days prior to event	\$1,250	Same	\$1,250
Processing Fee- Less than 15 working days prior to event	\$1,500	Same	\$1,500
<b>Major Special Event Permit:</b>			
Processing Fee- 30 or more working days prior to the event	\$2,500	Same	\$2,500
Processing Fee- 29 to 15 working days prior to event	\$5,000	Same	\$5,000
Processing Fee- Less than 15 working days prior to event	\$7,500	Same	\$7,500
<b>Special Event Permit Modification Fees:</b>			
Appeal Fee - (to reconsider decision regarding special event application denial)	\$572	Same	\$572
Permit Modification Fee	\$286	Same	\$286
<b>Special Event Property Use Fee:</b>			
Public Property - (per day fee)	\$350	Same	\$350
City Facilities and Parks (includes Santa Monica Boulevard median) - Per Day	\$400	Same	\$400
Special Event Encroachment Fee (Fee moved to Engineering fee schedule )	\$100	Same	\$100
Post Event Inspection & Facility Repairs (only if repairs are applicable)	\$195	Same	\$195
<b>Special Event Street Use Fee:</b>			
Intermittent Traffic Control (ITC) - Per 4-Hour Period			
Santa Monica Blvd.	\$200	Same	\$200
Sunset Boulevard	\$400	Same	\$400
All Other Streets	\$200	Same	\$200
Street Closure - Residential Area			
1st Hour	\$500	Same	\$500
Additional Hours	\$500	Same	\$500
Street Closure - Commercial Areas (excluding Sunset)			
1st Hour	\$1,000	Same	\$1,000
Additional Hours	\$500	Same	\$500
Street Closure - Sunset Boulevard			
1st Hour	\$2,000	Same	\$2,000
Additional Hours	\$2,000	Same	\$2,000
<b>Non-Profit Rate:</b>			
Percent (%) of Major or Minor Special Event Permit fee charged to commercial or private agencies	50%	Same	50%
<b>FILM/CATV FEES</b>			
<b>ADMINISTRATIVE PROCESSING FEE (West Hollywood)</b>			
Motion Picture and Video Photography Administrative Fee	\$1,250	Same	\$1,250
Late Motion Picture and Video Photography Administrative Fee	\$2,000	Same	\$2,000
Blanket Film Permit	\$5,275	Same	\$5,275
(more than 7 consecutive days/no greater than 14 consecutive days of filming)			
<b>Property Use Fees (Per Day), Motion Picture and Video Photography</b>			
Residential Areas	\$600	Same	\$600
City Facilities and Parks	\$850	Same	\$850
Commercial Areas	\$800	Same	\$800
Sunset Boulevard	\$1,200	Same	\$1,200

ECONOMIC DEVELOPMENT DEPARTMENT EVENT AND FILM SERVICES FEE SCHEDULE FY 2019-2020	BASE FEE	Increase Decrease Same or New	REVISED
	FY 18-19		FEE FY 19-20
<b>Street Use Fees, Motion Picture and Video Photography</b>			
Intermittent Traffic Control (ITC) - <i>Per Day</i>			
- Residential Streets	\$300	Same	\$300
- Commercial Streets	\$450	Same	\$450
- Sunset Boulevard	\$600	Same	\$600
Closures Residential:			
1st Hour	\$500	Same	\$500
Additional Hours	\$500	Same	\$500
Closure Commercial (excluding Sunset):			
1st Hour	\$1,000	Same	\$1,000
Additional Hours	\$500	Same	\$500
Closure Sunset Boulevard:			
1st Hour	\$2,000	Same	\$2,000
Additional Hours	\$2,000	Same	\$2,000
Revision Fees (per change)	\$100	Same	\$100
<b>ADMINISTRATIVE PROCESSING FEE (West Hollywood)</b>			
Still Photography Application Processing Fee	\$150	Same	\$150
<b>Property Use Fees, Still Photography</b>			
Public Property	\$50	Same	\$50
City Facilities and Parks	\$150	Same	\$150
Commercial Areas	\$150	Same	\$150
Sunset Boulevard	\$200	Same	\$200
Revision Fees (per change)	\$30	Same	\$30
<b>Reduced Fee for Low-Impact Filming on Private Property</b>			
Film Production with 3 persons or less (maximum 5 guests or extras)	\$0	Same	\$0
Film Production with 5 persons or less (maximum 10 guests or extras)	\$625	Same	\$625
Low-Impact Blanket Permit (more than 7 consecutive days/no greater than 14 consecutive days of filming)	\$2,400	Same	\$2,400
<b>Reduced Fee for Additional Low-Impact Filming on Public Property</b>			
Residential Areas	\$300	Same	\$300
City Facilities and Parks	\$425	Same	\$425
Commercial Areas	\$400	Same	\$400
Sunset Boulevard	\$600	Same	\$600

**Facilities and Recreation Services  
Department  
Recreation Services  
Fee Schedule**

FACILITIES AND RECREATION SERVICES DEPARTMENT RECREATION SERVICES FEE SCHEDULE FY 2019-20	BASE FEE	Increase, Decrease, Same or New	REVISED
	FY 18-19		FEE FY 19-20
<b>INDOOR FACILITY USE</b>			
<b>Large Rooms</b>			
<b>West Hollywood Park Auditorium (w/stage) Plummer Park &amp; Fiesta Hall</b>			
Resident Private - First Hour Per Day	\$110	Same	\$110
Resident Private - Each Additional Hour	\$35	Same	\$35
Non-Resident, Non Profit - First Hour Per Day	\$121	Same	\$121
Non-Resident, Non Profit - Each Additional Hour	\$35	Same	\$35
Non-Resident, Private - First Hour Per Day	\$242	Same	\$242
Non-Resident, Private - Each Additional Hour	\$35	Same	\$35
Security Deposit	\$150	Same	\$150
Sound and Lighting Technician - Hourly	Charged at cost	Same	Charged at cost
<b>West Hollywood Park - Library City Council Chambers</b>			
Resident Private - First Hour Per Day	\$110	Same	\$110
Resident Private - Each Additional Hour	\$35	Same	\$35
Non-Resident, Non Profit - First Hour Per Day	\$121	Same	\$121
Non-Resident, Non Profit - Each Additional Hour	\$35	Same	\$35
Non-Resident, Private - First Hour Per Day	\$242	Same	\$242
Non-Resident, Private - Each Additional Hour	\$35	Same	\$35
Sound and Lighting Technician-Hourly	At Cost	Same	At Cost
Security Deposit (Fee previously listed separately in this schedule)	\$150	Same	\$150
<b>West Hollywood Park - Community Meeting Room</b>			
Resident Private - First Hour Per Day	\$130	Same	\$130
Resident Private - Each Additional Hour	\$35	Same	\$35
Non-Resident, Non Profit - First Hour Per Day	\$141	Same	\$141
Non-Resident, Non Profit - Each Additional Hour	\$35	Same	\$35
Non-Resident, Private - First Hour Per Day	\$262	Same	\$262
Non-Resident, Private - Each Additional Hour	\$35	Same	\$35
Sound and Lighting Technician-Hourly	At Cost	Same	At Cost
Security Deposit (Fee previously listed separately in this schedule)	\$150	Same	\$150
<b>Mid Size Rooms</b>			
<b>Plummer Park Great Hall, Combo Rooms 1&amp;2 or 5&amp;6</b>			
Resident Private - First Hour Per Day	\$55	Same	\$55
Resident Private - Each Additional Hour	\$30	Same	\$30
Non-Resident, Non Profit - First Hour Per Day	\$75	Same	\$75
Non-Resident, Non Profit - Each Additional Hour	\$30	Same	\$30
Non-Resident, Private - First Hour Per Day	\$110	Same	\$110
Non-Resident, Private - Each Additional Hour	\$30	Same	\$30
Security Deposit	\$150	Same	\$150
<b>Small Rooms</b>			
<b>Plummer Park Rooms 1, 2, 3, 4, 5, 6, Art Room 1, Art Room 2,</b>			
Resident Private - First Hour Per Day	\$45	Same	\$45
Resident Private - Each Additional Hour	\$24	Same	\$24
Non-Resident, Non Profit - First Hour Per Day	\$65	Same	\$65
Non-Resident, Non Profit - Each Additional Hour	\$24	Same	\$24
Non-Resident, Private - First Hour Per Day	\$90	Same	\$90
Non-Resident, Private - Each Additional Hour	\$24	Same	\$24
Security Deposit	\$150	Same	\$150
<b>West Hollywood Park and Sky Room</b>			
Resident Private - First Hour Per Day	\$36	Same	\$36
Resident Private - Each Additional Hour	\$12	Same	\$12
Non-Resident, Non Profit - First Hour Per Day	\$50	Same	\$50
Non-Resident, Non-Profit - Each Additional Hour	\$15	Same	\$15
Non-Resident, Private - First Hour Per Day	\$72	Same	\$72
Non-Resident, -Private - Each Additional Hour	\$12	Same	\$12
Security Deposit (Fee previously listed separately in this schedule)	\$150	Same	\$150
<b>Kings Road Park (New separate section for Kings Rd Park)</b>			

FACILITIES AND RECREATION SERVICES DEPARTMENT RECREATION SERVICES FEE SCHEDULE FY 2019-20	BASE FEE	Increase, Decrease, Same or New	REVISED
	FY 18-19		FEE FY 19-20
Resident Private - First Hour Per Day	\$56	Same	\$56
Resident Private - Each Additional Hour	\$12	Same	\$12
Non-Resident, Non Profit - First Hour Per Day	\$70	Same	\$70
Non-Resident, Non-Profit - Each Additional Hour	\$15	Same	\$15
Non-Resident, Private - First Hour Per Day	\$92	Same	\$92
Non-Resident, Private - Each Additional Hour	\$12	Same	\$12
Security Deposit (Fee previously listed separately in this schedule)	\$150	Same	\$150
<b>Kitchen Facilities</b>			
Resident/Non-Resident (All Classifications) With Room Rental of Great Hall, Fiesta Hall, Auditorium, 5&6	\$20	Same	\$20
<b>Deposits</b>			
Resident (All Classifications) With Room Rental	\$150	Same	\$150
Non-Residents (All Classifications) With Room Rental	\$150	Same	\$150
<i>May be required or waived where appropriate - see each individual room.</i>		Same	
<b>SWIMMING POOL/AQUATIC PROGRAMS</b>			
<i>Four Lifeguards, one Senior Lifeguard per each 75 persons or increment thereof must be provided at cost to permit group at current lifeguard salary.</i>			
<b>Group Rental - All Fees Listed are Per Hour, Two Hour Minimum</b>			
<b>Resident, Non-Profit, Commercial or Private -</b>			
Up to 75 Persons	\$100	Same	\$100
Each Additional 25 Persons or Increment Thereof	\$40	Same	\$40
<b>Non-Resident, Non-Profit, Private</b>			
Up to 75 Persons	\$150	Same	\$150
Each Additional 75 Persons or Increment Thereof	\$75	Same	\$75
<b>Swim User Groups (Fees Listed are Per Hour)</b>			
Sponsored Swim User Group, Exclusive use (Minimum 25 Persons)	\$30	Same	\$30
Sponsored Swim User Group, Use per swim lane	\$5	Same	\$5
Non-Sponsored Swim User Group, Exclusive Use (Minimum 25 Persons)	\$60	Same	\$60
Non-Sponsored Swim User Group, Use per swim lane	\$10	Same	\$10
Other Public Agencies - Per Day	\$120	Same	\$120
<b>Individual Swimming Pool Fees -</b>			
<b>Recreational Swim -</b>			
Resident Child (15 and Under)	\$1	Same	\$1
Resident Adults	\$2	Same	\$2
Non-Resident Child (15 and Under)	\$2	Same	\$2
Non-Resident Adults	\$3	Same	\$3
Adult Summer Rec Swim Pass (Eight Weeks Unlimited)	\$60	Same	\$60
Youth Summer Rec Swim Pass (Eight Weeks Unlimited)	\$40	Same	\$40
<b>Group Lessons - (8 Lessons Per Session - Child)</b>			
Resident and Non-Resident Rate	\$40	Same	\$40
<b>Private Swim Lesson - (4 Lessons Per Session - Child)</b>			
Resident and Non-Resident Rate	\$50	Same	\$50
<b>Laps -</b>			
Resident Adults	\$2	Same	\$2
Non-Resident Adults	\$5	Same	\$5
<b>Swim Pass - 10 Swims - (Price per swim is the same as Swim Pass -25 Swims below)</b>			
Resident Child (15 and Under)	\$10	Same	\$10
Resident Adult	\$15	Same	\$15
Non-Resident Child (15 and Under)	\$20	Same	\$20
Non-Resident Adult	\$25	Same	\$25
<b>Swim Pass - 25 Swims -</b>			
Resident Child (15 and Under)	\$25	Same	\$25
Resident Adult	\$35	Same	\$35
Non-Resident Child (15 and Under)	\$35	Same	\$35
Non-Resident Adult	\$60	Same	\$60
Seniors and Disabled Swim	\$0	Same	\$0

FACILITIES AND RECREATION SERVICES DEPARTMENT RECREATION SERVICES FEE SCHEDULE FY 2019-20	BASE FEE	Increase, Decrease, Same or New	REVISED
	FY 18-19		FEE FY 19-20
<b>OUTDOOR TENNIS COURTS - Department Director may set Tennis Fees</b>			
<i>West Hollywood Park Courts : All courts are free on a first-come, first-serve basis except when reserved for teaching by City Concessionaire.</i>			
<i>Plummer Park Courts : Courts 1 and 2 are reservable on Saturday and Sunday from 8:00 am to 7:00 pm. All other times are available for free play. Courts 3, 4, and 5 are teaching courts. On Saturday and Sunday they are reservable from 8:00 am until 7:00 pm unless scheduled for lessons. All other times are available for free play. Courts 6 and 7 can be reserved Monday through Friday from 3:00 pm to 9:30 pm, and on Saturday and Sunday from 8:00 am to 7:00 pm. All other times are open for free play.</i>			
<i>City-sponsored tennis classes will have priority over all other permit requests.</i>			
Resident (per hour)	\$8	Same	\$8
Non-Resident (Per hour)	\$8	Same	\$8
Resident (Per 1/2 hr)	\$4	Same	\$4
Non-Resident (Per 1/2 hr)	\$4	Same	\$4
<i>Tennis Tournament fees are determined by the City's Tennis Concessionaire, on an event-by-event basis.</i>			
Singles	Varies	Same	Varies
Doubles	Varies	Same	Varies
<b>Classes</b>			
<b>Children's' Programs Residents</b>			
Two Days a Week - Tiny Tots (10 Weeks)	\$120	Same	\$120
Four Days a Week - Tot Time (10 Weeks)	\$240	Same	\$240
Day Camp	\$150	Same	\$150
Camp Reservation - Deposit Per Week (Per Individual)	\$75	Same	\$75
<b>Contract Classes Range From \$10-\$200</b>	10-\$200	Same	10-\$200
Refund Fee, Refunds Granted if Requested 7-10-Days Before the Start of the Class	\$5	Same	\$5
<i>The City negotiates the fee per class with the instructor. Classes range from one-day workshops to several (4-14) weeks in length. The instructor is paid a percentage of the total fees collected, not to exceed 70%. The remaining 30% (minimum) in fees goes toward publicity, printing and mailing of the Recreation brochure, and other administrative expenses.</i>			
<b>Non-Contract Classes (Fees per session for classes offered by the City and its partners)</b>	\$3-\$5	Same	\$3-\$5
<b>Excursions</b>			
One-Day Excursions (Including Transportation and Event Tickets)	\$10-\$80	Same	\$10-\$80
<b>Farmers Market and Community Gardens</b>			
Farmer's Market - Farmer's pay a percent of their gross intake	6.5%	Same	6.5%

**Facilities & Recreation Services Department**  
**Facilities and Field Services**  
**Fee Schedule**

FACILITIES AND RECREATION SERVICES FACILITIES AND FIELD SERVICES FEES FEE SCHEDULE FY 2019-2020	BASE FEE FY 18-19	Increase Decrease Same or New	REVISED FEE FY 19-20
CITY PROPERTY REPLACEMENT			
STREET TREE REPLACEMENT			
<p><i>The fee for the removal of a public tree is variable and shall be based on the valuation methodology published in the <u>Guide for Plant Appraisal, current edition</u> authored by the Council of Tree and Landscape Appraisers (CTLA). Class information used in the formula is published in the species guide of the Western Chapter of the ISA. The formula for valuation is: <b>Tree Value = Base Value × Cross Section Area × Species Class × Condition Class × Location Class</b>. Appraisals shall be conducted by the City through an ISA Certified Arborist or ASCA Registered Consulting Arborist. <b>Base Value</b> is the dollar amount assigned to one cross-section unit (square inch or square centimeter) of a tree's trunk cross-section area. <b>Cross-Section Area</b> is used to express tree size. <b>Species Class</b> is an assigned value based on all the landscape merits of a landscape tree species and its accompanying potential for problems. <b>Condition Class</b> is a factor indicating the health, vigor and life expectancy of a tree, as well as its quality of form relative to a "perfect specimen" of that species. <b>Location Class</b> is based on the functional and aesthetic contribution, which the tree makes to the site, the placement of the tree on the site, and the importance of the location in the landscape context of the community.</i></p>	Calculated	Same	Calculated

**Facilities & Recreation Services Department  
Parking Fees Schedule**

FACILITIES AND RECREATION SERVICES PARKING FEES FEE SCHEDULE FY 2019-2020	BASE FEE FY 18-19	Increase Decrease Same or New	REVISED FEE FY 19-20
<b>PERMIT PARKING – RESIDENTIAL, ANNUAL</b>			
<b>Resident Permit – (per dwelling unit)</b>			
First Car - (Qualified Section 8)	\$8	Same	\$8
First Car	\$22	Same	\$22
First Car (50% Proration 6 months prior to Expiration Date)	\$11	Same	\$11
Second Car	\$30	Same	\$30
Second Car (50% Proration 6 months prior to Expiration Date)	\$15	Same	\$15
Third Car	\$52	Same	\$52
Third Car (50% Proration 6 months prior to Expiration Date)	\$26	Same	\$26
Fourth Car	\$75	Same	\$75
Fourth Car (50% Proration 6 months prior to Expiration Date)	\$37.00	Same	\$37.00
<b>Resident Permit – (per dwelling unit) (Electric/Hydrogen Vehicles)</b>			
First Car	\$11	Same	\$11
Second Car	\$15	Same	\$15
Third Car	\$26	Same	\$26
Fourth Car	\$38	Same	\$38
<b>Guest Permit (Maximum of 2 per dwelling unit)</b>			
First Permit	\$33	Same	\$33
First Permit (50% Proration 6 Months Prior to Expiration Date)	\$16.00	Same	\$16.00
Second Permit	\$33	Same	\$33
Second Permit (50% Proration 6 Months Prior to Expiration Date)	\$16.00	Same	\$16.00
<b>Guest Permit Parking – REPLACEMENT FEE</b>			
First Guest Permit Replacement	\$45	Same	\$45
Second Guest Permit Replacement	\$70	Same	\$70
Third Guest Permit Replacement	\$110	Same	\$110
<b>PERMIT PARKING – COMMERCIAL</b>			
Per Quarter	\$180	Same	\$180
Two Months	\$120	Same	\$120
One Month	\$60	Same	\$60
Replacement Fee - Stolen (with Police Report)	\$0	New	No Charge
Replacement Fee - Stolen with Police Report - Second Occurrence	\$0	New	50% of Orig. Fee
Replacement Fee - Lost	\$0	New	100% of Orig. Fee
<b>1M Parking Meter Permits:</b>			
Per Quarter	\$135	Same	\$135
Two Months	\$90	Same	\$90
One Month	\$45	Same	\$45
Replacement Fee - Stolen (with Police Report)	\$0	New	No Charge
Replacement Fee - Stolen (with Police Report) Second Occurrence	\$0	New	50% of Orig. Fee
Replacement Fee - Lost	\$0	New	100% of Orig. Fee
<b>1E Parking Meter Permits:</b>			
Per Quarter	\$90	Same	\$90
Two Months	\$60	Same	\$60
One Month	\$30	Same	\$30
Replacement Fee - Stolen (with Police Report)	\$0	New	No Charge
Replacement Fee - Stolen (with Police Report) Second Occurrence	\$0	New	50% of Orig. Fee
Replacement Fee - Lost	\$0	New	100% of Orig. Fee
<b>PARKING METERS - REMOVAL &amp; INSTALLATION</b>			
Remove Parking Meter Post	\$85	Same	\$85
Install Parking Meter Post w/Flange	\$137	Same	\$137
Replace Parking Meter and Housing	\$735	Same	\$735
<b>PARKING METER RATES</b>			
All Streets			
Per 15 Minutes	\$0.50	Same	\$0.50
Per Hour	\$2.00	Same	\$2.00

FACILITIES AND RECREATION SERVICES PARKING FEES FEE SCHEDULE FY 2019-2020	BASE FEE FY 18-19	Increase Decrease Same or New	REVISED FEE FY 19-20
<b>SIGNS - INSTALLATION &amp; CURB PAINTING</b>			
Customized Signs - Type 1 (14" X 20" or smaller)	\$171	Increase	\$209
Customized Signs - Type 2 (Larger than 14" X 20")	\$176	Increase	\$209
Sign Installation (to existing unistrut pole)	\$224	Increase	\$289
Sign Installation (to light pole)	\$248	Increase	\$317
Sign Installation (including unistrut pole)	\$388	Increase	\$494
Commercial Loading and Installation	\$337	Increase	\$424
Removal of Signs	\$121	Increase	\$150
Curb Painting and Removal (per linear foot)	\$72	Increase	\$91
<b>ADMINISTRATIVE PARKING FEES (REVENUE)</b>			
Payment Plan Processing Fee (Indigent)	\$5	same	\$5
Payment Plan Processing Fee (Non-indigent)	\$25	same	\$25
DMV Hold Removal Fee (Indigent) (One-time)	\$5	same	\$5
DMV Hold Fee - Service Fee	\$4	same	\$4
<b>Delinquent Account Collections Service Fee</b>			
Citations Issued Prior to 7/1/2010			
In State Vehicles	25%	same	25%
Out of State Vehicles	33%	same	33%
Citations Issued after 7/1/2010 Flat Fee	\$26	same	\$26
<b>City Public Valet</b>			
Flat Rate	up to \$12	same	up to \$12
<b>Evening Valet (Restaurants, etc.) -(other than Sunset Boulevard)</b>			
Hourly Rate per Parking Meter	\$0.58	same	\$0.58
Annual Flat Rate Per Non-Enforcement Hour	\$100.00	same	\$100.00
<b>Evening Valet (Restaurants, etc.) -(Sunset Boulevard)</b>			
Annual Hourly Rate per Parking Meter	\$0.75	same	\$0.75
<b>Daytime Valet (Restaurants, etc)</b>			
Hourly Rate per Parking Meter	\$1	same	\$1
Annual Flat Rate Per Non-Enforcement Hour	\$100	same	\$100
<b>PARKING CREDITS PROGRAM</b>			
Application Fee	\$650.00	same	\$650.00
Annual Fee Per Parking Credit	\$420.07	Increase	\$433.51
Late Penalty-% (WHMC Section 10.28.050 d.5)	15%	same	15%
Interest Accrual-% (WHMC Section 10.28.050 d.6)	0.5%	same	0.5%
<b>DOCKLESS BIKE SHARE PILOT PROGRAM</b>			
Encroachment Fee (Per Device)	\$0.00	New	\$130.00
Performance Bond (Per Device)	\$0.00	New	\$80.00
Program Permit Fee	\$0.00	New	\$30,000.00
<b>TEMPORARY PARKING (Moved to Parking Division from Engineering)</b>			
<b>Commerical Areas</b>			
Per Day for Each Parking Meter - Tour Buses (12 p.m. to 11:59 a.m. following day)	\$35.00	same	\$35.00
Per Day for Each Parking Meter (8 a.m. to 6 p.m.)	\$20.00	same	\$20.00
<b>Large Vehicle Parking (Moved to Parking Division from Engineering)</b>			
Overnight Parking - Per Parking space - Per Night	\$15.00	same	\$15.00
Residential Areas (Moving Vans, etc) - Per Permit	\$5.00	Increase	\$10.00
Annual Fee Per Parking Credit - 3.2% increase is based on the increase in the US Department of Labor, Consumer Price Index for the previous 12 months.			
Sign Installation & Curb Painting fees are being increased in phase-in approach, over a four-year period starting in FY 2016, eventually setting fees at 100% cost recovery in FY 2020.			

**FEE JUSTIFICATION DOCUMENT  
FY 2019-2020**

DEPARTMENT: Facilities & Recreation Services

DIVISION: Parking Services

Submitted by: Bill Bortfeld

Ext:6349

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Name of fee: Residential Permit Electrical/Hydrogen

This fee is:  NEW

INCREASE

DECREASE

FY 2018-19: N/A

FY 2019-20: N/A

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**JUSTIFICATION:**

The intent of the fee is to provide alternate fuel vehicles a discount on residential permits. We are updating the language in the fee to include hydrogen/fuel cell vehicles.

- 
- A. Total Revised Revenue 2020: \$N/A
- B. Total Current Revenue 2019: \$N/A
- C. Net Increase or (Decrease): No Change

**FEE JUSTIFICATION DOCUMENT  
FY 2019-2020**

DEPARTMENT: Facilities & Recreation Services

DIVISION: Parking Services

Submitted by: Bill Bortfeld

Ext:6349

Name of fee: Permit Parking – Commercial Permit - Replacement Fee  
1M Parking Meter Permit - Replacement Fee  
1E Parking Meter Permit - Replacement Fee

This fee is:  NEW  INCREASE  DECREASE

FY 2018-19: \$N/A

FY 2019-20: \$Varies

**JUSTIFICATION:**

Currently, there is no officially established replacement fee for lost Commercial Parking Permits or 1M and 1E Parking Meter Permits. Establishing a replacement fee would give staff the authority to charge businesses for lost permits. The replacement fee would help to prevent mismanagement and to deter the misuse of permits.

We propose the replacement fees as follows

Replacement Fee - Stolen (with Police Report)	No Charge
Replacement Fee - Stolen with Police Report - Second Occurrence	50% of Orig. Fee
Replacement Fee - Lost	100% of Orig. Fee

Based on recent permit replacement trends, staff forecasts a nominal amount of revenue for lost permits.

- A. Total Revised Revenue 2020: \$2,500
- B. Total Current Revenue 2019: \$ N/A
- C. Net Increase or (Decrease): \$2,500

**FEE JUSTIFICATION DOCUMENT  
FY 2018-2019**

DEPARTMENT: Facilities & Recreation

DIVISION: Parking Division

Submitted by: Claudia Duncan/on behalf of Parking Division

Ext: 6312

Name of fee: Sign Installation and Curb Painting Fees

This fee is:     NEW                       INCREASE                       DECREASE

FY 2018-19: See table below

FY 2019-20: See table below

**JUSTIFICATION:**

As part of the Comprehensive Fee Study completed in 2015-16, staff and the City's consultant recommended that fees related to property development in the Community Development (Now Planning & Development Services) and Public Works Departments be increased to full cost recovery over a four year period; this recommendation was approved by the City Council as part of the fiscal year 2016-17 Fee Resolution. The sign-installation and curb painting fees in the Parking Division are primarily utilized by property developers and the table below shows the four year phase-in for these fees.

The column titled **Year 4: FY 19-20** shows the calculated fee amount corresponding to the upcoming fiscal year which will be the fourth and final year.

DEPARTMENT OF PUBLIC WORKS	FULL COST	REVISED	REVISED	REVISED	REVISED	
PARKING FEES FEE SCHEDULE FY 16-17	(Based on Fee Study)	BASE FEE FY 15-16	FEE FY 16-17	FEE FY 17-18	FEE FY 18-19	FEE FY 19-20
<b>IE Parking Meter Permits:</b>						
<b>SIGNS - INSTALLATION &amp; CURB PAINTING</b>						
Customized Signs - Type 1 (14" X 20" or smaller)	\$209	\$55	\$93	\$132	\$170.50	\$209
Customized Signs - Type 2 (Larger than 14" X 20")	\$209	\$75	\$108	\$142	\$175.50	\$209
Sign Installation (to existing unistrut pole)	\$289	\$30	\$95	\$160	\$224.75	\$289
Sign Installation (to light pole)	\$317	\$40	\$109	\$179	\$248.25	\$317
Sign Installation (including unistrut pole)	\$494	\$70	\$176	\$282	\$388.00	\$494
Commercial Loading and Installation	\$424	\$75	\$162	\$250	\$337.25	\$424
Removal of Signs	\$150	\$35	\$64	\$93	\$121.75	\$150
Curb Painting and Removal (per linear foot)	\$91	\$15	\$15	\$53	\$72.00	\$91

- A. Total Revised Revenue 2020: \$Varies
- B. Total Current Revenue 2019: \$Varies
- C. Net Increase or (Decrease): \$Varies

**FEE JUSTIFICATION DOCUMENT  
FY 2019-2020**

DEPARTMENT: Facilities & Recreation Services

DIVISION: Parking Services

Submitted by: Vince Guarino

Ext: 6426

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Name of fee: Annual Fee for Each Parking Credit

This fee is:  NEW

INCREASE

DECREASE

FY 2018-19: \$420.07

FY 2019-20: \$433.51

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**JUSTIFICATION:**

The parking credits ordinance approved by the City Council on March 5, 2012 established an annual increase to the parking credit fee based on the Consumer Price Index (CPI) under Municipal Code 10.28.050 Utilizing the Parking Credits Pool. Section d.1.

The applicable CPI is 3.2% and will increase the annual fee for each parking credit from \$420.07 to \$433.51 for Fiscal Year 2019-20. The additional increase of \$13.44 per parking credit sold will generate an additional of \$15,617 for the new fiscal year.

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A. Total Revised Revenue 2020: \$504,292

B. Total Current Revenue 2019: \$488,675

C. Net Increase or (Decrease): \$15,617

**FEE JUSTIFICATION DOCUMENT  
FY 2019-2020**

DEPARTMENT: Facilities and Field Services

DIVISION: Parking Services

Submitted by: Tara Worden

Ext: 6834

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Name of fee: Dockless Bike Share Pilot Program Per Device Encroachment Fee

This fee is:  NEW

INCREASE

DECREASE

FY 2018-19: \$0

FY2019-20: \$130 per Device

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**JUSTIFICATION:**

This fee is required for the operator to receive the Dockless Bike Share Pilot Program permit and is valid for the 18-month pilot program period. This fee was established based on the space occupied by a bicycle while parked in the public right-of-way and the hard costs associated with establishing parking areas in the public right-of-way.

The City will implement a designated parking area program that identifies clear, orderly device parking in key locations citywide. The cost for engineering plans required for striping and signage in the public right-of-way are estimated at approximately \$20,000. Installation costs including paint, bollards, and labor are estimated at approximately \$20,000. In total, the estimated costs associated with installing parking areas in the public right-of-way are approximately \$40,000.

The Dockless Bike Share Pilot Program allows one operator to have a maximum of 300 bicycles. Staff anticipates this encroachment fee, set at \$130 per device, to generate a maximum net increase of \$39,000. Staff will continue to monitor the fees and costs associated with the Dockless Bike Share Pilot Program and will evaluate whether adjustments to the device fee are warranted should the program become permanent.

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A. Total Revised Revenue 2020: \$39,000

B. Total Current Revenue 2019: \$0

C. Net Increase or (Decrease): \$39,000

**FEE JUSTIFICATION DOCUMENT  
FY 2019-2020**

DEPARTMENT: Facilities and Field Services

DIVISION: Parking Services

Submitted by: Tara Worden

Ext: 6834

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Name of fee: Dockless Bike Share Pilot Program -Per Device Performance Bond

This fee is:  NEW  INCREASE  DECREASE

FY 2018-19: \$0

FY2019-20: \$80 per device

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**JUSTIFICATION:**

This performance bond is required for an operator to receive the Dockless Bike Share Pilot Program permit. The operator shall maintain a valid Performance Bond at all times during the terms of the permit in the amount of \$80 per device, payable without condition to the City of West Hollywood. The performance bond requirement can be met via a Performance Bond document issued by a surety company or via a cash deposit. Performance bonds will be returned or refunded at the conclusion of the pilot program, pending full compliance of program requirements by the operator.

The Performance Bond funds are conditioned on the performance of the operator, via the terms and conditions of the Dockless Bike Share Pilot Program permit. These funds shall be accessible to the City for costs that may be incurred, including removing and storing improperly parked devices and if an operator fails to remove the devices when its permit is terminated. The Performance Bond amount was determined based on the estimated costs associated with impounding, storing, and disposing of the devices.

The Dockless Bike Share Pilot Program allows one operator to have a maximum of 300 bicycles. Staff anticipates this performance bond which is set at \$80 per device, to result in a maximum bond amount of \$24,000. Staff will continue to monitor the fees and costs associated with the Dockless Bike Share Pilot Program and will evaluate whether adjustments to the bond requirement are warranted should the program become permanent.

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A. Total Revised Revenue 2020: \$N/A

B. Total Current Revenue 2019: \$N/A

C. Net Increase or (Decrease): N/A

**FEE JUSTIFICATION DOCUMENT  
FY 2019-2020**

DEPARTMENT: Facilities and Field Services

DIVISION: Parking Services

Submitted by: Tara Worden

Ext: 6834

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Name of fee: Dockless Bike Share Pilot Program Permit Fee

This fee is:  NEW  INCREASE  DECREASE

FY 2018-19: \$0

FY2019-20: \$30,000

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**JUSTIFICATION:**

This fee is required for the operator to receive the Dockless Bike Share Pilot Program permit and is valid for the 18-month pilot program period. This fee was established based on staff time and city resources required to administer the program. It is also consistent with permit fees charged for dockless bike share operators in other LA-area jurisdictions.

The Parking Operations Supervisor currently manages the contract with CycleHop, the operator of the WeHo Pedals bike share program. Staff anticipates that the bike-share related duties of the Parking Operations Supervisor will not increase, but will instead transition from managing CycleHop contract to managing the Dockless Bike Share Pilot Program, indicating no significant net increase in staff time for this position. Additional staff time required to manage the 18-month program is anticipated at 10% FTE for the Assistant Planner (approximately \$20,000).

City resources were calculated based on data needs to help manage the program. The City anticipates contracting with a third-party data management provider to track ride data and enforcement. This contract is anticipated to cost \$15,000 for the 18-month pilot program period.

In total, applicable staff time and city resources are estimated at approximately \$35,000 to manage the Dockless Bike Share Pilot Program over the 18-month pilot period. Staff will continue to monitor the fees and costs associated with the Dockless Bike Share Pilot Program and will evaluate whether adjustments to the \$30,000 permit fee are warranted should the program become permanent.

- 
- A. Total Revised Revenue 2020: \$30,000
- B. Total Current Revenue 2019: \$0
- C. Net Increase or (Decrease): \$30,000

**FEE JUSTIFICATION DOCUMENT  
FY 2019-2020**

DEPARTMENT: Facilities & Recreation Services

DIVISION: Parking Services

Submitted by: Bill Bortfeld

Ext:6349

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Name of fees: Temporary Parking – Per Day for Each Parking Meter  
Per Day for Each Parking Meter - Tour Buses

This fee is:  NEW

INCREASE

DECREASE

FY 2018-19: \$N/A

FY 2019-20: \$N/A

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**JUSTIFICATION:**

These fees were moved from the Engineering Division and into the Parking Division Fee Schedule as the Parking Division is in charge of enforcing them.

We are also enhancing the description to clarify the valid applicable times of 8 a.m. to 6 p.m. for the Temporary Parking – Per Day for Each Parking Meter Fee and 12 p.m. to 11:59 a.m. following day for the Per Day for Each Parking Meter – Tour Fee.

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A. Total Revised Revenue 2020: \$N/A

B. Total Current Revenue 2019: \$N/A

C. Net Increase or (Decrease): No change

**FEE JUSTIFICATION DOCUMENT  
FY 2019-2020**

DEPARTMENT: Facilities & Recreation Services

DIVISION: Parking Services

Submitted by: Bill Bortfeld

Ext:6349

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Name of fee: Large Vehicle Parking Fees– Residential Areas Moving Vans, etc.

This fee is:  NEW

INCREASE

DECREASE

FY 2018-19: \$5

**FY 2019-20: \$10**

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**JUSTIFICATION:**

The Large Vehicle Parking Fees are being moved from the Engineering Division and into the Parking Division Fee Schedule as the Parking Division is in charge of enforcing them.

We are also increasing the Residential Areas Moving Vans permit fee from \$5 to \$10. The previous fee was \$5 per encroachment sign/space. As most moving vans require a minimum of two spaces (2 x \$5), we are changing the fee to \$10 per encroachment permit, not per space.

This change will not affect the amount paid by constituents but rather it simplifies the process and makes the fee clearer and easier to understand.

- 
- A. Total Revised Revenue 2020: Varies
  - B. Total Current Revenue 2019: Varies
  - C. Net Increase or (Decrease): **No change**

**Facilities & Recreation Services Department**  
**Parking Violations**  
**Fee Schedule**

	FACILITIES & RECREATION SERVICES PARKING VIOLATIONS FY 2019-2020	BASE FEES	Increase Decrease Same or New	REVISED FEE
		FY 18-19		FY 19-20
<b>CVC/ WHMC</b>	<b>PARKING VIOLATION SCHEDULE</b>			
10.07.020	Illegal Parking Outside Space Markings	\$53	Same	\$53
10.07.020	Illegal Parking Outside Space Markings (If paid after due date)	\$97	Same	\$97
10.07.030	Failure to obey signs	\$58	Same	\$58
10.07.030	Failure to obey signs (If paid after due date)	\$107	Same	\$107
10.07.040	Exceeding Posted Time Limit	\$58	Same	\$58
10.07.040	Exceeding Posted Time Limit (If paid after due date)	\$107	Same	\$107
10.07.050	Illegal Parking Outside Defined Space	\$53	Same	\$53
10.07.050	Illegal Parking Outside Defined Space (If paid after due date)	\$97	Same	\$97
10.07.060	Restricted Parking	\$58	Same	\$58
10.07.060	Restricted Parking (If paid after due date)	\$107	Same	\$107
10.07.070	Parking within Marked Bicycle Lane	\$56	Same	\$56
10.07.070	Parking within Marked Bicycle Lane (If paid after due date)	\$103	Same	\$103
10.07.080	Illegal parking in Loading Zone	\$53	Same	\$53
10.07.080	Illegal parking in Loading Zone (If paid after due date)	\$97	Same	\$97
10.07.090	Parking Time Limit-Post Office	\$53	Same	\$53
10.07.090	Parking Time Limit-Post Office (If paid after due date)	\$97	Same	\$97
10.07.100	Parking- at Mail Box	\$53	Same	\$53
10.07.100	Parking- at Mail Box (If paid after due date)	\$97	Same	\$97
10.07.110	Vehicle Exceeds Load/Size Limit	\$76	Same	\$76
10.07.110	Vehicle Exceeds Load/Size Limit (If paid after due date)	\$143	Same	\$143
10.07.120	Parking - Disconnected Trailer	\$66	Same	\$66
10.07.120	Parking - Disconnected Trailer (If paid after due date)	\$123	Same	\$123
10.07.130	Bus Loading Zone	\$58	Same	\$58
10.07.130	Bus Loading Zone (If paid after due date)	\$107	Same	\$107
10.07.140	Illegal parking in Passenger Zone	\$53	Same	\$53
10.04.140	Illegal parking in Passenger Zone (If paid after due date)	\$97	Same	\$97
10.07.150	No Parking - Alley	\$83	Same	\$83
10.07.150	No Parking - Alley (If paid after due date)	\$157	Same	\$157
10.07.160	Temporary No Parking	\$58	Same	\$58
10.07.160	Temporary No Parking (If paid after due date)	\$107	Same	\$107
10.07.170	Illegal parking in Red Zone	\$83	Same	\$83
10.07.170	Illegal parking in Red Zone (If paid after due date)	\$157	Same	\$157
10.07.180	Vehicle Parked 72 or More Hours	\$58	Same	\$58
10.07.180	Vehicle Parked 72 or More Hours (If paid after due date)	\$107	Same	\$107
10.07.190	Key in Ignition/Unattended Vehicle	\$53	Same	\$53
10.07.190	Key in Ignition/Unattended Vehicle (If paid after due date)	\$97	Same	\$97
10.07.200	Parking on Grades	\$23	Same	\$23
10.07.200	Parking on Grades (If paid after due date)	\$33	Same	\$33
10.07.210	Angle Parking	\$53	Same	\$53
10.07.210	Angle Parking (If paid after due date)	\$97	Same	\$97
10.07.220	Double Parking	\$66	Same	\$66
10.07.220	Double Parking (If paid after due date)	\$123	Same	\$123
10.07.230	No Parking Anytime/Posted Hours	\$63	Same	\$63
10.07.230	No Parking Anytime/Posted Hours (If paid after due date)	\$117	Same	\$117
10.07.240	Parking Private/Public Property w/o Consent	\$58	Same	\$58
10.07.240	Parking Private/Public Property w/o Consent (If paid after due date)	\$107	Same	\$107
10.07.250	Wrong Side Dual Roadway	\$66	Same	\$66
10.07.250	Wrong Side Dual Roadway (If paid after due date)	\$123	Same	\$123
10.07.260	Blocking Street	\$66	Same	\$66
10.07.260	Blocking Street (If paid after due date)	\$123	Same	\$123

CVC/ WHMC	FACILITIES & RECREATION SERVICES PARKING VIOLATIONS FY 2019-2020	BASE FEES	Increase Decrease Same or New	REVISED FEE
		FY 18-19		FY 19-20
	<b>PARKING VIOLATION SCHEDULE</b>			
10.07.270	Parking in Intersection	\$83	Same	\$83
10.07.270	Parking in Intersection (If paid after due date)	\$157	Same	\$157
10.07.280	Parking Special Hazard	\$66	Same	\$66
10.07.280	Parking Special Hazard (If paid after due date)	\$123	Same	\$123
10.07.290	Parking Fire Hydrant	\$83	Same	\$83
10.07.290	Parking Fire Hydrant (If paid after due date)	\$157	Same	\$157
10.07.300	Illegal Parking at Assigned Spaces	\$58	Same	\$58
10.07.300	Illegal Parking at Assigned Spaces (If paid after due date)	\$107	Same	\$107
10.07.310	Illegal Parking at Taxi Stand	\$58	Same	\$58
10.07.310	Illegal Parking at Taxi Stand (If paid after due date)	\$107	Same	\$107
10.07.320	Expired Meter	\$53	Same	\$53
10.07.320	Expired Meter (If paid after due date)	\$97	Same	\$97
10.07.330	Street Cleaning	\$63	Same	\$63
10.07.330	Street Cleaning (If paid after due date)	\$117	Same	\$117
10.07.340	Parking on Sidewalk/Parkway	\$66	Same	\$66
10.07.340	Parking on Sidewalk/Parkway (If paid after due date)	\$123	Same	\$123
10.07.350	Areas adjacent to schools	\$58	Same	\$58
10.07.350	Areas adjacent to schools (if paid after due date)	\$107	Same	\$107
10.07.360	Peak Hour Traffic Zone	\$63	Same	\$63
10.07.360	Peak Hour Traffic Zone (if paid after due date)	\$117	Same	\$117
10.07.370	No Parking Vehicles over 6' High	\$58	Same	\$58
10.07.370	No Parking Vehicles over 6' High (if paid after due date)	\$107	Same	\$107
10.08.110 (c)	Unauthorized Permit Displayed	\$118	Same	\$118
10.08.110 (c)	Unauthorized Permit Displayed (If paid after due date)	\$227	Same	\$227
10.08.160	Preferential Parking Dist No. 1	\$58	Same	\$58
10.08.160	Preferential Parking Dist No. 1 (If paid after due date)	\$107	Same	\$107
10.08.170	Preferential Parking Dist No. 2	\$58	Same	\$58
10.08.170	Preferential Parking Dist No. 2 (If paid after due date)	\$107	Same	\$107
10.08.180	Preferential Parking Dist No. 3	\$58	Same	\$58
10.08.180	Preferential Parking Dist No. 3 (If paid after due date)	\$107	Same	\$107
10.08.190	Preferential Parking Dist No. 4	\$58	Same	\$58
10.08.190	Preferential Parking Dist No. 4 (If paid after due date)	\$107	Same	\$107
10.08.200	Preferential Parking Dist No. 5	\$58	Same	\$58
10.08.200	Preferential Parking Dist No. 5 (If paid after due date)	\$107	Same	\$107
10.08.210	Preferential Parking Dist No. 6	\$58	Same	\$58
10.08.210	Preferential Parking Dist No. 6 (If paid after due date)	\$107	Same	\$107
10.08.220	Preferential Parking Dist No. 7	\$58	Same	\$58
10.08.220	Preferential Parking Dist No. 7 (If paid after due date)	\$107	Same	\$107
10.08.230	Preferential Parking Dist No. 8	\$58	Same	\$58
10.08.230	Preferential Parking Dist No. 8 (If paid after due date)	\$107	Same	\$107
10.08.240	Preferential Parking Dist No. 9	\$58	Same	\$58
10.08.240	Preferential Parking Dist No. 9 (If paid after due date)	\$107	Same	\$107
10.08.250	Preferential Parking Dist No. 10	\$58	Same	\$58
10.08.250	Preferential Parking Dist No. 10 (If paid after due date)	\$107	Same	\$107
10.08.260	Preferential Parking Dist No. 11	\$58	Same	\$58
10.08.260	Preferential Parking Dist No. 11 (If paid after due date)	\$107	Same	\$107
5200	No front plate on vehicle	\$25	Same	\$25
5200	No front plate on vehicle (If paid after due date)	\$50	Same	\$50
9304 (o)	Illegal parking on lawn	\$58	Same	\$58
9304 (o)	Illegal parking on lawn (If paid after due date)	\$107	Same	\$107

CVC/ WHMC	FACILITIES & RECREATION SERVICES PARKING VIOLATIONS FY 2019-2020	BASE FEES	Increase Decrease Same or New	REVISED FEE
		FY 18-19		FY 19-20
	<b>PARKING VIOLATION SCHEDULE</b>			
21113A	Illegal Parking on Public Grounds	\$53	Same	\$53
21113A	Illegal Parking on Public Grounds (If paid after due date)	\$97	Same	\$97
22500 (a)	Parked within an Intersection	\$66	Same	\$66
22500 (a)	Parked within an Intersection (If paid after due date)	\$123	Same	\$123
22500 (b)	Parked within Crosswalk	\$66	Same	\$66
22500 (b)	Parked within Crosswalk (If paid after due date)	\$123	Same	\$123
22500 (d)	Parked within 15ft Fire Dept Driveway	\$83	Same	\$83
22500 (d)	Parked within 15ft Fire Dept Driveway (If paid after due date)	\$157	Same	\$157
22500 (e)	Obstructing Driveway	\$56	Same	\$56
22500 (e)	Obstructing Driveway (If paid after due date)	\$103	Same	\$103
22500 (f)	Parked on Sidewalk	\$61	Same	\$61
22500 (f)	Parked on Sidewalk (If paid after due date)	\$113	Same	\$113
22500 (h)	Double Parking	\$66	Same	\$66
22500 (h)	Double Parking (If paid after due date)	\$123	Same	\$123
22500 (i)	Illegal Parking Bus Zone	\$274	Same	\$274
22500 (i)	Illegal Parking Bus Zone (If paid after due date)	\$371	Same	\$371
22500 (l)	Blocking Wheelchair Access Ramp	\$274	Same	\$274
22500 (l)	Blocking Wheelchair Access Ramp (If paid after due date)	\$371	Same	\$371
22500.1	Illegal Parking Posted Fire Lane	\$83	Same	\$83
22500.1	Illegal Parking Posted Fire Lane (If paid after due date)	\$157	Same	\$157
22502 (a)	Illegal Parallel Parking Exceeding 18"	\$53	Same	\$53
22502 (a)	Illegal Parallel Parking Exceeding 18" (If paid after due date)	\$97	Same	\$97
22502 (e)	Parked Wrong Way-One Way Street	\$66	Same	\$66
22502 (e)	Parked Wrong Way-One Way Street (If paid after due date)	\$123	Same	\$123
22507.8 (a)	Illegal Parking/Disabled Space	\$349	Same	\$349
22507.8 (a)	Illegal Parking/Disabled Space (If paid after due date)	\$446	Same	\$446
22507.8 (b)	Blocked Disabled Space/Stall	\$349	Same	\$349
22507.8 (b)	Blocked Disabled Space/Stall (If paid after due date)	\$447	Same	\$447
22507.8(c)(1)	Vehicle Over Boundary Line	\$349	Same	\$349
22507.8(c)(1)	Vehicle Over Boundary Line (If paid after due date)	\$446	Same	\$446
22507.8 (c)(2)	Vehicle Over Crosshatch Lines	\$349	Same	\$349
22507.8 (c)(2)	Vehicle Over Crosshatch Lines (If paid after due date)	\$446	Same	\$446
22511.56 (b)	Misuse of Disabled Placard	\$518	Same	\$518
22511.56 (b)	Misuse of Disabled Placard (If paid after due date)	\$615	Same	\$615
22514	Illegal Parking Fire Hydrant	\$83	Same	\$83
22514	Illegal Parking Fire Hydrant (If paid after due date)	\$157	Same	\$157
22515 (a)	Vehicle Parked Unattended W/engine on	\$58	Same	\$58
22515 (a)	Vehicle Parked Unattended W/engine on (If paid after due date)	\$107	Same	\$107
22522	Blocking Sidewalk Access Ramp	\$299	Same	\$299
22522	Blocking Sidewalk Access Ramp (If paid after due date)	\$396	Same	\$396
22526 (a)	Blocking Intersection	\$118	Same	\$118
22526 (a)	Blocking Intersection (If paid after the due date)	\$227	Same	\$227
22651 (b)	Blocking Traffic/Hazard	\$83	Same	\$83
22651 (b)	Blocking Traffic/Hazard (If paid after due date)	\$157	Same	\$157
22651 (n)	Tow Away Zone/Permanent	\$83	Same	\$83
22651 (n)	Tow Away Zone/Permanent (If paid after due date)	\$157	Same	\$157
40226	Disabled Placard Citation Cancellation Administrative Fee	\$25	Same	\$25

**Facilities & Recreation Services Department**

**Parking Garage/Lots**

**Fee Schedule**

<b>FACILITIES &amp; RECREATIONS SERVICES CITY MUNICIPAL GARAGES/LOT RATES FEE SCHEDULE FY 18-19</b>	<b>FY 18-19</b>	<b>Increase Decrease Same or New</b>	<b>REVISED FEE FY 19-20</b>
<b>Municipal Parking Structure #1 - Kings Road/Santa Monica</b>			
First 1 Hour until 6 p.m.	Free	Same	Free
Monthly Parking	up to \$100	Same	up to \$100
Evening Monthly Employee Parking (Entry After 5 p.m.)	\$40	Same	\$40
Evening Quarterly Resident Parking (7:00 p.m. to 8:00 a.m.)	\$9	Same	\$9
Monthly Parking - Late fee	\$10	Same	\$10
Each 20 minutes	\$1	Same	\$1
Maximum Rate 8 a.m. to 6 p.m.	\$8	Same	\$8
Maximum Rate 6 p.m. to 2 a.m.	\$5	Same	\$5
Special Event Parking	\$20	Same	\$20
<b>Municipal Parking Structure #2 - WH Park</b>			
<b>Park Patrons: Hours 8 a.m. to 10 p.m.</b>			
<b>Daytime Rates 8 a.m. to 6 p.m.</b>			
1 Hour Parking from 8 a.m. to 6 p.m. (during park hours)	Free	Same	Free
1 Additional hour with Validation	Free	Same	Free
Each 20 minutes	\$1	Same	\$1
Maximum Rate ( Monday - Saturday)	\$12	Same	\$12
Maximum Rate (Sunday)	\$6	Same	\$6
<b>Evening Rates 6 p.m. to 10 p.m.</b>			
2 Hours with Validation	Free	Same	Free
Each 20 minutes	\$1	Same	\$1
Maximum Rate (Sunday through Wednesday)	\$6	Same	\$6
Maximum Rate (Thursday)	\$8	Same	\$8
Maximum Rate (Friday and Saturday)	up to \$10	Same	up to \$10
<b>Non Park Patrons: Hours 8 a.m. to 2 a.m.</b>			
<b>Daytime Rates 8 a.m. to 6 p.m.</b>			
1 Hour Parking from 8 a.m. to 6 p.m. (during park hours)	Free	Same	Free
Each 20 minutes	\$1	Same	\$1
Maximum Rate ( Monday - Saturday)	\$12	Same	\$12
Maximum Rate (Sunday)	\$6	Same	\$6
<b>Evening Rates 6 p.m. to 2 a.m.</b>			
Each 20 minutes	\$1	Same	\$1
Maximum Rate 6 pm. to 2 a.m. (Sunday through Wednesday)	\$6	Same	\$6
Maximum Rate 6 pm. to 2 a.m. (Thursday)	\$8	Same	\$8
Maximum Rate 6 pm. to 2 a.m. (Friday and Saturday)	up to \$10	Same	up to \$10
Monthly Parking	up to \$150	Same	up to \$150
Monthly Parking (Entry after 5 p.m.)	\$50	Same	\$50
Monthly Parking - Late Fee	\$10	Same	\$10
Special Event Parking	\$20	Same	\$20
<b>Municipal Parking Structure #3 - WH Library</b>			
3 Hour Parking For Library Patrons With Validations	Free	Same	Free
Each 20 minutes	\$1	Same	\$1
Maximum Rate 8 a.m. to 6 p.m.	\$12	Same	\$12
Maximum Rate 6 p.m. to 2 a.m. (Sunday-Wednesday)	\$6	Same	\$6
Maximum Rate 6 p.m. to 2 a.m. (Thursday)	\$8	Same	\$8
Maximum Rate 6 p.m. to 2 a.m. (Friday-Saturday)	\$9	Same	\$9
Special Event Parking	\$20	Same	\$20

FACILITIES & RECREATIONS SERVICES CITY MUNICIPAL GARAGES/LOT RATES FEE SCHEDULE FY 18-19	FY 18-19	Increase Decrease Same or New	REVISED FEE FY 19-20
<b>Municipal Parking Structure #4 - City Hall Automated Garage</b>			
City Hall Visitors With Validation	Free	Same	Free
Each 20 minutes	1.00	Same	1.00
Maximum Rate 8 a.m. to 6 p.m.	8.00	Same	8.00
Maximum Rate 6 p.m. to 2 a.m.	5.00	Same	5.00
Monthly - Evening (6 p.m. to 8 a.m.)	up to 40.00	Same	up to 40.00
Special Event Parking	20.00	Same	20.00
<b>Municipal Parking Lot #1 - Sunset Lot</b>			
Monthly - Day (until 7pm)	up to \$120	Same	up to \$120
Monthly - Day & Night (7a.m. to -2 a.m.)	up to \$150	Same	up to \$150
Monthly - Night (7 p.m. to 2 a.m.)	up to \$55	Same	up to \$55
Monthly Parking - Late fee	\$10	Same	\$10
Hourly rate	up to \$2	Same	up to \$2
Maximum Rate 8 a.m. to 6 p.m.	up to \$10	Same	up to \$10
Maximum Rate - Sunday - Thursday after 6 p.m.	up to \$5	Same	up to \$5
Maximum Rate - Friday - Saturday after 6 p.m.	up to \$8	Same	up to \$8
Special Event Parking	\$20	Same	\$20
<b>Municipal Parking Lot #2 - Robertson Lot</b>			
Hourly rate - First 3 Hours (24 hours)	\$1	Same	\$1
Hourly rate - After 3 Hours (24 hours)	up to \$2	Same	up to \$2
Special Event Parking	\$20	Same	\$20
<b>Municipal Parking Lot #3 - Spaulding Lot</b>			
Monthly - Day (until 7pm)	up to \$60	Same	up to \$60
Evening Quarterly Resident Parking (7 p.m. to 8 a.m.)	\$9	Same	\$9
Monthly Parking - Late fee	\$10	Same	\$10
Hourly rate (8 a.m. to 6 p.m.)	\$1	Same	\$1
Flat Rate - Sunday - Wednesday (6 p.m. to 2 a.m.)	up to \$6	Same	up to \$6
Flat Rate - Thursday (6 p.m. to 2 a.m.)	up to \$7	Same	up to \$7
Flat Rate - Friday - Saturday (6 p.m. to 2 a.m.)	up to \$8	Same	up to \$8
Special Event Parking	\$20	Same	\$20
<b>Municipal Parking Lot #4 - Palm Lot</b>			
Monthly - Day (7 a.m. to 6 p.m.)	up to 100.00	Remove	up to 100.00
Hourly rate	1.50	Remove	1.50
Special Event Parking	20.00	Remove	20.00
<b>Municipal Parking Lot #5 - Orange Grove Lot</b>			
Monthly - Day (until 7pm)	up to \$60	Same	up to \$60
Evening Monthly Parking (Entry After 5 p.m.)	\$30	Same	\$30
Monthly Parking - Late fee	\$10	Same	\$10
Hourly rate (8 a.m. to 6 p.m.)	\$1	Same	\$1
Flat Rate - Sunday - Thursday (6 p.m. to 2 a.m.)	up to \$6	Same	up to \$6
Flat Rate - Friday - Saturday (6 p.m. to 2 a.m.)	up to \$8	Same	up to \$8
Special Event Parking	\$20	Same	\$20
<b>Municipal Parking Lot #6- Queens Lot</b>			

<b>FACILITIES &amp; RECREATIONS SERVICES CITY MUNICIPAL GARAGES/LOT RATES FEE SCHEDULE FY 18-19</b>	<b>FY 18-19</b>	<b>Increase Decrease Same or New</b>	<b>REVISED FEE FY 19-20</b>
Monthly - Day (Until 7 p.m.)	up to \$150	Same	up to \$150
Hourly rate (8 am to 6 p.m.)	\$1	Same	\$1
Hourly rate (6 p.m. to 2 am)	up to \$2	Same	up to \$2
Special Event Parking	\$20	Same	\$20
<b>Municipal Parking Lot #7 - La Jolla-Havenhurst Lot</b>			
Hourly rate (8 a.m. to 2 a.m.)	\$2	Same	\$2
Special Event Parking	\$20	Same	\$20
Evening Quarterly Resident Parking (7 p.m. to 8 a.m.)	\$9	Same	\$9
Monthly - Day (7 a.m. to 6 p.m.)	Up to \$100	Same	Up to \$100
<b>Municipal Parking Lot #8 - Melrose Lot</b>			
Hourly rate (24 hours)	\$0	New	\$2
Special Event Parking	\$0	New	\$20
<b>Municipal Parking Lot #9 - Crescent Heights Lot</b>			
Monthly - Day (8 a.m. to 7 p.m.)	\$0	New	up to \$60
Monthly - Evening (4 p.m. to 2 a.m.)	\$0	New	up to \$60
Hourly rate (8 a.m. to 2 a.m.)	\$0	New	\$1
Special Event Parking	\$0	New	\$20

**FEE JUSTIFICATION DOCUMENT  
FY 2019-2020**

DEPARTMENT: Facilities & Recreation Services

DIVISION: Parking Services

Submitted by: Bill Bortfeld

Ext:6349

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Name of fee: Robertson Lot - Hourly Rate

This fee is:  NEW

INCREASE

DECREASE

FY 2018-19: N/A

FY2019-20: N/A

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**JUSTIFICATION:**

Operating hours change only

Current Hours: 8 a.m. to 2 a.m.

Proposed Hours: 24 hours per day

The Robertson Lot is located in a commercial district, in close proximity to many bars and restaurants. For employees who work late hours at these establishments, their parking options are limited. Early morning street sweeping restrictions exist on San Vicente Boulevard, Melrose Avenue, Robertson Boulevard, and Santa Monica Boulevard. Additionally, the Five Story Parking Structure is closed from 2 A.M. to 5 A.M. Keeping the Robertson Lot open overnight would give these employees an alternative to parking on surrounding streets.

Staff projects a moderate increase in revenue based on a few transactions per night.

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A. Total Revised Revenue 2020: \$132,473

B. Total Current Revenue 2019: \$130,169

C. Net Increase or (Decrease): \$2,304

**FEE JUSTIFICATION DOCUMENT  
FY 2019-2020**

DEPARTMENT: Facilities & Recreation Services

DIVISION: Parking Services

Submitted by: Bill Bortfeld

Ext:6349

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Name of fee: Municipal Parking Lot #4 Palm Lot

This fee is:  NEW

INCREASE

DECREASE

FY 2018-19: See fee schedule

FY 2019-20: N/A

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**JUSTIFICATION:**

The Palm Lot closed effective 10/1/18, and should be removed from the fee schedule.

- 
- A. Total Revised Revenue 2020: \$0
- B. Total Current Revenue 2019: \$35,827
- C. Net Increase or (Decrease): (\$35,827)

**FEE JUSTIFICATION DOCUMENT  
FY 2019-2020**

DEPARTMENT: Facilities & Recreation Services

DIVISION: Parking Services

Submitted by: Bill Bortfeld

Ext:6349

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Name of fee: Municipal Parking Lot #7 – Melrose Lot

This fee is:  NEW

INCREASE

DECREASE

FY 2018-19: N/A

FY 2019-20: N/A

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**JUSTIFICATION:**

Add Melrose Lot to the Fee Schedule

The Melrose lot utilizes single space parking meters and operates with the same rate as the on-street meters: \$2 per hour, two-hour time limit, 8 a.m. to midnight, Monday to Saturday and 11 a.m. to 8 p.m. on Sunday. The Melrose Lot is located in a commercial district, in close proximity to many bars and restaurants. Due to early morning street sweeping restrictions on San Vicente Boulevard, Melrose Avenue, Robertson Boulevard, and Santa Monica Boulevard, employees who work through the night or early morning hours have limited legal parking options. Staff proposes:

1. Add the Melrose Lot to the fee schedule to formalize parking fees.
2. Establish a special event parking rate of \$20, in line with all other city parking facilities.
3. Remove the two-hour time limit from the lot to give patrons more options.
4. Operate the lot 24 hours daily to give both patrons and employees more parking opportunities.

Based on recent parking trends in the area, staff forecasts a moderate increase of \$3,600 per year.

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A. Total Revised Revenue 2020: \$92,377

B. Total Current Revenue 2019: \$88,777

C. Net Increase or (Decrease): \$3,600

**FEE JUSTIFICATION DOCUMENT  
FY 2019-2020**

DEPARTMENT: Facilities & Recreation Services

DIVISION: Parking Services

Submitted by: Bill Bortfeld

Ext:6349

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Name of fee: Municipal Parking Lot #9 – Crescent Heights Lot

This fee is:  NEW

INCREASE

DECREASE

FY 2018-19: N/A

FY2019-20: N/A

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**JUSTIFICATION:**

Add new parking lot, Crescent Heights Lot, to the Fee Schedule. The Crescent Heights lot, located at 8120 Santa Monica Boulevard will have approximately seventy-eight spaces and is projected to open in late summer or fall of 2019.

Once the new Crescent Heights Lot opens, staff proposes to start selling monthly permits at a rate of \$50 per month, with the option to eventually increase up to \$60 if demand is high. These rates are in line with other City-operated lots in close proximity, Orange Grove and Spaulding Lots.

Staff proposes rates as follows:

Monthly – Day (Valid 8 a.m. to 7 p.m.): Up to \$60

Monthly – Evening (Valid 4 p.m. to 2 a.m.): Up to \$60

Hourly: \$1

Special Event Parking: \$20

Revenue forecast based on 78 spaces and six months of operation for FY2019-20

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A. Total Revised Revenue 2020: \$166,608

B. Total Current Revenue 2019: \$0.00

C. Net Increase or (Decrease): \$166,608

**Planning & Development Services Department**  
**Current and Historic Preservation Planning**  
**Fee Schedule**

PLANNING & DEVELOPMENT SERVICES Current and Historic Preservation Planning FEE SCHEDULE FY 2019-2020	BASE FEE	Increase Decrease Same or New	REVISED FEE
	FY 18-19		FY 19-20
<b>CONSTRUCTION DEVELOPMENT PERMITS</b>			
Class A <i>Projects Over 10,000 Square Feet (Not Classified as a Large Project)</i>	\$23,910	same	\$23,910
Class A - Large <i>Projects Over 10,000 sq. ft.; Permits Subject to Classification as a Large Project With a \$130 Hourly Charge Over 92 Hours</i>	\$23,910	same	\$23,910
Class B - <i>New Projects Under 10,000 sq. ft.</i>	\$6,855	same	\$6,855
Class C - Major Remodels - <i>Additions, Intensification of Use With Additional Square Footage</i>	\$3,461	same	\$3,461
Class D - <i>Intensification of Use Without Additional Square Footage</i>	\$1,390	same	\$1,390
<b>CONSTRUCTION DEVELOPMENT PERMITS-TRAFFIC REVIEW</b>			
Traffic Review - Class A Dvlp Permit (up to 90 minutes)	\$350	same	\$350
Traffic Review - Class B Dvlp Permit (up to 90 minutes)	\$300	same	\$300
Traffic Review - Other Permits (up to 90 minutes)	\$267	same	\$267
Traffic Review Per Hour (in excess of 90 minutes)	\$100/hr	same	\$100/hr
<b>CONSTRUCTION DEMOLITION PERMITS</b>			
Class A - Planning Commission Approval Required	\$1,299	same	\$1,299
Class B - Director Approval Required - Primary Structure	\$600	same	\$600
Class C - Director Approval Required - Secondary Structure	\$127	same	\$127
<b>CONSTRUCTION ZONE CLEARANCES</b>			
Zone Confirmation Letter	\$223	same	\$223
Major - Inspection Required	\$350	same	\$350
Minor - No Inspection Required	\$100	same	\$100
Project Conformity Review - Pacific Design Center Only	\$123	same	\$123
<b>CONSTRUCTION ADMINISTRATIVE PERMITS</b>			
Administrative Permit	\$1,630	same	\$1,630
<b>SMOKING OPERATIONS PLAN</b>			
Smoking Operations Plan Review	\$322	Increase	\$398
<b>SUBDIVISIONS</b>			
Subdivision (Parcel Maps or Tract Maps)	\$3,826	Increase	\$4,084
Lot Line Adjustments (Includes Recording Fee)	\$1,234	Increase	\$1,389
<b>USE PERMITS</b>			
Major Conditional Use Permit - Commission Approval Required	\$8,523	Increase	\$9,082
Major Conditional Use Permit - Tall Walls Only	\$7,130	Increase	\$7,703
Minor Conditional Use Permit - Director Approval Required	\$5,973	Increase	\$6,246
Minor Parking Use Permit	\$2,414	same	\$2,414
Major Parking Use Permit	\$5,275	same	\$5,275
Temporary Use Permit - Class A (Parking Lots, Temporary Structures)	\$4,448	same	\$4,448
Temporary Use Permit - Class B (Seasonal Sales Lots)	\$1,633	Increase	\$1,915
<b>MILLS ACT CONTRACTS</b>			
Mills Act Contract Application-Commercial	Waived	same	Waived
SFR Mills Act Contracts Fee- For Single Family Residence	Waived	same	Waived
Certificate of Appropriateness (Director)	Waived	same	Waived
Certificate of Appropriateness (HPC)	Waived	same	Waived
Rehab Incentive	Waived	same	Waived
<b>VARIANCES</b>			
Major Variance	\$6,851	Increase	\$8,021
Modification	\$1,318	Increase	\$1,522
<b>LEGISLATIVE AND POLICY ACTIONS</b>			

PLANNING & DEVELOPMENT SERVICES Current and Historic Preservation Planning FEE SCHEDULE FY 2019-2020	BASE FEE	Increase Decrease Same or New	REVISED FEE
	FY 18-19		FY 19-20
Zoning Text or Map Amendment	\$18,637	Increase	\$19,012
General Plan Amendment	\$18,637	Increase	\$19,012
Specific Plan/Specific Plan Amendment -	\$20,620	Increase	\$21,655
Development Agreement/Development Agreement Amendment -			
<i>In addition, the applicant will be billed the hourly rate for review of documentation by the City Attorney</i>	\$23,637	Increase	\$25,678
Development Agreement Deposit	\$100		\$100
<b>SIGNS</b>			
Sign Permit - Permanent	\$97	same	\$97
Signs - Planning Commission Approval Required (Creative Sign Permits, District)	\$997	same	\$997
Creative Sign - Director Approval Required	\$653	same	\$653
Comprehensive Sign Program	\$3,078	Increase	\$3,379
<b>BILLBOARDS</b>			
Standard- Legalization or Replacement	\$2,633	Increase	\$3,167
Creative Billboard	\$481	Same	\$481
Planning Commission Approved (New Billboard, Large Creative Billboard)	\$9,990	Increase	\$11,937
<b>SITE INSPECTIONS</b>			
Site Inspection for Sign Off (For Each Inspection After the Initial Inspection)	\$1,253	Increase	\$1,582
<b>ENVIRONMENTAL REVIEW</b>			
<i>These fees are only charged once when charged with concurrent permits. For projects which may have significant impact on the environment and will therefore require mitigation measures, the fee for Mitigated Negative Declaration must be charged. Fees regarding mitigation monitoring plans and their implementation shall be charged to the applicant after the Mitigated Negative Declaration has been adopted but prior to issuance of building permits.</i>			
Categorical Exemption	\$70	same	\$70
Initial Study with Negative Declaration	\$2,559	same	\$2,559
Initial Study with MITIGATED Negative Declaration	\$3,242	same	\$3,242
Seismic Study Review - Deposit; Additional Fees will be Billed to Applicant	\$5,000	same	\$5,000
Special Studies (Traffic, Geological, etc.)	Negotiated	same	Negotiated
EIR Processing (Including Addendum, Supplements, etc.)	Negotiated	same	Negotiated
EIR Contract Administration & Document Review Fee, and Seismic Review	12% of contract	same	12% of contract
Mitigation Monitoring Plan Development	\$742+ \$43/meas.	same	\$742+ \$43/meas.
From Construction Start for One Year	\$138/meas.	same	\$138/meas.
From Two to Five Years <i>This is an up front deposit. In some cases the actual costs of enforcement will exceed the initial deposit paid. The City retains the right to bill the applicant for additional hours billed to the monitoring program.</i>	\$94/meas.	same	\$94/meas.
<b>AMENDMENTS/APPEALS/EXTENSIONS</b>			
Appeal - <i>The cost of any required noticing and postage will also be charged to the applicant.</i>	1/2 original fee; minimum \$424; not to exceed original permit fee	same	1/2 original fee; minimum \$424; not to exceed original permit fee
Appeal of Zoning Code Interpretation - <i>The cost of any required noticing and postage will also be charged to the applicant.</i>	\$4,374	Increase	\$5,389

PLANNING & DEVELOPMENT SERVICES Current and Historic Preservation Planning FEE SCHEDULE FY 2019-2020	BASE FEE	Increase Decrease Same or New	REVISED FEE
	FY 18-19		FY 19-20
Amendment to Permit <i>(Previously Approved by Commission )</i>	1/2 base fee		
Amendment to Permit <i>(Previously Approved by Staff)</i>	\$1,846	Increase	\$2,413
Extension Request <i>(Staff Approval)</i>	\$2,079	same	\$2,079
Extension Request <i>(Commission Approval or Administrative Permit)</i>	1/2 base fee	same	1/2 base fee
<b>DOUBLE FEES</b>			
Double Fee	2x app fee	same	2x app fee
<b>TRANSFER OF DEVELOPMENT RIGHTS</b>			
Verification Fee	\$195	same	\$195
Initial Inspection Fee	\$145	same	\$145
Re-Inspection Fee	\$100	same	\$100
Notification filing fee	\$220	same	\$220
<b>HEARING MATERIALS</b>			
<i>This is the base, or minimum fee, for items in this section. The applicant will be billed if the actual costs are higher.</i>			
Mailing labels for 500 Foot Radius	\$620	same	\$620
Each 500 Foot Radius Additional APN	\$100	same	\$100
Postage (For Each Notice)	\$705	same	\$705
Published Notice in Newspaper (For Each Notice)	\$938	same	\$938
<b>DOCUMENTS</b>			
Agenda Subscription <i>(Same as City Clerk's)</i>	\$25	same	\$25
General Plan	\$37	same	\$37
Zoning Ordinance	\$50	same	\$50
Sunset Specific Plan	\$20	same	\$20
"Opening a Business"	\$5	same	\$5
GIS/Zoning Map (Letter Size)	\$5	same	\$5
Monthly Status Report	\$0	same	\$0
<b>RECORDING FEES</b>			
Non-Specific Documents Requiring Recordation	\$200	same	\$200
Agreement to Pay Affordable Housing In-Lieu Fee	\$200	same	\$200
Agreement Imposing Restrictions on Real Property	\$200	same	\$200
<b>DEVELOPMENT EXACTION FEES</b>			
Affordable Housing (Housing Division) <i>(Of Net New Commercial - Per Square Foot)</i>	\$8.68	Increase	\$8.92
Public Open Space <i>(Of Net New Commercial - Per Square Foot)</i>	\$0.79	same	\$0.79
Child Care Facilities <i>(Of Net New Commercial - Per Square Foot)</i>	\$0.65	same	\$0.65
Commercial -Transportation <i>(Of Net New Commercial - Per Square Foot)</i>	\$1.85	same	\$1.85
Residential -Transportation <i>(Of Net New Dwelling Unit - Per Dwelling Unit)</i>	\$447.92	same	\$447.92
Parking Reduction Fee (Parking Division) <i>Intensified Use Near City Parking Facility Per Space</i>	\$10,000	same	\$10,000
<b>PLANNING DIVISION SURCHARGES</b>			
<i>Applied to all permit applications, excluding: hearing materials; parking in-lieu fees; documents; recording fees; and development exaction fees</i>			
Zoning Code Update and Maintenance	8.00%	same	8.00%
Technology	6.50%	same	6.50%
General Plan Maintenance	3.00%	same	3.00%
<b>MISCELLANEOUS</b>			
Pre-Application Meeting			

<b>PLANNING &amp; DEVELOPMENT SERVICES</b> <b>Current and Historic Preservation Planning</b> <b>FEE SCHEDULE FY 2019-2020</b>	BASE FEE	Increase	REVISED FEE
	FY 18-19	Decrease Same or New	FY 19-20
First Meeting	\$283	same	\$283
Subsequent Meetings	\$214	same	\$214
Design Review Subcommittee (1st Review Only; Subsequent Free of Charge)	\$663	same	\$663
Concurrent Plan Check - Planning Administration	\$2,011	same	\$2,011
Concurrent Plan Check for Mobility Planning --(All mobility planning review over 90 minutes will be charged \$100/hr)	\$150	same	\$150
Entitlement Plan Check for Mobility Planning	At Cost	same	At Cost

**FEE JUSTIFICATION DOCUMENT  
FY 2019-2020**

DEPARTMENT: Planning & Development Services

DIVISION: Current & Historic Preservation Planning

Submitted by: Claudia Duncan on behalf of CHPP

Ext: 6818

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Name of fee: Various Fees

▪ This fee is:     NEW                       INCREASE                       DECREASE

FY 2018-19: \$ Various

**FY 2019-2020: \$ Various**

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**JUSTIFICATION:**

As part of the Fee Resolution adoption of 2016-17, the City Council approved direction to raise certain Current & Historic Preservation Planning fees over a four year period until they reach actual cost recovery. This was a recommendation provided to the City by the consultant that performed its comprehensive fee study. This is the fourth and final year of those increases which are reflected on the Current & Historic Preservation Planning fee schedule. The fee categories being increased include:

- Smoking Operations Plan
- Subdivisions
- Use Permits
- Variances
- Legislative and Policy Actions
- Signs
- Billboards
- Comprehensive Sign Program
- Site Inspections
- Amendments and Appeals to Permits

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A. Total Revised Revenue 2020:    \$985,782 (Estimate)

B. Total Current Revenue 2019:    \$1,133,650 (Estimate)

**C. Net Increase or (Decrease):    \$147,867**

*(All amounts should be considered estimates and are based on average volume of permits)*

**FEE JUSTIFICATION DOCUMENT  
FY 2019-2020**

DEPARTMENT: Human Services and Rent Stabilization  
DIVISION: Rent Stabilization and Housing  
Submitted by: Peter Noonan, Rent Stabilization and Housing Manager Ext: 6596

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Name of fee: Affordable Housing Commercial Impact Fee

This fee is:  NEW  INCREASE  DECREASE

FY 2018-19: \$8.68

FY 2019-20: \$8.92

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**JUSTIFICATION:**

The purpose of the non-residential affordable housing impact fee is to address the increased demand for affordable housing generated by new non-residential development. The fee applies to non-residential projects, including retail, office, and hotels of more than 10,000 square feet net new gross floor area.

A non-residential jobs-housing nexus study was completed August 2014. Based on the study, the non-residential affordable housing impact fee was increased from \$2.85 to \$8.00 in two phases. In fiscal year 2015-2016 the fee was increased to \$4.00. In fiscal year 2016-2017 the fee was increased to \$8.00. In subsequent years, annual adjustments to the commercial affordable housing impact fee are based on the change in the Builder's Cost Index (BCI) for the Los Angeles area. The BCI is a well-established cost index that is closely linked to commercial construction costs. The percent change in the BCI for Los Angeles in March 2019 was 2.8%.

This fee is listed under the Current and Historic Preservation Planning Fee Schedule.

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- A. Total Revised Revenue 2020: \$ Unknown
- B. Total Current Revenue 2019: \$2,280,000 (to date)
- C. Net Increase or (Decrease): \$N/A

*Actual revenue from this fee can vary significantly from year-to-year based on the size and number of commercial developments, and thus is not known at this time.*

**Planning & Development Services Department**  
**Long Range and Mobility Planning**  
**Fee Schedule**

<b>PLANNING &amp; DEVELOPMENT SERVICES  LONG RANGE AND MOBILITY PLANNING  FEE SCHEDULE FY 2019-2020</b>	<b>BASE  FEE</b>	<b>Increase  Decrease  Same  or New</b>	<b>REVISED  FEE</b>
	<b>FY 18-19</b>		<b>FY 19-20</b>
<b>TRANSIT FEES</b>			
Cityline Fare	Free	Same	Free
Monthly Bus Pass - Senior/ Disabled	\$8	Same	\$8
Taxi Subsidy Card - \$8 Per \$28 Taxi Fare Value	\$8	Same	\$8
<b>TRANSPORTATION PROGRAMS &amp; FACILITIES FEE</b>			
Traffic Studies			
Negotiated Consultant Fee Plus % for Contract Administration	12%	Same	12%

**Public Works Department  
Code Compliance Division  
Fee Schedule**

DEPARTMENT OF PUBLIC WORKS CODE COMPLIANCE FEE SCHEDULE FY 2019-2020	ORIGINAL FEE FY 18-19	Increase Decrease Same or New	REVISED FEE FY 19-20
<b>CODE COMPLIANCE</b>			
Inspection Fees for Legalization of Units	\$100	Same	\$100
Re-Inspection Fee for Non-Compliance With Code	\$100	Same	\$100
Recovery Charges for Investigation (Per Hour)	\$200	Same	\$200
Monitoring Charges (Per Hour)	\$100	Same	\$100
<b>BUSINESS LICENSE FEES</b>			
New License -Bingo	\$150	Same	\$150
New License - No Hearing Required (for coin-op games, \$200 per 4 games)	\$300	Same	\$300
Renewals - Bingo	\$100	Same	\$100
Business License Renewals - No Hearing (for coin-op games, 100 per 4 games)	\$200	Same	\$200
Business License Renewals - Hearing Required	\$3,687	Same	\$3,687
Business License Appeals - Hearing Required	Half the Fee for a New License	Same	Half the Fee for a New License
Temporary Valet Businesses License Fee	\$105	Same	\$105
Temporary Business License Fee	\$105	Same	\$105
Gun Dealer - Hearing Required	\$3,687	Same	\$3,687
Business License Renewal - Gun Dealers	\$200	Same	\$200
New License- Extended Hours - Hearing Required	\$1,700	Same	\$1,700
Home Sharing Business License (New)	\$100	Same	\$100
Home Sharing Business License (Renewal)	\$50	Same	\$50
Application- Cannabis Business License (Adult-Use Retail, Medical Dispensary, and Consumption Areas)	\$9,880	Same	\$9,880
Initial License- Cannabis Business License (Adult-Use Retail, Medical Dispensary, and Consumption Areas)	\$4,035	Same	\$4,035
Annual Renewal - Cannabis Business License (Adult- Use Retail, Medical Dispensary, and Consumption Areas)	\$2,070	Same	\$2,070
Application- Cannabis Delivery Business License (Business Located in the City)	\$5,025	Same	\$5,025
Initial License- Cannabis Delivery Business License (Business Located in the City)	\$2,735	Same	\$2,735
Annual Renewal - Cannabis Delivery Business License (Business Located in the City)	\$1,015	Same	\$1,015
Initial License- Cannabis Delivery Business License( Business Located Outside of the City)	\$690	Same	\$690
Annual Renewal - Cannabis Delivery Business License (Business Located Outside of the City)	\$295	Same	\$295
<b>NEWSRACK PERMIT PROGRAM</b>			
Newsrack Impoundment Fee (per unit)	\$120	Same	\$120
Newsrack Replacement Fee (per unit)	\$2	Same	\$2
Newsrack Violation/Enforcement Fee (per occurrence)	\$50	Same	\$50

<b>DEPARTMENT OF PUBLIC WORKS CODE COMPLIANCE FEE SCHEDULE FY 2019-2020</b>	<b>ORIGINAL FEE FY 18-19</b>	<b>Increase Decrease Same or New</b>	<b>REVISED FEE FY 19-20</b>
Application Fee (per unit)	\$50	Same	\$50
Annual Renewal Fee (per unit)	\$50	Same	\$50
<b>REAL ESTATE SIGNS</b>			
Impoundment of Items Illegally Posted on Public Right-Of-Way	\$40	Same	\$40
<b>MAILING COSTS</b>			
Mailing Labels - 500' Radius (All Appeals Except Citywide)	\$476	Same	\$476
Mailing Fee	\$349	Same	\$349
Postage (All Appeals Except Citywide)	\$575	Same	\$575
<b>NOTICING FEES</b>			
Newspaper Noticing (Citywide Appeals Only)	\$120	Same	\$120
<b>MISCELLANEOUS FEES</b>			
Special Event Monitoring (Per Hour)	\$100	Same	\$100
Food Truck Encroachment Permit Fee	\$20	Same	\$20
Valet Sign Encroachment Fee	\$250	Same	\$250
Drone Registration Fee	\$5	Same	\$5
<b>EXTENDED HOURS CONSTRUCTION PERMIT FEE</b>			
Extended Hours Construction Permit Fee - One Day	\$120	Same	\$120
Each Additional Day (Up to 30 days)	\$50	Same	\$50
Late Submittal Fee (Within 3 days of permit date)	\$240	Same	\$240
<b>SHARED ON DEMAND PERSONAL MOBILITY DEVICES</b>			
Shared Mobility Device Impound Fee (Per unit)	\$40	Same	\$40
Shared Mobility Device Daily Storage Fee (\$300 Maximum per unit)	\$10	Same	\$10
<b>LA COUNTY ANIMAL LICENSING AND ENFORCEMENT FEES</b>			
Altered Dog	\$15	Same	\$15
Unaltered Dog	\$60	Same	\$60
Senior-owned Dog (Senior defined as 60 years and over)	\$7.50	Same	\$7.50
Disabled Veteran-owned Dog	\$7.50	Same	\$7.50
Altered Cat	\$5	Same	\$5
Unaltered Cat	\$10	Same	\$10
Senior-owned Cat (Senior defined as 60 years and over)	\$2.50	Same	\$2.50
Field Enforcement Fee	\$40	Same	\$40
License Renewal Delinquency Fee	Equal to Amount of License	Same	Equal to Amount of License

**Public Works Department  
Administrative Citations  
Fee Schedule**

DEPARTMENT OF PUBLIC WORKS CODE COMPLIANCE/ADMINISTRATIVE CITATION FEES FEE SCHEDULE FY 2019-2020	BASE FEE	Increase Decrease Same or New	ADOPTED FEE
	FY 18-19		FY 19-20
<b>MUNICIPAL CODE VIOLATIONS - Schedule A</b>			
<i>Fee based on payment within 21 Days - For Late Penalties see below Schedule G Violations</i>			
<i>Fees and Late Penalties are adopted annually by the City Council at a Public Hearing</i>			
<i>and are charged uniformly to ensure fairness.</i>			
Administrative Fees	\$50	same	\$50
First Offense	\$25	same	\$25
Second Offense	\$75	same	\$75
Third Offense	\$200	same	\$200
<b>Schedule A Violations</b>			
Sections 9.08.040 and 9.08.050 NOISE ORDINANCE - Prohibited Noises - General & Specific			
[except: Section 9.08.050(j) (Charged as an infraction or misdemeanor)]			
[except: Section 9.08.050(d) (Schedule E)]			
[except: Section 9.08.050(i) (Schedule D)]			
[except: Section 9.08.050(h) (Schedule B)]			
[except: Section 9.08.050(k) (Schedule E)]			
Section 19.36.300(C) ZONING - Garage Sales			
<b>MUNICIPAL CODE VIOLATIONS - Schedule B</b>			
<i>Fee based on payment within 21 Days - For Late Penalties see below Schedule G Violations.</i>			
<i>Fees and Late Penalties are adopted annually by the City Council at a Public hearing and are charged</i>			
<i>uniformly to ensure fairness.</i>			
Administrative Fees	\$50	same	\$50
First Offense	\$100	same	\$100
Second Offense	\$200	same	\$200
Third Offense	\$500	same	\$500
<b>Schedule B Violations</b>			
Section 9.08.050 (h)			
<b>MUNICIPAL CODE VIOLATIONS - Schedule C</b>			
<i>Fee based on payment within 21 Days - For Late Penalties see below Schedule G Violations</i>			
<i>Fees and Late Penalties are adopted annually by the City Council at a Public hearing</i>			
<i>and are charged uniformly to ensure fairness.</i>			
Administrative Fees	\$50	same	\$50
First Offense	\$200	same	\$200
Second Offense	\$400	same	\$400
Third Offense	\$800	same	\$800

DEPARTMENT OF PUBLIC WORKS CODE COMPLIANCE/ADMINISTRATIVE CITATION FEES FEE SCHEDULE FY 2019-2020	BASE FEE	Increase Decrease Same or New	ADOPTED FEE
	FY 18-19		FY 19-20
<b>Schedule C Violations</b>			
<b>Chapter 3.36 BUSINESS LICENSE TAX ORDINANCE</b>			
<b>Title 5 BUSINESS LICENSE REGULATIONS AND PERMITS</b>			
[except: Section 5.70.070 (Charged as a misdemeanor)]			
<del>[except: Section 5.92.050(1)(k) (Charged as a misdemeanor)]</del>			
[except: Section 5.92.050(1)(j) (Charged as a misdemeanor)]			
<del>[except: Section 5.92.050(2)(h) (Charged as a misdemeanor)]</del>			
[except: Section 5.92.050(2)(d) (Charged as a misdemeanor)]			
[except: Section 5.108.040(a) (Charged as an infraction or misdemeanor)]			
[except: Section 5.108.040(h) (Charged as an infraction or misdemeanor)]			
[except: Section 5.108.110(a) (Charged as an infraction or misdemeanor)]			
<b>Chapter 7.08 SMOKING ORDINANCE</b>			
<b>Section 9.48.020 ANIMAL CONTROL REGULATIONS - Violation- Penalty (Violations of 10.20.030. 10.20.038. 10.20.185. 10.20.220. 10.20.230. 10.20.350. 10.28.061. 10.28.100. 10.40.060 of Title 10 of the Los Angeles County Code)</b>			
<b>Section 9.48.030 ANIMAL CONTROL REGULATIONS - Amendments (10.32.010 and 10.84.010 of Title 10 of the LA County Code)</b>			
<b>Chapter 9.50 RETAIL SALE OF DOGS AND CATS</b>			
<b>Chapter 9.51 SALE OF FUR PRODUCTS</b>			
<b>Chapter 9.52 DISPLAY OR PERFORMANCE OF WILD OR EXOTIC ANIMALS</b>			
<b>Chapter 9.54 PYGMY GOATS AND CHICKENS</b>			
<b>Chapter 11.30 SHARED ON DEMAND PERSONAL MOBILITY DEVICES</b>			
<b>Sections 15.20.010, 15.20.020, 15.20.030, 15.20.050, 15.20.060, 15.20.070 SOLID WASTE - Collector General Requirements</b>			
<b>Sections 15.24.010, 15.24.020, 15.24.030, 15.24.040, 15.24.050 SOLID WASTE - Permits</b>			
<b>Sections 15.28.010, 15.28.020, 15.28.030, 15.28.040, 15.28.060, 15.28.070, 15.28.080 SOLID WASTE - Collection</b>			
<b>Sections 15.32.010, 15.32.020, 15.32.040, 15.32.050 SOLID WASTE - Vehicles</b>			
<b>Chapter 15.36 SOLID WASTE - Containers</b>			
<b>Chapter 15.52 ENVIRONMENTAL PROTECTION - Water Conservation Plan</b>			
<b>Section 15.56.060(a) POLLUTION CONTROL - Illicit Discharges and Connections</b>			
<b>Section 15.56.060(b) POLLUTION CONTROL - Littering</b>			
<b>Section 15.56.060(c) POLLUTION CONTROL - Disposal of Landscape Debris</b>			
<b>Chapter 15.72 Plastic Carryout Shopping Bags</b>			
<b>Title 19 ZONING ORDINANCE</b>			
[except: Section 19.34.080 (Schedule G)]			
[except: Section 19.34.090(B)(6) (Schedule D)]			
[except: Section 19.36.300(C) (Schedule A)]			
<del>[except: Section 19.54.030(B) (Schedule D)]</del>			
[except: Section 19.55.020 (Schedule D)]			
		Number updated	
		Number updated	
		Code amendment	

DEPARTMENT OF PUBLIC WORKS CODE COMPLIANCE/ADMINISTRATIVE CITATION FEES FEE SCHEDULE FY 2019-2020	BASE FEE	Increase- Decrease Same or New	ADOPTED FEE
	FY 18-19		FY 19-20
<b>MUNICIPAL CODE VIOLATIONS - Schedule D</b>			
<i>Fee based on payment within 21 Days - For Late Penalties see below Schedule G Violations</i>			
<i>Fees and Late Penalties are adopted annually by the City Council at a Public hearing and are charged uniformly to ensure fairness.</i>			
Administrative Fees	\$50	same	\$50
First Offense	\$1,000	same	\$1,000
Second Offense	\$2,000	same	\$2,000
Third Offense	\$5,000	same	\$5,000
	Add Permit Cost to Citation Amount	same	Add Permit Cost to Citation Amount
Section 19.54.030(B) Violations Only			
<b>Schedule D Violations</b>			
Section 09.08.050(i) PROHIBITED NOISES - SPECIFIC EXAMPLES - Commercial Establishments Adjacent to Residential Properties			
Section 11.44 MOBILE BILLBOARDS			
Section 15.56.060(d) POLLUTION CONTROL - Non-stormwater Discharges			
Section 15.56.060(e) POLLUTION CONTROL - Violation of NPDES Permit			
Section 19.34.090(B)(6) SIGN ORDINANCE - Murals			
<del>Section 19.54.030(B) TEMPORARY USE AND SPECIAL EVENT PERMITS - Special Event Permit Required</del>			
Section 19.55.020 Special Event Permit Required			
Code amendment			
<b>MUNICIPAL CODE VIOLATIONS - Schedule E</b>			
<i>Fee based on payment within 21 Days - For Late Penalties see below Schedule G Violations</i>			
<i>Fees and Late Penalties are adopted annually by the City Council at a Public hearing and are charged uniformly to ensure fairness.</i>			
Administrative Fees	\$50	same	\$50
First Offense	\$150	same	\$150
Second Offense	\$350	same	\$350
Third Offense	\$750	same	\$750
<b>Schedule E Violations</b>			
Section 09.04.050 PUBLIC SAFETY - Leaving Merchandise or Other Property in Public Ways			
Section 09.08.050(d) PROHIBITED NOISES - SPECIFIC EXAMPLES - Construction			
Chapter 11.24 STREETS AND SIDEWALKS - News Racks			
Chapter 11.28 STREETS AND SIDEWALKS - Outdoor Dining on Public Right-of-Way			
Section 09.08.050(k) - PROHIBITED NOISES - SPECIFIC EXAMPLES - Commercial Tree Removal or Trimming Services			
<b>MUNICIPAL CODE VIOLATIONS - Schedule F</b>			
<i>Fee based on payment within 21 Days - For Late Penalties see below Schedule G Violations</i>			
<i>Fees and Late Penalties are adopted annually by the City Council at a Public hearing and are charged uniformly to ensure fairness.</i>			
Administrative Fees	\$50	same	\$50
First Offense	\$100	same	\$100
Second Offense	\$200	same	\$200
Third Offense	\$500	same	\$500

DEPARTMENT OF PUBLIC WORKS CODE COMPLIANCE/ADMINISTRATIVE CITATION FEES FEE SCHEDULE FY 2019-2020		BASE FEE	Increase Decrease Same	ADOPTED FEE
		FY 18-19	or New	FY 19-20
<b>Schedule F Violations</b>				
Section 11.16.050 HIGHWAY PERMIT - Failure to Repair-Unlawful				
Section 11.16.060 HIGHWAY PERMIT - Obligation to Maintain Parkway				
Section 11.16.070 HIGHWAY PERMIT - Cleaning of Sidewalks				
<b>MUNICIPAL CODE VIOLATIONS - Schedule G</b>				
<i>Fee based on payment within 21 Days - For Late Penalties see below Schedule G Violations</i>				
<i>Fees and Late Penalties are adopted annually by the City Council at a Public hearing and are charged uniformly to ensure fairness.</i>				
Administrative Fees		\$50	same	\$50
First Offense		\$10,000	same	\$10,000
Second Offense		\$20,000	same	\$20,000
Third Offense		\$30,000	same	\$30,000
<b>Schedule G Violations</b>				
Section 19.34.080 SIGN ORDINANCE - Off-Site Signs Prohibited (Billboards, Tall Walls)				
<b>MUNICIPAL CODE VIOLATIONS - Schedule H</b>				
<i>Fee based on payment within 21 Days - For Late Penalties see below Schedule G Violations</i>				
<i>Fees and Late Penalties are adopted annually by the City Council at a Public hearing and are charged uniformly to ensure fairness.</i>				
<b>For Advertisements with a Listed Rental Price</b> (Advertised Rental Rate shall be defined as the advertised nightly rate multiplied by the minimum number of nights required to rent the dwelling or part of the dwelling. The Advertised Rental Rate shall not include deposits or ancillary fees.)				
Administrative Fees		\$50	same	\$50
First Offense		400% of the Advertised Rental Rate	same	400% of the Advertised Rental Rate
Second Offense		600% of the Advertised Rental Rate	same	600% of the Advertised Rental Rate
Third Offense		800% of the Advertised Rental Rate	same	800% of the Advertised Rental Rate
<b>For Advertisements without a Listed Rental Price</b>				
Administrative Fees		\$50	same	\$50
First Offense		\$1,000	same	\$1,000
Second Offense		\$2,500	same	\$2,500
Third Offense		\$5,000	same	\$5,000
<b>Schedule H Violations</b>				
Section 19.36.331 Short-Term Vacation Rentals				
<b>MUNICIPAL CODE VIOLATIONS - LATE PENALTIES* - Schedules A, B, C, D, E, F, G, H -</b>				
<i>Late Penalty Charges Apply Strictly to Fines, not to Administrative Fees.</i>				
% Additional Charge if paid within 22 to 55 days		50%	same	50%
% Additional Charge if paid after 55 days		100%	same	100%

**FEE JUSTIFICATION DOCUMENT  
FY 2019-2020**

DEPARTMENT: Public Works

DIVISION: Code Compliance

Submitted by: Daniel Mick

Ext: 6882

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Name of fee: Text Changes to Schedule C of the Admin Citation Fee Schedule

This fee is:  NEW

INCREASE

DECREASE

FY 2018-19: \$ N/A

FY 2019-20: \$ N/A

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**JUSTIFICATION:**

The updates to the administrative citation fee schedule include only clerical changes that serve as cleanup. No changes are being made to existing fees and no new fees are proposed.

**Title 5 BUSINESS LICENSE REGULATIONS AND PERMITS**

[except: Section 5.70.070 (Charged as a misdemeanor)]

~~[except: Section 5.92.050(1)(k) (Charged as a misdemeanor)]~~

~~[except: Section 5.92.050(1)(i) (Charged as a misdemeanor)]~~

~~[except: Section 5.92.050(2)(h) (Charged as a misdemeanor)]~~

~~[except: Section 5.92.050(2)(d) (Charged as a misdemeanor)]~~

The Peddler Business License Code was changed in 2012 and 2014 causing the renumbering of the section. The fee schedule was not updated at the same time.

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A. Total Revised Revenue 2018: \$N/A

B. Total Current Revenue 2019: \$N/A

C. Net Increase or (Decrease): \$N/A

DEPARTMENT OF PUBLIC WORKS ENGINEERING FEE SCHEDULE FY 2019-2020	BASE FEE	Increase Decrease Same	REVISED FEE
	FY 18-19	or New	FY 19-20
	<b>PLAN CHECKING - Initial Fee</b>		
Storm Drain, Sewer, and Traffic Signal Plans (Per Plan Sheet)	\$2,363	Increase	\$2,817
Street Improvement Plan (Per Plan Sheet)	\$1,500	Same	\$1,500
Re-Review of Plans for 3rd and Subsequent Plan Checks for Street Improvement, Storm Drain, Traffic Signal, and Sewer Plans (per Plan Check)	\$1,181	Increase	\$1,408
Road Deed	\$709	Increase	\$845
Construction Mitigation Plan (Major Projects)	\$1,181	Increase	\$1,408
Construction Mitigation Plan (Minor Projects)	\$236	Increase	\$282
Storm Water Pollution Prevention Plans (Major Projects)	\$2,363	Increase	\$2,817
Storm Water Pollution Prevention Plans (Minor Projects)	\$1,181	Increase	\$1,408
Recycling Plans for Construction/Demolition	\$591	Increase	\$704
Recycling Plans for New Developments (post construction)	\$118	Increase	\$141
<i>Further fee payment may be required if actual costs exceed the above fees</i>			
<b>ENCROACHMENT PERMITS</b>			
<b>Concrete Construction</b>			
Driveway Residential	\$236	Increase	\$282
Driveway Commercial/Apartments	\$827	Increase	\$986
Sidewalk Only Construction/Removal	\$827	Increase	\$282
Curb and Gutter Removal/Installation	\$827	Increase	\$986
Curb Drain/Parkway Drain	\$827	Increase	\$986
Cross Gutter	\$827	Increase	\$986
Wheel Chair Ramp	\$827	Increase	\$986
Relocation/Modification Storm Drain - Catch Basin, Lateral, Manhole, etc	\$827	Increase	\$986
<b>WIRELESS FACILITIES</b>			
Wireless Facility Application Review Fee	\$2,493	same	\$2,493
<b>Sewer Installation</b>			
Mainline/Lateral	\$1,063	Increase	\$1,268
Manhole	\$1,063	Increase	\$1,268
Sewer Saddle	\$1,063	Increase	\$1,268
<b>Utilities (Water, Cable, Electric, Etc)</b>			
Service Cut	\$1,063	Increase	\$1,268
Main Line Initial Permit Issuance	\$1,063	Increase	\$1,268
Main Line, Per Each Additional Week	\$1,063	Increase	\$1,268
<b>Stockpile Materials/Spoils</b>			
Initial Permit Issuance and Two Days	\$827	Increase	\$986
Each Additional Day	\$354	Increase	\$423
<b>Material Containers (Dumpsters/Storage)</b>			
In & Out Same Day	\$236	Increase	\$282
Initial Permit & Two Days	\$827	Increase	\$986
Per Each Additional Day	\$354	Increase	\$423
<b>Temporary Structures (Construction Office)</b>			
Permit Issuance	\$827	Increase	\$986
Each Additional Month (per sq. ft.)	\$2	Increase	\$2
Pedestrian Protection, Construction Safety Barrier	\$827	Increase	\$986
Pedestrian Protection, Scaffolding	\$827	Increase	\$986
<b>Temporary Shoring in Public Right of Way</b>			
Temporary Tie backs, Soil Nails, Soldier Beams (Permit Issuance)	\$1,654	Increase	\$1,972
Temporary Tie-back Rods Abandoned in the Public Right of Way (per Rod)	\$250	Same	\$250
<b>Special Events</b>			
Commercial Special Event - Street Closure - Full/Partial			
<i>Sponsor shall contract directly for barricade services with a private vendor approved by the City Engineer</i>	\$350	Same	\$350
Residential Special Event - Per Day (Block Parties, etc)	\$150	Same	\$150
Special Event Encroachment Fee ( Moved from Special Events Fee schedule)	\$100	Same	\$100

DEPARTMENT OF PUBLIC WORKS ENGINEERING FEE SCHEDULE FY 2019-2020	BASE FEE	Increase Decrease	REVISED
	FY 18-19	Same or New	FEE
			FY 19-20
<b>Construction Equipment in Public Right of Way</b>			
Initial Permit Issuance & Two Days	\$859	Same	\$859
Per Each Additional Day	\$286	Same	\$286
Awnings	\$191	Same	\$191
<b>Blocking Traffic Lanes During Weekday A.M. or P.M. Peak Hours</b>			
Per minute on Major Highways (7 a.m. to 9 a.m.; or 4 p.m. to 7 p.m.)	\$50	Same	\$50
<i>Major Highways: Santa Monica Blvd., Sunset Blvd, Melrose Ave, Beverly Blvd., La Brea Ave., Fairfax Ave., Crescent Heights Blvd., Robertson Blvd., La Cienega Blvd., Fountain Ave., San Vicente Blvd.</i>			
<b>TEMPORARY PARKING</b>			
<b>Commercial Areas</b>			
Events at Restaurants, Clubs, Etc. Permit Issuance	\$191	Same	\$191
<del>Per Day for Each Parking Meter—Tour Buses</del>	<del>\$35</del>	<del>Same</del>	<del>\$35</del>
<del>Per Day for Each Parking Meter</del>	<del>\$20</del>	<del>Same</del>	<del>\$20</del>
<b>Crane Parking</b>			
Billboard Maintenance Permit, Per Crane, Per Day	\$191	Same	\$191
Lifting Equipment (Boom Lift, Scissor Lift, Fork Lift, Bucket Trucks, Small Truck Mounted Crane), Per Vehicle Per Day	\$191	Same	\$191
<b>Residential Construction Sites</b>			
Per Month for Each Parking Space	\$100	Same	\$100
Work Trucks in Residential Areas: Per Vehicle Per Day	\$20	Same	\$20
<del><b>Large Vehicle Parking-</b></del>			
<del>Overnight Parking—Per Parking Space—Per Night</del>	<del>\$15</del>	<del>Same</del>	<del>\$15</del>
<del>Residential Areas (Moving Vans, etc)—Per “No Parking” sign</del>	<del>\$5</del>	<del>Same</del>	<del>\$5</del>
No Parking Signs (cost per sign)	\$2	Same	\$2
<b>Development Exaction Fees</b>			
On-Street Public Parking Space Elimination (Per Space) *	\$20,000	Same	\$20,000
<b>Spotlights</b>			
Permit Issuance	\$236	Increase	\$282
Per Day for Each Parking Meter	\$15	Same	\$15
<b>Oversized Load</b>			
Permit Issuance ( Includes Sign Posting to Prohibit Parking Along Travel Route, Notifications to Law Enforcement, Etc.)	\$827	Increase	\$986
<b>SIDEWALKS</b>			
<b>Sidewalk Cafes</b>			
Initial Permit Application - Case Review and document handling	\$100	Same	\$100
Permit Issuance - Annual Fee (per square foot)	\$12	Same	\$12
Monthly Proration (per square foot) - Alcohol Serving Businesses	\$1.00	Same	\$1.00
Monthly Proration (per square foot) - Non-Alcohol Serving Businesses	\$0.50	Same	\$0.50
Permit Renewal Application - Case Review and document handling	\$50	Same	\$50
Permit Renewal Issuance - Annual Fee (per square foot)	\$12	Same	\$12
<b>Magazine/Newsstand</b>			
Application and Plan Review	\$73	Same	\$73
Permit Issuance	\$145	Same	\$145
<b>COPIES OF ENGINEERING RECORDS</b>			
<b>Blueprints of plans</b>			
Up to 10 Plan Sheets (Minimum Order)	\$25	Same	\$25
Each Additional Plan Sheet	\$1	Same	\$1
<b>Blueprints of Aerial Photos &amp; Utility Maps</b>			
Up to 5 Plan Sheets (Minimum Order)	\$25	Same	\$25
Each additional Plan Sheet	\$2	Same	\$2
<b>Graphic Information System (GIS) Maps (2'x3' Plan Sheet)</b>			
Aerial Topography and Base Mapping	\$20	Same	\$20
Custom Mapping	\$75	Same	\$75

DEPARTMENT OF PUBLIC WORKS ENGINEERING FEE SCHEDULE FY 2019-2020	BASE FEE	Increase Decrease Same or New	REVISED FEE
	FY 18-19		FY 19-20
	<b>ENVIRONMENTAL SERVICES:</b>		
EXEMPTION APPLICATION - <i>Exemption from Ordinance No. 261</i>	\$95	Increase	\$113
Storm Water Inspection Fee – Food Related Businesses, Automotive Businesses, and Minor Industrial Waste Generators (Per Business)	\$201	Increase	\$239
Storm Water Violation Re-Inspection Fee – Food related businesses, Automotive Businesses, and Minor Industrial Waste Generators (Per Violation)	\$201	Increase	\$239
Public Noticing – Publishing Cost of Public Notice for a Non Compliant Industrial Waste Properties (Per Published Notice)	\$2,500	Same	\$2,500
Annual Inspection - Post Construction Storm Water Pollution Control	\$319	Increase	\$380
<b>COLLECTION PERMITS</b>			
Annual Solid Waste Collection Permit	\$4,725	Increase	\$5,634
Annual Solid Waste Roll-Off Permit	\$4,725	Increase	\$5,634
Recyclable Collection Permit (Per Vehicle)	\$1,181	Increase	\$1,408
<b>WASTE WATER MITIGATION FEE</b>			
<i>This fee shall be equal to the sum of the waste water unit assigned to the property use classification multiplied by the waste water mitigation fee per sewer unit. The rate for 1 sewer unit = The rate for 1 single residential unit</i>			
Single Residential Units - 1	\$78	Same	\$81
Duplex, Double or Two Units - 2	\$156	Same	\$161
Three residential units (Any Combination) - 3	\$233	Same	\$242
Four Residential Units - 4	\$311	Same	\$323
Five or More Residential Units (Per Unit) - 1	\$78	Same	\$81
Modular Homes - 1	\$78	Same	\$81
Rooming Houses - 1	\$78	Same	\$81
Mobile Home Parks - 5	\$389	Same	\$403
Miscellaneous Commercial - 2	\$156	Same	\$161
Stores - 3	\$233	Same	\$242
Store and Office Combination - 4	\$311	Same	\$323
Store and Residential Combinations - 7	\$545	Same	\$565
Supermarkets - 4	\$311	Same	\$323
Markets, Less than 6,000 square feet - 2	\$156	Same	\$161
Shopping Centers - 18	\$1,400	Same	\$1,453
Office Buildings - 5	\$389	Same	\$403
Hotels and Motels - 7	\$545	Same	\$565
Motel/Hotel and Apartment Combinations - 7	\$545	Same	\$565
Professional Buildings - 5	\$389	Same	\$403
Restaurants - 6	\$467	Same	\$484
Wholesale and Manufacturing Outlets - 2	\$156	Same	\$161
Bank, Savings & Loans - 2	\$156	Same	\$161
Service Shops, Laundries, Radio and TV Repair - 4	\$311	Same	\$323
Service Station, Full Service - 3	\$233	Same	\$242
Service Station, Self Service - 2	\$156	Same	\$161
Sales, Recreation Equipment - 3	\$233	Same	\$242
Auto Service Shops - (Body & Fender Garage) - 3	\$233	Same	\$242
Used Car Sales - 2	\$156	Same	\$161
Car Wash - 10	\$778	Same	\$807
Parking Lots (Commercial Use Properties) - 1	\$78	Same	\$81
Animal Kennels - 5	\$389	Same	\$403
Nurseries or Greenhouses - 3	\$233	Same	\$242
Miscellaneous Industrial - 2	\$156	Same	\$161
Lighting, Manufacturing - 4	\$311	Same	\$323
Warehousing, Distribution or Storage, Under 10,000 Square Feet - 4	\$311	Same	\$323
Warehousing, Distribution or Storage Over 10,000 Square Feet - 5	\$389	Same	\$403
Food Processing Plant - 6	\$467	Same	\$484

DEPARTMENT OF PUBLIC WORKS ENGINEERING FEE SCHEDULE FY 2019-2020	BASE FEE	Increase Decrease Same or New	REVISED
	FY 18-19		FEE FY 19-20
Motion Picture, Radio & TV Industries - 2	\$156	Same	\$161
Lumberyards - 2	\$156	Same	\$161
Mineral Processing - 2	\$156	Same	\$161
Open Storage - 2	\$156	Same	\$161
Theaters - 6	\$467	Same	\$484
Bowling Alleys - 8	\$622	Same	\$646
Clubs, Lodge Halls & Fraternal Organizations - 10	\$778	Same	\$807
Auditoriums, Stadiums & Amphitheaters - 10	\$778	Same	\$807
Gymnasiums & Health Spas - 10	\$778	Same	\$807
Skating Rinks - 5	\$389	Same	\$403
Churches - 1	\$78	Same	\$81
Private Schools - 6	\$467	Same	\$484
Hospitals - 15	\$1,167	Same	\$1,210
Homes for the Aged and Others - 15	\$1,167	Same	\$1,210
Utility, Pumping Plants, State Assessed Property - 1	\$78	Same	\$81
Petroleum and Gas - 1	\$78	Same	\$81

\* Certain Temporary Parking Fees were moved to the Parking Division Fee Schedule.

**FEE JUSTIFICATION DOCUMENT  
FY 2019-2020**

DEPARTMENT: PUBLIC WORKS

DIVISION: Engineering

Submitted by: Claudia Duncan on behalf of Engineering

Ext: 6383

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Name of fee: Various Engineering Fees

This fee is:     NEW                       INCREASE                       DECREASE

FY 2018-19: Various

FY2019-20: Various

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**JUSTIFICATION:**

As part of the Fee Resolution adoption of 2016-17, the City Council approved direction to raise certain Engineering fees over a four year period until they reach actual cost recovery. This was a recommendation provided to the City by the consultant that performed its comprehensive fee study. This is the fourth and final year of those increases which are reflected on the Engineering fee schedule. The fee categories being increased include:

- Plan Checking –Initial Fees
- Encroachment Permits
- Sewer Installation
- Utilities (Water, Cable, Electric)
- Stockpile Materials/Spoils
- Material Containers (Dumpsters/Storage)
- Temporary Structures (Construction Office)
- Temporary Shoring in Public Right of Way
- Construction Equipment in Public Right of Way
- Temporary Parking - Events at Restaurants, Clubs, Etc. Permit Issuance
- Crane Parking
- Spotlights- Permit Issuance
- Oversized Load – Permit Issuance
- Environmental Services Fees
- Collection Permits

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A. Total Revised Revenue 2020:    \$ 185,000 (estimate)

B. Total Current Revenue 2019:    \$ 148,000 (estimate)

C. Net Increase or (Decrease):    \$ 37,000

**Public Works Department**

**Taxicab**

**Fee Schedule**

DEPARTMENT OF PUBLIC WORKS TAXI CAB FEES FEE SCHEDULE FY 2019-2020	BASE FEE	Increase Decrease Same or New	REVISED FEE
	FY 18-19		FY 19-20
<b>TAXICAB FEES</b>			
Annual Taxicab Franchise Application	\$1,500	Same	\$1,500
Annual Driver's Permit	\$36	Same	\$36
Annual Driver's Permit- New	\$45	Same	\$45
Driver's Replacement/Transfer Permit	\$25	Same	\$25
Annual Vehicle Inspection/Permit	\$128	Same	\$128
Annual Taxicab Franchise Fee Per Vehicle	\$512	Same	\$512
Vehicle Replacement Permit	\$50	Same	\$50
Amendment to Company Franchise	\$50	Same	\$50
Appeals - % of Application Fee	50%	Same	50%
Taxi Reinspection Fee	\$40	Same	\$40
Transportation Program Enhancement Fee	\$138	Same	\$138