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If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6409.

Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).

**CITY COUNCIL
CITY OF WEST HOLLYWOOD
AGENDA
MONDAY, MARCH 4, 2019
WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS
625 N. SAN VICENTE BOULEVARD**

6:00 P.M. - CLOSED SESSION: See attached Closed Session Agenda

6:30 P.M. –REGULAR MEETING

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

REPORT OF CLOSED SESSION AGENDA:

APPROVAL OF AGENDA:

ADJOURNMENT MOTIONS:

PRESENTATIONS:

1. **PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

1.A. **PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

1.B. **PUBLIC COMMENTS, GENERAL INTEREST:**

COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS: This portion of the meeting is set aside for general comments, announcements, requests of staff, and/or other issues of concern from members of the City Council.

CITY MANAGER'S REPORT: This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

FISCAL IMPACT ON CONSENT CALENDAR:

2. **CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

2.A. **POSTING OF AGENDA:**

SUBJECT: The agenda for the meeting of Monday, March 4, 2019 was posted at City Hall, Plummer Park, the Sheriff's Station, and at the West Hollywood Library on Wednesday, February 27, 2019.

RECOMMENDATION: Receive and file.

2.B. **APPROVAL OF MINUTES:**

SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.

RECOMMENDATION: Approve the minutes of February 19, 2019.

2.C. APPROVAL OF DEMAND REGISTER NO. 842 [L. QUIJANO, C. CORRALES]:

SUBJECT: The City Council shall receive the Demand Register for period ending February 22, 2019 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.

RECOMMENDATION: Approve Demand Register NO. 842 and adopt Resolution No.19-5149, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 842."

2.D. CLAIMS ADMINISTRATION [D. WILSON, A. WARD]:

SUBJECT: The City Council is asked to deny a claim filed against the City as an administrative step in claims processing.

RECOMMENDATION: Deny the claim of Garrett Rifkin.

2.E. ORDINANCE NO. 19-1062 (2ND READING) "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, AMENDING ORDINANCE NO 17-1016 RELATED TO TEMPORARY CANNABIS USES" [Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will waive further reading and adopt Ordinance No. 19-1062, an ordinance of the City Council of the City of West Hollywood, amending Ordinance No. 17-1016 related to temporary cannabis uses.

RECOMMENDATION: Waive further reading and adopt Ordinance 19-1062, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, AMENDING ORDINANCE NO 17-1016 RELATED TO TEMPORARY CANNABIS USES".

2.F. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will receive Synopses from the Public Safety Commission, Russian Advisory Board, and Transgender Advisory Board regarding actions taken at their recent meeting.

RECOMMENDATION: Receive and file.

2.G. ZONE TEXT AMENDMENT AND SUNSET SPECIFIC PLAN AMENDMENT TO MODIFY STANDARDS FOR OFF-SITE SIGNAGE IN THE SUNSET SPECIFIC PLAN AREA [J. KEHO, B. SIEGL, B. ECK, S. LEJEUNE]:

SUBJECT: The City Council will receive an Initial Study/Negative Declaration, and draft Sunset Specific Plan Amendment and Zone Text Amendment, to update the City's off-site signage policy and adopt new standards for billboards on Sunset Boulevard. The purpose of transmitting the documents at this time is to provide the report and draft ordinance with additional time for Council and public review. The City Council will hold a public hearing for this item on March 18, 2019 to make a determination on the policy.

RECOMMENDATION: Receive and file.

2.H. SUBMITTAL OF THE CITY OF WEST HOLLYWOOD'S COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2018 [L. QUIJANO, C. CORRALES, K. BARENG]:

SUBJECT: The City Council will receive the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2018.

RECOMMENDATION: Receive and file the City of West Hollywood's Comprehensive Annual Financial Report and related documents for the fiscal year ended June 30, 2018.

2.I. 2019 SOCIAL SERVICES FUNDING PROCESS AND SCHEDULE [C. SCHROEDER, D. GIUGNI, L. ISENBERG]:

SUBJECT: The City Council will review and consider approval of the 2019-2022 Social Services Request for Proposal (RFP) process and calendar.

RECOMMENDATIONS: Approve the 2019-2022 Social Services RFP schedule.

2.J. REPROGRAMMING 2017-18 CONTRACT SAVINGS [C. SCHROEDER, D. GIUGNI, L. ISENBERG]:

SUBJECT: The City Council will consider recommendations for the expenditure of \$50,581.75 in contract savings from the 2017-18 Social Services programs.

RECOMMENDATIONS: 1) Approve the re-programming of \$50,681.75 in contract savings to Social Services contracts; 2) Approve Amendment # 3 to the Disability Community Resource Center contract in the amount of \$1,500; 3) Approve Amendment #3 to the JFS Comprehensive Services Center contract in the amount of \$8,505.54; 4) Approve Amendment #3 to JFS Nutrition Contract in the amount of 3,746.21; 5) Approve Amendment #4 to the Being Alive contract in the amount of \$7,430; 6) Approve Amendment #5 to the Housing Works contract in the amount of \$28,000; 7) Approve Amendment #3 to the St. Thomas the Apostle Church contract in the amount of \$1,500; and 8) Authorize the City Manager or designee to execute documents incident to the amendments.

2.K. WORKSHOPS FOR OLDER ADULTS LIVING WITH HIV [C. SCHROEDER, D. GIUGNI, D. MURRAY]:

SUBJECT: The City Council will consider collaborating with APLA Health to present psychoeducational workshops for older adults living with HIV.

RECOMMENDATIONS: 1) Authorize the use of the City name and logo on invitations and other collateral materials; 2) Authorize APLA Health to use the West Hollywood Library Community Meeting Room on the third Thursday of the month for six consecutive months; 3) Waive \$900 in parking fees at the 5-story parking structure; and 4) Direct the Communications Department to utilize all appropriate communications

tools to promote the event such as the City's website and social media tools.

2.L. RECOMMENDATIONS FOR FUNDING AUGMENTATIONS FOR SUBSTANCE ABUSE TREATMENT SERVICES [C. SCHROEDER, D. GIUGNI, L. ISENBERG]:

SUBJECT: The City Council will consider staff recommendations for using unspent funds from the 2017-18 Substance Abuse Treatment Pool of Funds to amend the Safe Refuge and Tarzana Treatment Center contracts for increased substance abuse treatment services for West Hollywood community members.

RECOMMENDATIONS: 1) Approve Amendment #3 to the Safe Refuge contract in the amount of \$18,864; 2) Approve Amendment #3 to the Tarzana Treatment Center contract in the amount of \$45,437; and 3) Authorize the City Manager or designee to execute documents incident to the amendments.

2.M. ASSIGNMENT AGREEMENT BETWEEN THE CITY OF LAKEWOOD AND THE CITY OF WEST HOLLYWOOD FOR THE EXCHANGE OF PROPOSITION A LOCAL RETURN FUNDS [L. QUIJANO, J. NEMES, C. SCHROEDER, D. GIUGNI, P. SLOANE GOODMAN]:

SUBJECT: The City Council will consider a General Fund trade agreement for Proposition A Local Return Funds with the City of Lakewood.

RECOMMENDATIONS: 1) Approve an Assignment Agreement for a Proposition A local return fund exchange with the City of Lakewood for \$750,000 in City of West Hollywood General Fund dollars in exchange for \$1,000,000 in City of Lakewood Proposition A Funds and authorize the City Manager to execute documents incident to the Agreement; and 2) Authorize the Director of Finance and Technology Services to allocate \$750,000 from reserves committed for Proposition A purchases in the General Fund, to the Expenditure for Traded Funds account (100-1-03-31-531016).

2.N. AWARD OF CONSTRUCTION CONTRACT FOR CIP 1901, CONCRETE REPAIR PROGRAM – PHASE VIII CDBG PROJECT NO. 601984-18 [O. DELGADO, H. DEMITRI, J. GILMOUR]:

SUBJECT: The City Council will consider award of a construction contract to CEM Construction Corp. for CIP 1901, Concrete Repair Program – Phase VIII, CDBG Project No. 601984-18.

RECOMMENDATIONS: 1) Accept the Bid dated February 5, 2019, submitted by CEM Construction Corp.; 2) Authorize the City Manager to enter into a construction contract with CEM Construction Corp. in the amount of \$205,475 for the construction of CIP 1901, Concrete Repair Program – Phase VIII, CDBG Project No. 60194-18; 3) Authorize the City Engineer to manage change orders to the construction contract for services in an amount not to exceed 15% (\$30,825) of the contract

amount; 4) Adopt Resolution No. 19-_____, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING THE DESIGN AND PLANS FOR THE CONSTRUCTION OF CIP 1901, CONCRETE REPAIR PROGRAM – PHASE VIII, CDBG PROJECT NO. 601984-18, PURSUANT TO GOVERNMENT CODE SECTION 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT;" and 5) Make a finding that pursuant to the provisions of the California Environmental Quality Act (CEQA – Public Resources Code, Section 21084 et. Seq.), CIP 1901, Concrete Repair Program – Phase VIII, CDBG Project No. 601984-18, meets the requirements for a categorical exemption in compliance with Article 19, Section 15301, (Class 1 – Existing Facilities).

2.O. INFORMATIONAL MATERIALS FOR BLOCK BY BLOCK SECURITY AMBASSADORS [L. MEISTER, J. LEONARD, A. LOVANO]:

SUBJECT: The City Council will consider directing staff to work with the Public Safety Commission to develop informational materials for Block by Block Security Ambassadors to distribute when they witness community members committing infractions that could potentially warrant a citation, such as illegally parked cars, riding a scooter on the sidewalk, or jaywalking.

RECOMMENDATIONS: 1) Direct the Public Safety Department to work with the Public Safety Commission to develop information materials for Block by Block Security Ambassadors to distribute when they witness community members committing minor infractions that could potentially warrant a citation from a Sheriff's Deputy; and 2) Return to City Council with a request for funding once staff has determined the estimated costs for designing and printing the materials.

2.P. CO-SPONSORSHIP OF THE CAPITOL DRUGS HEALTH FAIR AND SAMPLE SATURDAY EVENT [J. DURAN, J. LEONARD, A. LOVANO]:

SUBJECT: The City Council will consider co-sponsoring the Capitol Drugs Health Fair and Sample Sale on Saturday, March 23, 2019 at 8578 Santa Monica Boulevard.

RECOMMENDATIONS: 1) Authorize co-sponsorship of the Capitol Drugs Health Fair and Sample Saturday event on Saturday, March 23, 2019; 2) Approve fee waivers in an amount not to exceed \$1,600, which includes the waiver of Special Event Permit fees (\$1,000), Encroachment Permit fees (\$100) and Parking Meter fees (\$500); 3) Authorize the use of the City of West Hollywood name and official city logo in event-related invitations, programs, and associated materials with review and approval from City staff; and 4) Authorize the City Manager or designee to execute documents incident to the agreement.

2.Q. CO-SPONSORSHIP OF PAWSAPALOOZA 2019 [L. HORVATH, L. MEISTER, J. LEONARD, A. LOVANO, Z. ATLAS]:

SUBJECT: The City Council will consider co-sponsoring PAWSAPALOOZA to be hosted by PAWS/LA on Saturday, April 20, 2019 at West Hollywood Park.

RECOMMENDATIONS: 1) Authorize co-sponsorship of PAWSAPALOOZA 2019 and approve the use of West Hollywood Park on Saturday, April 20, 2019 from 7am to 5pm (including setup/strike down); 2) Authorize the use of the City name and logo on invitations, programs, and other collateral materials; 3) Waive the Special Event permit fee and encroachment fee, and parking at the 5-story parking structure for event volunteers and vendors (estimated \$1,850); 4) Direct the Communications Department to utilize all appropriate communications tools to promote the event such as the City's website and social media tools; and 5) Authorize the City Manager or designee to execute documents incident to the co-sponsorship agreement.

2.R. CO-SPONSORSHIP OF NOWRUZ CELEBRATION [J. HEILMAN, J. LEONARD, A. LOVANO, S. LEE]:

SUBJECT: The City Council will consider co-sponsoring the National Iranian American Council's Nowruz Celebration in the City Council Chambers to celebrate the Persian New Year on March 16, 2019.

RECOMMENDATIONS: 1) Authorize co-sponsorship of the National Iranian American Council's Nowruz Celebration on Saturday, March 16, 2019 in the City Council Chambers; 2) Authorize the use of the City name and logo on invitations, promotional items, and other collateral materials; 3) Approve the use of City facilities and waive facility use fees and parking fees for all day parking at the 5-story parking structure for attendees of the event (estimated \$1,031 in waived fees); 4) Direct the Communications Department to utilize all appropriate communications tools to promote the event such as the City's website and social media tools; 5) Authorize the Director of Finance and Technology Services to allocate \$450 from budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with providing technical support (Waveguide) for the event; and 6) Authorize the City Manager or designee to execute documents incident to the co-sponsorship agreement.

2.S. RESOLUTION IN SUPPORT OF SB 355 (PORTANTINO) JOINT POWERS AGENCIES: MEETINGS [J. LEONARD, H. MOLINA]:

SUBJECT: The City Council will consider adopting a resolution in support of SB 355, a bill introduced by Senator Anthony Portantino, (D-La Cañada Flintridge), which seeks to modify state law to allow designated alternates who are not members of a city's legislative body to participate in closed sessions of Joint Power Authorities (JPAs).

RECOMMENDATIONS: 1) Adopt Resolution No. 19-_____ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN SUPPORT OF SB 355 (PORTANTINO) JOINT

POWERS AGENCIES: MEETINGS"; and 2) Direct the Community & Legislative Affairs Division staff to send letters to Governor Gavin Newsom, State Senator Benjamin Allen, Assemblymember Richard Bloom, the Clean Power Alliance (CPA), and other organizations and individuals as deemed appropriate.

3. PUBLIC HEARINGS:

3.A. AMENDMENT TO THE CITY'S MASTER FEE RESOLUTION (RESOLUTION NO. 18-5049) BY ADDING A NEW SHARED MOBILITY DEVICE STORAGE FEE TO THE SCHEDULE OF FEES AND CHARGES FOR THE CODE COMPLIANCE DIVISION [O. DELGADO, D. MICK, Y. BENITEZ]:

SUBJECT: The City Council will consider amendments to the City's Master Fee Schedule, adding a Shared Mobility Device storage fee to the Code Compliance Fee Schedule.

RECOMMENDATION: Staff recommends the City Council hold a public hearing, listen to all pertinent testimony, and: Adopt Resolution No 19-____ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING THE MASTER FEE RESOLUTION (RESOLUTION NO. 18-5049) BY ADDING A NEW SHARED MOBILITY DEVICE STORAGE FEE TO THE SCHEDULE OF FEES AND CHARGES FOR THE CODE COMPLIANCE DIVISION."

4. UNFINISHED BUSINESS: None.

5. NEW BUSINESS:

5.A. RESIDENTS TASK FORCE ON METRO RAIL [L. MEISTER, J. D'AMICO, J. LEONARD, A. LOVANO]:

SUBJECT: The City Council will consider authorizing the establishment of a Residents Task Force on Metro Rail. The purpose of the Residents Task Force is to elicit opinions and gather feedback from West Hollywood residents on the planned light rail extension through West Hollywood, including but not limited to, potential alignments, type of rail, environmental impacts, estimated costs, timing and financing.

RECOMMENDATIONS: 1) Authorize the establishment of a Residents Task Force on Metro Rail as part of the City's community outreach strategy. The Residents Task Force will provide input on alignment, type of rail (i.e. below ground, at grade, or elevated/aerial), environmental impacts, estimated costs, timing, and financing of Metro Rail plans through West Hollywood; 2) Return to City Council with the proposed structure of the Residents Task Force and for Councilmembers to make appointments; and 3) When the Residents Task Force has concluded its discussions, staff will return to Council with a summary report of findings.

5.B. NEIGHBORHOOD-FRIENDLY MULTI-FAMILY DEVELOPMENT POLICIES AND STANDARDS – R2/R3/R4 ZONING DISTRICTS [L. MEISTER, J. LEONARD, A. LOVANO]:

SUBJECT: The City Council will consider directing staff to identify opportunities and develop design criteria and land use options that will advance the neighborhood-friendly planning policies described in this report with the intent of addressing community concerns about neighborhood livability and out-of-scale residential development, and reducing impacts of new residential projects on adjacent properties and neighborhoods. By balancing the latest building requirements and construction practices with a more tailored local policy, resulting impacts can be minimized and new developments can better enhance neighborhood livability and maintain the integrity of the City's existing residential zones.

RECOMMENDATIONS: 1) Direct the Urban Design and Architecture Studio to lead the development of alternatives and then collaborate with the Long Range Planning Division to recommend updates and revisions to existing policies and zoning to reflect the following in residential zones R2, R3 and R4: a. Revise and/or establish more performance-based, site-specific green space requirements and work with the City's sustainability planner to coordinate landscaping goals for new projects, b. Evaluate options for increasing permeable land required in new residential developments in conjunction with environmental and storm water policies, c. Explore additional, flexible options for neighborhood-scaled massing, taking into consideration three dimensional relationships, modulation, character, and interest, and develop best practices for the design of new residential projects to address front, side and rear yard adjacent conditions, d. Develop specific design criteria and related zoning standards for new residential projects that propose to exceed height limitations prescribed in the City's General Plan and adopted Zoning Code. Consideration should be given to developing a range of and flexibility in massing options and may include strategies such as reduced upper level floor plate coverage, roof deck size and locations, and building projections, etc., e. Review and identify options to update current parking design standards including locations and configurations (i.e. requiring minimum habitable space for projects that park on grade) to better reflect current and projected lifestyle needs and use patterns; and 2) Conduct community outreach and present zone text amendments to Planning Commission for a public hearing before bringing back to City Council.

5.C. CONSIDERATION OF MEASURES DIRECTED AT MAYOR JOHN DURAN [M. JENKINS]:

SUBJECT: As directed by the City Council during the Council Comment period at its adjourned regular meeting of February 19, 2019, the City Council will consider taking specified actions pertaining to Mayor John Duran.

RECOMMENDATION: City Council will discuss and consider taking specified actions pertaining to Mayor John Duran as described in this staff report.

EXCLUDED CONSENT CALENDAR: Items removed from the Consent Calendar for separate discussion are considered at this time.

6. LEGISLATIVE: None.

PUBLIC COMMENT: This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

COUNCILMEMBER COMMENTS: Additional general comments, announcements, requests of staff and/or other issues of concern to Councilmembers are briefly presented at this time.

ADJOURNMENT: The City Council will adjourn to its next regular meeting, which will be on Monday, March 18, 2019 at 6:30 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

| UPCOMING MEETING SCHEDULE | | | | |
|----------------------------------|------------|-------------|---------------------|--------------------------------------|
| Date | Day | Time | Meeting Type | Location |
| March 18 | Monday | 6:30 PM | Regular Meeting | West Hollywood Park Council Chambers |
| April 1 | Monday | 6:30 PM | Regular Meeting | West Hollywood Park Council Chambers |
| April 15 | Monday | 6:30 PM | Regular Meeting | West Hollywood Park Council Chambers |
| May 6 | Monday | 6:30 PM | Regular Meeting | West Hollywood Park Council Chambers |

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**CITY COUNCIL
CITY OF WEST HOLLYWOOD
CLOSED SESSION AGENDA**

**MONDAY, MARCH 4, 2019
6:00 P.M.**

**COUNCIL CHAMBERS, CLOSED SESSION ROOM,
625 N. SAN VICENTE BLVD.
WEST HOLLYWOOD, CA 90069**

1. PUBLIC COMMENT ON THE CLOSED SESSION AGENDA

2. LITIGATION

The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matters will prejudice the position of the City in existing and anticipated litigation:

a. ANTICIPATION OF LITIGATION: Gov't Code section 54956.9(d)(2) and (e)(5)

A point has been reached where, in the opinion of the City Council on the advice of its legal counsel, there is a significant exposure to litigation against the City.

Number of Potential Cases: One matter of threatened litigation

3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS G.C. 54956.8

| | |
|--------------------|--|
| a. Property: | 5554-021-011 8301-8315 Santa Monica Blvd. |
| City Negotiator: | City Manager or designee |
| Property Owner: | Pacific Union International |
| Under Negotiation: | Price and terms of Payment (Purchase) |

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: February 27, 2019
Signature: Albert P. Kessler